

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS      REGULAR SESSION    JANUARY 25, 2018**

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The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, JANUARY 25 at 5:19 p.m.**

**There were present**, William Barron, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Scott Linzay, Joe McPherson and Charlie Weems.

**Also present were** members of the England Authority staff and legal counsel.

**Absent:** Robert Beck, Mike Johnson

Commissioner Bushnell gave the invocation and Commissioner Barron led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Scott Linzay, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

**MOTION TO APPROVE MINUTES OF DECEMBER 14, 2017 REGULAR BOARD MEETING AND COMMITTEE MEETINGS, DECEMBER 20, 2017 SPECIAL CALLED MEETING.**

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to approve Minutes of December 14, 2017 Regular Board meeting and Committee meetings, December 20, 2017 Special Called meeting. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **001-2018**

Chairman Linzay called for a motion to approve consent calendar for item #1, #2, #3, #5, and #6.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to approve consent calendar for item #1, #2, #3, #5 and #6. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

*Consent Calendar:*

**MOTION TO APPROVE PAYMENT OF ATTORNEY BILL TO PROVOSTY, SADLER, DELAUNAY FOR THE MONTH OF DECEMBER 2017.**

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to approve payment of attorney's bill to Provosty, Sadler, deLaunay, for the month of December 2017. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **002-2018**

**MOTION TO NAME THE TOWN TALK AS OFFICIAL JOURNAL OF THE ENGLAND ECONOMIC & INDUSTRIAL DEVELOPMENT DISTRICT.**

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to name The Town Talk as official journal of the England Economic & Industrial Development District. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **003-2018**

**MOTION TO AUTHORIZE PAYMENT OF REAL ESTATE FEE TO COLDWELL BANKER/REAP REALTY FOR CAM LOGISTICS LEASE OF SPACE IN BUILDING #1315 PER THE EEIDD CODE OF ORDINANCES SECTION 2-106 REAL ESTATE FEES.**

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Motion by **Mr. McPherson**, second by **Mr. Linzay**, to authorize payment of real estate fee to Coldwell Banker/Reap Realty for Cam Logistics lease of space in Building #1315 per the EEIDD Code of Ordinances Section 2-106 Real Estate Fees. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **005-2018**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH MICHAEL BAKER INTERNATIONAL TO PROVIDE PROFESSIONAL ENGINEERING PLANNING SERVICES FOR THE ALEXANDRIA INTERNATIONAL AIRPORT MASTER PLAN UPDATE.**

Motion by **Mr. McPherson**, second by **Mr. Linzay**, to authorize Executive Director to execute contract with Michael Baker International to provide professional engineering planning services for the Alexandria International Airport Master Plan Update. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **006-2018**

Chairman Linzay called for a motion to amend item #4:

*Motion to set meeting dates for 2018. Committee meetings and board meetings will be held together on the 4<sup>th</sup> Thursday of each month with meetings beginning at 4:30 p.m. November meeting will be held on the 3<sup>rd</sup> Thursday of the month beginning at 4:30 p.m. and December's meeting will be held on the 2<sup>nd</sup> Thursday beginning at 4:30 p.m. due to the holiday season.*

Motion by **Mr. Barron**, second by **Mr. Weems**, to amend the motion to read as follows:

Motion to set meeting dates for 2018. Committee meetings and Board meetings will be held together on the 4<sup>th</sup> Thursday of each month with meetings beginning at 4:30 p.m. November meeting will be held on the 3<sup>rd</sup> Thursday of the month beginning at 4:30 p.m. and December's meeting will be held on the 2<sup>nd</sup> Thursday beginning at 4:00 p.m. due to the holiday season.

On vote, motion carried.

**MOTION TO SET MEETING DATES FOR 2018. COMMITTEE MEETINGS AND BOARD MEETINGS WILL BE HELD TOGETHER ON THE 4<sup>TH</sup> THURSDAY OF EACH MONTH WITH MEETINGS BEGINNING AT 4:30 P.M. NOVEMBER MEETING WILL BE HELD ON THE 3<sup>RD</sup> THURSDAY OF THE MONTH BEGINNING AT 4:30 P.M. AND DECEMBER'S MEETING WILL BE HELD ON THE 2<sup>ND</sup> THURSDAY BEGINNING AT 4:00 P.M. DUE TO THE HOLIDAY SEASON.**

Motion by **Mr. Barron**, second by **Mr. Weems**, to set meeting dates for 2018. Committee meetings and Board meetings will be held together on the 4<sup>th</sup> Thursday of each month with meetings beginning at 4:30 p.m. November meeting will be held on the 3<sup>rd</sup> Thursday of the month beginning at 4:30 p.m. and December's meeting will be held on the 2<sup>nd</sup> Thursday beginning at 4:00 p.m. due to the holiday season. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **004-2018**

**ADDITIONS TO AGENDA**

(By unanimous vote)

**F. Comments by Legal counsel** – The negotiations between Bank of Montgomery and the successful bidder, Dr. Kaimal and group, is still continuing. Dr. Kaimal has contained a hotel consultant. Dr. Kaimal stated that he will continue to work with consultant and Bank of Montgomery to move forward and transact a purchase as well as come up with a business plan.

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- G. Comments or Questions by Commissioners** – Chairman Linzay presented plaques to outgoing 2017 officers: Charlie Weems, Chairman; Richard Bushnell, Vice Chairman; and William Barron, Secretary/Treasurer;
- H. Staff Report – Financial Report** – Half way through Fiscal Year; collected 48.5% of the revenue; spent 47.02% of expenditures.  
**Comparative Air Traffic Report** – N/A
- I. Public Comments or Questions** – N/A
- J. Adjourn** - Motion by **Mr. Bushnell**, second by **Mr. Frazier**, to adjourn the meeting.

By unanimous vote, with there being no further business to come before the Board, meeting was adjourned at **5:29 p.m.**

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**Scott Linzay, Chairman**  
*England Economic and Industrial Development District  
Board of Commissioners*

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**Robbyn Cooper, Secretary/Treasurer**  
*England Economic and Industrial Development District  
Board of Commissioners*