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Site Selection & Business Development
Alexandria International Airport

The England Economic and Industrial Development District
Board of Commissioners

Regular Session
August 22, 2002

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, August 22, 2002.

There were present: Mr. Martin Johnson, Chairman; Mr. Mike Tudor, Vice Chairman, Mr. Kit Provine, Richard Bushnell, Mr. Wayne Miller, Mr. Charles Waites, Mr. Elwood Carroll, Mr. Hank Bruser

Absent: Ms. Bridgett Brown, Mr. Wayne Denley

Also present were: Members of the England Authority staff, legal counsel, and members of the public, press and media.

Fr. Scott, St. Rita's Catholic Church, offered the invocation. Commissioner Charles Waites, led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Martin Johnson, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Sheriff William Earl Hilton of Rapides Parish Sheriff's Department, spoke to the board, public and press, regarding proposed ½ cent sales tax.

MOTION TO APPROVE MINUTES

Motion by Ms. Brown, seconded by Mr. Bushnell to approve Minutes from the July 25, 2002 Regular Board Meeting and Special Called Meeting of June 14, 2002. On vote, motion carried. 096-2002

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL FOR THE MONTH OF JULY 2002.

Motion by Mr. Carroll, second by Ms. Brown, to approve payment of attorney's bill for the month of July 2002. On vote, motion carried. 097-2002

MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH REMEDY STAFFING FOR PARKING SERVICES AT ALEXANDRIA INTERNATIONAL AIRPORT.

Motion by Mr. Waites, second by Mr. Miller, to authorize Executive Director to execute contract with Remedy Staffing for parking services at AEX. On vote, motion carried. 098-2002

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH WESTAFF FOR AIRPORT TERMINAL CONCESSION SERVICES AT ALEXANDRIA INTERNATIONAL AIRPORT.

Motion by Mr. Brown, second by Mr. Bushnell, to authorize Executive Director to execute contract with Westaff for airport terminal concession services at AEX.. On vote, motion carried. 099-2002

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND MCKESSON CORPORATION, BUILDING #1205.

Motion by Mr. Miller, second by Mr. Carroll, to authorize Executive Director to execute lease agreement between EEIDD and McKesson Corporation Building #1205. On vote, motion carried. 100-2002

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND MCKESSON CORPORATION, BUILDING #900.

Motion by Mr. Miller, second by Mr. Bushnell, to authorize Executive Director to execute lease agreement between EEIDD and McKesson Corporation Building #900. On vote, motion carried. 101-2002

MOTION TO APPROVE TRANSPORTATION SECURITY AGREEMENT (TSA) FOR REIMBURSEMENT OF AIR TERMINAL SECURITY SERVICES.

Motion by Mr. Bushnell, second by Mr. Carroll to approve transportation security agreement (TSA) for reimbursement of air terminal security services. On vote, motion carried. 102-2002

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CHANGE ORDER #1 WITH WADSWORTH GOLF CONSTRUCTION COMPANY CONTRACT FOR OAKWING GOLF COURSE.

Motion by Ms. Brown,, second by Mr. Waites to authorize Executive Director to execute change order #1 with Wadsworth Golf Construction Company for OakWing Golf Course. On vote motion carried. 103-2002

MOTION ACCEPTING WORK PERFORMED BY WADSWORTH GOLF CONSTRUCTION COMPANY AS SUBSTANTIALLY COMPLETE AS RECOMMENDED BY THE ARCHITECT.

Motion by Mr. Provine, second by Mr. Bushnell, accepting work performed by Wadsworth Golf Construction Company as substantially complete as recommended by the architect. On vote, motion carried. 104-2002

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ACCEPT AND EXECUTE GRANT FOR REHABILITATION OF SOUTH APRON PHASE III.

Motion by Mr. Waites, second by Mr. Bushnell to authorize Executive Director to accept and execute grant for rehabilitation of South Apron Phase III. On vote, motion carried. 105-2002

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ACCEPT AND EXECUTE GRANT FOR CONSTRUCTION OF NEW TERMINAL BUILDING AREA COMPLEX - PHASE V.

Motion by Mr. Miller, second by Mr. Carroll to authorize Executive Director to accept and execute grant for construction of new terminal building area complex - Phase V. On vote, motion carried. 106-2002

ADDITIONS TO AGENDA

Motion by Mr. Bruser, second by Mr. Bushnell to add the following items to the agenda:

1. MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND 621 AIR MOBILITY OPERATIONS GROUP, US. AIR FORCE.
2. MOTION TO AUTHORIZE CONTRACT WITH KJA COMMUNICATIONS FOR ADVERTISING CAMPAIGN TO LAUNCH JET SERVICE AT AEX.
3. MOTION TO AUTHORIZE CHANGE ORDER TO URS CONTRACT FOR DESIGN OF FIRE STATION TO COMPENSATE FOR ADDITIONAL DAYS OF INSPECTION.
4. MOTION TO APPROVE FINAL PLANS FOR PARC ENGLAND HOTEL AS EVIDENCED BY CONSTRUCTION DOCUMENTS IN A MEMORANDUM DATED AUGUST 22, 2002.
5. MOTION TO AMEND PARKING RESTRICTIONS AT AEX TO ALLOW ONE (1) HOUR FREE PARKING.

By unanimous vote, the items were added to the agenda.

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND 621 AIR MOBILITY OPERATIONS GROUP, US. AIR FORCE.
Motion by Ms. Brown, second by Mr. Miller to authorize Executive Director to execute lease agreement between EEIDD and 621 Air Mobility Operations Group, U. S. Air Force. On vote, motion carried. 107-2002

MOTION TO AUTHORIZE CONTRACT WITH KJA COMMUNICATIONS FOR ADVERTISING CAMPAIGN TO LAUNCH JET SERVICE AT AEX.

Motion by Mr. Tudor, second by Mr. Provine, to authorize contract with KJA Communications for advertising campaign to launch Jet Service at AEX. On vote, motion carried. 108-2002

Mr. Grafton introduced David Pugh with KJA Communications.

Extensive discussion regarding how much money should be spent on advertisements by Mr. Bruser, Mr. Tudor, Mr. Waites, Ms. Brown and others.

Motion by Ms. Brown, second by Mr. Miller to amend above motion.

MOTION TO AUTHORIZE CONTRACT WITH KJA COMMUNICATIONS FOR ADVERTISING CAMPAIGN TO LAUNCH JET SERVICE AT AEX BEGINNING AUGUST 22, 2002 THROUGH NOVEMBER 30, 2002 WITH A LIMIT OF \$50,000.00 TO BE SPENT ON ADVERTISING.

Motion by Mr. Tudor, second by Mr. Miller to authorize contract with KJA Communications for August 22, 2002 through November 30, 2002 with a limit of \$50,000.00 to be spent on advertising. On vote, motion carried. 109-2002

Mr. Grafton thanked the board for the extensive discussion. He asked that the board add this item to the appropriate committee agenda for follow up next month.

MOTION TO AUTHORIZE CHANGE ORDER TO URS CONTRACT FOR DESIGN OF FIRE STATION TO COMPENSATE FOR ADDITIONAL DAYS OF INSPECTION.

Motion by Mr. Miller, second by Mr. Bushnell to authorize Change Order to URS contract for design of fire station to compensate for additional days of inspection.

Mr. Grafton briefed the board about substantial completion. The project had been extended by 40 days, the engineer incurred additional inspection costs.

Mr. Bruser questioned the recommendation.

Mr. Grafton introduced Mr. Bobby Olsteen with URS to the board. Mr. Olsteen addressed the board.

On vote, motion carried. 110-2002

MOTION TO APPROVE FINAL PLANS FOR PARC ENGLAND HOTEL AS EVIDENCED BY CONSTRUCTION DOCUMENTS IN A MEMORANDUM OF AUGUST 22, 2002.

Motion by Mr. Bruser, second by Mr. Miller to approve final plans for PARC England Hotel as evidenced by construction documents in a memorandum dated August 22, 2002. On vote, motion carried. 111-2002

MOTION TO AMEND PARKING RESTRICTIONS AT AEX TO ALLOW ONE (1) HOUR FREE PARKING.

Motion by Mr. Bruser, second by Ms. Brown to amend parking restrictions at AEX to allow one (1) hour free parking. On vote, motion carried. 112-2002

Motion by Mr. Bruser, second by Mr. Bushnell to add following item to agenda:

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SUBSTANTIAL COMPLETION FOR THE ARFF FACILITY AT ALEXANDRIA INTERNATIONAL AIRPORT AS RECOMMENDED BY THE ENGINEER.

Motion by Mr. Bruser, second by Mr. Tudor to authorize Executive Director to execute substantial completion for the ARFF Facility at Alexandria International Airport as recommended by the engineer. On vote, motion carried. 113-2002

Comments by Legal Counsel

Comments or Questions by Commissioners

Ms. Brown would like to authorize the Executive Director to place on the agenda for next month securing "smart carts" for the airport terminal.

Executive Director's Report - Mr. Grafton informed the board that the E.A. is working in conjunction with the Parish and City in reference to the mosquito control. Due to another meeting following the Board meeting, there was no Executive Director's Report.

Public Comments or Questions - Ms. Brown requested that the airport have a layout for board member pictures like Charleston Airport.

Ms. Kathy Cook, of the new grill "Fly By", briefed the board regarding opening of the grill at the airport terminal.

Motion to enter into Executive Session to discuss the status of the following lawsuits:

1. Civil Suit Number 199,141, Division "D"

Marvin Pierce and David Tindall, III versus England Economic and Industrial Development District, Sammy Bonnette, Jon Grafton and XYZ Insurance Company, Ninth Judicial District Court, Rapides Parish, Louisiana

2. Civil Suit Number 199,514, Division "F"

Theodore Foster versus England Economic and Industrial Development District, Sammy Bonnette, Jon Grafton and XYZ Insurance Company, Ninth Judicial District Court Rapides Parish, Louisiana

K. To hold planning session for Terminal Complex project with project architects and engineers at the Proffit Business Center.

There being no further business to come before the Board, the meeting was adjourned.

Martin W. Johnson, Chairman

England Economic and Industrial Development District
Board of Commissioners

C. E. Provine, Secretary/Treasurer

England Economic and Industrial Development District
Board of Commissioners

