

The **England Economic and Industrial Development District** met in Regular Session at its regular meeting place, the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on **Thursday, November 18, 1999**, immediately following the England Authority Committee Meetings.

There were present: Mr. Michael Tudor, Chairman, Mr. Martin Johnson, Vice Chairman, Mr. Kit Provine, Secretary/Treasurer, Mr. Hank Bruser, Mr. Elwood Carroll, Mr. Gene Cotton, Mr. Lane Cripps, and Mr. Alvin Mykoff.

Absent: Ms. Bridgett Brown and Mr. Richard Bushnell.

Also present were: Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, and members of the public, press and media.

Mr. Tudor asked that we observe a few moments of silent prayer. Ms. Shawn Henry led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by **Mr. Michael Tudor, Chairman**, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

MOTION TO APPROVE MINUTES

Motion by **Mr. Cripps**, seconded by **Mr. Johnson** to approve Minutes from the October 21, 1999 Special Called Meeting and the October 28, 1999 Regular Board Meeting. On vote, motion carried. **175-1999**

MOTION TO APPROVE PAYMENT OF ATTORNEYS' BILL

Motion by **Mr. Johnson**, seconded by **Mr. Provine** to approve payment of attorneys' bill for the month of October, 1999. On vote, motion carried. **176-1999**

MOTION TO ADOPT BUDGET AMENDMENT #2

Motion by **Mr. Provine**, seconded by **Mr. Johnson** to adopt Budget Amendment #2 for the Operating and Capital Budget. On vote, motion carried. **177-1999**

MOTION TO APPROVE PAYMENT OF NAID MEMBERSHIP DUES

Motion by **Mr. Cripps**, seconded by **Mr. Carroll** to approve payment of NAID membership dues for Mr. Tudor and Mr. Johnson. On vote, motion carried. **178-1999**

MOTION TO ACCEPT WORK PERFORMED BY SKIP CONVERSE FOR TIME TREND

COMPUTERS AS SUBSTANTIALLY COMPLETE

Motion by **Mr. Johnson**, seconded by **Mr. Provine** to accept work performed by Skip Converse, Inc. on Building 806 Renovation for Time Trend Computers as "Substantially Complete" as recommended by Pan American Engineers and authorizing signature of Contract Acceptance. On vote, motion carried. **179-1999**

MOTION TO AUTHORIZE IMPLEMENTATION OF BUDGETED COST OF LIVING RAISE

Motion by **Mr. Cripps**, seconded by **Mr. Carroll** to authorize implementation of budgeted cost of living raise contained in the 1999/2000 budget for all England Authority employees. On vote, motion carried. **180-1999**

MOTION AUTHORIZING 3% MERIT RAISE

Motion by **Mr. Johnson**, seconded by **Mr. Carroll** authorizing 3% merit raise for all England Authority employees except the Executive Director. On vote, motion carried. **181-1999**

COMMENTS OR QUESTIONS BY COMMISSIONERS

Mr. Tudor complemented the staff on the beautiful Christmas decorations in the Airpark. Mr. Grafton recognized Mr. Albert Ducote who works for Mr. Paul Desselle and thanked the Operations department for their fine work in decorating the Airpark.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director, Director of Operations and Director of Economic Development gave brief reports on the status of their departments.

PUBLIC COMMENTS AND QUESTIONS

Ms. Rita Ellis offered comments and questions. Mr. Grafton and Mr. Pat Thompson answered on behalf of staff.

There being no further business to come before the board, the meeting was adjourned.

Michael Tudor, Chairman

*England Economic & Industrial Development District
Board of Commissioners*

Kit Provine, Secretary-Treasurer

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