

The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, June 22, 2000**, at 4:30 p.m. (Central Standard Time)

**There were present:** Mr. Michael Tudor, Chairman, Mr. Martin Johnson, Vice Chairman, Mr. Kit Provine, Secretary/Treasurer, Ms. Bridgett Brown, Mr. Hank Bruser, Mr. Richard Bushnell, Mr. Lane Cripps, and Mr. Alvin Mykoff.

**Absent:** Mr. Elwood Carroll and Mr. Gene Cotton

**Also present were:** Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, and members of the public, press and media. Special guests at today's meeting were 12 members of a Military Base Conversion Study from South Africa and Mr. Michael Kaiser, with Capital Consultants, Corp.

Mr. Tudor asked that we observe a few moments of silent prayer. Ms. Brown led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by **Mr. Michael Tudor, Chairman**, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Mr. Tudor asked for a point of privilege and introduced our special guests Mr. Michael Kaiser, with Capital Consultants, Corp. and the delegation of South African Military Base Conversion Study Team. The delegation met with Mr. Jon Grafton, Executive Director and toured England Airpark earlier in the day.

#### **MOTION TO APPROVE MINUTES**

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to approve Minutes from the May 25, 2000 Regular Board Meeting. On vote, motion carried. **042-2000**

#### **MOTION TO APPROVE PAYMENT OF ATTORNEYS' BILL**

Motion by **Mr. Johnson**, seconded by **Mr. Bushnell** to approve payment of attorneys' bill for the month of May, 2000. After questions by Ms. Brown the Chairman called for a vote. On vote, motion carried. **043-2000**

#### **MOTION TO ADOPT OPERATING AND CAPITAL BUDGETS FOR FISCAL YEAR 2000/2001**

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2000/2001; appropriating funds for

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Capital Budget for the Fiscal Year 2000/2001; carrying over Capital Funds from prior Fiscal Year 1999/2000 and other matters with respect thereto. Mr. Grafton stated that for the record, this was also the Public Hearing, as required by State law, prior to adopting the budget. The Chairman opened the floor for comments or questions concerning the Budget by Commissioners or members of the public. There being none, the Chairman called for a vote, on vote, motion carried. **044-2000**

**MOTION TO ADOPT YEAR END BUDGET AMENDMENT FOR FISCAL YEAR 1999/2000**

Motion by **Ms. Brown**, seconded by **Mr. Bushnell** to adopt year end budget amendment for fiscal year 1999/2000. On vote, motion carried. **045 -2000**

**MOTION TO RENEW GENERAL INSURANCE PROGRAM POLICIES**

Motion by **Ms. Brown**, seconded by **Mr. Provine** to authorize Executive Director to renew general insurance program policies covering Property, Liability, Auto, Public Employee Bond, Boiler and Machinery for the year 2000/2001. After comments from Mr. Mykoff, the Chairman called for a vote. On vote, motion carried. **046-2000**

**MOTION TO RENEW HEALTH INSURANCE POLICY**

Motion by **Mr. Provine**, seconded by **Mr. Mykoff** to authorize Executive Director to renew health insurance policy with Blue Cross/Blue Shield for year 2000/2001. On vote, motion carried. **047-2000**

**MOTION TO ADOPT "LOUISIANA AUDIT COMPLIANCE QUESTIONNAIRE"**

Motion by **Mr. Johnson**, seconded by **Mr. Bushnell** to adopt "Louisiana Audit Compliance Questionnaire" as required prior to year end independent audit. On vote, motion carried. **048 -2000**

**MOTION TO RENEW LEASE WITH PERSONNEL MANAGEMENT, INC.**

Motion by **Mr. Provine**, seconded by **Mr. Johnson** authorizing Executive Director to renew Lease Agreement between the EEIDD and Personnel Management, Inc. for space in Building 1912. On vote, motion carried. **049-2000**

**MOTION AUTHORIZING AMENDMENT #2 TO SUBLEASE WITH YMCA OF CENTRAL LOUISIANA, INC**

Motion by **Ms. Brown**, seconded by **Mr. Cripps** authorizing Amendment #2 to Sublease between the EEIDD and YMCA of Central Louisiana, Inc. On vote, motion carried. **050 -2000**

**MOTION AUTHORIZING AMENDMENT #1 TO SUBLEASE WITH LIBERTY BAPTIST CHURCH**

Motion by **Mr. Bushnell**, seconded by **Ms. Brown** authorizing Amendment #1 to Sublease between the EEIDD and Liberty Baptist Church. On vote, motion carried. **051 -2000**

**TO HEAR REPORT FROM MR. GAMMEL CONCERNING DBE PROGRAM**

Mr. Scott Gammel introduced Mr. Wayne Woods with Charbonnet & Associates who updated the Board on the progress of the England Airpark DBE program. The DBE program goals have been submitted to the FAA for approval. Charbonnet & Associates is in the process of updating the list of DBE's in the area that are certified and are certifiable. Mr. Woods introduced Ms. Von Jennings who will be responsible for certifying the DBE's in

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the Central Louisiana area. This certification will begin in July. Ms. Jennings will be doing primary outreach in local communities within a 200 mile radius of the Airpark. Mr. Woods invited the Board to the England Airpark DBE Grand Opening Reception, hosted by Charbonnet & Associates, to be held at Bistro on the Bayou, at the conclusion of the Board Meeting.

**MOTION TO RENEW AGREEMENT FOR NAVAIDS**

Motion by **Ms. Brown**, seconded by **Mr. Johnson** authorizing Executive Director to renew agreement with Airport Services Company for NAVAIDS maintenance. On vote, motion carried. **052-2000**

At this time Mr. Grafton requested that Item #14 on the agenda be addressed before Item #13, as Item #13 and the addition to the agenda deal with OakWing Golf Course Project. On motion by **Mr. Cripps**, second by **Mr. Johnson** the order of the agenda was changed. By unanimous vote Item #14 was addressed before Item #13.

**MOTION TO SUBMIT EDA APPLICATION FOR RECONSTRUCTION OF FRANK ANDREWS BLVD**

Motion by **Mr. Mykoff**, seconded by **Ms. Brown** authorizing the Executive Director to submit EDA Application for reconstruction of Frank Andrews Blvd. and to sign all documents related thereto. On vote, motion carried. **053-2000**

**MOTION TO ADVERTISE FOR SITE UTILITY INFRASTRUCTURE DEVELOPMENT**

Motion by **Ms. Brown**, seconded by **Mr. Provine** to advertise for bids for site utility infrastructure development for OakWing Golf Course. After discussion, the Chairman called for a vote, on vote, motion carried. **054-2000**

**ADDITIONS TO THE AGENDA**

Motion by **Mr. Mykoff**, seconded by **Mr. Johnson** to add the following item to the agenda:

1. Motion to advertise for bids for Relocation of Generator Building for OakWing Golf Course.

By unanimous vote, the above item was added to the agenda.

**MOTION TO ADVERTISE FOR RELOCATION OF GENERATOR BUILDING**

Motion by **Mr. Johnson**, seconded by **Mr. Provine** to advertise for bids for Relocation of Generator Building for OakWing Golf Course. On vote, motion carried. **055-2000**

**COMMENTS OR QUESTIONS BY COMMISSIONERS**

**EXECUTIVE DIRECTOR'S REPORT**

The Executive Director gave a brief report on the status of Airpark statistics.

**PUBLIC COMMENTS AND QUESTIONS**

The Board heard comments from the audience.

**MOTION TO ENTER INTO EXECUTIVE SESSION**

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Motion by **Ms. Brown**, seconded by **Mr. Bruser** to enter into Executive Session to discuss the status of the following lawsuits:

1. Civil Suit Number 193,057, Division "B"  
Joe A. Slowinski, et al et al versus England Economic and Industrial Development District, et al,  
Consolidated with Civil Suit Number 193,098, Division "B"  
Robert M. Coon, et al versus England Economic and Industrial Development District, et al,  
Consolidated with Civil Suit Number 193,042, Division "E"  
W. R. Ewing, Jr., et al versus England Economic and Industrial Development District, et al  
Ninth Judicial District Court  
Rapides Parish, Louisiana
2. Civil Suit Number 199,141, Division "D"  
Marvin Pierce and David Tindall, III versus England Economic and Industrial Development District, Sammy Bonnette, Jon Grafton and XYZ Insurance Company  
Ninth Judicial District Court  
Rapides Parish, Louisiana
3. Civil Suit Number 199,514, Division "F"  
Theodore Foster versus England Economic and Industrial Development District, Sammy Bonnette, Jon Grafton and XYZ Insurance Company  
Ninth Judicial District Court  
Rapides Parish, Louisiana

The Chairman called for a vote, on vote motion carried to enter into Executive Session

#### **EXECUTIVE SESSION CONDUCTED**

Motion by **Mr. Johnson**, seconded by **Mr. Cripps** to exit the previously authorized Executive Session. Upon unanimous vote, the Chairman called the meeting back to order and back into public session.

There being no further business to come before the board, the meeting was adjourned.

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**Michael Tudor, Chairman**  
*England Economic & Industrial Development District*  
*Board of Commissioners*

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**Kit Provine, Secretary-Treasurer**  
*England Economic & Industrial Development District  
Board of Commissioners*