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**Site Selection & Business Development**  
**Alexandria International Airport**

The England Economic and Industrial Development District  
Board of Commissioners

Regular Session  
June 28, 2007

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, June 28, 2007.

There were present: Mr. William Barron, Chairman; Mr. Curman Gaines, Vice-Chairman; Mr. Richard Bushnell, Mr. Wayne Denley, Mr. Lance Harris, Mr. Kit Provine, Mr. Michael Tudor and Mr. Charles Waites.

Absent: Ms. Bridgett Brown, Mr. Martin Johnson

Also present were: Members of the England Authority staff, legal counsel, and members of the public, press and media.

Commissioner Waites gave the invocation and Commissioner Denley led the Pledge of Allegiance.

England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. William Barron, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

**Consent Calendar**

Chairman Barron asked for a motion to approve consent calendar for items #1, #3 through #12 be approved with item #2 being added from Finance Committee meeting.

Motion by Mr. Bushnell, second by Mr. Gaines to approve consent agenda items #1, #3 through #12 be approved with item #2 being added from Finance Committee meeting. On vote, motion carried.

**MOTION TO APPROVE MINUTES FROM THE MAY 24, 2007 REGULAR BOARD MEETING.**

Motion by Mr. Bushnell, second by Mr. Gaines, to approve Minutes from the May 24, 2007, regular Board Meeting. On vote, motion carried. 059-2007

**MOTION TO APPROVE PAYMENT OF PROVOSTY BILL FOR THE MONTH OF MAY, 2007.**

Motion by Mr. Bushnell, second by Mr. Gaines, to approve payment of Provosty bill for the month of May, 2007. On vote, motion carried. 060-2007

**MOTION TO WRITE OFF AS UNCOLLECTIBLE HOUSING RECEIVABLES THAT HAVE BEEN OUTSTANDING IN EXCESS OF THREE YEARS.**

Motion by Mr. Bushnell, second by Mr. Gaines, to write off as uncollectible housing receivables that have been outstanding in excess of three years. On vote, motion carried. 061-2007

**MOTION TO ADOPT YEAR END BUDGET AMENDMENT FOR FISCAL YEAR 2006/2007.**

Motion by Mr. Bushnell, second by Mr. Gaines, to adopt Year End Budget Amendment for fiscal year 2006/2007. On vote, motion carried. 062-2007

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW GENERAL INSURANCE PROGRAM POLICIES COVERING PROPERTY, LIABILITY, AUTO, PHYSICAL DAMAGE-FIRE TRUCKS/SWEEPER, PUBLIC EMPLOYEE DISHONESTY/CRIME, BOILER AND MACHINERY, AND PUBLIC OFFICIALS LIABILITY FOR THE YEAR 2007/2008.**

Motion by Mr. Bushnell, second by Mr. Gaines, to authorize Executive Director to renew general insurance program policies covering Property, Liability, Auto, Physical Damage-Fire Trucks/Sweeper, Public Employee Dishonesty/Crime, Boiler and Machinery, and Public Officials Liability for the year 2007/2008. On vote, motion carried. 063-2007

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE HEALTH INSURANCE POLICY WITH BLUE CROSS/BLUE SHIELD FOR THE YEAR 2007/2008 AS RECOMMENDED BY STAFF.**

Motion by Mr. Bushnell, second by Mr. Gaines, to authorize Executive Director to execute health insurance policy with Blue Cross/Blue Shield for the year 2007/2008. On vote, motion carried. 064-2007

**MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR REHABILITATION OF TAXIWAY A AS RECOMMENDED BY PAN AMERICAN ENGINEERS.**

Motion by Mr. Johnson, second by Mr. Gaines, authorizing Executive Director to execute Certificate of Substantial Completion for Rehabilitation of Taxiway A as recommended by Pan American Engineers. On vote, motion carried. 065-2007

**MOTION TO ADOPT "LOUISIANA COMPLIANCE QUESTIONNAIRE" AS REQUIRED PRIOR TO YEAR END INDEPENDENT AUDIT.**

Motion by Mr. Bushnell, second by Mr. Gaines, to adopt "Louisiana Compliance Questionnaire" as required prior to year end independent audit. On vote, motion carried. 066-2007

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN AMENDED SUBLEASE BETWEEN EEIDD AND CDG MANAGEMENT.**

Motion by Mr. Bushnell, second by Mr. Gaines, authorizing Executive Director to sign amended sublease between EEIDD and CDG Management. On vote, motion carried. 067-2007

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO GRANT PERMISSION TO LAU-CON AUTO RENTAL, INC., TO ASSIGN THEIR RIGHTS, PER SECTION 16 OF THE CONCESSION/LEASE AGREEMENT BETWEEN LAU-CON AUTO RENTAL, INC., DBA HERTZ RENT A CAR, AND THE EEIDD TO THE HERTZ CORPORATION.**

Motion by Mr. Bushnell, second by Mr. Gaines, authorizing executive Director to grant permission to LAU-CON Auto Rental, Inc., to assign their rights, per section 16 of the Concession/lease agreement

between LAU-CON Auto Rental, Inc., dba Hertz Rent A Car, and the EEIDD to the Hertz Corporation. On vote, motion carried. 068-2007

MOTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR DEMOLITION OF BUILDING 2318 (BARRACKS).  
Motion by Mr. Bushnell, second by Mr. Gaines, authorizing Executive Director to execute Certificate of Substantial Completion for demolition of Building 2318 (Barracks). On vote, motion carried. 069-2007

ADDITIONS TO AGENDA  
(2/3 VOTE REQUIRED)

Motion by Mr. Harris, second by Mr. Gaines to add the following item to Board Agenda:

Motion to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2007/2008; appropriating funds for Capital Budget for the Fiscal Year 2007/2008; carrying over Capital Funds from prior Fiscal Year 2006/2007 and other matters with respect thereto.

On vote, motion carried.

MOTION TO ADOPT THE OPERATING AND CAPITAL BUDGETS FOR THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT FOR FISCAL YEAR 2007/2008; APPROPRIATING FUNDS FOR CAPITAL BUDGET FOR THE FISCAL YEAR 2007/2008; CARRYING OVER CAPITAL FUNDS FROM PRIOR FISCAL YEAR 2006/2007 AND OTHER MATTERS WITH RESPECT THERETO.

Motion by Mr. Gaines, second by Mr. Waites, to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2007/2008; appropriating funds for Capital Budget for the Fiscal Year 2007/2008; carrying over Capital Funds from prior Fiscal Year 2006/2007 and other matters with respect thereto. On vote, motion carried. 070-2007

Comments by Legal Counsel – None

Comments or Questions by Commissioners

Commissioner Gaines gave a brief report on the Airport Council International Conference that was held in Atlanta, GA.

Commissioner Barron stated that Mr. Grafton had recommended that the Rapides Parish Police Jury take over the appointment for the Kisatchie-Delta Planning District, since the RPPJ is the governing body of the Parish. Secondly, Mr. Barron would like for the England Authority to send a delegation to speak to persons in charge of the Cyber Space Program being proposed by Shreveport, so that the England Authority can cooperate with other entities.

Staff Report –

a. Economic Development - Integrated Packaging was awarded the LANTERN Award by the Dept. of Economic Development for this area. It is an award given to manufacturers who are helping Louisiana communities move forward and grow. This award is given out in the Governor's Mansion and given out by the Secretary of Economic Development and the Governor. Mr. Williams also stated that the England Authority is very active in trying to recruit the film industry to the area. Mr. Grafton stated that one of the items in the budget is the E.A. looking at the gym to possibly being converted into a sound stage.

b. Executive Director – Financial Report for May: Revenues were on target, expenditures were under. Comparative Air Traffic Report: Up 14% commercially. 6% above where AEX was this time last year.

Public Comments or Questions - None

There being no further business to come before the Board, meeting was adjourned.

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William Barron, Chairman  
England Economic and Industrial Development District  
Board of Commissioners

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Richard Bushnell, Secretary/Treasurer  
England Economic and Industrial Development District  
Board of Commissioners