

THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS MEETING
Friday, August 28, 1992
Alexandria City Hall Council Chambers
11:00 a.m.

The Board of Commissioners for THE ENGLAND AUTHORITY met in the Alexandria City Hall Council Chambers with public officials and members of the public and press invited.

Commissioners present were, Chairman Jim Meyer, Jack Dewitt, George Thompson, Garland Lawrence, Myron Lawson, Hank Bruser, John Brewer, and Barry Hines.

Commissioners Gene Cotton and Susan Jaques were absent.

Also present were James Holderread, Joe Slowinski, Albin Provosty, Atty., Jack Sherrill, Elton Pody, Renae Saathoff, members of the public and media.

Following the invocation and the pledge of allegiance, the roll was called determining that a quorum was present. The meeting was called to order at 11:05 a.m. with Commissioner Meyer presiding.

AGENDA Motion made by Commissioner Thompson, seconded by Commissioner DeWitt, to add to the agenda a report on the Caretaker Agreement by James Holderread. On vote, the motion carried.

Motion made by Commissioner Thompson, seconded by Commissioner DeWitt to add to the agenda authorization to proceed on the Airport Layout Plan. On vote, the motion carried.

Motion made by Commissioner Bruser, seconded by Commissioner DeWitt to add to the agenda the opportunity for comments from the public. On vote, the motion carried.

APPROVAL OF MINUTES

Motion made by Commissioner DeWitt, seconded by Commissioner Thompson to accept the minutes from the July 31, 1992 Board of Commissioner's regular meeting and minutes from the July 13, 1992 Board of Commissioner's special called meeting. On vote the motion carried.

FINANCIAL

Motion made by Commissioner DeWitt, seconded by Commissioner's Lawrence and Thompson to pay all approved outstanding bills. On vote, the motion carried.

OFFICE SPACE FOR ENGLAND AUTHORITY

James Holderread explained to the Board the current situation as to the England Authority's need for more office space. He stated that the Wing Headquarters, Building 1803, upper floor, provides offices for staff, along with a meeting place for the Board of Commissioners. He further explained that a prospective client is interested in housing their offices in the ground floor of Building 1803,

therefore, utilizing the entire building.

Motion made by Commissioner DeWitt, seconded by Commissioner Lawrence to approve execution of the license allowing the England Authority offices to move into the upper floor of EAFB Wing Headquarters (Bldg. 1803). On vote, the motion carried.

RELOCATE ALL ENGLAND AUTHORITY MEETINGS TO EAFB

Commissioner Thompson expressed his concerns that allowing the public access to EAFB for England Authority meetings may not be a good idea due to the recent report of theft at the EAFB Golf Course since it began allowing public use. Commissioner Thompson felt that the England Authority does not wish to promote any public misuse of access to EAFB. Commissioner's Lawson and Bruser voiced their support of use of EAFB facilities to host England Authority meetings and the image towards base promotion it will display to the public. Discussion of entry problems possible for public attendance continued, with the general contingency to make the Security Police aware of England Authority meeting dates and times, allowing the gate security personnel to obtain identification from any member of the public passing through the gate to attend England Authority meetings.

Motion made by Commissioner Lawson, seconded by Commissioner Bruser to begin holding England Authority meetings at EAFB facilities with the next regular Board of Commissioner's meeting. On vote, the motion carried.

USAF 1stSOW JAN. '93 EXERCISE

James Holderread related to the Board the details of the USAF's request for use of various buildings at England Airpark to conduct an exercise of the First Special Operations Wing (1stSOW) in January of 1993. He further explained the size of the exercise and the 1stSOW's involvement with the JRTC. Commissioner Lawrence questioned the possibility of the exercise's interference with other business prospects hosted by the Airpark at that time. Mr. Holderread explained that the 1stSOW has been made aware that our civilian clients will be in place at the Airpark at that time also. 1stSOW reports this will not be a problem. Chairman Meyer suggested that we accommodate the request if we can.

Motion made by Commissioner DeWitt, seconded by Commissioner Lawson, to authorize processing of the license permitting the USAF to hold an exercise at the England Airpark. On vote, the motion carried.

RESOLUTION TO LEGISLATION-GOLF COURSE

James Holderread explained to the Board the government's action of selling Golf Course's located within military installations. Commissioner Thompson stated that NAID shows a great deal of concern and opposition for this action. It is recommended that the England Authority authorize a resolution to Congressional Delegation requesting they oppose any legislation to sell the EAFB Golf Course and requesting their support of the England Authority's efforts to obtain the Golf Course via public benefit transfer. The England Authority has requested a copy of the policy indicating sell of Golf Courses as necessary procedure.

Motion made by Commissioner Thompson, seconded by Commissioner Lawson, to authorize a Resolution to Congressional Delegation requesting their opposition of the sell of EAFB Golf Course and requesting their support of the England Authority's efforts to obtain the Golf Course via public benefit transfer. On vote, the motion carried.

RFQ - INSURANCE CONSULTANT

Motion made by Commissioner Lawson, seconded by Commissioner Thompson to authorize RFQ's for an Insurance Consultant to explore the England Authority's insurance needs. On vote, the motion carried.

RFQ - ARCHITECT/ENGINEER SERVICES

Motion made by Commissioner DeWitt, seconded by Commissioner Lawrence, to authorize RFQ's for an Architect/Engineer for improvements to ISB and J.B. Hunt lease properties. On vote, the motion carried.

RFQ - GOLF COURSE CONTRACTOR'S

Motion made by Commissioner Lawrence, seconded by Commissioner Thompson to authorize RFQ's for independent contractors to operate the Golf Course. On vote the motion carried.

RFQ - UTILITY SERVICES

James Holderread addressed the Board on the complicated process of transferring utilities to the England Authority's control. Included in utilities are telephone, sewerage, gas, and cable services. Mr. Holderread explained that Fire Protection is NOT included as a utility. Greiner will include it's utility transfer recommendations in their report, soon to be released.

Motion by Commissioner DeWitt, seconded by Commissioner Lawson, to authorize RFQ's for utility services. On vote the motion carried.

RFQ - FOOD SERVICE

James Holderread explained to the Board that prospects for the Airpark have requested the England Authority identify companies that are qualified to provide food service at the Airpark, using existing facilities.

Motion made by Commissioner Thompson, seconded by Commissioner Lawson, to table Agenda Item IX, E. Food Services. This following discussion of the food services to be provided at the Airpark. A roll call vote resulted as follows:

YES

Jack DeWitt
Barry Hines
Myron Lawson
George Thompson

NO

John Brewer
Hank Bruser
Garland Lawrence
Jim Meyer

With a tied vote, the motion failed to table the authorization of RFQ's for Food Services at the Airpark.

Discussion regarding food service at the Airpark continued with the establishment of the goal to advertise for RFQ's being to make ALL interested parties aware that the food service opportunity exists. Those parties having previously expressed interest in providing food services for England Airpark will be included in the consideration of RFQ's.

Motion was made by Commissioner Thompson, seconded by Commissioner Lawrence, for the call of all questions regarding the advertisement of RFQ's for Food Service. On vote the motion carried.

Motion made by Commissioner Brewer, seconded by Commissioner Lawrence, to authorize RFQ's for food services at England Airpark. A roll called vote resulted as follows:

YES

John Brewer
Hank Bruser
Barry Hines
Garland Lawrence
Jim Meyer

NO

Jack DeWitt
Myron Lawson
George Thompson

With a majority vote, the motion to authorize RFQ's for food services at the Airpark passed.

CHAIRMAN MEYER'S SACRAMENTO TRIP

Motion made by Commissioner DeWitt, seconded by Commissioner Lawrence, to authorize payment of expenses incurred by Chairman Meyer on a trip made August 20-25, 1992 to Sacramento, California to meet with a prospect. On vote, the motion carried.

ESTABLISH DATE FOR REGULAR BOARD MEETINGS

Motion was made by Commissioner Thompson, seconded by Commissioner Hines to establish the 4th Thursday of each month, at 4:00 p.m. as the regular meeting time for the England Authority Board of Commissioners. On vote, the motion carried. It is requested to begin holding these meetings at the England Authority's new office location on EAFB with the September 24th meeting date.

ESTABLISH COMMITTEE MEETING DAY START TIME

Motion made by Commissioner Thompson, seconded by Commissioner Brewer, to begin succession of Committee meetings at 4:00p.m. on the scheduled 3rd Thursday meeting day each month. On vote, the motion carried.

CARETAKER AGREEMENT REPORT

James Holderread reported to the Board his account of the AFBDA's visit by Mr. Clarence King on August 14, regarding the Caretaker responsibility. The purpose of the meeting was to determine if the England Authority is capable of taking on the responsibility of the Caretaker project. Following establishment that the England Authority is qualified and prepared to handle the Caretaker project, Mr. Holderread expressed that the advertisement for RFQ's will take place in

approximately two weeks. Mr. Holderread requested the assistance of the Board in scoping out the Caretaker responsibilities since this project can hold as many as 27 individual contracts within.

Mr. Holderread then expressed that the England Authority is seeing the inevitable need to hire a staff person experienced in contract administration. This person will also be responsible for quality control and the directing of contractors on job sites. Commissioner Bruser stated that the Legal and Personnel Committee will need to meet to look at the budget, job description, etc. and recommend action to the Board of Commissioners. A Legal and Personnel Committee meeting will be called for the week of August 31, 1992.

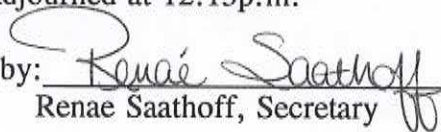
GREINER CONTRACT EXTENSION/AIRPORT LAYOUT PLAN

Motion was made by Commissioner Brewer, seconded by Commissioner Lawrence, to approve \$26,500 from OEA funds for the extension of the Greiner contract, allowing Greiner appropriate time to complete the Airport Layout Plan by September 15, 1992. On vote, the motion carried.

It was also mentioned that due to the August 31st expiration of Greiner's office space lease, Greiner will be relocating to EAFB Bldg. 1803, upper floor, along with the England Authority, for the duration of their contract.

Chairman Meyer called for any questions or comments from the public. With there being none presented, and no further business to be conducted, he called for motion to adjourn. Motion to adjourn was made by Commissioner Thompson, seconded by Commissioner Lawson. With vote, the meeting adjourned at 12:13p.m.

Minutes submitted by:


Renae Saathoff, Secretary

Minutes accepted by:

James Meyer, Chairman