

ENGLAND ECONOMIC
AND
INDUSTRIAL DEVELOPMENT DISTRICT

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Fax Transmission cover sheet

DATE: 12-9-15
TO: All Board, Media + Press
FAX:
RE: Committee & Board Meeting Agendas
FROM: Jon Dwyer

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ENGLAND
INDUSTRIAL AIRPARK & COMMUNITY

**England Economic &
Industrial Development District**
1611 Arnold Drive, Alexandria, LA 71303
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ENGLAND
AUTHORITY

Jon W. Grafton
Executive Director

December 9, 2015

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Scott Linzay

CITY OF
ALEXANDRIA
Charlie DeWitt
Curman Gaines
Bart Jones

CITY OF
PINEVILLE
Brady Baudin

TOWNS
Richard Bushnell

CHAMBER OF
COMMERCE
Mike Johnson
Charles Weems

AWARDS:

Wildlife Habitat Council
Reuse Award OakWing Project

DOT
F.A.A./DBE Award

E.P.A./DEQ
Ready for Reuse Award

F.A.A.
SWR Airport Safety Award

N.A.I.D.
Facility of the Year

Office of Secretary
of Defense Award for
Base Redevelopment

F.A.A.
LA Airport of the Year

N.A.I.D.
Excellence Marketing Award

N.A.C.O.
Achievement Award

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

FR: Scott Linzay, Chairman, England Authority

RE: **COMMITTEE MEETINGS and BOARD MEETING**

The England Authority's Committee Meetings are scheduled to be held **Thursday, December 10, 2015, at 4:30 p.m.** in the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

- 1) - FINANCE COMMITTEE
- 2) - AUDIT COMMITTEE
- 3) - LEGAL COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

****The regular December monthly meeting of the Board of Commissioners will be held immediately following Committee Meetings in the England Authority Board Room. An agenda for the Board meeting follows.**

THE ENGLAND AUTHORITY
FINANCE COMMITTEE
DECEMBER 10, 2015

Members: Richard Bushnell, Chairman; Curman Gaines, Vice-Chairman;
Brady Baudin, Dennis Frazier, Mike Johnson, Bart Jones, Charlie Weems

AGENDA

1. To receive schedule of paid invoices for the month of November, 2015. (*Information Binder Index #2*)
 2. Motion to authorize Executive Director to obtain Workman's Compensation and Employer's Liability coverage from Eastern Alliance Insurance Company for the year 2016.
(*Information Binder Index #3*)
 3. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
-

THE ENGLAND AUTHORITY
AUDIT COMMITTEE
DECEMBER 10, 2015

Members: Bart Jones, Chairman, Brady Baudin, Vice-Chairman;
Richard Bushnell, Dennis Frazier, Curman Gaines, Mike Johnson, Charlie Weems

AGENDA

1. To receive annual independent audit report on Fiscal Year 2014/2015 from Payne, Moore & Herrington. (*Information Binder Index #4*)
 2. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
-

THE ENGLAND AUTHORITY
LEGAL COMMITTEE
DECEMBER 10, 2015

Members: Charlie Weems, Chairman; Mike Johnson, Vice-Chairman;
William Barron, Richard Bushnell, Dennis Frazier, Curman Gaines, Bart Jones

AGENDA

1. Motion to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of November, 2015. (*Information Binder Index #5*)

2. Motion to authorize Executive Director to execute engagement letter with the Chadwick Law Firm to provide legal services to the EEIDD regarding renewal of lease agreement for underground utilities between the City of Alexandria and the EEIDD. (*Information Binder Index #6*)
 3. To hear from Mr. Ryland concerning the status of the repair of Taxiway A and to approve proposed settlement recommended by Mr. Ryland. (*Information Binder Index #7*)
 4. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
DECEMBER 10, 2015

Members: *Brady Baudin, Chairman; Richard Bushnell, Vice-Chairman;*
William Barron, Dennis Frazier, Curman Gaines, Mike Johnson, Bart Jones, Charlie Weems
AGENDA

1. Motion to authorize Executive Director to execute lease agreement between the EEIDD and Freeman Holdings of Louisiana, L.L.C. that consolidates previous lease agreements for Buildings 2502, 2503, 2503, 2504, 2526, 2528, 2137 for the provision of Fixed Base Operator Services at AEX and other matters related thereto. (*Information Binder Index #8*)
 2. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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ENGLAND AUTHORITY
OPERATIONS COMMITTEE
DECEMBER 10, 2015

Members: *Dennis Frazier, Chairman; William Barron, Vice-Chairman;*
Richard Bushnell, Curman Gaines, Mike Johnson, Bart Jones, Charlie Weems

AGENDA

1. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE
DECEMBER 10, 2015

Members: *Bart Jones, Chairman; Curman Gaines, Vice-Chairman;*
William Barron, Brady Baudin, Richard Bushnell, Mike Johnson, Charlie Weems

Agenda

1. To hear public comments.
 - Additions to agenda may be made by unanimous consent.

ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
DECEMBER 10, 2015

Members: *William Barron, Chairman; Bart Jones, Vice-Chairman;*
Brady Baudin, Richard Bushnell, Dennis Frazier, Mike Johnson, Charlie Weems

AGENDA

1. To hear status report on:
 - a. Part 150 Noise Program
 1. Property Acquisition
 - b. Runway 18/36 Extension
 - c. Runway 14/32 Rehab
 - d. North Ramp Rehab
 - c. Tree Clearing - Westside
 - d. Rental Car Project Phase I
 - e. Airfield Electrical Rehab
 2. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
-
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THE ENGLAND AUTHORITY

BOARD OF COMMISSIONERS

Scott Linzay, Chairman

Mike Johnson, Vice Chairman

Curman Gaines, Secretary/Treasurer

William Barron

Brady Baudin

Richard Bushnell

Dennis Frazier

Bart Jones

Charlie Weems

Jon Grafton, Executive Director

REGULAR MEETING
December 10, 2015
England Authority Board Room
AGENDA

- A. Call to Order**
- B. Invocation**
- C. Pledge of Allegiance**
- D. Roll Call**

E. Active Items

1. Motion to approve Minutes of November 19, 2015 Regular Board meeting. *(Information Binder Index #1)*
2. Motion to authorize Executive Director to obtain Workman's Compensation and Employer's Liability coverage from Eastern Alliance Insurance Company for the year 2016.
(Information Binder Index #3)
3. To receive annual independent audit report on Fiscal Year 2014/2015 from Payne, Moore & Herrington. *(Information Binder Index #4)*
4. Motion to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of November, 2015. *(Information Binder Index #5)*
5. Motion to authorize Executive Director to execute engagement letter with the Chadwick Law Firm to provide legal services to the EEIDD regarding renewal of lease agreement for underground utilities between the City of Alexandria and the EEIDD. *(Information Binder Index #6)*
6. Motion to authorize Executive Director to execute lease agreement between the EEIDD and Freeman Holdings of Louisiana, L.L.C. that consolidates previous lease agreements for Buildings 2502, 2503, 2503, 2504, 2526, 2528, 2137 for the provision of Fixed Base Operator Services at AEX and other matters related thereto. *(Information Binder Index #7)*

7. Motion to authorize Executive Director and Legal Counsel to execute settlement regarding Taxiway A as recommended by Mr. Ryland and approved by Legal committee.
(Information Binder Index #8)
8. Motion to elect Chairman of the England Economic and Industrial Development District.
9. Motion to elect Vice Chairman of the England Economic and Industrial Development District.
10. Motion to elect Secretary/Treasurer of the England Economic and Industrial Development District.

**ADDITIONS TO AGENDA
(By unanimous vote)**

- F. Comments by Legal Counsel**
- G. Comments or Questions by Commissioners**
- H. Staff Report – a) Financial
b) Air Traffic
c) Economic Development**
- I. Public Comments or Questions**
- J. Adjourn**