The England Authority’s Board of Commissioners met in regular meeting session at the England Authority Board Room, Building 1803 Arnold Drive, England Airpark, on Thursday, March 25, 1993 at 4:03 p.m. There were present John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Susan Jaques, Garland Lawrence, Myron Lawson, Jim Meyer, and George Thompson.

The England Authority was duly convened as the governing authority of said District by Chairman Meyer, who stated that the England Authority was ready for the transaction of business. The Pledge of Allegiance was led by Chairman Meyer with the invocation pronounced by Commissioner Lawrence.

AGENDA
On motion of Commissioner Lawrence, seconded by Commissioner Thompson, to add the following agenda items:

22. Motion to remove Agenda items 11. and 19. from published Agenda.

23. Consider authorizing Friday, April 9, 1993 (Good Friday) as paid holiday for the England Authority Staff.

24. Consider resolution to call special meeting of the Board of Commissioners on Tuesday, April 6, 1993, at 4:00 p.m. to award contract for Runway Access Pad construction and any other business.

25. Consider resolution to call special meeting of the Board of Commissioners on Thursday, April 15, 1993, immediately following regular Committee meetings, to award contract for ISB (Part 139) construction and any other business.

26. Consider authorizing amendment of contract with Barron, Heinberg, and Brocato/Pan American Engineers to include Architect and Engineering services for the installation of the Instrument Landing System (ILS) and the Distance Measuring Equipment (DME).

27. Consider resolution to accept the Base Reuse Plan as presented by Greiner, Inc.


It was carried by the Board and the amended agenda was accepted by unanimous vote.

MINUTES
On motion of Commissioner DeWitt, seconded by Commissioner Bruser, the minutes taken from meetings held February 25, 1993 and March 3, 1993 were unanimously approved by the Board.

LEGISLATIVE PRIORITY ITEM LIST
Commissioner Brewer moved for the adoption of the following resolution which was seconded by Commissioner Thompson, to wit:

RESOLUTION NO. 0042-1993

A RESOLUTION AUTHORIZING THE EXECUTIVE AND GOVERNMENT
RELATIONS COMMITTEE TO DEVELOP A LIST OF LEGISLATIVE PRIORITY ITEMS PERTAINING TO ENGLAND AUTHORITY OPERATIONS, INCLUDING LOCAL, STATE AND NATIONAL ISSUES.

The Chairman called for any discussion, following which, a vote was called and the following recorded:

NAYS: None.
ABSENT: None.
ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

CHAIRMAN TO SPEAK BEFORE BRAC '93 COMMISSION
Commissioner Lawrence moved for the adoption of the following resolution which was seconded by Commissioner Brewer, to wit:

RESOLUTION NO. 0043-1993

A RESOLUTION AUTHORIZING PAYMENT OF TRAVEL EXPENSES FOR CHAIRMAN MEYER TO TRAVEL TO WASHINGTON D.C. TO TESTIFY BEFORE THE BRAC '93 COMMISSION, AS REQUESTED BY THE NATIONAL ASSOCIATION OF INSTALLATION DEVELOPERS. DATE TO BE LEFT OPEN.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:

NAYS: None.
ABSENT: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

REQUEST LEGISLATION TO RELEASE AIRPARK PROPERTY FROM AFBDA
Commissioner Lawson moved for the adoption of the following resolution which was seconded by Commissioner Lawrence, to wit:

RESOLUTION NO. 0044-1993

A RESOLUTION ADOPTING THE ENGLAND AUTHORITY’S POSITION AND ASKING CONGRESS FOR LEGISLATION TO MANDATE AFBDA TO RELEASE PORTIONS OF ENGLAND AIRPARK UPON THE ENGLAND AUTHORITY’S REQUEST FOR SUBLEASE OR POSSESSION SO LONG AS PROPERTIES ARE NOT ENVIRONMENTALLY CONTAMINATED.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:

NAYS: None.
ABSENT: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

**PROSPECT FORMS**
Commissioner Lawrence presented the Prospect Procedure Form and explained updates to same.

Commissioner Bruser moved for the adoption of the following resolution which was seconded by Commissioner DeWitt, to wit:

**RESOLUTION NO. 0045-1993**

A RESOLUTION APPROVING THE PROSPECT PROCEDURE FORM AS PRESENTED.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:

NAYS: None.
ABSENT: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

Commissioner Lawrence moved for the adoption of the following resolution which was seconded by Commissioner Lawson, to wit:

**RESOLUTION NO. 0046-1993**

A RESOLUTION APPROVING THE PROSPECT EVALUATION MATRIX FORM AS PRESENTED.

Commissioner Bruser moved for amendment of the resolution, which was seconded by Commissioner Thompson, to wit:

A RESOLUTION APPROVING THE PROSPECT EVALUATION MATRIX FORM AS PRESENTED, WITH THE ADDITION OF THE STATEMENT, "THIS IS A SCREENING MODEL ONLY AND SHALL BE CONSIDERED A GUIDE."

Commissioner Lawson moved for further amendment of the resolution, which was seconded by Commissioner Bruser, to wit:

A RESOLUTION APPROVING THE PROSPECT EVALUATION MATRIX FORM AS PRESENTED, WITH THE ADDITION OF THE STATEMENT, "THIS IS A SCREENING MODEL ONLY AND SHALL BE CONSIDERED A GUIDE" AND TO FURTHERMORE INCLUDE CONSIDERATION OF "EXPERIENCE" AS A POINT FACTOR WITH NUMBER OF POINTS FOR SAME TO BE SET BY DEVELOPERS.

The amendment was accepted by consensus.
The Chairman called for any discussion, following which, a vote was called and the following recorded:

**YEAS:** John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Susan Jaques, Garland Lawrence, Myron Lawson, Jim Meyer, and George Thompson.

**NAYS:** None.

**ABSENT:** None.

**ABSTAIN:** None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

**TENANT COVENANTS & LAND USE**
Commissioner Bruser moved for the adoption of the following resolution which was seconded by Commissioner Brewer, to wit:

A RESOLUTION ORDERING THE ENGLAND AUTHORITY STAFF TO MEET WITH THE RAPIDES AREA PLANNING COMMISSION TO DEVELOP RECOMMENDATIONS ON TENANT COVENANTS AND LAND USE, CONSIDERING ITEMS ADDRESSED IN THE BASE REUSE PLAN AND CITY OF ALEXANDRIA’S ZONING ORDINANCES. NO TIME FRAME SET.

Commissioner Brewer moved for amendment of the resolution, which was seconded by Commissioner DeWitt, to wit:

RESOLUTION NO. 0047-1993

A RESOLUTION ORDERING THE ENGLAND AUTHORITY STAFF TO MEET WITH THE RAPIDES AREA PLANNING COMMISSION TO DEVELOP RECOMMENDATIONS ON TENANT COVENANTS AND LAND USE, CONSIDERING ITEMS ADDRESSED IN THE BASE REUSE PLAN AND CITY OF ALEXANDRIA’S ZONING ORDINANCES AND 2010 MASTER PLAN. NO TIME FRAME SET.

The amendment was accepted by consensus.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:

**YEAS:** John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Susan Jaques, Garland Lawrence, Myron Lawson, Jim Meyer, and George Thompson.

**NAYS:** None.

**ABSENT:** None.

**ABSTAIN:** None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

**MARKETING MANAGER**
Commissioner Bruser moved for the adoption of the following resolution which was duly seconded by Commissioners Brewer and Cotton, to wit:

RESOLUTION NO. 0048-1993
A RESOLUTION AUTHORIZING THE HIRE OF A MARKETING MANAGER AT AN ANNUAL SALARY OF $45,000, SUBJECT TO AVAILABILITY OF FUNDING.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:

NAYS: None.
ABSENT: None.
ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

PAYMENT FOR ATTORNEY SERVICES
Commissioner Bruser moved for the adoption of the following resolution which was seconded by Commissioner Hines, to wit:

RESOLUTION NO. 0049-1993

A RESOLUTION AUTHORIZING PAYMENT OF ATTORNEY BILLS FOR THE PERIOD OCTOBER 1, 1992 TO JANUARY 31, 1993.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:

NAYS: None.
ABSENT: None.
ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

ILS MODIFICATION
Commissioner Lawrence moved for the adoption of the following resolution which was seconded by Commissioner Thompson, to wit:

RESOLUTION NO. 0050-1993

A RESOLUTION AUTHORIZING MODIFICATION OF THE INSTRUMENT LANDING SYSTEM TO MEET FAA SPECS FUNDED WITH ISB CAPITAL IMPROVEMENT FUNDS.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:

NAYS: None.
ABSENT: None.
ABSTAIN: None.
The resolution was thereupon declared adopted on this the 25th day of March, 1993.

AIR TRAFFIC CONTROL SERVICES NEGOTIATIONS
Commissioner Lawrence moved for the adoption of the following resolution which was seconded by Commissioner Thompson, to wit:

RESOLUTION NO.  0051-1993

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE A CONTRACT FOR AIR TRAFFIC CONTROL SERVICES SUBJECT TO APPROVAL OF THE BOARD OF COMMISSIONERS AND TO BE FUNDED WITH CARETAKER AIRFIELD OPERATIONS FUNDS.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:

NAYS:    None.
ABSENT:  None.
ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

MAINTENANCE SERVICES
Commissioner Brewer moved for the adoption of the following resolution which was seconded by Commissioner Lawrence, to wit:

RESOLUTION NO.  0052-1993

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE A CONTRACT FOR MAINTENANCE SERVICES FOR NAVIGATIONAL AIDS AND RADIOS SUBJECT TO APPROVAL OF THE BOARD OF COMMISSIONERS AND TO BE FUNDED WITH CARETAKER AIRFIELD OPERATIONS FUNDS.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:

NAYS:    None.
ABSENT:  None.
ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

WEATHER OBSERVATION SERVICES
Commissioner Lawrence moved for the adoption of the following resolution which was seconded by Commissioner Brewer, to wit:

RESOLUTION NO.  0053-1993

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A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE A CONTRACT FOR WEATHER OBSERVATION SERVICES SUBJECT TO APPROVAL OF THE BOARD OF COMMISSIONERS AND TO BE FUNDED WITH CARETAKER AIRFIELD OPERATIONS FUNDS.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:


NAYS: None.

ABSENT: None.

ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

AIRFIELD RESCUE & FIREFIGHTING SERVICES
Commissioner Lawrence moved for the adoption of the following resolution which was duly seconded by Commissioners Brewer and Thompson, to wit:

RESOLUTION NO. 0054-1993

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE A CONTRACT FOR AIRFIELD RESCUE AND FIREFIGHTING SERVICES SUBJECT TO APPROVAL OF THE BOARD OF COMMISSIONERS AND TO BE FUNDED WITH CARETAKER AIRFIELD OPERATIONS FUNDS.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:


NAYS: None.

ABSENT: None.

ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

BASE OPERATION SERVICES
Commissioner Lawrence moved for the adoption of the following resolution which was duly seconded by Commissioner Brewer and Thompson, to wit:

RESOLUTION NO. 0055-1993

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO NEGOTIATE A CONTRACT FOR BASE OPERATION SERVICES SUBJECT TO APPROVAL OF THE BOARD OF COMMISSIONERS AND TO BE FUNDED WITH CARETAKER AIRFIELD OPERATIONS FUNDS.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:

YEAS: John Brewer, Hank Bruser, Gene Cotton, Jack DeWitt, Barry Hines, Susan Jaques,
Garland Lawrence, Myron Lawson, Jim Meyer, and George Thompson.

NAYS: None.
ABSENT: None.
ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

AIR CARGO FEASIBILITY STUDY R.F.P.
Commissioner Lawrence moved for the adoption of the following resolution which was seconded by Commissioner Brewer, to wit:

RESOLUTION NO. 0056-1993

A RESOLUTION AUTHORIZING THE REQUEST FOR PROPOSAL FOR AN AIR CARGO FEASIBILITY STUDY SUBJECT TO O.E.A. FUNDING.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:

NAYS: None.
ABSENT: None.
ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

SUBSTITUTE MOTION OFFERED FOR RESOLUTION NO. 0040-1993
Commissioner Bruser reviewed the proposed replacement resolution for the Board.

Commissioner Bruser moved for the adoption of the following resolution which was seconded by Commissioner Lawrence, to wit:

RESOLUTION NO. 0057-1993

A RESOLUTION ACCEPTING THE AMENDED SUBSTITUTE RESOLUTION NO. 0040-1993 WITH THE CORRECTION FROM ALEXANDRIA REGIONAL AIRPORT TO ALEXANDRIA ESLER REGIONAL AIRPORT IN FINAL STATEMENT OF SAME.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:

NAYS: None.
ABSENT: None.
ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

POTHOLE REPAIRS
Commissioner Cotton moved for the adoption of the following resolution which was duly seconded by Commissioners Jaques and Thompson, to wit:

A RESOLUTION AUTHORIZING REQUEST TO THE RAPIDES PARISH POLICE JURY FOR THE PERFORMANCE OF AIRPARK POTHOLE REPAIRS.

Commissioner DeWitt moved for amendment of the resolution, which was seconded by Commissioner Thompson, to wit:

RESOLUTION NO. 0058-1993

A RESOLUTION AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH THE RAPIDES PARISH POLICE JURY FOR THE PERFORMANCE OF AIRPARK POTHOLE REPAIRS.

The amendment was accepted by consensus.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:


NAYS: None.

ABSENT: None.

ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

GOOD FRIDAY HOLIDAY OBSERVANCE
Commissioner DeWitt moved for the adoption of the following resolution which was seconded by Commissioner Brewer, to wit:

RESOLUTION NO. 0059-1993

A RESOLUTION AUTHORIZING FRIDAY, APRIL 9, 1993 (GOOD FRIDAY) AS A PAID HOLIDAY FOR THE ENGLAND AUTHORITY STAFF.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:


NAYS: None.

ABSENT: None.

ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

MEETING TO AWARD CONTRACT
Commissioner Lawrence moved for the adoption of the following resolution which was duly seconded by Commissioners Brewer and Thompson, to wit:
RESOLUTION NO. 0060-1993

A RESOLUTION AUTHORIZING A SPECIAL CALLED MEETING OF THE BOARD OF COMMISSIONERS ON TUESDAY, APRIL 6, 1993 AT 4:00 P.M. TO AWARD CONTRACT FOR RUNWAY ACCESS PAD CONSTRUCTION AND ANY OTHER BUSINESS.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:


NAYS: None.

ABSENT: None.

ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

Commissioner Lawrence moved for the adoption of the following resolution which was seconded by Commissioner Brewer, to wit:

RESOLUTION NO. 0061-1993

A RESOLUTION AUTHORIZING A SPECIAL CALLED MEETING OF THE BOARD OF COMMISSIONERS ON THURSDAY, APRIL 15, 1993 IMMEDIATELY FOLLOWING REGULAR COMMITTEE MEETINGS, TO AWARD CONTRACT FOR ISB (PART 139) CONSTRUCTION AND ANY OTHER BUSINESS.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:


NAYS: None.

ABSENT: None.

ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

AMEND A/E CONTRACT

Commissioner Lawrence moved for the adoption of the following resolution which was seconded by Commissioner DeWitt, to wit:

RESOLUTION NO. 0062-1993

A RESOLUTION AUTHORIZING THE AMENDMENT OF CONTRACT WITH BARRON, HEINBERG AND BROCATO/PAN AMERICAN ENGINEERS TO INCLUDE ARCHITECT/ENGINEERING SERVICES FOR THE INSTALLATION OF THE INSTRUMENT LANDING SYSTEM AND THE DISTANCE MEASURING EQUIPMENT.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:
NAYS: None.
ABSENT: None.
ABSTAIN: Hank Bruser.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

RECEIVE BASE REUSE PLAN
Commissioner Lawson moved for the adoption of the following resolution which was seconded by Commissioner Thompson, to wit:

RESOLUTION NO. 0063-1993
A RESOLUTION TO RECEIVE THE BASE REUSE PLAN IN DRAFT FORM FROM GREINER.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:

NAYS: None.
ABSENT: None.
ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

AGENDA ADDITION
On motion of Commissioner Bruser, seconded by Commissioner Thompson, to add the following items to the agenda:


29. Consider handling of meeting minutes.

The items were added to the agenda by consensus.

ATTORNEY ISB WORK
Chairman Meyer explained the need for Attorney services regarding the Intermediate Staging Base.

Commissioner Lawrence moved for the adoption of the following resolution which was seconded by Commissioner Thompson, to wit:

RESOLUTION NO. 0064-1993
A RESOLUTION AUTHORIZING ATTORNEY TO NEGOTIATE AND PREPARE CONTRACT BETWEEN THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT AND THE CITY OF ALEXANDRIA TO UTILIZE THE AIRPARK PROPERTY ADJACENT TO AMMUNITION STORAGE AREA FOR
INTERMEDIATE STAGING BASE USE.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:


NAYS: None.

ABSENT: None.

ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

HANDLING OF MEETING MINUTES
Commissioner DeWitt moved for the adoption of the following resolution which was seconded by Commissioner Bruser, to wit:

RESOLUTION NO. 0065-1993

A RESOLUTION AUTHORIZING THE DISTRIBUTION OF MEETING MINUTES TO ALL ENGLAND AUTHORITY APPOINTING AUTHORITIES AND TO FURTHERMORE PUBLISH THE MEETING MINUTES IN THE ALEXANDRIA DAILY TOWN TALK WITHIN TEN DAYS FOLLOWING MEETING.

The Chairman called for any discussion, there being none, a vote was called and the following recorded:


NAYS: None.

ABSENT: None.

ABSTAIN: None.

The resolution was thereupon declared adopted on this the 25th day of March, 1993.

There being no further business to come before the Board, the meeting was properly adjourned at 5:06 p.m.

James L. Meyer, Chairman

ATTEST:

Renae Saathoff, Executive Secretary