

The England Economic and Industrial Development District met in Regular Session at its regular meeting place, the England Authority Board Room, Building 1803 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, April 28, at four-twenty p.m. (Central Standard Time).

There were present: Mr. Jim Meyer, Mr. George Thompson, Mr. Jack DeWitt, Mr. John Brewer, Ms. Bridgett Brown, and Mr. H. K. Stanley.

Absent were: Mr. Barry Hines, Mr. Hank Bruser, Mr. Elton Pody, and Mr. Gene Cotton.

Also present were Mr. Jon Grafton, Executive Director, members of the England Authority staff, Mr. Brenner Sadler, Legal Counsel, Mr. Mac McCarthy, members of the public, press and media.

Mr. Jim Meyer gave the invocation and led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Jim Meyer, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

#### ADDITION OF AGENDA ITEMS

Motion was made by Mr. Brewer, seconded by Mr. Stanley to add to the agenda: Motion to authorize Executive Director to amend Landco's lease to allow for the installation of video poker machines at the Golf Course in accordance with State Law. On vote, motion carried.

Motion was made by Mr. Thompson, seconded by Mr. Brewer to add to the agenda: Motion to authorize Executive Director to execute grant from Office of Economic Adjustment in the amount of \$462,420 for an Airport Master Plan. On vote, motion carried.

Motion was made by Mr. DeWitt, seconded by Mr. Brewer to add discussion of the annual audit to the agenda. On vote, motion carried.

#### ADOPT MINUTES

Motion by Mr. Jack DeWitt, seconded by Mr. George Thompson to adopt the minutes of the England Economic and Industrial Development District Regular Board Meeting, held on March 24, 1994. On vote, motion carried. 0044-1994

#### DME AWARD

Motion was made by Mr. DeWitt, seconded by Mr. Thompson to award contract to Aviation Systems Maintenance, Inc. for the purchase and installation of one new FCC and FAR 171 approved Distance Measuring Equipment (DME) in the amount of \$127,225. On vote, motion carried. 0045-1994

**EQUIPMENT AWARD**

Motion was made by Mr. DeWitt, seconded by Mr. Thompson to award purchase of the following equipment per public bid:

- (1) Skid Steer Loader - Rent-It Co., Inc. - \$21,112.00
- (1) Hydraulic Boom Mower -Covington Environmental Equip. - \$13,970.00
- (1) Triple Gang Mower - Covington Environmental Equip. - \$20,100.00
- (1) Backhoe Loader - Courtney Co. - \$30,838.44
- (1) Vacuum Vehicle - Covington Environmental Equip. - \$28,737.00
- (2) 100 HP Tractors - Scott Truck and Tractor - \$58,230.00

On vote, motion carried. 0046-1994

**DOD OUTREACH SEMINAR ON PRYOR AMENDMENT**

Motion was made by Mr. DeWitt and seconded by Mr. Thompson to authorize payment of travel expenses for Commissioners Meyer and Cotton to accompany Staff to DoD Sponsored Outreach Seminar on Pryor Amendment to be held in Dallas, TX on May 9 and 10, 1994. On vote, motion carried. 0047-1994

**GROUP HEALTH INSURANCE**

Motion was made by Mr. DeWitt, seconded by Mr. Stanley to accept Group Health Insurance Proposal from Blue Cross upon recommendation of Executive Director. On vote, motion carried. 0048-1994

**EXTENSION OF GOLF COURSE**

Motion was made by Mr. Thompson, seconded by Mr. DeWitt to assign Extension of Golf Course Request to Economic Development/Recreation Committees and to direct Staff to commence work program to accomplish same. On vote, motion carried. 0049-1994

**RAPIDES REGIONAL MEDICAL CENTER**

Motion was made by Mr. Thompson, seconded by Mr. Stanley to ratify use permit with Rapides Regional Medical Center for lease of additional space in Building 107. On vote, motion carried with Mr. Meyer abstaining. 0050-1994

**GREINER, INC. -CONTRACT AMENDMENT**

Motion was made by Mr. Dewitt, seconded by Mr. Thompson to authorize Executive Director to execute final contract amendment with Greiner, Inc. for Base Reuse Study for additional services provided by consultant in an amount not to exceed \$70,345; in response to letter dated 12-8-93, requesting \$128,390. On vote, motion carried with Mr. Meyer abstaining. 0051-1994

**GREINER, INC. - ADDITIONAL PAYMENT FROM EEIDD NET RELEASES REVENUES**

Motion was made by Mr. DeWitt, seconded by Mr. Thompson to authorize payment of \$23,530 to Greiner, Inc. from EEIDD net lease revenue. (Companion item to above motion) On vote, motion carried with Mr. Meyer abstaining. 0052-1994

#### AIRPORT MASTER PLAN

Motion was made by Mr. DeWitt, seconded by Mr. Thompson to execute contract with Greiner, Inc. for the preparation of an Airport Master Plan in an amount not to exceed \$513,800. On vote, motion carried with Mr. Meyer abstaining. 0253-1994

#### AIRPORT PROPERTY MAP

Motion was made by Mr. DeWitt, seconded by Mr. Thompson to execute contract with Greiner, Inc. for the preparation of an Airport Property Map in an amount not to exceed \$154,700. On vote, motion carried with Mr. Meyer abstaining. 0254-1994

#### CHANGE IN ORGANIZATIONAL STRUCTURE

Motion was made by Mr. H. K. Stanley, seconded by Mr. DeWitt to:

- (1) Approve organizational structure as recommended by Executive Director.
- (2) Approve addition of Administrative Technician position at maximum annual salary of \$17,000.
- (3) Approve deletion of the positions: Receptionist, Research Specialist and Property/Assets Manager.
- (4) Authorize waiving of minimum requirements for the position of Administrative Technician and Purchasing/Contracts Manager to allow for current Receptionist and Property/Assets Manager to fill the new positions, respectively;
- (5) Authorize amendment to funding source agreements to reflect position changes.

On vote, motion carried with, Ms. Brown opposed Item #1: Approve organization structure as recommended by Executive Director. 0255-1994

#### MONTHLY ACTIVITY REPORT

Mr. Grafton, Executive Director, presented a monthly activity report for the month of April. He emphasized that much of the Staff effort this past week and in the coming week will be with the Legislative delegation. To this point, all members of the Rapides Parish delegation have been very receptive, and Mr. Grafton asked the Commissioners to express our gratitude to these officials for their help. The other main issue the Staff will be working on will be an in depth study of the Pryor Amendments.

Mr. Grafton reported that the City of Alexandria has been named as a semi-finalist to the All America City Contest of the National City Leagues. England is the lead project in this application. This is a very prestigious award and can be very important to our area, and we will be working with the City on this project.

#### MONTHLY FINANCIAL REPORT

Ms. Chambers, Director of Administration, presented the monthly financial report for the month of April.

#### AMENDMENT TO LANDCO LEASE

Motion was made by Mr. DeWitt, seconded by Mr. Brewer to authorize Executive Director to amend Landco's lease to allow for the installation of video poker machines at the Golf Course in accordance with State Law, as long as England Authority received a portion of the profits,

derived by this addition. On vote, motion carried. 0056-1994

#### OEA GRANT

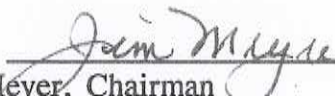
Motion was made by Mr. DeWitt, seconded by Mr. Thompson to authorize Executive Director to execute grant from Office of Economic Adjustment in the amount of \$462,420 for an Airport Master Plan. On vote, motion carried. 0057-1994

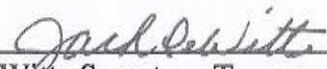
Motion was made by Mr. DeWitt, seconded by Mr. Thompson to add an agenda item to consider expressing our formal thanks to Ms. Helene O'Connor, Mr. Tom Low, and Mr. Paul Dempsey of OEA for awarding this grant to us and to Ms. Bobbi Morgan in her efforts to secure the grant. On vote, motion carried 0058-1994

#### AUDIT

Mr. Grafton recommended that the Board retain Payne, Moore, and Herrington to perform the annual audit for one more year since they have performed the last two audits and understand our system and funding sources, and then next year go out for bids to contract for a three year period for the audit. Motion was made by Mr. DeWitt, seconded by Mr. Brewer that the Board accept Mr. Grafton's recommendation and retain Payne, Moore, and Herrington to perform this year's audit and then next year go out for bids to contract for a three year period. On vote, motion carried. 0059-1994

MEETING ADJOURNED AT 5:40 P. M.

  
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Jim Meyer, Chairman  
England Economic & Industrial Development District  
Board of Commissioners

  
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Jack DeWitt, Secretary-Treasurer  
England Economic & Industrial Development District  
Board of Commissioners