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Site Selection & Business Development
Alexandria International Airport

The England Economic and Industrial Development District Board of Commissioners

Regular Session
August 26, 2004

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, August 26, 2004.

There were present: Mr. Wayne Miller, Chairman; Mr. William Barron, Mr. Curman Gaines, Mr. Richard Bushnell, Mr. Martin Johnson, , Mr. Denley, Mr. Provine, Mr. Tudor and Ms. Bridgett Brown.

Absent: Mr. Charles Waites

Also present were: Members of the England Authority staff, legal counsel, and members of the public, press and media.

Commissioner Bushnell offered the invocation and Commissioner Provine led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Wayne Miller, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

CONSENT CALENDAR

Chairman Miller asked for a motion to approve items 1 through 21.

Motion by Mr. Bushnell, second by Mr. Provine to approve items 1 through 4. There being no discussion, a vote was called. By unanimous vote, motion carried.

MOTION TO APPROVE MINUTES FROM THE JULY 22, 2004 REGULAR BOARD MEETING

Motion by Mr. Bushnell, seconded by Mr. Provine to approve Minutes from the July 22, 2004 Regular Board Meeting. On vote, motion carried. 107-2004

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL FOR THE MONTH OF JULY, 2004.

Motion by Mr. Bushnell, seconded by Mr. Provine to approve payment of attorney's bill for the month of July, 2004. On vote, motion carried. 108-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE ALL NECESSARY DOCUMENTS FOR THE PURCHASE OF APPROXIMATELY 240 ACRES +, KNOWN AS THE CAPPEL PROPERTY, FOR THE UNION TANK CAR PROJECT.

Motion by Mr. Bushnell, seconded by Mr. Provine to authorize Executive Director to execute all necessary documents for the purchase of approximately 240 acres + , known as the Cappel property, for the Union Tank Car project. On vote, motion carried. 109-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE RIGHT OF ENTRY WITH UNION TANK CAR FOR PROJECT SITE FOR NEW UTC RAIL CAR MANUFACTURING FACILITY.

Motion by Mr. Bushnell, seconded by Mr. Provine to authorize Executive Director to execute Right of Entry with Union Tank Car for project site for new UTC rail car manufacturing facility. On vote, motion carried. 110-2004

MOTION TO ADOPT BUDGET AMENDMENT #1 TO THE 2004/2005 CAPITAL BUDGET TO FUND ACQUISITION OF CAPPEL PROPERTY FOR UNION TANK CAR PROJECT.

Motion by Mr. Bushnell, seconded by Mr. Provine to adopt budget amendment #1 to the 2004/2005 Capital Budget to fund acquisition of Cappel property for Union Tank Car project. On vote, motion carried. 111-2004

MOTION TO DECLARE SURPLUS AND NOT NEEDED FOR PUBLIC PURPOSE RESIDENTIAL STRUCTURE LOCATED ON ENGLAND PROPERTY FRONTING AIRBASE ROAD AND AUTHORIZING DISPOSAL OF SAID PROPERTY BY PUBLIC BID/AUCTION; AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SUCH DOCUMENTS AS NECESSARY TO DISPOSE OF SAID PROPERTY.

Motion by Mr. Bushnell, seconded by Mr. Provine to declare surplus and not needed for public purpose residential structure located on England property fronting Airbase Road and authorizing disposal of said property by public bid/auction; authorizing Executive Director to execute such documents as necessary to dispose of said property. On vote, motion carried. 112-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW CONTRACT WITH RAPIDES PARISH SHERIFF DEPARTMENT FOR SECURITY AT ENGLAND AIRPARK FROM OCTOBER 1, 2004 TO SEPTEMBER 30, 2005.

Motion by Mr. Bushnell, seconded by Mr. Provine to authorize Executive Director to renew contract with Rapides Parish Sheriff Department for security at England Airpark from October 1, 2004 to September 30, 2005. On vote, motion carried. 113-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE GAS LINE SERVITUDE TO ATMOS ENERGY, INC., IN REGARD TO PLASTIPAK RAIL SPUR PROJECT.

Motion by Mr. Bushnell, seconded by Mr. Provine to authorize Executive Director to execute Gas Line Servitude to Atmos Energy, Inc., in regard to Plastipak Rail Spur project. On vote, motion carried. 114-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN RENEWAL LEASE BETWEEN LOUISIANA HOUSING ASSISTANCE CORPORATION, INC., AND THE EEIDD.

Motion by Mr. Bushnell, seconded by Mr. Provine to authorize Executive Director to sign renewal lease between Louisiana Housing Assistance Corporation, Inc., and the EEIDD. On vote, motion carried.

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN RENEWAL LEASE BETWEEN MESABA DBA NORTHWEST AIRLINES AND THE EEIDD.

Motion by Mr. Bushnell, seconded by Mr. Provine to authorize Executive Director to sign renewal lease between Mesaba dba Northwest Airlines and the EEIDD. On vote, motion carried. 116-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN RENEWAL LEASE BETWEEN CONTINENTAL EXPRESS AIRLINES, INC., AND THE EEIDD.

Motion by Mr. Bushnell, seconded by Mr. Provine to authorize Executive Director to sign renewal lease between Continental Express Airlines, Inc., and the EEIDD. On vote, motion carried. 117-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN RENEWAL LEASE BETWEEN ATLANTIC SOUTHEAST AIRLINES AND THE EEIDD.

Motion by Mr. Bushnell, seconded by Mr. Provine to authorize Executive Director to sign renewal lease between Atlantic Southeast Airlines and the EEIDD. On vote, motion carried. 118-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW LEASE WITH PRIDE INTERNATIONAL FOR PORTION OF BUILDING 2542.

Motion by Mr. Bushnell, seconded by Mr. Provine, to authorize Executive Director to renew lease with Pride International for portion of Building 2542. On vote, motion carried. 119-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE WITH SIXEL CONSULTING GROUP TO ASSIST IN RECRUITING REGIONAL JETS FOR NORTHWEST AIRLINES TO SERVE AEX.

Motion by Mr. Bushnell, seconded by Mr. Provine to authorize Executive Director to execute with Sixel Construction Group to assist in recruiting regional jets for Northwest Airlines to serve AEX. On vote, motion carried. 120-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE OPTION TO NEGOTIATE LEASE BETWEEN THE EEIDD AND H.K. STANLEY FOR PROPERTY ON THE CORNER OF ENGLAND DRIVE AND VANDENBURG DRIVE.

Motion by Mr. Bushnell, seconded by Mr. Provine, to authorize Executive Director to execute option to negotiate lease between the EEIDD and H. K. Stanley for property on the corner of England Drive and Vandenburg Drive. On vote, motion carried. 121-2004

MOTION TO RATIFY ADVERTISEMENT FOR BIDS FOR BUILDING 1316 A.D.A / MECHANICAL/ELECTRICAL/LOADING DOCK UPGRADES FOR INTEGRATED PACKAGING PROJECT.

Motion by Mr. Bushnell, seconded by Mr. Provine to ratify Advertisement for Bids for Building 1316 A.D. A./Mechanical/Electrical/Loading Dock Upgrades for Integrated Packaging Project. On vote, motion carried. 122-2004

MOTION TO ADOPT RESOLUTION REQUESTING LADOTD, DIVISION OF AVIATION, TO PROVIDE ASSISTANCE FOR CONSTRUCTION OF A LARGE AIRCRAFT MAINTENANCE HANGAR AT ALEXANDRIA INTERNATIONAL AIRPORT AND AUTHORIZE THE EXECUTIVE DIRECTOR TO SIGN NECESSARY DOCUMENTATION RELATED THERETO.

Motion by Mr. Bushnell, seconded by Mr. Provine, to adopt resolution requesting LADOTD, Division of Aviation, to provide assistance for construction of a Large Aircraft Maintenance Hangar at Alexandria International Airport and authorize the Executive Director to sign necessary documentation related thereto.

On vote, motion carried. 123-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE GRANT IN THE AMOUNT OF \$2,763,863.00 FOR PHASE 1 CONSTRUCTION OF LARGE AIRCRAFT MAINTENANCE HANGAR.

Motion by Mr. Bushnell, seconded by Mr. Provine, to authorize Executive Director to execute grant in the amount of \$2,763,863.00 for Phase I Construction of large aircraft maintenance hangar. On vote, motion carried. 124-2004

MOTION TO ADOPT RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENTAL AGREEMENT NO. 1 TO SPONSOR STATE AGREEMENT #780-40-0005 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR THE FAR PART 150 NOISE STUDY.

Motion by Mr. Bushnell, seconded by Mr. Provine to adopt resolution authorizing Executive Director to execute Supplemental Agreement No. 1 to Sponsor State Agreement #780-40-0005 between the Louisiana Department of Transportation and Development and the EEIDD for the FAR Part 150 Noise Study.

On vote, motion carried. 125-2004

MOTION TO ADOPT RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENTAL AGREEMENT NO. 1 TO SPONSOR/STATE AGREEMENT #940-04-0019 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD TO CONSTRUCT TAXIWAY "B" PHASE II.

Motion by Mr. Bushnell, seconded by Mr. Provine to adopt resolution authorizing Executive Director to execute Supplemental Agreement No. 1 to Sponsor/State Agreement #940-04-0019 between the Louisiana Department of Transportation and Development and the EEIDD to construct Taxiway "B" Phase II.

On vote, motion carried. 126-2004

MOTION TO ADOPT RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENTAL AGREEMENT NO. 1 THROUGH NO. 5 TO SPONSOR STATE AGREEMENT #940-04-0013 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD TO CONSTRUCT NEW TERMINAL COMPLEX.

Motion by Mr. Bushnell, seconded by Mr. Provine to adopt resolution authorizing Executive Director to execute Supplemental Agreement No. 1 through No. 5 to sponsor/State Agreement #940-04-0013 between the Louisiana Department of Transportation and Development and the EEIDD to construct New Terminal Complex. On vote, motion carried. 127-2004

MOTION TO AUTHORIZE ADVERTISEMENT FOR BIDS FOR CONSTRUCTION OF TAXIWAY "B".

Motion by Mr. Bushnell, seconded by Mr. Provine to authorize advertisement for bids for construction of Taxiway "B". On vote, motion carried. 128-2004

ADDITIONS TO AGENDA (BY 2/3 VOTE)

Motion by Mr. Bushnell, second by Mr. Provine to add the following items:

MOTION TO RENEW KAZETTE ENTERPRISES DBE CONTRACT AT ORIGINAL COST WHICH WILL INCLUDE ACCESS TO ENGLAND AUTHORITY LEGAL COUNSEL FOR REVIEW OF ALL CONTRACTS AND LEGAL QUESTIONS REGARDING DBE.

By unanimous vote, the above item was added to the agenda.

MOTION TO RENEW KAZETTE ENTERPRISES DBE CONTRACT AT ORIGINAL COST WHICH WILL INCLUDE ACCESS TO ENGLAND AUTHORITY LEGAL COUNSEL FOR REVIEW OF ALL CONTRACTS AND LEGAL QUESTIONS REGARDING DBE.

Motion by Mr. Bushnell, second by Mr. Provine to renew Kazette Enterprises DBE contract at original cost which will include access to England Authority legal counsel for review of all contracts and legal questions regarding DBE. On vote, motion carried. 129-2004

Mr. Provine abstained from the vote.

Mr. Gaines stated that on September 20, the Central LA Business Incubator will have its Grand Opening.

Comments by Legal Counsel – None

Comments or Questions by Commissioners – None

Executive Director's Report - Mr. Grafton noted the air travel statistics: Continental Express had 4400 passengers last month; ASA had 4400 passengers as well. Up 19% for the year in commercial traffic.

Public Comments or Questions – None

MOTION TO HOLD EXECUTIVE SESSION ON AUGUST 26TH TO DISCUSS THE CHARACTER AND PROFESSIONAL COMPETENCE OF EXECUTIVE DIRECTOR JON GRAFTON (ANNUAL EVALUATION). Motion by Mr. Johnson, second by Mr. Bushnell, to hold Executive Session on August 26th to discuss the character and professional competence of Executive Director Jon Grafton (annual evaluation). On vote, motion carried. 130-2004

Mr. Robert Morgan, reporter with the Alexandria Daily Town Talk, requested a roll call on the above motion.

Yea: 9 Nay: 0 Abstain: 0 Absent: 1

By unanimous vote, motion passed.

There being no further business to come before the Board, the meeting went into Executive Session.

Wayne Miller, Chairman
England Economic and Industrial Development District
Board of Commissioners

C. E. Provine, Secretary/Treasurer
England Economic and Industrial Development District
Board of Commissioners

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