The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on Thursday, JUNE 22 at 5:48 p.m.

There were present: Richard Bushnell, Vice-Chairman; Brady Baudin, Robert L. Beck, Dennis Frazier, Mike Johnson, Scott Linzay and Joe McPherson.

Also present were members of the England Authority staff and legal counsel.

Absent: Charlie Weems, William Barron, Curman Gaines

Commissioner Johnson gave the invocation and Commissioner Beck led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Richard Bushnell, Vice-Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Vice-Chairman Bushnell asked for a motion to approve minutes of May 25, 2017 regular board meeting. Motion by Mr. McPherson, second by Mr. Linzay.

The Vice-Chair called for any corrections or additions to the minutes. The Vice-Chair then called for any comments from the public.

Vice-Chairman Bushnell asked for a motion to approve consent calendar for item #1 through #13. Motion by Mr. McPherson, second by Mr. Linzay, to approve consent calendar for item #1 through #13. The Vice-Chair called for any comments from the public. There being none, a vote was called and motion carried.

MOTION TO APPROVE MINUTES OF MAY 25, 2017 REGULAR BOARD MEETING.
Motion by Mr. McPherson, second by Mr. Linzay, to approve minutes of May 25, 2017 regular board meeting. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 054-2017

MOTION TO APPROVE PAYMENT OF ATTORNEY’S BILL TO PROVOSTY, SADLER, DE LAUNAY, FIORENZA & SOBEL FOR THE MONTH OF MAY 2017.
Motion by Mr. McPherson, second by Mr. Linzay, to approve payment of attorney’s bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of May 2017. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 055-2017

MOTION TO APPROVE PAYMENT OF ATTORNEY’S BILL TO WHEELIS & ROZANSKI FOR THE MONTH OF MAY 2017.
Motion by Mr. McPherson, second by Mr. Linzay, to approve payment of attorney’s bill to Wheelis & Rozanski for the month of May 2017. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 056-2017

MOTION TO APPROVE PAYMENT OF ATTORNEY’S BILL TO CHADWICK & ODOM, LLC FOR THE MONTH OF MAY 2017.
Motion by Mr. McPherson, second by Mr. Linzay, to approve payment of attorney’s bill to Chadwick & Odom, LLC for the month of May 2017. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 057-2017

MOTION TO WRITE OFF AS UNCOLLECTIBLE HOUSING RECEIVABLES THAT HAVE BEEN OUTSTANDING IN EXCESS OF THREE YEARS.
Motion by Mr. McPherson, second by Mr. Linzay, to write off as uncollectible housing receivables that have been outstanding in excess of three years. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 058-2017

MOTION TO ADOPT THE OPERATING AND CAPITAL BUDGETS FOR THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT FOR FISCAL YEAR 2017/2018; APPROPRIATING FUNDS FOR THE OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2017/2018; CARRYING OVER CAPITAL FUNDS FROM PRIOR FISCAL YEAR 2016/2017 AND OTHER MATTERS WITH RESPECT
Motion by Mr. McPherson, second by Mr. Linzay, to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2017/2018; appropriating funds for the Operating and Capital Budget for the Fiscal Year 2017/2018; carrying over Capital Funds from prior Fiscal Year 2016/2017 and other matters with respect thereto. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 059-2017

MOTION TO ADOPT YEAR END BUDGET AMENDMENT #5 FOR FISCAL YEAR 2016/2017.
Motion by Mr. McPherson, second by Mr. Linzay, to adopt Year End Budget Amendment #5 for fiscal year 2016/2017. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 060-2017

MOTION TO ADOPT “LOUISIANA COMPLIANCE QUESTIONNAIRE” AS REQUIRED PRIOR TO YEAR-END INDEPENDENT AUDIT.
Motion by Mr. McPherson, second by Mr. Linzay, to adopt “Louisiana Compliance Questionnaire” as required prior to year-end independent audit. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 061-2017

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND THE LAW ENFORCEMENT DISTRICT FOR THE PARISH OF RAPIDES STATE OF LOUISIANA, AND REPRESENTED BY SHERIFF WILLIAM EARL HILTON FOR BUILDING #1720 LOCATED AT 2005 VANDEVELDE AVENUE.
Motion by Mr. McPherson, second by Mr. Linzay, to authorize Executive Director to execute lease agreement between EEIDD and The Law Enforcement District for the Parish of Rapides State of Louisiana, and represented by Sheriff William Earl Hilton for building #1720 located at 2005 Vandevelde Avenue. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 062-2017

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #2 TO THE AIRPORT USE PERMIT BETWEEN EEIDD AND CSI AVIATION SERVICES, INC. TO ACCOMMODATE DELAYS IN AWARD OF FEDERAL CONTRACT.
Motion by Mr. McPherson, second by Mr. Linzay, to authorize Executive Director to authorize Executive Director to Execute Amendment #2 to the Airport Use Permit between EEIDD and CSI Aviation Services, Inc. to accommodate delays in award of federal contract. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 063-2017

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH GILCHRIST CONSTRUCTION COMPANY, LLC FOR THE NORTH AIRPORT EMERGENCY ACCESS IN THE AMOUNT OF $4,728,420.70 SUBJECT TO FUNDING AND SUBJECT TO THE RECEIPT OF ALL PROPER AND NECESSARY BID DOCUMENTS.
Motion by Mr. McPherson, second by Mr. Linzay, to authorize Executive Director to execute contract with Gilchrist Construction Company, LLC for the North Airport Emergency Access in the amount of $4,728,420.70 subject to funding and subject to the receipt of all proper and necessary bid documents. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 064-2017

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH RATCLIFF CONSTRUCTION COMPANY, LLC FOR THE CONSOLIDATED RENTAL CAR FACILITY PHASE 2 IN THE AMOUNT OF $2,562,700.00 SUBJECT TO FUNDING AND SUBJECT TO THE RECEIPT OF ALL PROPERTY AND NECESSARY BID DOCUMENTS.
Motion by Mr. McPherson, second by Mr. Linzay, to authorize Executive Director to execute contract with Ratcliff Construction Company, LLC for the Consolidated Rental Car Facility Phase 2 in the amount of $2,562,700.00 subject to funding and subject to the receipt of all property and necessary bid documents. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 065-2017

MOTION TO ENTER INTO EXECUTIVE SESSION TO RECEIVE BRIEFING AND LEGAL OPINIONS FROM LEGAL COUNSEL REGARDING PERSPECTIVE LITIGATION BETWEEN THE EEIDD AND PARC ENGLAND HOTEL.
Motion by Mr. Johnson, second by Mr. Linzay, to enter into Executive Session to receive briefing and legal opinions from legal counsel regarding perspective litigation between the EEIDD and Parc England Hotel.

John Ryland, attorney for England Authority, recommended that the motion be postponed due to no new developments that would require an Executive Session. Bank of Montgomery is moving forward with the closing.

Mr. Johnson and Mr. Linzay withdrew their motion.

ADDITIONS TO AGENDA
(By unanimous vote)

F. Comments by Legal counsel – N/A
G. Comments or Questions by Commissioners – N/A

H. Staff Report – Financial Report – 91% completed for fiscal year; 89% of budget obtained; 81% expended. Comparative Air Traffic Report – Down 5% for month of May and up 4% for the year.
I. Public Comments or Questions – N/A
J. Adjourn
Motion by Mr. Johnson, second by Mr. Linzay, to adjourn the meeting.

By unanimous vote, with there being no further business to come before the Board, meeting was adjourned at 5:59 p.m.

Charlie Weems, Chairman
England Economic and Industrial Development District
Board of Commissioners

William Barron, Secretary/Treasurer
England Economic and Industrial Development District
Board of Commissioners