

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION JUNE 24, 2010

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, June 24, 2010 at 5:24 p.m.**

There were present: Charles S. Weems, Chairman; William Barron, Secretary/Treasurer; Brady Baudin, Richard Bushnell, Dennis Frazier, Curman Gaines, Scott Linzay and Nancy Stich.

Absent: Lance Harris, Bart Jones

Also present were: Members of the England Authority staff and legal counsel. Commissioner Bushnell gave the invocation and Commissioner Stich led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Weems, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Consent Calendar

Chairman Weems asked for a motion to approve consent calendar for active items #1 through #13 with the exception of item #5.

Motion by **Mr. Barron**, second by **Ms. Stich**, to approve consent calendar for active items #1 through #13 with the exception of item #5. After a brief discussion, Chairman Weems stated that the consent calendar should be amended by removing item #10. On vote, motion carried.

MOTION TO APPROVE MINUTES OF MAY 27, 2010 REGULAR BOARD MEETING.

Motion by **Mr. Barron**, second by **Ms. Stich**, to approve Minutes of May 27, 2010. On vote, motion carried. **053-2010**

MOTION TO ADOPT YEAR END BUDGET AMENDMENT FOR FISCAL YEAR 2009/2010.

Motion by **Mr. Barron**, second by **Ms. Stich**, to adopt year end budget amendment for fiscal year 2009/2010. On vote, motion carried. **054-2010**

MOTION TO WRITE OFF AS UNCOLLECTIBLE HOUSING RECEIVABLES THAT HAVE BEEN OUTSTANDING IN EXCESS OF THREE YEARS.

Motion by **Mr. Barron**, second by **Ms. Stich**, to write off as uncollectible housing receivables that have been outstanding in excess of three years. On vote, motion carried. **055-2010**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW GENERAL INSURANCE PROGRAM POLICIES COVERING PROPERTY, LIABILITY, AUTO, PHYSICAL DAMAGE-FIRE TRUCKS/SWEEPER, PUBLIC EMPLOYEE DISHONESTY/CRIME, BOILER AND MACHINERY, AND PUBLIC OFFICIALS LIABILITY FOR THE YEAR 2010/2011.

Motion by **Mr. Barron**, second by **Ms. Stich**, to authorize Executive Director to renew general insurance program policies covering Property, Liability, Auto, Physical Damage-Fire Trucks/Sweeper,

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Public Employee Dishonesty/Crime, Boiler and Machinery, and Public Officials Liability for the year 2010/2011. On vote, motion carried. **056-2010**

MOTION TO ADOPT "LOUISIANA COMPLIANCE QUESTIONNAIRE" AS REQUIRED PRIOR TO YEAR END INDEPENDENT AUDIT.

Motion by **Mr. Barron**, second by **Ms. Stich** to adopt "Louisiana Compliance Questionnaire" as required prior to year end independent audit. On vote, motion carried. **057-2010**

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER, DELAUNAY, FIORENZA & SOBEL FOR THE MONTH OF MAY 2010.

Motion by **Mr. Barron**, second by **Ms. Stich**, to approve payment of attorney's bill to Provosty, Sadler, Delaunay, Fiorenza & Sobel for the month of May 201. On vote, motion carried. **058-2010**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO SIGN A MEMORANDUM OF AGREEMENT BETWEEN EEIDD AND THE OFFICE OF STATE FIRE MARSHAL FOR THE FIRST RESPONDER SAFE HAVEN/SUPPORT CAMP.

Motion by **Mr. Barron**, second by **Ms. Stich**, authorizing Executive Director to sign a Memorandum of Agreement between EEIDD and The Office of State Fire Marshal for the first responder safe haven/support camp. On vote, motion carried. **059-2010**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #1 TO THE PEST CONTROL SERVICES AGREEMENT WITH ORKIN PEST CONTROL TO ADD AND DELETE BUILDINGS.

Motion by **Mr. Barron**, second by **Ms. Stich**, to authorize Executive Director to execute Amendment #1 to the Pest Control Services Agreement with Orkin Pest Control to add and delete buildings. On vote, motion carried. **060-2010**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH TUDOR, INC., (OF DELAWARE) FOR THE FUEL FARM AND ASSOCIATED ACCESS ROADS PHASE II; FUEL FARM AND TEMPORARY ACCESS LANE IN THE AMOUNT OF \$6,060,000.00 SUBJECT TO RECEIPT OF FUNDING FROM THE FEDERAL AVIATION ADMINISTRATION AND THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT.

Motion by **Mr. Barron**, second by **Ms. Stich**, to authorize Executive Director to execute Contract with Tudor, Inc., (of Delaware) for the Fuel Farm and associated access roads Phase II; Fuel Farm and temporary access lane in the amount of \$6,060,000.00 subject to receipt of funding from the Federal Aviation Administration and the Louisiana Department of Transportation and Development. On vote, motion carried. **061-2010**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH RATCLIFF CONSTRUCTION COMPANY, L.L.C. IN THE AMOUNT OF \$1,476,500.00 FOR THE RENAISSANCE HOME FOR YOUTH ACOUSTICAL TREATMENT PROGRAM PURSUANT TO THE FAA PART 150 PROGRAM.

Motion by **Mr. Barron**, second by **Ms. Stich**, to authorize Executive Director to execute contract with Ratcliff Construction Company, LLC in the amount of \$1,476,500.00 for the Renaissance Home for Youth Acoustical Treatment Program pursuant to the FAA Part 150 Program. On vote, motion carried. **062-2010**

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MOTION TO ADOPT THE OPERATING AND CAPITAL BUDGETS FOR THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT FOR FISCAL YEAR 2010/2011; APPROPRIATING FUNDS FOR CAPITAL BUDGET FOR THE FISCAL YEAR 2010/2011; CARRYING OVER CAPITAL FUNDS FROM PRIOR FISCAL YEAR 2009/20010 AND OTHER MATTERS WITH RESPECT THERETO.

Motion by **Mr. Bushnell**, second by **Mr. Gaines**, to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2010/2011; appropriating funds for Capital Budget for the Fiscal Year 2010/2011; carrying over Capital Funds from prior Fiscal Year 2009/2010 and other matters with respect thereto.

Chairman Weems called for public comments, there being none, motion was adopted. **063-2010**

MOTION TO NAME THE COMMERCIAL TERMINAL THE JAMES L. MEYER TERMINAL.

Motion by **Mr. Bushnell**, second by **Mr. Gaines** to name the commercial terminal the James L. Meyer Terminal. Chairman Weems led the discussion concerning the work and influence of Mr. James L. Meyer to the success of redevelopment of England Airpark. By unanimous vote, motion was approved. **064-2010**

ADDITIONS TO AGENDA
(by unanimous consent)

Comments by Legal Counsel – None

Comments or Questions by Commissioners — None

Staff Report — a. *Operations* — None b. *Economic Development* — Heard report from Mr. Williams. c. *Executive Director - Financial Report* — 83% through fiscal year and collected 89% of the revenue projected and expended 84% of the budgeted expenditures. *Comparative Air Traffic Report*: For the month, commercial was up 3%, down 2% for the year. DBE report was given to Commissioners.

Public Comments or Questions – None

There being no further business to come before the Board, meeting was adjourned.

Charles S. Weems III, Chairman

*England Economic and Industrial Development District
Board of Commissioners*

William Barron, Secretary/Treasurer

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