

THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS MEETING
October 29, 1992
England Authority Board Room
-REGULAR MEETING-

The England Authority Board of Commissioners met in the England Authority Board Room, located in Building 1803, EAFB, Alexandria, Louisiana. Public officials and members of the public and press were invited.

Board members present were:

- John Brewer
- Hank Bruser
- Gene Cotton
- Barry Hines
- Myron Lawson
- Jim Meyer
- George Thompson

Commissioners absent were:

- Jack DeWitt
- Susan Jaques
- Garland Lawrence

Also present were James Holderread, Joe Slowinski, Renae Saathoff, Robert Coon, Bruce Capps, Albin Provosty, Atty., and members of the public and media.

The meeting was called to order at 4:02 p.m. by Chairman Meyer. Roll was called determining that a quorum was present.

AGENDA

Motion made by Commissioner Brewer, seconded by Commissioner Bruser, to add the following items to the agenda: 14) Report on Caretaker Agreement, 15) Motion to authorize England Authority negotiations of the Caretaker Agreement, 16) Motion to authorize filing of a Capital Outlay Request to the State of Louisiana in the amount of \$1,078,000.00, plus all road improvements in the reuse plan, 17) Advise Board of Chamber of Commerce participation November 14-15, 1992 in the Little Rock Air Force Base "Information Fair," held to benefit JRTC personnel transferring to Ft. Polk, 18) Advise Board of plans for visit by representatives of the Sacramento Army Depot, 19) Advise Board of radio frequency issue. On vote, the motion carried and the items were added to the agenda.

Motion made by Commissioner Bruser, seconded by Commissioner Brewer, to add to the agenda item 20) Resolution to enter into Airfield Lease. On vote, the motion carried.

Motion made by Commissioner Bruser, seconded by Commissioner Cotton to authorize the agenda as amended. On vote, the motion carried.

APPROVAL OF MINUTES

Motion made by Commissioner Thompson, seconded by Commissioner Brewer, to amend the minutes from the September 23, 1992, called Board of Commissioner's

meeting to reflect that Commissioner Hank Bruser recused himself from participation in the committee and Authority consideration of the J. B. Hunt sublease. On vote, the motion carried.

Motion made by Commissioner Hines, seconded by Commissioner Thompson, to approve and accept the amended minutes for the September 23, 1992, called Board of Commissioner's meeting. On vote, the motion carried.

Motion made by Commissioner Bruser, seconded by Commissioner Cotton, to accept the minutes of the September 24, 1992, Board of Commissioner's regular meeting as presented. On vote, the motion carried.

Motion made by Commissioner Cotton, seconded by Commissioner Thompson, to accept the minutes of the October 15, 1992, Board of Commissioner's called meeting as presented. On vote, the motion carried.

PAYMENT OF APPROVED BILLS

Motion made by Commissioner Bruser, seconded by Commissioner Brewer, to authorize payment of all approved outstanding bills. On vote, the motion carried.

COOPERATIVE ENDEAVOR AGREEMENT AMENDMENT

Motion made by Commissioner Brewer, seconded by Commissioner Thompson, to amend the Cooperative Endeavor Agreement between the Department of Economic Development and the England Authority to reflect a reduction of \$42,576.00. On vote, the motion carried.

AIRPARK STREET NAMES

Commissioner Cotton reviewed for the Board the listing of street names suggested by the Rapides Area Planning Commission.

Motion made by Commissioner Cotton, seconded by Commissioner Brewer, to accept England Airpark street name recommendations received from the Rapides Area Planning Commission.

James Holderread reviewed a recent visit made to him by Colonel Lemon, at which time the Colonel pointed out some recent changes made to some streets at EAFB. Colonel Lemon stated that the street names were changed to honor people that have died during the past year. The Colonel requested that the England Authority give consideration to allowing these street names to remain in place. Following discussion it was recommended to table the motion for later consideration.

Motion made by Commissioner Bruser, seconded by Commissioner Thompson, to table acceptance of Rapides Area Planning Commission recommendations for Airpark street names for later consideration. On vote, the motion carried.

FINAL RETREAT CEREMONY EXPENDITURES

Chairman Meyer stated that Jay Ellington of the Chamber of Commerce is chairing a committee organized to handle the Final Retreat Ceremony. The event will begin at 3:00 p.m. on December 15, 1992, with invitation from the USAF and the England Authority.

Weather permitting the ceremony will be held at Heritage Park. In the case of inclement weather, the ceremony will take place in Hangar 525. The USAF will participate in the event with the final lowering of the colors at 4:30 p.m. Activities will include speakers, which are presently being arranged for.

Motion made by Commissioner Brewer, seconded by Commissioner Cotton, to authorize expenditure of up to \$3,000 for the Final Retreat Ceremony. On vote, the motion carried.

LIQUOR LICENSE FOR LeTIG BAYOU GOLF COURSE

Motion made by Commissioner Brewer, seconded by Commissioner Thompson to authorize the England Authority to apply for a liquor license for the LeTig Bayou Golf Course. On vote, the motion carried.

REQUEST FUNDING FOR AIRPORT MASTER PLAN & ENVIRONMENTAL STUDY

Discussion of the Resolution prepared to be sent to State DOTD for the Monday, November 2, 1992, deadline was reviewed by the Board. James Holderread pointed out that the amount of funding being requested was increased due to many items added to the request list by he and Colonel Jerry Theils. The new dollar amount being requested is \$2,150,845.00.

Motion made by Commissioner Bruser, seconded by Commissioner Thompson, to adopt the Resolution to the State DOTD for funding to support the Airport Master Plan & Environmental Study. A roll call vote resulted as follows:

<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
John Brewer		Jack DeWitt
Hank Bruser		Susan Jaques
Gene Cotton		Garland Lawrence
Barry Hines		
Myron Lawson		
Jim Meyer		
George Thompson		

With a unanimous vote from those present, the vote carried.

ENGLAND AUTHORITY FLAG AND SIGN

James Holderread explained the use of a flag displaying the England Authority logo. It will be used in the "change of guard" during the USAF Final Retreat Ceremony scheduled for December 15, 1992 at Heritage Park. He added that the signs at the EAFB gates should be changed, with USAF permission, to reflect the "England Industrial Airpark & Community" name.

Motion made by Commissioner Brewer, seconded by Commissioner Lawson, to authorize use of a flag reflecting the England Authority logo, and to initiate the change of signs located at the front and back gates of EAFB to reflect the "England Industrial Airpark & Community" name. The motion was amended to include the request to DOTD to place new signs on Highways 1 and 28 West to indicate directions to "England Industrial Airpark & Community" rather than England Air Force Base. On vote, the motion carried.

EMPLOYMENT CONTRACT WITH RUSSELL EAKIN

Commissioner Bruser addressed the contract agreement between Mr. Russell Eakin and the England Authority for the provision of marketing services. He stated that the agreement is being brought before the Board for consideration at this time, as the Legal and Personnel Committee was unable to attain a quorum at their scheduled meeting 10/29/92. Commissioner Bruser added that Mr. Eakin is the individual responsible for the initial interest negotiated between the England Authority and J. B. Hunt, Inc.

Motion made by Commissioner Brewer, seconded by Commissioner Cotton, to approve the employment contract between the England Authority and Mr. Russell Eakin as consultant providing marketing services related to International Air Cargo airlines for a period from November 1, 1992, to June 30, 1993, and authorization of the Executive Director's signature to same. On vote, the motion carried.

UTILITY SUPPLY - CARETAKER AGREEMENT REPORT

Commissioner Cotton explained the current method for supply of utilities to EAFB, including waste disposal. He presented CLECO's offer to install free electric meters. As discussion continued to involve utilities with the Caretaker agreement, Chairman Meyer requested of the Board that Agenda item 12) regarding utility supplying and Agenda item 14) Caretaker Agreement report, be combined and presented at this time. With the Board's approval, the floor was turned over to Mr. Bruce Capps for the Greiner report on the progress of the Caretaker Agreement.

Mr. Capps stated that his team is on schedule. Greiner is working to privatize as many of the caretaker functions as possible. Electricity will be purchased from CLECO. Water, gas, and sewerage service will be provided by the City of Alexandria. These contracts are currently in place and will continue to be in place after the Air Force retreat. Advertisement will be made within the week for private contractors to perform other services. Provision of services by the USAF, and CLECO was further discussed. It was clarified that the USAF will provide free utilities for the Caretaker projects and possibly a portion of utilities for Building 1803, the England Authority offices.

Albin Provosty explained the Infrastructure maintenance and Caretaker Agreement adding that as tenants in the airpark increase the Caretaker project reduces to an eventual zero expense.

SOLID WASTE REMOVAL

Motion made by Commissioner Cotton, seconded by Commissioner Bruser, to include in lease agreements, the provision of gas, water metering, sewerage disposal and solid waste pickup services. On vote, the motion carried.

NATIONAL LEAGUE OF CITIES CONVENTION

Motion made by Commissioner Thompson to authorize delegates to attend the National League of Cities Convention, scheduled for November 27, through December 2, 1992, in New Orleans, with expenses associated with the Convention to be paid by the England Authority.

Discussion regarding the relevancy of the convention to economic development was addressed. Board members reviewed the convention brochure provided by Commissioner

Thompson, and the Board agreed to continue on with the next agenda item and to delay action on this item until later in the meeting, allowing Board members time to review the convention brochure.

CARETAKER AGREEMENT NEGOTIATIONS

Chairman Meyer stated that AFBDA negotiations of the Caretaker Agreement will take place on November 12, 1992. At this time a cost agreement will be decided and brought back before the Board.

Motion made by Commissioner Hines, seconded by Commissioner Thompson, to authorize England Authority negotiations of the Caretaker Agreement with the AFBDA. On vote, the motion carried.

CAPITOL OUTLAY REQUEST

Chairman Meyer explained that the Capitol Outlay Request must be submitted by November 1, 1992. He stated that this is for road improvements, not for the Aviation. He presented a map displaying future and present road improvements, including four lane of Oliver Drive from Vandenburg, through the main gate to LA Highway 498. Also mentioned was construction of a new two lane roadway from the Commissary to Vandenburg Drive. Total needs for road improvements will total \$3,060,000.00, over the next four years.

Motion made by Commissioner Brewer, seconded by Commissioner Bruser, to authorize the filing of a Capital Outlay Request to the State of Louisiana. On vote, the motion carried.

LITTLE ROCK AIR FORCE BASE INFORMATION FAIR

Chairman Meyer stated that the Chamber of Commerce is participating in a "Community Information Fair" which is being put together by the Leesville and DeRidder Chambers of Commerce, to go to Little Rock Air Force Base. He stated that our Chamber will depart Thursday, November 12 at Noon. The Chamber of Commerce requests the England Authority be represented and offer some financial support of this project. Chairman Meyer added that in view of the pending ISB, the England Authority's participation would be beneficial. Purpose of the Fair will be to make welcome those persons currently at Little Rock, that will be moving to our area.

Motion made by Commissioner Bruser, seconded by Commissioner Brewer, to contribute \$250.00 to the Chamber of Commerce as financial support of their participation in the Little Rock Air Force Base "Community Information Fair" scheduled for November 14-15, 1992 and also to authorize the travel of Commissioners and England Authority staff who would like participate in the Fair. On vote, the motion carried.

SACRAMENTO ARMY DEPOT VISIT

James Holderread reviewed his conversation with a representative from the Sacramento Army Depot in Sacramento, California. Representatives from that area are interested in a visit with the England Authority and it's Board, in an effort to learn more about the England Authority's handling of all areas of the efficient closure of the England Air Force Base Facility. It was recommended by Colin McMillan, that the Sacramento Army Depot contact the England Authority. The visit is scheduled to take place Monday,

November 9, 1992.

RADIO FREQUENCY USE

Bruce Capps of the Greiner Team explained radio frequency issues to the Board and stated that the England Authority will need to get it's own frequency. The process takes 60-90 days to receive a frequency, therefore Mr. Capps suggested that the England Authority seek frequencies in the local sector as they are more readily available. Personnel needed for effective radio maintenance were mentioned.

Motion made by Commissioner Brewer, seconded by Commissioner Bruser, to authorize the Executive Director to proceed with acquisition of radio frequencies and to authorize expenditure of up to \$2,000 in application funds. On vote, the motion carried.

AIRFIELD LEASE

Motion made by Commissioner Brewer, seconded by Commissioner Bruser, to implement the recommendation made by the Air Operations Committee to enter into the Airfield Lease. On vote, the motion carried.

NATIONAL LEAGUE OF CITIES CONVENTION ACTION

Having allowed ample time for review of the convention brochure, Chairman Meyer recalled the motion made by Commissioner Thompson, seconded by Commissioner Lawson, to authorize delegates to attend the National League of Cities Convention, scheduled for November 27, through December 2, 1992, in New Orleans, with expenses associated with the Convention to be paid by the England Authority.

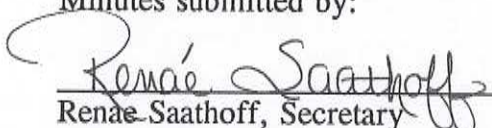
A roll call vote resulted as follows:

<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
John Brewer	Hank Bruser	Jack DeWitt
Gene Cotton		Susan Jaques
Barry Hines		Garland Lawrence
Myron Lawson		
Jim Meyer		
George Thompson		

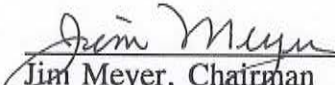
With a majority vote, the motion carried.

It was determined that there was no further business to come before the Board and motion to adjourn was made by Commissioner Lawson. With vote, the meeting adjourned at 5:42 p.m.

Minutes submitted by:


Renaë Saathoff, Secretary

Minutes accepted by:


Jim Meyer, Chairman