The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on Thursday, MAY 25 at 5:07 p.m.

There were present: Charlie Weems, Chairman; Richard Bushnell, Vice-Chairman; William Barron, Secretary/Treasurer; Brady Baudin, Robert L. Beck, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay and Joe McPherson.

Also present were members of the England Authority staff and legal counsel.

Absent:

Commissioner Bushnell gave the invocation and Commissioner Gaines led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Charlie Weems, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

ADDITIONS TO AGENDA
(By unanimous vote)

Chairman Weems asked for a motion to amend the agenda to add a new item - #17:
To discuss generally the receipt by counsel of the England Authority of a letter from the Bank of Montgomery counsel with regard to the Parc England Hotel and to renumber what is previously item #17 and change to item #18.

Motion by Mr. Bushnell, second by Mr. Gaines, to add the item to the agenda.

Chairman Weems then called for a roll call vote:
Mr. Barron – Yes
Mr. Baudin - Yes
Mr. Beck – Yes
Mr. Bushnell – Yes
Mr. Frazier – Yes
Mr. Gaines – Yes
Mr. Johnson - Yes
Mr. Linzay – Yes
Mr. McPherson – Yes
Mr. Weems - Yes

By unanimous vote, motion was added to the agenda as Item #17.
Commissioner Weems recognized Mr. McPherson.

 Commissioners McPherson commended Chairman Charlie Weems for being the recipient of the Rotary Club of Alexandria’s Distinguished Service Above Self Award.

Chairman Weems asked for a motion to approve minutes of April 27, 2017 regular board meeting. Motion by Mr. Johnson, second by Mr. Barron. The Chair called for any corrections or additions to the minutes. The Chair then called for any comments from the public.

**MOTION TO APPROVE MINUTES OF APRIL 27, 2017 REGULAR BOARD MEETING.**

Motion by Mr. Gaines, second by Mr. Johnson, to approve minutes of April 27, 2017 regular board meeting. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 038-2017

Chairman Weems asked for a motion to approve consent calendar for item #2 through #16. Motion by Mr. Gaines, second by Mr. Johnson, to approve consent calendar for item #2 through #16. The Chair called for any comments from the public. There being none, a vote was called and motion carried.

**MOTION TO APPROVE PAYMENT OF ATTORNEY’S BILL TO PROVOSTY, SADLER, DELAUNAY, FIORENZA & SOBEL FOR THE MONTH OF APRIL 2017.**

Motion by Mr. Johnson, second by Mr. Barron, to approve payment of attorney’s bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of April 2017. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 039-2017

**MOTION TO APPROVE PAYMENT OF ATTORNEY’S BILL TO WHEELIS & ROZANSKI FOR THE MONTH OF APRIL 2017.**

Motion by Mr. Johnson, second by Mr. Barron, to approve payment of attorney’s bill to Wheelis & Rozanski for the month of April 2017. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 040-2017

**MOTION TO APPROVE PAYMENT OF ATTORNEY’S BILL TO CHADWICK & ODOM, LLC FOR THE MONTH OF APRIL 2017.**

Motion by Mr. Johnson, second by Mr. Barron, to approve payment of attorney’s bill to Chadwick & Odom, LLC for the month of April 2017. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 041-2017

**MOTION AUTHORIZING THE PURCHASE OF 57.7 ACRES IN THE AMOUNT OF $156,000 FROM THE CITY OF ALEXANDRIA BY THE EEIDD; AUTHORIZING THE EXECUTIVE DIRECTOR AND COUNSEL TO SIGN APPROPRIATE DOCUMENTS; AND OTHER MATTERS RELATED THERETO.**

Motion by Mr. Johnson, second by Mr. Barron, authorizing the purchase of 57.7 acres in the amount of $156,000 from the City of Alexandria by the EEIDD; authorizing the Executive Director and Counsel to sign appropriate documents; and other matters related thereto. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 042-2017
A MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF ALEXANDRIA AND THE EEIDD TO ALLOW THE CONSTRUCTION OF A NEW HAROLD MILES ROADWAY AND REPLACEMENT OF THE ASSOCIATED BRIDGE.
Motion by Mr. Johnson, second by Mr. Barron, authorizing the Executive Director to execute an Intergovernmental Agreement between the City of Alexandria and the EEIDD to allow the construction of a new Harold Miles roadway and replacement of the associated bridge. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 043-2017

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW CONTRACT WITH RAPIDES PARISH SHERIFF DEPARTMENT FOR SECURITY AT ENGLAND AIRPARK FROM JULY 1, 2017 TO JUNE 30, 2018.
Motion by Mr. Johnson, second by Mr. Barron, to authorize Executive Director to renew contract with Rapides Parish Sheriff Department for security at England Airpark from July 1, 2017 to June 30, 2018. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 044-2017

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW CONTRACT WITH RAPIDES PARISH SHERIFF DEPARTMENT FOR INMATE LABOR FOR GROUNDS MAINTENANCE AT ENGLAND AIRPARK FROM JULY 1, 2017 TO JUNE 30, 2018.
Motion by Mr. Johnson, second by Mr. Barron, to authorize Executive Director to renew contract with Rapides Parish Sheriff Department for inmate labor for grounds maintenance at England Airpark from July 1, 2017 to June 30, 2018. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 045-2017

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE HEALTH INSURANCE POLICY WITH BLUE CROSS/BLUE SHIELD FOR YEAR 2017/2018 AS RECOMMENDED BY STAFF.
Motion by Mr. Johnson, second by Mr. Barron, to authorize Executive Director to execute health insurance policy with Blue Cross/Blue Shield for year 2017/2018 as recommended by staff. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 046-2017

Motion by Mr. Johnson, second by Mr. Barron, to authorize Executive Director to renew general insurance program policies covering Property, Liability, Auto, Physical Damage-Fire Trucks/Equipment, Employment Practices Liability, Public Employee Dishonesty/Crime Boiler and Machinery, and Public Officials Liability for the year 2017/2018. The Chair called for any comments from the public. There being none, a vote was called and motion carried. 047-2017

MOTION AUTHORIZING THE ISSUANCE OF THREE MILLION SIXTY-THREE THOUSAND DOLLARS ($3,063,000) OF REVENUE BONDS (PUBLIC ROAD PROJECT), SERIES 2017A, AND EIGHT HUNDRED THIRTY-SEVEN THOUSAND DOLLARS ($837,000) OF TAXABLE REVENUE BONDS (RENTAL FACILITY PROJECT), SERIES 2017B, OF ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT; PRESCRIBING THE FORM, TERMS AND CONDITIONS THEREOF AND PROVIDING FOR THE PAYMENT THEREOF; AWARDING SUCH BONDS TO THE PURCHASER THEREOF; AND PROVIDING FOR OTHER MATTERS IN CONNECTION THEREWITH.
Motion by Mr. Johnson, second by Mr. Barron, authorizing the issuance of Three Million Sixty-Three Thousand Dollars ($3,063,000) of Revenue Bonds (Public Road Project), Series 2017A, and Eight Hundred Thirty-Seven Thousand Dollars ($837,000) of Taxable Revenue Bonds (Rental Facility Project), Series 2017B, of England Economic and Industrial Development District; prescribing the form, terms and conditions thereof and providing for the payment thereof; awarding such Bonds to the purchaser thereof; and providing for other matters in connection therewith. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **048-2017**

**MOTION AUTHORIZING EXECUTIVE DIRECTOR TO AWARD CONTRACT FOR THE ANNUAL INDEPENDENT AUDIT SERVICES AND FOR THE LOUISIANA LEGISLATIVE AUDITORS’ STATEWIDE AGREED UPON PROCEDURES TO KOLDER, CHAMPAGNE, SLAVEN & COMPANY, LLC FOR A PERIOD OF THREE YEARS AND AUTHORIZING THE EXECUTIVE DIRECTOR TO SIGN ALL DOCUMENTS RELATED THERETO.**

Motion by Mr. Johnson, second by Mr. Barron, authorizing Executive Director to award contract for the Annual Independent Audit Services and for the Louisiana Legislative Auditors’ Statewide Agreed Upon Procedures to Kolder, Champagne, Slaven & Company, LLC for a period of three years and authorizing the Executive Director to sign all documents related thereto. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **049-2017**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT WITH THE UNITED STATES OF AMERICA FOR 10 ROOMS IN BUILDING 1103.**

Motion by Mr. Johnson, second by Mr. Barron, to authorize Executive Director to execute lease agreement with the United States of America for 10 rooms in building 1103. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **050-2017**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ADVERTISE FOR BIDS FOR NORTH AIRPORT EMERGENCY ACCESS PROJECT.**

Motion by Mr. Johnson, second by Mr. Barron, to authorize Executive Director to advertise for bids for North Airport Emergency Access project. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **051-2017**

**MOTION TO APPROVE CHANGE ORDER #3 TO WOMACK & SONS CONSTRUCTION GROUP CONTRACT IN THE AMOUNT OF $118,981.00 TO REMOVE CONTAMINATED CONCRETE DEBRIS FOR THE CLEARING & GRUBBING FOR WILDLIFE HAZARD MITIGATION PROJECT.**

Motion by Mr. Johnson, second by Mr. Barron, to approve Change Order #3 to Womack & Sons Construction Group contract in the amount of $118,981.00 to remove contaminated concrete debris for the Clearing & Grubbing for Wildlife Hazard Mitigation Project. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **052-2017**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE SUBSTANTIAL COMPLETION WITH EXPERT MAINTENANCE AND CONSTRUCTION SERVICES FOR THE REHABILITATION OF RUNWAY 14/32.**

Motion by Mr. Johnson, second by Mr. Barron, to authorize Executive Director to execute substantial completion with Expert Maintenance and Construction Services for the Rehabilitation of Runway 14/32. The Chair called for any comments from the public. There being none, a vote was called and motion carried. **053-2017**
The Chairman called for Item #17.

To discuss generally the receipt by counsel of the England Authority of a letter from the Bank of Montgomery counsel with regard to the Parc England Hotel.

Mr. Weems handed out a letter from Mr. Roberts whose firm represents Bank of Montgomery. Chairman Weems then proceeded to explain the contents in said letter to board members and staff.

Discussion ensued between board members, staff, Mr. Ryland and Mr. Wheelis. Mr. Ryland and Mr. Wheelis being general counsel and bankruptcy counsel to the EEIDD.

The Chairman then called a close to discussion.

MOTION TO ENTER INTO EXECUTIVE SESSION TO RECEIVE BRIEFING AND LEGAL OPINIONS FROM LEGAL COUNSEL REGARDING PERSPECTIVE LITIGATION BETWEEN THE EEIDD AND PARC ENGLAND HOTEL.

Motion by Mr. Linzay, second by Mr. Barron, to enter into Executive Session to receive briefing and legal opinions from legal counsel regarding perspective litigation between the EEIDD and Parc England Hotel.

Chairman Weems then called for a roll call vote to enter into Executive Session:

- Mr. Barron – Yes
- Mr. Baudin - Yes
- Mr. Beck – Yes
- Mr. Bushnell – Yes
- Mr. Frazier – Yes
- Mr. Gaines – Yes
- Mr. Johnson - Yes
- Mr. Linzay – Yes
- Mr. McPherson – Yes
- Mr. Weems - Yes

Chairman Weems stated there was a unanimous vote, board entered into Executive Session.

(entered into Executive Session at approximately 5:20 p.m.)

Motion by Mr. Johnson, second by Mr. Baudin, to exit Executive Session at approximately 6:09 p.m. A vote was called and motion carried.

Due to lateness of the hour, the Chairman dispensed with the following reports and entertained a motion to adjourn.

F. Comments by Legal counsel – N/A
G. Comments or Questions by Commissioners – N/A
H. Staff Report – Financial Report – N/A
   Comparative Air Traffic Report – N/A
I. Public Comments or Questions – N/A
J. Adjourn
Motion by Mr. Johnson, second by Mr. Baudin, to adjourn the meeting.

On unanimous vote, with there being no further business to come before the Board, meeting was adjourned at 6:12 p.m.

Charlie Weems, Chairman
England Economic and Industrial Development District
Board of Commissioners

William Barron, Secretary/Treasurer
England Economic and Industrial Development District
Board of Commissioners