
The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, May 27, 1999**, at 4:00 p.m. (Central Standard Time).

There were present: Mr. Michael Tudor, Chairman, Mr. Martin Johnson, Vice Chairman, Mr. Tom Fowler, Secretary/Treasurer, Ms. Bridgett Brown, Mr. Gene Cotton, Mr. Lane Cripps, Mr. Alvin Mykoff, Mr. Kit Provine, and Mr. Charles Stewart.

Absent: Mr. Richard Bushnell*

Also present were: Mr. Jon Grafton, Executive Director, members of the England Authority staff, Mr. Emory Oney and Ms. Candi Sullivan with the Alexandria/Pineville Area Convention and Visitors Bureau, legal counsel, and members of the public, press and media.

Mr. Tudor asked that we observe a few moments of silent prayer. Mr. Provosty led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by **Mr. Michael Tudor, Chairman**, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

At this time **Mr. Cripps** made a motion, seconded by **Mr. Mykoff** to change the order of the Agenda by advancing Item 6 in Additions to the Agenda to Item 1. There being no objection, To hear from Mr Emory Oney with the Alexandria/Pineville Area Convention and Visitors Bureau was moved to Item 1 on the Agenda. Mr. Oney briefed the England Authority Commissioners and staff on tourism in Central Louisiana.

Mr. Bushnell joined the meeting in progress.*

Motion was made by **Mr. Johnson**, seconded by **Mr. Provine** and unanimously adopted to recognize the England Airpark Fire Department. Mr. Grafton presented a plaque to Chief Roland Cimini in recognition of advancing from a Class 4 to a Class 2 Fire Insurance Rating. Chief Cimini introduced to the Board several of his firemen that attended the meeting with him.

MOTION TO APPROVE MINUTES

Motion by **Mr. Cotton**, seconded by **Mr. Cripps** to approve Minutes from the April 15, 1999 Special Called Meeting, April 22, 1999 Regular Board Meeting and the May 10, 1999 Special Called Meeting. On vote, motion carried. **62-1999**

MOTION TO APPROVE PAYMENT OF ATTORNEYS' BILL

Motion by **Mr. Provine**, seconded by **Mr. Bushnell** to approve payment of attorneys' bill for the month of April, 1999. On vote, motion carried. **63-1999**

MOTION AUTHORIZING COMMISSIONERS TO ATTEND NAID ANNUAL CONFERENCE

Motion by **Mr. Cripps**, seconded by **Mr. Stewart** authorizing England Authority Commissioners to attend NAID Annual Conference in Jacksonville, Florida, August 7-10, 1999. On vote, motion carried. **64-1999**

MOTION AUTHORIZING CHANGES TO ENGLAND ESTATES RESIDENTS' HANDBOOK

Motion by **Mr. Mykoff**, seconded **Mr. Johnson** by authorizing changes in England Estates Residents' Handbook. On vote, motion carried. **65-1999**

MOTION TO ADOPT RESOLUTION TO EXECUTE AGREEMENT WITH LA DOTD

Motion by **Mr. Johnson**, seconded by **Mr. Cotton** to adopt resolution authorizing the Executive Director to execute an Agreement with the LA Department of Transportation and Development (LA DOTD) for improvements at AEX identified as State Project No. 780-40-0005; FAR Part 150 Study. On vote, motion carried. **66-1999**

MOTION TO ADOPT RESOLUTION TO EXECUTE AGREEMENT WITH LA DOTD

Motion by **Mr. Fowler**, seconded by **Mr. Mykoff** to adopt resolution authorizing the Executive Director to execute an Agreement with the LA Department of Transportation and Development (LA DOTD) for improvements at AEX identified as State Project No. 940-04-0013: Construct New Terminal Complex. On vote, motion carried. **67-1999**

MOTION TO ADOPT RESOLUTION TO EXECUTE AGREEMENT WITH LA DOTD

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to adopt resolution authorizing the Executive Director to execute an Agreement with the LA Department of Transportation and Development (LA DOTD) for improvements at AEX identified as State Project No. 940-04-0014: South Apron Rehabilitation. On vote, motion carried. **68-1999**

MOTION TO ADOPT RESOLUTION TO EXECUTE AGREEMENT WITH LA DOTD

Motion by **Mr. Johnson**, seconded by **Ms. Brown** to adopt resolution authorizing the Executive Director to execute an Agreement with the LA Department of Transportation and Development (LA DOTD) for improvements at AEX identified as State Project No. 940-04-0015: Rehabilitate and Widen North Apron. On vote, motion carried. **69-1999**

ADDITIONS TO THE AGENDA

Motion by **Mr. Mykoff**, seconded by **Mr. Fowler** to add the following items to the agenda:

1. Motion to ratify Right-of-Entry with Brown & Root, Inc. for cargo staging area.
2. Motion to amend Lease Agreement - Amendment #1 with Pride International, LLC for Building 2542.

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3. To hear from the Executive Director and to take appropriate action concerning Audit Proposals.
 4. To hear from the Executive Director and to take appropriate action concerning General Insurance Program which includes Property, Liability, etc.
 5. To hear from the Executive Director and to take appropriate action concerning Employee Health Insurance Proposal.
 6. To hear from Mr. Emory Oney of the Alexandria/Pineville Area Convention and Visitors Bureau.

Mr. Provosty requested that one more item be added to the agenda:

7. Motion to grant one month extension to the option by the EEIDD to Landco to enter into a Lease Agreement for the Officers Club.

On motion by **Mr. Cotton**, seconded by **Mr. Bushnell** this item was also added to the agenda. The Chairman called for a vote to add all 7 items to the agenda. By unanimous vote, all items were added to the agenda.

MOTION TO RATIFY RIGHT-OF-ENTRY WITH BROWN & ROOT, INC.

Motion by **Mr. Johnson**, seconded by **Ms. Brown** to ratify Right-of-Entry with Brown & Root, Inc. for cargo staging area. On vote, motion carried. **70-1999**

MOTION TO AMEND LEASE AGREEMENT WITH PRIDE INTERNATIONAL, LLC

Motion by **Mr. Stewart**, seconded by **Mr. Bushnell** to amend Lease Agreement - Amendment #1 with Pride International, LLC for Building 2542. On vote, motion carried. **71-1999**

MOTION TO AWARD ANNUAL INDEPENDENT AUDIT SERVICES

Motion by **Mr. Bushnell**, seconded by **Mr. Johnson** to accept the recommendation of the Executive Director and award Annual Independent Audit Services to the firm of Rozier, Harrington & McKay for a period of three years. On vote, motion carried. **72-1999**

MOTION TO AWARD GENERAL INSURANCE PROGRAM

Motion by **Mr. Provine**, seconded by **Mr. Stewart** to accept the recommendation of the Executive Director and to authorize England Authority property and liability insurance coverage for 1999/2000. Mr. Tudor brought up Public Officials Liability Insurance and asked for the status of obtaining this insurance for the England Authority Commissioners. There was general discussion on the subject. Ms. Brown also requested that items concerning insurance be brought before the Board Members at Committee Meetings and not be placed on Board Meeting Agenda's as additions. The Chairman called for a vote, on vote, the motion carried. **73-1999**

MOTION TO RENEW HEALTH PLAN

Motion by **Mr. Johnson**, seconded by **Ms. Brown** to accept the recommendation of the Executive Director and renew health insurance coverage for 1999/2000. Ms. Brown stated her objection to insurance items not being presented at Committee Meetings. The Chairman called for a vote, on vote motion carried. **74-1999**

MOTION TO GRANT EXTENSION TO LANDCO

Motion by **Mr. Cotton**, seconded by **Mr. Johnson** to grant one month extension to the option by the EEIDD to Landco to enter into a Lease Agreement for the Officers Club. After discussion of the Landco Lease of the Officers Club the Chairman called for a vote, on vote, motion carried. **75-1999**

COMMENTS OR QUESTIONS BY COMMISSIONERS

EXECUTIVE DIRECTOR'S REPORT

The Executive Director, informed the Commissioners of articles in several magazines that had been written about the England Airpark and Alexandria International Airport. He presented to the Commissioners an award given to the England Authority by the Office of the Secretary of Defense for "Exemplary Work in Base Redevelopment". Mr. Grafton briefly discussed the Airpark statistics and the England Financial Report. He noted records set in both areas. The Director of Operations and Director of Economic Development gave brief reports on the status of their Divisions. Mr. Scott Gammel, Airport Manager gave the Commissioners and update on the Intrastate Air Service Feasibility Study.

PUBLIC COMMENTS AND QUESTIONS

There being no further business to come before the board, the meeting was adjourned.

Michael Tudor, Chairman

*England Economic & Industrial Development District
Board of Commissioners*

Tom Fowler, Secretary-Treasurer

*England Economic & Industrial Development District
Board of Commissioners*