



ENGLAND
INDUSTRIAL AIRPARK & COMMUNITY

**England Economic &
Industrial Development District**
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ENGLAND
AUTHORITY

Jon W. Grafton
Executive Director

June 21, 2017

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Scott Linzay

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

FR: Charlie Weems, Chairman, England Authority

RE: COMMITTEE MEETINGS and BOARD MEETING

CITY OF
ALEXANDRIA
Curman Gaines
Robert Beck, III
Joe McPherson

CITY OF
PINEVILLE
Brady Baudin

TOWNS
Richard Bushnell

CHAMBER OF
COMMERCE
Mike Johnson
Charles S. Weems, III

The England Authority's Committee Meetings are scheduled to be held **Thursday,
June 22, 2017, at 4:30 p.m.** in the England Authority Board Room, 1611
Arnold Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

AWARDS:
Wildlife Habitat Council
Reuse Award OakWing Project

DOT
F.A.A./DBE Award

E.P.A./DEQ
Ready for Reuse Award

F.A.A.
SWR Airport Safety Award

N.A.I.D.
Facility of the Year

Office of Secretary
of Defense Award for
Base Redevelopment

F.A.A.
LA Airport of the Year

N.A.I.D.
Excellence Marketing Award

N.A.C.O.
Achievement Award

- 1) - ADMIN/LEGAL COMMITTEE
- 2) - FINANCE COMMITTEE
- 3) - AUDIT COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

****The regular June monthly meeting of the Board of Commissioners will be held immediately following Committee Meetings in the England Authority Board Room. An agenda for the Board meeting follows.**

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

THE ENGLAND AUTHORITY
ADMIN/LEGAL
JUNE 22, 2017

Members: Mike Johnson, Chairman; Vice-Chairman; Robert Beck

William Barron, Brady Baudin, Richard Bushnell, Dennis Frazier, Curman Gaines, Scott Linzay, Joe McPherson
AGENDA

1. Motion to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of May 2017. *(Information Binder Index #2)*
2. Motion to approve payment of attorney's bill to Wheelis & Rozanski for the month of May 2017. *(Information Binder Index #3)*
3. Motion to approve payment of attorney's bill to Chadwick & Odom, LLC for the month of May 2017. *(Information Binder Index #4)*
4. To hear public comments.
 - Additions to agenda may be made by unanimous consent.

THE ENGLAND AUTHORITY
FINANCE COMMITTEE
JUNE 22, 2017

Members: Dennis Frazier, Chairman; Brady Baudin, Vice-Chairman;

William Barron, Robert Beck, Richard Bushnell, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson
AGENDA

1. To receive schedule of paid invoices for the month of May 2017. *(Information Binder Index #5)*
 2. Motion to write off as uncollectible housing receivables that have been outstanding in excess of three years. *(Information Binder Index #6)*
 3. Motion to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2017/2018; appropriating funds for the Operating and Capital Budget for the Fiscal Year 2017/2018; Carrying over Capital Funds from prior Fiscal Year 2016/2017 and other matters with respect thereto. *(Information Binder Index #7)*
 4. Motion to adopt Year End Budget Amendment #5 for fiscal year 2016/2017. *(Information Binder Index #8)*
 5. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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THE ENGLAND AUTHORITY
AUDIT COMMITTEE
JUNE 22, 2017

Members: Joe McPherson, Chairman; Dennis Frazier, Vice-Chairman;
William Barron, Brady Baudin, Robert Beck, Richard Bushnell, Curman Gaines, Mike Johnson, Scott Linzay
AGENDA

1. Motion to adopt "Louisiana Compliance Questionnaire" as required prior to year-end independent audit.
(Information Binder Index #9)
2. To hear public comments.
 - Additions to agenda may be made by unanimous consent.

THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
JUNE 22, 2017

Members: William Barron, Chairman; Richard Bushnell, Vice-Chairman;
Brady Baudin, Robert Beck, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson
AGENDA

1. Motion to authorize Executive Director to execute lease agreement between EEIDD and The Law Enforcement District for the Parish of Rapides State of Louisiana, and represented by Sheriff William Earl Hilton for building #1720 located at 2005 Vandeveld Avenue. *(Information Binder Index #10)*
2. Motion to authorize Executive Director to Execute Amendment #2 to the Airport Use Permit between EEIDD and CSI Aviation Services, Inc. to accommodate delays in award of federal contract. *(Information Binder Index #11)*
3. To hear public comments.
 - Additions to agenda may be made by unanimous consent.

THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE
JUNE 22, 2017

Members: Curman Gaines, Chairman; Mike Johnson, Vice-Chairman;
William Barron, Brady Baudin, Robert Beck, Richard Bushnell, Dennis Frazier, Scott Linzay, Joe McPherson

1. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE
JUNE 22, 2017

Members: *Brady Baudin, Chairman; Robert Beck, Vice-Chairman;*
William Barron, Richard Bushnell, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson
Agenda

1. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
JUNE 22, 2017

Members: *Scott Linzay, Chairman; William Barron, Vice-Chairman;*
Brady Baudin, Robert Beck, Richard Bushnell, Dennis Frazier, Curman Gaines, Mike Johnson, Joe McPherson

AGENDA

1. Motion to authorize Executive Director to execute contract with Gilchrist Construction Company, LLC for the North Airport Emergency Access in the amount of \$ 4,728,420.70 subject to funding and subject to the receipt of all proper and necessary bid documents. (*Information Binder Index #12*)
 2. Motion to authorize Executive Director to execute contract with Ratcliff Construction Company, LLC for the Consolidated Rental Car Facility Phase 2 in the amount of \$2,562,700.00 subject to funding and subject to the receipt of all property and necessary bid documents. (*Information Binder Index #13*)
 3. To hear status report on:
 - a. Part 150 Noise Program
 - b. Runway 18/36 Extension
 - c. Westside Development
 - d. Rental Car Project Phase II
 - e. Airfield Electrical Rehab
 - f. North Ramp Replacement
 - g. Emergency Access Road
 - h. Community Center Replacement Project
 - i. Roundabout Sculpture Project
 4. To hear public comments.
 - Additions to agenda may be made by unanimous consent.
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**THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS**

Charlie Weems, Chairman
Richard Bushnell, Vice Chairman
William Barron, Secretary/Treasurer
Brady Baudin
Robert Beck

Dennis Frazier
Curman Gaines
Mike Johnson
Scott Linzay
Joe McPherson

Jon Grafton, Executive Director

**REGULAR MEETING
JUNE 22, 2017
England Authority Board Room
AGENDA**

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- A. Call to Order**
- B. Invocation**
- C. Pledge of Allegiance**
- D. Roll Call**

E. Active Items

1. Motion to approve Minutes of May25, 2017 Regular Board meeting. *(Information Binder Index #1)*
2. Motion to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of May 2017. *(Information Binder Index #2)*
3. Motion to approve payment of attorney's bill to Wheelis & Rozanski for the month of May 2017. *(Information Binder Index #3)*
4. Motion to approve payment of attorney's bill to Chadwick & Odom, LLC for the month of May 2017. *(Information Binder Index #4)*
5. Motion to write off as uncollectible housing receivables that have been outstanding in excess of three years. *(Information Binder Index #6)*

6. Motion to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2017/2018; appropriating funds for the Operating and Capital Budget for the Fiscal Year 2017/2018; carrying over Capital Funds from prior Fiscal Year 2016/2017 and other matters with respect thereto. *(Information Binder Index #7)*
7. Motion to adopt Year End Budget Amendment #5 for fiscal year 2016/2017. *(Information Binder Index #8)*
8. Motion to adopt "Louisiana Compliance Questionnaire" as required prior to year-end independent audit. *(Information Binder Index #9)*
10. Motion to authorize Executive Director to execute lease agreement between EEIDD and The Law Enforcement District for the Parish of Rapides State of Louisiana, and represented by Sheriff William Earl Hilton for building #1720 located at 2005 Vandevelde Avenue. *(Information Binder Index #10)*
11. Motion to authorize Executive Director to Execute Amendment #2 to the Airport Use Permit between EEIDD and CSI Aviation Services, Inc. to accommodate delays in award of federal contract. *(Information Binder Index #11)*
12. Motion to authorize Executive Director to execute contract with Gilchrist Construction Company, LLC for the North Airport Emergency Access in the amount of \$4,728,420.70 subject to funding and subject to the receipt of all proper and necessary bid documents. *(Information Binder Index #12)*
13. Motion to authorize Executive Director to execute contract with Ratcliff Construction Company, LLC for the Consolidated Rental Car Facility Phase 2 in the amount of \$2,562,700.00 subject to funding and subject to the receipt of all property and necessary bid documents. *(Information Binder Index #13)*
14. Motion to enter into Executive Session to receive briefing and legal opinions from legal counsel regarding perspective litigation between the EEIDD and Parc England Hotel.

**ADDITIONS TO AGENDA
(By unanimous vote)**

- A. **Comments by Legal Counsel**
- B. **Comments or Questions by Commissioners**
- C. **Staff Report – a) Financial**
 - b) **Air Traffic**
 - c) **Economic Development**
- D. **Public Comments or Questions**
- E. **Adjourn**