

The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, January 28, 1999**, at 4:00 p.m. (Central Standard Time).

**There were present:** Mr. Michael Tudor, Chairman, Mr. Martin Johnson, Vice Chairman, Mr. Tom Fowler, Secretary/Treasurer, Mr. Gene Cotton, Mr. Lane Cripps, Mr. Alvin Mykoff, and Mr. Charles Stewart.

**Absent:** Ms. Bridgett Brown, Mr. Kit Provine and Mr. H. K. Stanley

**Also present were:** Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, and members of the press and media.

Mr Tudor asked that we observe a few moments of silent prayer.  
Mr. Cripps led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by **Mr. Michael Tudor, Chairman**, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

**MOTION TO APPROVE MINUTES**

Motion by **Mr. Johnson**, seconded by **Mr. Cripps** to approve Minutes from the December 4, 1998 Special Called Meeting and the December 17, 1998 Regular Board Meeting. On vote, motion carried. **01-1999**

**MOTION TO NAME ADTT AS OFFICIAL JOURNAL OF THE EEIDD**

Motion by **Mr. Fowler**, seconded by **Mr. Mykoff** to name Alexandria Daily Town Talk as official journal of the England Economic & Industrial Development District. On vote, motion carried. **02-1999**

**MOTION TO SET MEETING DATES FOR 1999**

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to set meeting dates for 1999. Committee Meetings on the 3<sup>rd</sup> Thursday of each month and Regular Board Meetings on the 4<sup>th</sup> Thursday of each month at 4:00 p.m., to be held in the England Authority Conference Room, excepting the months of November and December. On vote, motion carried. **03-1999**

**MOTION TO RATIFY LEASE AGREEMENT WITH COCA-COLA BOTTLING**

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**COMPANY**

Motion by **Mr. Fowler**, seconded by **Mr. Johnson** to ratify Lease Agreement with Coca-Cola Bottling Company of Alexandria for building 214. On vote, motion carried. **04-1999**

**MOTION AUTHORIZING LEASE AGREEMENT WITH FOOTHILLS ENGINEERING CONSULTANTS**

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** authorizing the Executive Director to execute Lease Agreement with Foothill Engineering Consultants, Inc. for buildings 1701, 1719 and 835. On vote, motion carried. **05-1999**

**MOTION TO RENAME RECREATION CENTER TO ENGLAND AIRPARK COMMUNITY CENTER**

Motion by **Mr. Mykoff**, seconded by **Mr. Fowler** to rename Recreation Center to England Airpark Community Center. On vote, motion carried. **06-1999**

**MOTION AUTHORIZING THE ED TO EXECUTE MUTUAL AID AGREEMENTS WITH AREA FIRE DEPARTMENTS**

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** authorizing the Executive Director to execute Mutual Aid Agreements with area Fire Departments. On vote, motion carried. **07-1999**

**MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL**

Motion by **Mr. Johnson**, seconded by **Mr. Cripps** to approve payment of attorney's bill for the month of December, 1998. On vote, motion carried. **08-1999**

**MOTION TO SUBMIT REQUEST TO BOARD OF ETHICS**

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to submit a request to the Board of Ethics for an advisory opinion concerning Banking Services. On vote, motion carried. **09-1999**

**MOTION TO REQUEST ATTORNEY GENERAL TO EXPRESS OPINION**

Motion by **Mykoff**, seconded by **Mr. Cotton** to request the Attorney General to express an opinion on the following:

1. whether a public body may enter into a contract for a definite term with a public employee.
2. whether a public body may contract for separation benefits with a public employee.

On vote, motion carried. **10-1999**

**MOTION TO APPEAL ASSESSMENT OF PENALTY BY LA DEQ**

Motion by **Mr. Fowler**, seconded by **Mr. Cripps** to appeal the assessment of

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penalty for violation by LA DEQ. On vote, motion carried. **11-1999**

**TO RECEIVE A REPORT ON EMPLOYEE BENEFIT RECOMMENDATIONS  
FORM MR. JOHNSON**

Mr. Johnson reported that the report was not ready at this time and would be brought up again before the Board at the February Committee Meetings.

**MOTION AUTHORIZING THE ED TO SIGN AMENDMENT #1 TO CONTRACT  
WITH PAN AMERICAN**

Motion by **Mr. Cotton**, seconded by **Mr. Cripps** authorizing the Executive Director to sign Amendment #1 to contract with Pan American Engineers for design of Time Trend improvements. On vote, motion carried. **12-1999**

**ADDITIONS TO THE AGENDA**

Motion by **Mr. Fowler**, seconded by **Mr. Mykoff** to add the following items to the agenda:

1. Motion authorizing the Executive Director to submit application for FAA assistance to Rehabilitate and Widen North Apron, Phase I, at AEX and to sign all documents related thereto.
2. Motion authorizing the Executive Director to sign lease agreement between the EEIDD and J. M. Test Systems, Inc. for building 2527.

By unanimous vote the above items were added to the agenda.

**MOTION AUTHORIZING ED TO SUBMIT APPLICATION FOR FAA  
ASSISTANCE FOR NORTH APRON, PHASE I**

Motion by **Mr. Fowler**, seconded by **Mr. Mykoff** authorizing the Executive Director to submit application for FAA assistance to Rehabilitate and Widen North Apron, Phase I, at AEX and to sign all documents related thereto. On vote, motion carried. **13-1999**

**MOTION AUTHORIZING LEASE WITH J M TEST SYSTEMS, INC**

Motion by **Mr. Cripps**, seconded by **Mr. Stewart** authorizing the Executive Director to sign lease agreement between the EEIDD and J. M. Test Systems, Inc. for building 2527. On vote, motion carried. **14-1999**

**COMMENTS OR QUESTIONS BY COMMISSIONERS**

Mr. Tudor commented on how well Alexandria International Airport was doing with commercial air service. He noted that enplanements from December 1997 to December 1998 went from 72,000 to 88,000.

**EXECUTIVE DIRECTOR'S REPORT**

The Executive Director, Director of Operations and Director of Economic Development gave brief reports on the status of their departments.

**PUBLIC COMMENTS AND QUESTIONS**

Mr. Tudor invited everyone to the Alexandria Mardi Gras Parade and wished everyone a Happy Mardi Gras.

There being no further business to come before the board, the meeting was adjourned.

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**Michael Tudor, Chairman**

*England Economic & Industrial Development District  
Board of Commissioners*

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**Tom Fowler, Secretary-Treasurer**

*England Economic & Industrial Development District  
Board of Commissioners*