



ENGLAND
INDUSTRIAL AIRPARK & COMMUNITY

**England Economic &
Industrial Development District**
1611 Arnold Drive, Alexandria, LA 71303
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ENGLAND
AUTHORITY

Jon W. Grafton
Executive Director

June 26, 2013

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Scott Linzay

**CITY OF
ALEXANDRIA**
Thomas Antoon
Curman Gaines
Bart Jones

**CITY OF
PINEVILLE**
Brady Baudin

TOWNS
Richard Bushnell

**CHAMBER OF
COMMERCE**
Mike Johnson
Charles Weems

AWARDS:

Wildlife Habitat Council
Reuse Award OakWing Project

DOT
F.A.A./DBE Award

E.P.A./DEQ
Ready for Reuse Award

F.A.A.
SWR Airport Safety Award

N.A.I.D.
Facility of the Year

Office of Secretary
of Defense Award for
Base Redevelopment

F.A.A.
LA Airport of the Year

N.A.I.D.
Excellence Marketing Award

N.A.C.O.
Achievement Award

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media
FR: Brady Baudin, Chairman, England Authority
RE: **COMMITTEE MEETINGS and BOARD MEETING**

The England Authority's Committee Meetings are scheduled to be held **Thursday, June 27, 2013, at 4:30 p.m.** in the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

- 1) - FINANCE COMMITTEE
- 2) - AUDIT COMMITTEE
- 3) - LEGAL COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

****The regular June monthly meeting of the Board of Commissioners will be held immediately following Committee Meetings in the England Authority Board Room. An agenda for the Board meeting follows.**

Following the **June** Committee Meetings, a **Sub-District No. 1** meeting will follow.

THE ENGLAND AUTHORITY
FINANCE COMMITTEE

June 27, 2013

Members: Curman Gaines, Chairman; Charlie Weems, Vice-Chairman;

Richard Bushnell, Bart Jones

AGENDA

1. To receive schedule of paid invoices for the month of May, 2013. *(Information Binder Index #2)*
2. Motion to adopt Year End Budget Amendment for fiscal year 2012/2013. *(Information Binder Index #3)*
3. Motion to write off as uncollectible housing receivables that have been outstanding in excess of three years. *(Information Binder Index #4)*
4. Motion to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2013/2014; appropriating funds for Capital Budget for the Fiscal Year 2013/2014; carrying over Capital Funds from prior Fiscal Year 2012/2013 and other matters with respect thereto. *(Information Binder Index #5)*
5. Motion to authorize Executive Director to renew general insurance program policies covering Property, Liability, Auto, Physical Damage-Fire Trucks/Equipment, Public Employee Dishonesty/Crime, Boiler and Machinery and Public Officials Liability for the year 2013/2014. *(Information Binder Index #6)*
6. To hear public comments.
 - Additions to agenda may be made by unanimous consent.

THE ENGLAND AUTHORITY
AUDIT COMMITTEE

June 27, 2013

Members: Dennis Frazier, Chairman, Bart Jones, Vice-Chairman;

Richard Bushnell, Charlie Weems

AGENDA

1. Motion to adopt "Louisiana Compliance Questionnaire" as required prior to year end independent audit. *(Information Binder Index #7)*
 2. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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THE ENGLAND AUTHORITY

LEGAL COMMITTEE

June 27, 2013

Members: Charlie Weems, Chairman; Tommy Antoon, Vice-Chairman;

William Barron, Richard Bushnell, Bart Jones, Dennis Frazier

AGENDA

1. Motion to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of May, 2013. (*Information Binder Index #8*)
 2. Motion rescinding Resolution 058-2013 authorizing Executive Director to execute a contract for legal services with Sullivan, Stolier, Knight, LC, to secure representation for the England Economic and Industrial Development District regarding health care initiative by the State of Louisiana, Department of Health and Hospitals, Division of Administration and LSU board of Supervisors; authorizing the Executive Director to submit said contract to the Attorney General of the State of Louisiana for approval; and other matters with respect thereto. (*Information Binder Index #9*)
 3. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
-

THE ENGLAND AUTHORITY

ECONOMIC DEVELOPMENT COMMITTEE

June 27, 2013

Members: William Barron, Chairman; Curman Gaines, Vice-Chairman;

Tommy Antoon, Richard Bushnell, Dennis Frazier, Mike Johnson, Bart Jones, Scott Linzay, Charlie Weems

AGENDA

1. Motion to authorize Executive Director to execute lease agreement between EEIDD and the United States of America for Building #1707. (*Information Binder Index #10*)
2. Motion authorizing Executive Director to execute Cooperative Endeavor Agreement between the State of Louisiana and the EEIDD for England Airpark Hospital Renovations, Planning and Construction. (*Information Binder Index #11*)
3. Motion to authorize Executive Director to execute a five year renewal option between Interspace Airport Advertising and the England Authority for advertising in the James Meyer Commercial Terminal. (*Information Binder Index #12*)

4. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
-

THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE

June 27, 2013

Members: Richard Bushnell, Chairman; Dennis Frazier, Vice-Chairman;
Tommy Antoon, Mike Johnson, Bart Jones, Scott Linzay

AGENDA

1. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
-

THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE

June 27, 2013

Members: Bart Jones, Chairman; Scott Linzay, Vice-Chairman;
Tommy Antoon, Curman Gaines, Mike Johnson, Charlie Weems

Agenda

1. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
-

ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE

June 27, 2013

Members: Scott Linzay, Chairman; Richard Bushnell, Vice-Chairman;
William Barron, Dennis Frazier, Mike Johnson, Bart Jones

AGENDA

1. Motion to authorize Executive Director to execute contract with Merrick Heavy Machine, L.L.C. for Clearing & Grubbing at west side of airfield at England Airpark in the amount of \$500,014.33 and Authorizing execution of deductive Change Order #1 in the amount of \$66,300.45 subject to receipt of funding from the Federal Aviation Administration Administration. (*Information Binder Index #13*)
2. Motion to approve Change Order #3 to Ducote Wrecking Company contract in the amount of \$28,700.00 for Demolition Contract #9 of the Noise Mitigation project. (*Information Binder Index #14*)

3. To hear status report on:

- a. Part 150 Noise Program
 - 1. Property Acquisition
- b. Runway 18/36
 - 1. Extension
- c. Taxiway A Rehabilitation
- d. Southramp Rehabilitation
- e. Approach Runway 14 Tree Clearing

4. To hear public comments.

- Additions to agenda may be made by unanimous consent.
-

THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS

Brady Baudin, Chairman
Bart Jones, Vice Chairman
Scott Linzay, Secretary/Treasurer
Tommy Antoon
William Barron

Richard Bushnell
Dennis Frazier
Curman Gaines
Mike Johnson
Charlie Weems

Jon Grafton, Executive Director

REGULAR MEETING
June 27, 2013
England Authority Board Room
AGENDA

- A. Call to Order
- B. Invocation
- C. Pledge of Allegiance
- D. Roll Call

E. Active Items

1. Motion to approve Minutes of May 23, 2013, regular Board Meeting, and June 3, 2013, Special Called meeting . *(Information Binder Index #1)*
2. Motion to adopt Year End Budget Amendment for fiscal year 2012/2013. *(Information Binder Index #3)*
3. Motion to write off as uncollectible housing receivables that have been outstanding in excess of three years. *(Information Binder Index #4)*
4. Motion to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2013/2014; appropriating funds for Capital Budget for the Fiscal Year 2013/2014; carrying over Capital Funds from prior Fiscal Year 2012/2013 and other matters with respect thereto. *(Information Binder Index #5)*
5. Motion to authorize Executive Director to renew general insurance program policies covering Property, Liability, Auto, Physical Damage-Fire Trucks/Equipment, Public Employee Dishonesty/Crime, Boiler and Machinery and Public Officials Liability for the year 2013/2014. *(Information Binder Index #6)*
6. Motion to adopt "Louisiana Compliance Questionnaire" as required prior to year end independent audit. *(Information Binder Index #7)*

7. Motion to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of May, 2013. *(Information Binder Index #8)*
8. Motion rescinding Resolution 058-2013 authorizing Executive Director to execute a contract for legal services with Sullivan, Stoler, Knight, LC, to secure representation for the England Economic and Industrial Development District regarding health care initiative by the State of Louisiana, Department of Health and Hospitals, Division of Administration and LSU board of Supervisors; authorizing the Executive Director to submit said contract to the Attorney General of the State of Louisiana for approval; and other matters with respect thereto. *(Information Binder Index #9)*
9. Motion to authorize Executive Director to execute lease agreement between EEIDD and the United States of America for Building #1707. *(Information Binder Index #10)*
10. Motion authorizing Executive Director to execute Cooperative Endeavor Agreement between the State of Louisiana and the EEIDD for England Airpark Hospital Renovations, Planning and Construction. *(Information Binder Index #11)*
11. Motion to authorize Executive Director to execute a five year renewal option between Interspace Airport Advertising and the England Authority for advertising in the James Meyer Commercial Terminal. *(Information Binder Index #12)*
12. Motion to authorize Executive Director to execute contract with Merrick Heavy Machine, L.L.C., for Clearing & Grubbing at west side of airfield at England Airpark in the amount of \$500,014.33 and authorizing execution of deductive Change Order #1 in the amount of \$66,300.45 subject to receipt of funding from the Federal Aviation Administration Administration. *(Information Binder Index #13)*
13. Motion to approve Change Order #3 to Ducote Wrecking Company contract in the amount of \$28,700.00 for Demolition Contract #9 of the Noise Mitigation project. *(Information Binder Index #14)*

ADDITIONS TO AGENDA

(By unanimous vote)

- F. Comments by Legal Counsel**
- G. Comments or Questions by Commissioners**
- H. Staff Report -**
 - a. Operations
 - b. Economic Development
 - c. Executive Director
- I. Public Comments or Questions**
- J. Adjourn**

ENGLAND AUTHORITY SUB-DISTRICT NO. 1
BOARD OF COMMISSIONERS

Brady Baudin, Chairman
Bart Jones, Vice Chairman
Scott Linzay, Secretary/Treasurer
Tommy Antoon
William Barron

Richard Bushnell
Dennis Frazier
Curman Gaines
Mike Johnson
Charlie Weems

Jon Grafton, Executive Director

ENGLAND AUTHORITY SUB-DISTRICT NO. 1 MEETING

June 27, 2013
England Authority Board Room

AGENDA

- A. Call to Order**
- B. Roll Call**

C. Active Items

- 1. Motion to approve Minutes from the April 25, 2013 and May 23, 2013 Sub-District No. 1 meetings.
(Information Binder Index #15)

ADDITIONS TO AGENDA
(2/3 VOTE REQUIRED)

- D. Comments by Legal Counsel**
- E. Comments or Questions by Commissioners**
- F. Public Comments or Questions**
- I. Adjourn**