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The England Economic and Industrial Development District Board of Commissioners

Regular Session
January 27, 2005

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, January 27, 2005.

There were present: Mr. Wayne Miller, Chairman; Mr. William Barron, Mr. Curman Gaines, Mr. Richard Bushnell, Mr. Martin Johnson, Mr. Charles Waites and Mr. Mike Tudor

Absent: Mr. Provine, Ms. Brown, Mr. Denley

Also present were: Members of the England Authority staff, legal counsel, and members of the public, press and media.

Commissioner Bushnell administered the invocation and Commissioner Miller led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Wayne Miller, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

CONSENT CALENDAR

Chairman Miller asked for a motion to approve the consent calendar items 1 - 21 with exceptions of #6, #16, and #21.

Motion by Mr. Barron, second by Mr. Gaines to approve items 1 through 21 with exceptions of #6, #16 and #21. There being no discussion, a vote was called. By unanimous vote, motion carried.

MOTION TO APPROVE MINUTES FROM THE DECEMBER 15, 2004 REGULAR BOARD MEETING, AND DECEMBER 10, 2004, SPECIAL CALLED MEETING.

Motion by Mr. Barron, second by Mr. Gaines to approve Minutes from the December 15, 2004 Regular Board Meeting, and December 10, 2004 Special Called Meeting. On vote, motion carried. 01-2005

MOTION TO APPROVE PAYMENT OF PROVOSTY BILL FOR THE MONTH OF DECEMBER, 2004.

Motion by Mr. Barron, second by Mr. Gaines, to approve payment of Provosty bill for the month of December, 2004. On vote, motion carried. 02-2005

MOTION TO SET MEETING DATES FOR 2005. COMMITTEE MEETINGS AND BOARD MEETINGS WILL BE HELD TOGETHER ON THE 4TH THURSDAY OF EACH MONTH WITH MEETINGS BEGINNING AT 4:30 P.M. NOVEMBER AND DECEMBER COMMITTEE/BOARD MEETINGS WILL BE HELD ON 3RD THURSDAY OF THESE MONTHS BEGINNING AT 4:00 P.M.

Motion by Mr. Barron, second by Mr. Gaines to set meeting dates for 2005. Committee Meetings and Board Meetings will be held together on the 4th Thursday of each month with meetings beginning at 4:30 p.m. November and December Committee/Board meetings will be held on 3rd Thursday of these months beginning at 4:00 p.m. On vote, motion carried. 03-2005

MOTION TO NAME THE TOWN TALK AS OFFICIAL JOURNAL OF THE ENGLAND ECONOMIC & INDUSTRIAL DEVELOPMENT DISTRICT

Motion by Mr. Barron, second by Mr. Gaines to name The Town Talk as official journal of the England Economic & Industrial Development District. On vote, motion carried. 04-2005

MOTION TO AMEND THE POLICY FOR SIGNING CHECKS TO SUBSTITUTE DIRECTOR OF OPERATIONS FOR DIRECTOR OF ECONOMIC DEVELOPMENT.

Motion by Mr. Barron, second by Mr. Gaines, to amend the policy for signing checks to substitute Director of Operations for Director of Economic Development. On vote, motion carried. 05-2005

MOTION TO AUTHORIZE CREDIT OR WAIVER OF LANDING FEES AND RENT FOR SIX MONTHS TO ANY COMPANY RE-ESTABLISHING NON-STOP SCHEDULED COMMERCIAL AIR SERVICE ON A NATIONAL CARRIER BETWEEN AEX AND DALLAS.

Motion by Mr. Barron, second by Mr. Gaines, to authorize credit or waiver of landing fees and rent for six months to any company re-establishing non-stop scheduled commercial air service on a national carrier between AEX and Dallas. On vote, motion carried. 06-2005

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE 2ND AMENDED COOPERATIVE ENDEAVOR AGREEMENT CONCERNING AEX TERMINAL COMPLEX PROJECT WITH FACILITY PLANNING & CONTROL.

Motion by Mr. Barron, second by Mr. Gaines, to authorize Executive Director to execute 2nd amended cooperative endeavor agreement concerning AEX Terminal Complex project with Facility Planning & Control. On vote, motion carried. 07-2005

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN RENEWAL SUBLEASE BETWEEN EEIDD AND KISATCHIE-DELTA REGIONAL PLANNING & DEVELOPMENT DISTRICT, INC.

Motion by Mr. Barron, second by Mr. Gaines to authorize Executive Director to sign Renewal Sublease between EEIDD and Kisatchie-Delta Regional Planning & Development District, Inc. On vote, motion carried. 08-2005

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN AMENDMENT #1 TO SUBLEASE BETWEEN EEIDD AND RAPIDES PARISH SHERIFF'S DEPARTMENT.

Motion by Mr. Barron, second by Mr. Gaines, to authorize Executive Director to sign Amendment #1 to sublease between EEIDD and Rapides Parish Sheriff's Department. On vote, motion carried. 09-2005

MOTION TO AUTHORIZE PAYMENT OF ANNUAL DUES TO KISATCHIE-DELTA REGIONAL PLANNING AND DEVELOPMENT DISTRICT.

Motion by Mr. Barron, second by Mr. Gaines to authorize payment of annual dues to Kisatchie-Delta Regional Planning and Development District. On vote, motion carried. 010-2005

MOTION TO AUTHORIZE COMMISSIONERS AND UP TO THREE STAFF MEMBERS, ATTENDANCE AT 2005 NAID.

Motion by Mr. Barron, second by Mr. Gaines, to authorize Commissioners and up to three staff member attendance at 2005 NAID Conference. On vote, motion carried. 011-2005

MOTION TO AUTHORIZE AEX TO BECOME SPONSOR OF THE SECOND ANNUAL TIGHT LIES TOUR PROFESSIONAL GOLF TOURNAMENT TO BE HELD APRIL 20TH THROUGH APRIL 24TH AT OAKWING GOLF COURSE AT A COST OF \$5,000.00.

Motion by Mr. Barron, second by Mr. Gaines, to authorize AEX to become sponsor of the Second Annual Tight Lies Tour Professional Golf Tournament to be held April 20th through April 24th at OakWing Golf Course at a cost of \$5,000.00. On vote, motion carried. 012-2005

MOTION REQUESTING HELP OF GOVERNOR'S OFFICE AND CONGRESSIONAL DELEGATION TO SECURE NON-STOP SCHEDULED COMMERCIAL AIR SERVICE TO DALLAS FROM ALEXANDRIA.

Motion by Mr. Barron, second by Mr. Gaines, requesting help of Governor's office and Congressional delegation to secure scheduled commercial air service to Dallas from Alexandria. On vote, motion carried. 013-2005

MOTION TO RATIFY LEASE AGREEMENT WITH WAL-MART, INC., FOR A SHORT TERM LEASE OF BUILDING #1203.

Motion by Mr. Barron, second by Mr. Gaines to ratify lease agreement with Wal-Mart, Inc., for a short term lease of Building #1203. On vote, motion carried. 014-2005

MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #2 TO THE PEST CONTROL SERVICES AGREEMENT WITH ORKIN PEST CONTROL TO ADD AND DELETE BUILDINGS.

Motion by Mr. Barron, second by Mr. Gaines, authorizing the Executive Director to execute Amendment #2 to the pest control Services Agreement with Orkin Pest Control to add and delete buildings. On vote, motion carried. 015-2005

MOTION TO ADVERTISE TO SOLICIT RFP FOR AIRPORT COMMERCIAL TERMINAL RESTAURANT OPERATIONS.

Motion by Mr. Barron, second by Mr. Gaines to advertise to solicit RFP for airport commercial terminal restaurant operations. On vote, motion carried. 016-2005

MOTION TO OPEN A COMMERCIAL DEPOSIT ACCOUNT AT HIBERNIA NATIONAL BANK FOR PFC COLLECTIONS, TO NAME AUTHORIZED CHECK SIGNERS FOR THAT ACCOUNT AND TO DESIGNATE PERSONS AUTHORIZED TO MAKE OTHER TRANSACTIONS ON THIS ACCOUNT.

Mr. Provosty, Counselor for the England Authority, requested a roll call vote:

Yes - Waites, Tudor, Gaines, Barron, Bushnell, Miller

No - None

Absent - Denley, Provine, Brown

Commissioner Johnson recused himself.

On vote, motion carried. 017-2005

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE WITH FREEMAN HOLDINGS OF LOUISIANA, LLC, FOR BUILDINGS #2502, #2503, #2526, #2528, ENTIRE FUEL FARM AND EXISTING COMMERCIAL TERMINAL ONCE VACATED FOR FBO.

There was discussion concerning this matter.

Chairman Miller directed a roll call as requested by Commissioner Barron.

Yes - Waites, Tudor, Gaines, Bushnell, Miller, Johnson

No - Barron

Absent - Denley, Provine, Brown

On vote, motion carried. 018-2005

ADDITIONS TO AGENDA (BY 2/3 VOTE)

Motion by Mr. Johnson, second by Mr. Bushnell to add the following item:

Motion to direct staff to prepare alternative plans to add lighting and resurfacing of two (2) parking lots across from Bistro to present options at February 2005.

Motion by Mr. Bushnell, second by Mr. Tudor to direct Executive Director to receive the national R & D group and show them facilities for possible lease for manufacturing and shipping of medical device.

Motion by Mr. Barron, second by Mr. Bushnell to approve approximately up to \$500 to offset travel expenses of Mr. Ruben Hernandez to meet with Economic Development officials.

Motion by Mr. Johnson, second by Mr. Bushnell, to accept annual audit report on Fiscal Year 2003/2004 from Payne, Moore & Harrington.

By unanimous vote, the above items were added to the agenda.

MOTION TO DIRECT STAFF TO PREPARE ALTERNATIVE PLANS TO ADD LIGHTING AND RESURFACING OF TWO (2) PARKING LOTS ACROSS FROM BISTRO TO PRESENT OPTIONS AT FEBRUARY 2005.

Motion by Mr. Johnson, second by Mr. Barron to direct staff to prepare alternative plans to add lighting and resurfacing of two (2) parking lots across from Bistro to present options at February 2005. On vote, motion carried. 019-2005

MOTION TO DIRECT EXECUTIVE DIRECTOR TO RECEIVE THE NATIONAL R&D GROUP AND SHOW THEM FACILITIES FOR POSSIBLE LEASE FOR MANUFACTURING AND SHIPPING OF MEDICAL DEVICE.

Motion by Mr. Johnson, second by Mr. Tudor to direct Executive Director to receive the national R & D group and show them facilities for possible lease for manufacturing and shipping of medical device. On vote, motion carried. 020-2005

MOTION TO APPROVE APPROXIMATELY UP TO \$500 TO OFFSET TRAVEL EXPENSES OF MR. RUBEN HERNANDEZ TO MEET WITH ECONOMIC DEVELOPMENT OFFICIALS.

Motion by Mr. Johnson, second by Mr. Barron to approve approximately up to \$500 to offset travel expenses of Mr. Ruben Hernandez to meet with Economic Development officials. On vote, motion carried.

021-2005

MOTION TO ACCEPT ANNUAL AUDIT REPORT ON FISCAL YEAR 2003/2004 FROM PAYNE, MOORE & HARRINGTON.

Motion by Mr. Johnson, second by Mr. Bushnell, to accept annual audit report on Fiscal Year 2003/2004 from Payne, Moore & Harrington. 022-2005

Comments by Legal Counsel - None

Comments or Questions by Commissioners - None

Executive Director's Report - None

Financial Report: None

Public Comments or Questions - None

There being no further business to come before the Board, meeting was adjourned.

Wayne Miller, Chairman
England Economic and Industrial Development District
Board of Commissioners

C. E. Provine, Secretary/Treasurer
England Economic and Industrial Development District
Board of Commissioners



England Airpark & Community • 1611 Arnold Drive • Alexandria, LA 71303-5636 • 318-449-3504

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