



# ENGLAND

INDUSTRIAL AIRPARK & COMMUNITY

England Economic &  
Industrial Development District  
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ENGLAND  
AUTHORITY

Jon W. Grafton  
*Executive Director*

March 23, 2016

**Commissioners:**

RAPIDES PARISH  
William Barton  
Dennis Frazier  
Scott Linzay

CITY OF  
ALEXANDRIA  
Charlie DeWitt  
Curman Gaines  
Bart Jones

CITY OF  
PINEVILLE  
Brady Baudin

TOWNS  
Richard Bushnell

CHAMBER OF  
COMMERCE  
Mike Johnson  
Charles Weems

AWARDS:  
Wildlife Habitat Council  
Reuse Award Oak/Wing Project

DOT  
F.A.A./DBE Award  
E.P.A./DEQ  
Ready for Reuse Award

F.A.A.  
SWR Airport Safety Award

N.A.I.D.  
Facility of the Year  
Office of Secretary  
of Defense Award for  
Base Redevelopment

F.A.A.  
LA Airport of the Year

N.A.I.D.  
Excellence Marketing Award  
N.A.C.O.  
Achievement Award

## MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

FR: Mike Johnson, Chairman, England Authority

RE: **COMMITTEE MEETINGS and BOARD MEETING**

The England Authority's Committee Meetings are scheduled to be held **Thursday,**

**March 23, 2016, at 4:30 p.m.** in the England Authority Board Room, 1611

Arnold Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

- 1) - FINANCE COMMITTEE
- 2) - AUDIT COMMITTEE
- 3) - LEGAL COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

\*\*The regular **March** monthly meeting of the Board of Commissioners will be held **immediately following Committee Meetings** in the England Authority Board Room. An agenda for the Board meeting follows.

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THE ENGLAND AUTHORITY  
**FINANCE COMMITTEE**  
March 24, 2016

**Members: Richard Bushnell, Chairman; Curman Gaines, Vice-Chairman;**  
William Barron, Brady Baudin, Dennis Frazier, Bart Jones, Scott Linzay and Charlie Weems

**AGENDA**

1. To receive schedule of paid invoices for the month of February, 2016. (*Information Binder Index #2*)
2. Motion to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement #H.012351 between the Louisiana Department of Transportation and Development and the EEIDD for Airfield Electrical Rehabilitation – Phase III in the amount of \$4,070,194.00. (*Information Binder Index #3*)
3. To hear public comments.
  - Additions to agenda may be made by unanimous consent.

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THE ENGLAND AUTHORITY  
**AUDIT COMMITTEE**  
March 24, 2016

**Members: Curman Gaines, Chairman, Brady Baudin, Vice-Chairman;**  
William Barron, Richard Bushnell, Dennis Frazier, Bart Jones, Scott Linzay and Charlie Weems

**AGENDA**

1. To hear from staff regarding internal financial controls. (*Information Binder Index #4*)
2. To hear public comments.
  - Additions to agenda may be made by unanimous consent.

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THE ENGLAND AUTHORITY  
**LEGAL COMMITTEE**  
March 24, 2016

**Members: Charlie Weems, Chairman; Scott Linzay, Vice-Chairman;**  
William Barron, Brady Baudin, Richard Bushnell, Dennis Frazier, Curman Gaines and Bart Jones

**AGENDA**

1. Motion to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of February, 2016. (*Information Binder Index #5*)

2. Motion to authorize Executive Director to renew contract with Kazette Enterprises, Inc., for assistance with DBE program for Alexandria International Airport. *(Information Binder Index #6)*
  3. Motion authorizing Executive Director to execute work contract with Leibowitz & Horton Airport Management Incorporated to update Alexandria International Airport Concession Facility Charge Program. *(Information Binder Index #7)*
  4. Motion to authorize renewal of contract, under same terms and conditions, with Randall Wornack for consulting services regarding the Westside Development and the Warehouse Project. *(Information Binder Index #8)*
  5. Motion authorizing Executive Director to execute Memorandum of Understanding between CLECO and England Economic and Industrial Development District for the Citysmart Program. *(Information Binder Index #9)*
  6. Motion to authorize Executive Director to execute loan agreement between the National Museum of the United States Air Force and the England Authority for the static display aircraft located at Heritage Park. *(Information Binder Index #10)*
  7. To hear public comments.
    - Additions to agenda may be made by unanimous consent.
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THE ENGLAND AUTHORITY  
**ECONOMIC DEVELOPMENT COMMITTEE**

March 24, 2016

**Members: Brady Baulin, Chairman; Richard Bushnell, Vice-Chairman;**  
William Barron, Dennis Frazier, Curman Gaines, Bart Jones, Scott Linzay and Charlie Weems

**AGENDA**

1. Motion authorizing Executive Director to execute lease agreement between EEIDD and LineTec Services, LLC for Building #1708. *(Information Binder Index #11)*
  2. Motion to authorize Executive Director to execute Airport Use Permit between CSI Aviation Services, Inc., and EEIDD. *(Information Binder Index #12)*
  3. To hear public comments.
    - Additions to agenda may be made by unanimous consent.
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ENGLAND AUTHORITY  
**OPERATIONS COMMITTEE**

March 24, 2016

**Members: Dennis Frazier, Chairman; William Barron, Vice-Chairman;**

Brady Baudin, Richard Bushnell, Curman Gaines, Bart Jones, Scott Linzay and Charlie Weems

**AGENDA**

1. Motion to authorize Executive Director to execute Amendment #3 to firefighting contract between EEIDD and Centerra Group, LLC., to provide firefighting services for England Airpark and Alexandria International Airport. *(Information Binder Index #13)*
  2. Motion to authorize Executive Director to advertise for the acquisition of a bucket truck. *(Information Binder Index #14)*
  3. To hear public comments.
    - Additions to agenda may be made by unanimous consent.
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THE ENGLAND AUTHORITY  
**HUMAN RESOURCES COMMITTEE**

March 24, 2016

**Members: Bart Jones, Chairman; Curman Gaines, Vice-Chairman;**

William Barron, Brady Baudin, Richard Bushnell, Dennis Frazier, Scott Linzay and Charlie Weems

**Agenda**

1. To hear public comments.
    - Additions to agenda may be made by unanimous consent.
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ENGLAND AUTHORITY  
**CAPITAL PROJECT COMMITTEE**

March 24, 2016

**Members: William Barron, Chairman; Scott Linzay, Vice-Chairman;**

Brady Baudin, Richard Bushnell, Dennis Frazier, Curman Gaines, Bart Jones and Charlie Weems

**AGENDA**

1. Motion to authorize Executive Director to purchase FAA approved equipment from ADB Airfield Solution, LLC in the amount of \$207,923.77 for the Airfield Electrical Vault, Airfield Lighting, Navigational Aids Replacement & Associated Improvements. *(Information Binder Index #15)*

2. Motion to authorize Executive Director to advertise for bids for construction of England Airpark Road Rehabilitation Phase 1. (*Information Binder Index #16*)
  3. Motion to authorize Executive Director to execute contract with Pan American Engineers to provide professional engineering services for the Mill and Overlay of South End Runway 18/36. (*Information Binder Index #17*)
  4. Motion to authorize Executive Director to execute contract with Pan American Engineers to provide professional engineering services for Master Drainage Rehabilitation at Alexandria International Airport. (*Information Binder Index #18*)
  5. Motion to authorize Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson Engineers to provide professional engineering services for the Rehabilitation of Taxiway B, E and Terminal Ramp at Alexandria International Airport. (*Information Binder Index #19*)
  6. Motion to approve Change Order #2 to the Gunn Electric Company, LLC contract in the amount of \$783.45 for the ARFF Communications System Replacement project. (*Information Binder Index #20*)
  7. Motion to approve Change Order #2 to the Wornack and Sons Construction Group, Inc., in the amount of \$73,322.09 and increase contract time due to adverse weather for the Clearing and Grubbing for Wildlife Hazard Mitigation at West Side of Airfield. (*Information Binder Index #21*)
  8. To hear status report on:
    - a. Part 150 Noise Program
    - b. Runway 18/36
    - c. Westside Development
    - d. Rental Car Project Phase I
    - e. Airfield Electrical Rehab
    - f. Taxiway A Rehab
  9. To hear public comments.
    - Additions to agenda may be made by unanimous consent.
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THE ENGLAND AUTHORITY  
BOARD OF COMMISSIONERS

Mike Johnson, Chairman

Richard Bushnell, Vice Chairman

Curman Gaines, Secretary/Treasurer

William Barron

Brady Baudin

Dennis Frazier

Bart Jones

Scott Linzay

Charlie Weems

Jon Grafton, Executive Director

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REGULAR MEETING

March 24, 2016

England Authority Board Room

AGENDA

- A. Call to Order
  - B. Invocation
  - C. Pledge of Allegiance
  - D. Roll Call
  - E. Active Items
    - 1. Motion to approve Minutes of February 25, 2016 Regular Board meeting. *(Information Binder Index #1)*
    - 2. Motion to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement #H.012351 between the Louisiana Department of Transportation and Development and the EEIDD for Airfield Electrical Rehabilitation – Phase III in the amount of \$4,070,194.00. *(Information Binder Index #3)*
    - 3. Motion to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of February, 2016. *(Information Binder Index #5)*
    - 4. Motion to authorize Executive Director to renew contract with Kazette Enterprises, Inc., for assistance with DBE program for Alexandria International Airport. *(Information Binder Index #6)*
    - 5. Motion authorizing Executive Director to execute work contract with Leibowitz & Horton Airport Management Incorporated to update Alexandria International Airport Concession Facility Charge Program. *(Information Binder Index #7)*
    - 6. Motion to authorize renewal of contract, under same terms and conditions, with Randall Womack for consulting services regarding the Westside Development and the Warehouse Project. *(Information Binder Index #8)*
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7. Motion authorizing Executive Director to execute Memorandum of Understanding between CLECO and England Economic and Industrial Development District for the Citysmart Program. *(Information Binder Index #9)*
8. Motion to authorize Executive Director to execute loan agreement between the National Museum of the United States Air Force and the England Authority for the static display aircraft located at Heritage Park. *(Information Binder Index #10)*
9. Motion authorizing Executive Director to execute lease agreement between EEIDD and LineTec Services, LLC for Building #1708. *(Information Binder Index #11)*
10. Motion to authorize Executive Director to execute Airport Use Permit between CSI Aviation Services, Inc., and EEIDD. *(Information Binder Index #12)*
11. Motion to authorize Executive Director to execute Amendment #3 to firefighting contract between EEIDD and Centerra Group, LLC., to provide firefighting services for England Airpark and Alexandria International Airport. *(Information Binder Index #13)*
12. Motion to authorize Executive Director to advertise for the acquisition of a bucket truck. *(Information Binder Index #14)*
13. Motion to authorize Executive Director to purchase FAA approved equipment from ADB Airfield Solution, LLC in the amount of \$207,923.77 for the Airfield Electrical Vault, Airfield Lighting, Navigational Aids Replacement & Associated Improvements. *(Information Binder Index #15)*
14. Motion to authorize Executive Director to advertise for bids for construction of England Airpark Road Rehabilitation Phase 1. *(Information Binder Index #16)*
15. Motion to authorize Executive Director to execute contract with Pan American Engineers to provide professional engineering services for the Mill and Overlay of South End Runway 18/36. *(Information Binder Index #17)*
16. Motion to authorize Executive Director to execute contract with Pan American Engineers to provide professional engineering services for Master Drainage Rehabilitation at Alexandria International Airport. *(Information Binder Index #18)*
17. Motion to authorize Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson Engineers to provide professional engineering services for the Rehabilitation of Taxiway B, E and Terminal Ramp at Alexandria International Airport. *(Information Binder Index #19)*
18. Motion to approve Change Order #2 to the Gunn Electric Company, LLC contract in the amount of \$783.45 for the ARFF Communications System Replacement project. *(Information Binder Index #20)*

19. Motion to approve Change Order #2 to the Wornack and Sons Construction Group, Inc., in the amount of \$73,322.09 and increase contract time due to adverse weather for the Clearing and Grubbing for Wildlife Hazard Mitigation at West Side of Airfield. (*Information Binder Index #21*)

20. Motion to enter into Executive Session to receive briefing and legal opinions from Legal counsel regarding prospective litigation between the EEIDD and Parc England Holding, LLC. (*Information Binder Index #22*)

**ADDITIONS TO AGENDA**  
**(By unanimous vote)**

- F. Comments by Legal Counsel
- G. Comments or Questions by Commissioners
- H. Staff Report – a) Financial  
b) Air Traffic  
c) Economic Development
- I. Public Comments or Questions
- J. Adjourn