## THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT BOARD OF COMMISSIONERS **REGULAR SESSION JUNE 23, 2016**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on Thursday, JUNE 23, at 5:46 p.m.

There were present: Mike Johnson, Chairman; Richard Bushnell, Secretary/Treasurer; William Barron, Dennis Frazier, Bart Jones, Scott Linzay and Charlie Weems.

Also present were: Members of the England Authority staff and legal counsel.

Absent: Brady Baudin, Curman Gaines

Commissioner Bushnell gave the invocation and Commissioner Frazier led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Mike Johnson, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Johnson asked for a motion to approve consent calendar for items #1 through #10. Motion by **Mr. Jones**, second by **Mr. Barron**, to approve consent calendar for items #1 through #10. The Chair called for any comments from the public. There being none, a vote was called and motion carried.

#### MOTION TO APPROVE MINUTES OF MAY 26, 2016, REGULAR BOARD MEETING.

Motion by **Mr. Jones**, second by **Mr. Barron**, to approve minutes of May 26, 2016, Regular Board meeting. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **069-2016** 

MOTION TO ADOPT THE OPERATING AND CAPITAL BUDGETS FOR THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT FOR FISCAL YEAR 2016/2017; APPROPRIATING FUNDS FOR THE OPERATING AND CAPITAL BUDGET FOR THE FISCAL YEAR 2016/2017; CARRYING OVER CAPITAL FUNDS FROM PRIOR FISCAL YEAR 2015/2016 AND OTHER MATTERS WITH RESPECT THERETO.

Motion by Mr. Jones, second by Mr. Barron, to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2016/2017; appropriating funds for the Operating and Capital Budget for the Fiscal Year 2016/2017; carrying over Capital Funds from prior Fiscal Year 2015/2016 and other matters with respect thereto. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **070-2016** 

#### MOTION TO ADOPT YEAR END BUDGET AMENDMENT #7 FOR FISCAL YEAR 2015/2016.

Motion by Mr. Jones, second by Mr. Barron, to adopt Year End Budget Amendment #7 for fiscal year 2015/2016. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 071-2016

MOTION TO WRITE OFF AS UNCOLLECTIBLE HOUSING RECEIVABLES THAT HAVE BEEN OUTSTANDING IN EXCESS OF THREE YEARS.

## THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT BOARD OF COMMISSIONERS **REGULAR SESSION JUNE 23, 2016**

Motion by Mr. Jones, second by Mr. Barron, to write off as uncollectible housing receivables that have been outstanding in excess of three years. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **072-2016** 

### MOTION TO ADOPT "LOUISIANA COMPLIANCE QUESTIONNAIRE" AS REQUIRED PRIOR TO YEAR END INDEPENDENT AUDIT.

Motion by Mr. Jones, second by Mr. Barron, to adopt "Louisiana Compliance Questionnaire" as required prior to year end independent audit. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **073-2016** 

### MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER, DELAUNAY, FIORENZA & SOBEL FOR THE MONTH OF MAY, 2016.

Motion by Mr. Jones, second by Mr. Barron, to approve payment of attorney's bill to Provosty, Sadler, Delaunay, Fiorenza & Sobel for the month of May, 2016. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **074-2016** 

#### MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO WHEELIS & ROZANSKI FOR THE MONTH OF MAY, 2016.

Motion by Mr. Jones, second by Mr. Barron, to approve payment of attorney's bill to Wheelis & Rozanski for the month of May, 2016. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **075-2016** 

# MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENTAL AGREEMENT #8 BETWEEN EEIDD AND THE UNITED STATES OF AMERICA FOR THE U.S. ARMY JOINT READINESS TRAINING CENTER INTERMEDIATE STAGING BASE SHORT TERM LEASE.

Motion by Mr. Jones, second by Mr. Barron, to authorize Executive Director to execute Supplemental Agreement #8 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base Short Term Lease. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **076-2016** 

# MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENTAL AGREEMENT #1 BETWEEN EEIDD AND THE UNITED STATES OF AMERICA FOR THE U.S. ARMY JOINT READINESS TRAINING CENTER INTERMEDIATE STAGING BASE LONGTERM LEASE.

Motion by Mr. Jones, second by Mr. Barron, to authorize Executive Director to execute Supplemental Agreement #1 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base LongTerm Lease. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 077-2016

#### MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ADVERTISE FOR BIDS FOR REHABILITATION OF PERIMETER AIRPORT EMERGENCY ACCESS ROAD.

Motion by **Mr. Jones**, second by **Mr. Barron**, to authorize Executive Director to advertise for bids for Rehabilitation of Perimeter Airport Emergency Access Road. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **078-2016** 

# THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT BOARD OF COMMISSIONERS REGULAR SESSION JUNE 23, 2016

### ADDITIONS TO AGENDA (By unanimous vote)

- F. Comments by Legal counsel None
- **G. Comments or Questions by Commissioners** Mr. Linzay inquired as to the continued effort to collect past due accounts. Mr. Grafton related the process to the Board.
- H. Staff Report Financial Report by Kevin Brown: Expended 79% of the budget; 91% complete with fiscal year; collected 90% of revenue.

Comparative Air Traffic Report – Passenger numbers continue to be down compared to previous years; airport operations are up slightly - 6.9 million pounds of cargo. Fuel sales are the same.

I. Public Comments or Questions - N/A

There being no further business to come before the Board, meeting was adjourned at 5:43 p.m.

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Mike Johnson, Chairman

England Economic and Industrial Development District Board of Commissioners

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Curman Gaines, Secretary/Treasurer

England Economic and Industrial Development District Board of Commissioners