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The England Economic and Industrial Development District
Board of Commissioners

Regular Session
June 24, 2004

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, June 24, 2004.

There were present: Mr. Wayne Miller, Chairman; Mr. William Barron, Mr. Curman Gaines, Mr. Richard Bushnell, Mr. Martin Johnson, Mr. Charles Waites, Mr. Wayne Denley, Mr. Mike Tudor, and Ms. Bridgett Brown.

Absent: Mr. Provine

Also present were: Members of the England Authority staff, legal counsel, and members of the public, press and media.

Commissioner Waites offered the invocation and Commissioner Denley led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Wayne Miller, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

The Chairman called for the consent calendar. The Chairman recognized Mr. Johnson who requested Item #4, Motion to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2004/2005; appropriating funds for Capital Budget for the Fiscal Year 2004/2005; carrying over Capital Funds from prior Fiscal Year 2003/2004 and other matters with respect thereto, be removed from consent calendar. The Chairman ordered its removal from the consent calendar.

CONSENT CALENDAR

Chairman Miller asked for a motion to approve all items with the exception of #4.
Motion by Mr. Johnson, second by Ms. Brown to approve all items with the exception of #4.
There being no discussion, a vote was called. By unanimous vote, motion carried.

MOTION TO APPROVE MINUTES FROM THE MAY 27, 2004 REGULAR BOARD MEETING.
Motion by Mr. Johnson, seconded by Ms. Brown to approve Minutes from the May 27, 2004 Regular Board Meeting. On vote, motion carried. 088-2004

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL FOR THE MONTH OF MAY, 2004.
Motion by Mr. Johnson, seconded by Ms. Brown to approve payment of attorney's bill for the month of May, 2004. On vote, motion carried. 089-2004

MOTION TO ADOPT YEAR END BUDGET AMENDMENT FOR FISCAL YEAR 2003/2004.
Motion by Mr. Johnson, second by Ms. Brown to Adopt year end budget amendment for fiscal year 2003/2004. On vote, motion carried. 090-2004

MOTION TO ADOPT "LOUISIANA COMPLIANCE QUESTIONNAIRE" AS REQUIRED PRIOR TO YEAR END INDEPENDENT AUDIT.
Motion by Mr. Johnson, seconded by Ms. Brown to adopt "Louisiana Compliance Questionnaire" as required prior to year end independent audit. On vote, motion carried. 091-2004

MOTION TO WRITE OFF AS UNCOLLECTIBLE HOUSING RECEIVABLES THAT HAVE BEEN OUTSTANDING IN EXCESS OF THREE YEARS.
Motion by Mr. Johnson, second by Ms. Brown to write off as uncollectible housing receivables that have been outstanding in excess of three years. On vote, motion carried. 092-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE HEALTH INSURANCE POLICY WITH BLUE CROSS/BLUE SHIELD FOR YEAR 2004/2005 AS RECOMMENDED BY STAFF.
Motion by Mr. Johnson, second by Ms. Brown to authorize Executive Director to execute health insurance policy with Blue Cross/Blue Shield for Year 2004/2005 as recommended by staff. On vote, motion carried. 093-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW GENERAL INSURANCE PROGRAM POLICIES COVERING PROPERTY, LIABILITY, AUTO, PHYSICAL DAMAGE-FIRE TRUCKS, PUBLIC EMPLOYEE BOND, BOILER AND MACHINERY, AND DIRECTORS AND OFFICERS OFFICIAL LIABILITY FOR THE YEAR 2004/2005

Motion by Mr. Johnson, second by Ms. Brown to authorize Executive Director to renew general insurance program policies covering property, liability, auto, physical damage-fire trucks, public employee bond, boiler and machinery, and directors and officers official liability for the Year 2004/2005. On vote, motion carried. 094-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ACCEPT THE LOW BID FROM CLARK CONSTRUCTION ENTERPRISES, L.L.C., IN THE AMOUNT OF \$1,781,948.22 FOR CONSTRUCTION OF RAILROAD SPUR TO SERVE CALVARY INDUSTRIES AND PLASTIPAK AND AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CHANGE ORDER TO REDUCE SCOPE OF CONTRACT TO BRING PROJECT WITHIN BUDGET.

Motion by Mr. Johnson, second by Ms. Brown to authorize Executive Director to accept the low bid from Clark Construction Enterprises, L.L.C., in the amount of \$1,781,948.22 for construction of Railroad Spur to serve Calvary Industries and Plastipak and authorize Executive Director to execute Change Order to reduce scope of contract to bring project within budget. On vote, motion carried. 095-2004

The Chair next called for consideration of any items pulled from the consent calendar.

Motion by Ms. Brown, second by Mr. Johnson to adopt the following motion:
Motion to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2004/2005; appropriating funds for Capital Budget for the Fiscal Year 2004/2005; carrying over Capital Funds from prior Fiscal Year 2003/2004 and other matters with respect thereto.

Motion by Ms. Brown, second by Mr. Johnson to adopt following amendment:

MOTION TO APPROVE THE BUDGET AS PRESENTED EXCEPT KEEPING ALL SALARIES, FRINGE AND HEALTH BENEFIT PAYMENTS AND CONTRIBUTIONS AT CURRENT LEVEL UNTIL FURTHER REVIEW CAN BE COMPLETED. TO BEGIN THE REVIEW, THE DIRECTOR WILL PRESENT A BREAKDOWN ON CURRENT AND PROPOSED SALARIES AND BENEFITS AS COMPARED TO CITY OF ALEXANDRIA, SCHOOL BOARD AND OTHER COMPARABLE GOVERNMENT BODIES OR AGENCIES THAT THE DIRECTOR SO CHOOSES. AFTER THE COMPLETION OF THIS PRESENTATION, THE COMMISSIONERS CAN COMPLETE THEIR DISCUSSION AND MAKE A FINAL DETERMINATION FOR APPROPRIATE CHANGES IN SALARY, FRINGE, AND HEALTH BENEFIT PAYMENTS.

The Chair called for a vote on the amendment. On vote, amendment carried.

The Chair called for a vote on the amended motion. On vote, motion carried. 096-2004

ADDITIONS TO AGENDA (BY 2/3 VOTE)

Motion by Mr. Provine, second by Mr. Bushnell to add the following items:

1. MOTION TO RATIFY ALL ACTIONS OF STAFF IN CONNECTION WITH OPTION TO PURCHASE 240 ACRES FROM CAPPEL TRUST AT A COST OF \$1.6 MILLION DOLLARS.
2. MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENGAGE PAN AMERICAN ENGINEERS FOR PROFESSIONAL SERVICES TO DESIGN BRIDGE AND ACCESS ROAD FOR STRYKER BRIGADE PROJECT ON PROPERTY ADJACENT TO FORMER RAPIDES GOLF AND COUNTRY CLUB AND HAROLD MILES PARK.

By unanimous vote, the above items were added to the agenda.

MOTION TO RATIFY ALL ACTIONS OF STAFF IN CONNECTION WITH OPTION TO PURCHASE 240 ACRES FROM CAPPEL TRUST AT A COST OF \$1.6 MILLION DOLLARS.

Motion by Mr. Johnson, second by Ms. Brown to ratify all actions of staff in connection with option to purchase 240 acres from Cappel Trust at a cost of \$1.6 million dollars. On vote, motion carried. 097-2004

MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ENGAGE PAN AMERICAN ENGINEERS FOR PROFESSIONAL SERVICES TO DESIGN BRIDGE AND ACCESS ROAD FOR STRYKER BRIGADE PROJECT ON PROPERTY ADJACENT TO FORMER RAPIDES GOLF AND COUNTRY CLUB AND HAROLD MILES PARK.

Motion by Ms. Brown, second by Mr. Gaines to authorize the Executive Director to engage Pan American Engineers for professional services to design bridge and access road for Stryker Brigade project on property adjacent to former Rapides Golf and Country Club and Harold Miles Park. On vote, motion carried. 098-2004

Motion by Mr. Bushnell, second by Ms. Brown to add following item to agenda:

MOTION THAT ENGLAND AUTHORITY HAVE LOCAL COUNSEL SERVE ON ALL BONDING ISSUES.

By unanimous vote, the item was added to the agenda.

MOTION THAT ENGLAND AUTHORITY HAVE LOCAL COUNSEL SERVE ON ALL BONDING ISSUES.

Motion by Mr. Bushnell, seconded by Mr. Johnson, that the England Authority have local counsel serve on all bonding issues. On vote, motion carried. 099-2004

Comments by Legal Counsel – None

Comments or Questions by Commissioners – Mr. Barron inquired about a cheaper rate for the 1995 Bond Issue. Mr. Grafton stated that there was no reason to, due to the fact that the Bond Issue does not expire until 2005.

Executive Director's Report - None

Public Comments or Questions – None

There being no further business to come before the Board, the meeting was adjourned.

Wayne Miller, Chairman
England Economic and Industrial Development District
Board of Commissioners

C. E. Provine, Secretary/Treasurer
England Economic and Industrial Development District
Board of Commissioners