

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION OCTOBER 22, 2009

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, October 22, 2009 at 5:35 p.m.**

Vice-Chairman Weems requested a roll call in the absence of Chairman Richard Bushnell.

There were present: Mr. Charlie Weems, III, Vice-Chairman; Mr. William Barron, Mr. Brady Baudin, Mr. Wayne Denley, Mr. Dennis Frazier, Mr. Curman Gaines, Mr. Bart Jones and Mr. Scott Linzay.

Absent: Richard Bushnell, Lance Harris

Also present were: Members of the England Authority staff and legal counsel.

Commissioner Gaines gave the invocation and Commissioner Barron led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Charlie Weems, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Consent Calendar

Vice-Chairman Weems asked for a motion to approve consent calendar for items #1 through #8 and #11 through #15.

Motion by **Mr. Barron**, second by **Mr. Denley** to approve consent agenda items #1 through #8 and #11 through #15. On vote, motion carried.

Mr. Weems stated that he was pulling items #9 and #10 off of the consent calendar because his firm may do work for IESI. Therefore, he would abstain from voting on these two items.

MOTION TO APPROVE MINUTES OF SEPTEMBER 24, 2009, REGULAR BOARD MEETING AND SPECIAL CALLED MEETING OF SEPTEMBER 23, 2009.

Motion by **Mr. Barron**, second by **Mr. Denley**, to approve Minutes of September 24, 2009, Regular board meeting and Special Called meeting of September 23, 2009. On vote, motion carried. **081-2009**

MOTION TO ADOPT RESOLUTION AUTHORIZING IMPLEMENTATION OF A CUSTOMER FACILITY CHARGE AT ALEXANDRIA INTERNATIONAL AIRPORT UPON RENTAL CAR CONTRACTS.

Motion by **Mr. Barron**, second by **Mr. Denley**, to adopt resolution authorizing implementation of a Customer Facility charge at Alexandria International Airport upon rental car contracts. On vote, motion carried. **082-2009**

MOTION TO APPROVE PAYMENT OF PROVOSTY BILL FOR THE MONTH OF SEPTEMBER, 2009.

Motion by **Mr. Barron**, second by **Mr. Denley**, to approve payment of Provosty bill for the month of September, 2009. On vote, motion carried. **083-2009**

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BOARD OF COMMISSIONERS REGULAR SESSION OCTOBER 22, 2009

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR AND LEGAL COUNSEL TO TAKE APPROPRIATE LEGAL ACTION TO SECURE ACCESS AND REMOVAL OF ANY TREES, BRUSH, BUSHES OR ANY OTHER VEGETATION WHICH PENETRATE THE SAFETY ZONES OFF THE APPROACH END OF RUNWAY 36 (BAYOU RAPIDES ROAD).

Motion by **Mr. Barron**, second by **Mr. Denley**, to authorize Executive Director and legal counsel to take appropriate legal action to secure access and removal of any trees, brush, bushes or any other vegetation which penetrate the safety zones off the approach end of Runway 36 (Bayou Rapides Road). On vote, motion carried. **084-2009**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT RENEWING LEASE WITH BOLLINGER CONSTRUCTION FOR BUILDING #1719.

Motion by **Mr. Barron**, second by **Mr. Denley**, to authorize Executive Director to execute amendment renewing lease with Bollinger Construction for Building #1719. On vote, motion carried. **085-2009**

MOTION TO AUTHORIZE CHAIRMAN OF THE BOARD TO EXECUTE CONSENT AND AGREEMENT TO AFFIRM PROJECT DESCRIPTION AS DESCRIBED TO ENABLE EEIDD IMPROVEMENTS TO 34 ACRE TRACT ADJACENT TO UTLX.

Motion by **Mr. Barron**, second by **Mr. Denley**, to authorize Chairman of the Board to execute consent and agreement to affirm project description as described to enable EEIDD improvements to 34 acre tract adjacent to UTLX. On vote, motion carried. **086-2009**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #2 TO COOPERATIVE ENDEAVOR AGREEMENT BY AND AMONG THE STATE OF LOUISIANA, LOUISIANA DEPARTMENT OF ECONOMIC DEVELOPMENT, UNION TANK CAR COMPANY, UTLX MANUFACTURING, INC., CITY OF ALEXANDRIA AND EEIDD.

Motion by **Mr. Barron**, second by **Mr. Denley**, to authorize Executive Director to execute Amendment #2 to Cooperative Endeavor Agreement by and among the State of Louisiana, Louisiana Department of Economic Development, Union Tank Car Company, UTLX Manufacturing, Inc., City of Alexandria and EEIDD. On vote, motion carried. **088-2009**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ACCEPT LOW BID OF LOTT OIL COMPANY AT A RATE OF \$.20 PER GALLON OVER TERMINAL COST FOR GAS AND DIESEL FOR CONSUMPTION BY ENGLAND AUTHORITY VEHICLES AND EQUIPMENT AND TO SIGN ALL RELATED DOCUMENTS THERETO.

Motion by **Mr. Barron**, second by **Mr. Denley**, to authorize Executive Director to accept low bid of Lott Oil Company at a rate of \$.20 per gallon over terminal cost for gas and diesel for consumption by England Authority vehicles and equipment and to sign all related documents thereto. On vote, motion carried. **089-2009**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ADVERTISE FOR THE REMOVAL AND REPLACEMENT OF ROOF FOR BUILDING #2533.

Motion by **Mr. Barron**, second by **Mr. Denley**, to authorize Executive Director to advertise for the removal and replacement of roof for Building #2533. On vote, motion carried. **090-2009**

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BOARD OF COMMISSIONERS REGULAR SESSION OCTOBER 22, 2009

MOTION TO AWARD CONTRACT FOR NEW ARFF VEHICLE TO OSHKOSH CORPORATION IN THE AMOUNT OF \$835,243.00 BEING THE LOWEST RESPONSIBLE BIDDER AND AUTHORIZING IMPLEMENTATION SUBJECT TO FUNDING.

Motion by **Mr. Barron**, second by **Mr. Denley**, to award contract for new ARFF vehicle to Oshkosh Corporation in the amount of \$835,243.00 being the lowest responsible bidder and authorizing implementation subject to funding. On vote, motion carried. **091-2009**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH REXEL IN THE AMOUNT OF \$64,842.00 FOR THE PROCUREMENT OF RENTAL CAR PARKING LOT – POLES, FIXTURES AND LAMPS.

Motion by **Mr. Barron**, second by **Mr. Denley**, to authorize Executive Director to execute contract with Rexel in the amount of \$64,842.00 for the procurement of rental car parking lot – poles, fixtures and lamps. On vote, motion carried. **092-2009**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR ST. MARY'S RESIDENTIAL TRAINING SCHOOL ACOUSTICAL TREATMENT PROGRAM ASBESTOS ABATEMENT PHASE PURSUANT TO THE FAA PART 150 PROGRAM.

Motion by **Mr. Barron**, second by **Mr. Denley**, to authorize Executive Director to execute Certificate of Substantial Completion for St. Mary's Residential Training School Acoustical Treatment Program Asbestos Abatement Phase pursuant to the FAA Part 150 Program. On vote, motion carried. **093-2009**

MOTION TO ADOPT RESOLUTION REQUESTING LADOTD, DIVISION OF AVIATION, TO PROVIDE ASSISTANCE FOR CONSTRUCTION OF VARIOUS AIRPORT RELATED PROJECTS AT ALEXANDRIA INTERNATIONAL AIRPORT AS LISTED IN THE 5 YEAR CAPITAL IMPROVEMENT PLAN.

Motion by **Mr. Barron**, second by **Mr. Denley**, to adopt resolution requesting LADOTD, Division of Aviation, to provide assistance for construction of various airport related projects at Alexandria International Airport as listed in the 5 year Capital Improvement Plan. On vote, motion carried. **094-2009**

Mr. Weems called for a vote on following items #9 and #10. Mr. Weems abstained from voting on these two items.

Motion by **Mr. Barron**, second by **Mr. Denley**, to approve items #9 and #10. On vote, motion carried.

MOTION TO AWARD SECOND YEAR RENEWAL OPTION TO IESI LA CORPORATION FOR REFUSE SERVICES AND AUTHORIZING EXECUTIVE DIRECTOR TO SIGN ALL RELATED DOCUMENTS THERETO.

Motion by **Mr. Barron**, second by **Mr. Denley**, to award second year renewal option to IESI LA Corporation for refuse services and authorizing Executive Director to sign all related documents thereto. On vote, motion carried. **095-2009**

MOTION TO EXECUTE AMENDMENT #2 TO THE REFUSE SERVICES AGREEMENT WITH IESI LA CORPORATION TO DELETE ONE COMMERCIAL BUILDING AND AUTHORIZING EXECUTIVE DIRECTOR TO SIGN ALL DOCUMENTS RELATED THERETO.

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Motion by **Mr. Barron**, second by **Mr. Denley**, to execute Amendment #2 to the Refuse Services Agreement with IESI LA Corporation to delete one commercial building and authorizing Executive Director to sign all documents related thereto. On vote, motion carried. **096-2009**

ADDITIONS TO AGENDA
(by unanimous consent)

Comments by Legal Counsel – None

Comments or Questions by Commissioners – None

Staff Report – **a. Operations** – None **b. Economic Development** – Mr. Williams briefed board with his monthly report. **c. Executive Director** – Financial Report – 25% through fiscal year and collected 24.79% of the revenue projected and expended 20% of the budget. Comparative Air Traffic Report: Outstanding month. Month of September up 32% for commercial air. Up 7% for the year on air traffic. As of November 1, Alexandria and Memphis will commence with two (2) jet flights a day by Northwest. American Airlines will add a fourth jet flight on November 19th to Dallas.

Public Comments or Questions – None

Mr. Weems called for a motion to enter into Executive Session to discuss the character and professional competence of Executive Director Jon Grafton (annual evaluation).

MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE CHARACTER AND PROFESSIONAL COMPETENCE OF EXECUTIVE DIRECTOR JON GRAFTON (ANNUAL EVALUATION).

Motion by **Mr. Denley**, second by **Mr. Barron**, to enter into Executive Session to discuss the character and professional competence of Executive Director Jon Grafton (annual evaluation).

Mr. Weems requested a roll call vote to enter into Executive Session. Those present were: Mr. Barron, Mr. Baudin, Mr. Denley, Mr. Frazier, Mr. Gaines, Mr. Jones, Mr. Linzay and Mr. Weems. Absent were Mr. Bushnell and Mr. Harris.

(Board entered into Executive Session)

Motion by **Mr. Denley**, second by **Mr. Barron**, to exit Executive Session.

There being no further business to come before the Board, meeting was adjourned.

Richard Bushnell, Chairman

*England Economic and Industrial Development District
Board of Commissioners*

Lance Harris, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*