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The England Economic and Industrial Development District Board of Commissioners

Regular Session
November 18, 2004

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, November 18, 2004.

There were present: Mr. Wayne Miller, Chairman; Mr. William Barron, Ms. Brown, Mr. Richard Bushnell, Mr. Martin Johnson, Mr. Kit Provine, and Mr. Mike Tudor and Mr. Charles Waites

Absent: Mr. Denley, Mr. Gaines

Also present were: Members of the England Authority staff, legal counsel, and members of the public, press and media.

Commissioner Waites offered the invocation and Commissioner Miller led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Wayne Miller, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

MOTION TO APPROVE MINUTES FROM THE OCTOBER 28, 2004 BOARD MEETING.

Motion by Mr. Tudor, seconded by Mr. Bushnell to approve Minutes from the October 28, 2004 Regular Board Meeting. On vote, motion carried. 159-2004

MOTION TO APPROVE PAYMENT OF PROVOSTY BILL FOR THE MONTH OF OCTOBER, 2004.

Motion by Mr. Tudor, second by Mr. Provine to approve payment of Provosty bill for the month of October, 2004. On vote, motion carried. 160-2004

MOTION TO INSTRUCT STAFF TO MEET WITH REPRESENTATIVE OF IMAGINE GS, LLC, TO DETERMINE WHAT SERVICES THAT COMPANY MIGHT OFFER THE ENGLAND AUTHORITY AND REPORT BACK TO BOARD AT DECEMBER MEETING.

Motion by Mr. Miller, second by Ms. Brown, to instruct staff to meet with representative of Imagine GS, LLC, to determine what services that company might offer the England Authority and report back to board at December meeting. On vote, motion carried. 161-2004

MOTION TO AUTHORIZE PAY RAISE OF 4% FOR ALL EMPLOYEE'S EXCEPTION OF EXECUTIVE DIRECTOR, DIRECTOR OF ECONOMIC DEVELOPMENT AND DIRECTOR OF OPERATIONS WHO SHALL RECEIVE A 2% RAISE. ALL RAISES EFFECTIVE DECEMBER 6TH, 2004.

Motion by Mr. Bushnell, second by Mr. Waites to authorize pay raise of 4% for all employee's exception of Executive Director, Director of Economic Development and Director of Operations who shall receive a 2% raise. All raises effective December 6th, 2004. On vote, motion carried. 162-2004

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SIGN CHANGE ORDER NO. 3 FOR PLASTIPAK AND CALVARY INDUSTRIES.

Motion by Mr. Provine, second by Mr. Barron, to authorize Executive Director to sign Change Order No. 3 for Plastipak and Calvary Industries. On vote, motion carried. 163-2004

ADDITION TO AGENDA (By 2/3 Vote)

Motion by Mr. Barron, second by Ms. Brown to add the following items:

MOTION TO APPROVE ATTENDANCE OF COMMISSIONERS AND ONE (1) STAFF PERSON AT 2004 ECONOMIC DEVELOPMENT SUMMIT/BAYOU CLASSIC IN NEW ORLEANS AND TO PAY INVOICE OF SOUTHERN UNIVERSITY FOUNDATION IN THE AMOUNT OF \$14,000.00 TOGETHER WITH ACTUAL EXPENSES OF COMMISSIONERS AND STAFF IN ATTENDANCE, SUBJECT TO \$14,000.00 INVOICE BEING ITEMIZED TO DELINEATE COSTS OF MAYOR'S AND LA LEGISLATIVE BREAKFAST, FOOD AND SUITE.

MOTION TO INSTRUCT STAFF TO PRESENT PROGRAM ON OPPORTUNITY AVAILABLE FOR ECONOMIC DEVELOPMENT BY ATTENDING WASHINGTON, D.C. MARDI GRAS.

MOTION FOR ECONOMIC DEVELOPMENT COMMITTEE MEMBERS TO THANK COMMUNITY LEADERS INVOLVED WITH REGARD TO DEMONSTRATIONS OF HOSPITALITY TO THE 116TH SQUADRON STATIONED AT ENGLAND AIRPARK.

MOTION TO GRANT TEMPORARY SERVITUDE TO CLECO POWER TO PROVIDE ELECTRICAL NEEDS OF UNION TANK CAR COMPANY.

By unanimous vote, the above items were added to the agenda.

MOTION TO APPROVE ATTENDANCE OF COMMISSIONERS AND ONE (1) STAFF PERSON AT 2004 ECONOMIC DEVELOPMENT SUMMIT/BAYOU CLASSIC IN NEW ORLEANS AND TO PAY INVOICE OF SOUTHERN UNIVERSITY FOUNDATION IN THE AMOUNT OF \$14,000.00 TOGETHER WITH ACTUAL EXPENSES OF COMMISSIONERS AND STAFF IN ATTENDANCE, SUBJECT TO \$14,000.00 INVOICE BEING ITEMIZED TO DELINEATE COSTS OF MAYOR'S AND LA LEGISLATIVE BREAKFAST, FOOD AND SUITE.

Motion by Ms. Brown, second by Mr. Barron to approve attendance of commissioners and one (1) staff person at 2004 Economic Development Summit/Bayou Classic in New Orleans and to pay invoice of Southern University Foundation in the amount of \$14,000.00 together with actual expenses of commissioners and staff in attendance, subject to \$14,000.00 invoice being itemized to delineate costs of Mayor's and LA Legislative breakfast, food and suite. On vote, motion carried. 164-2004

MOTION TO INSTRUCT STAFF TO PRESENT PROGRAM ON OPPORTUNITY AVAILABLE FOR ECONOMIC

DEVELOPMENT BY ATTENDING WASHINGTON, D.C. MARDI GRAS.

Motion by Mr. Johnson, second by Ms. Brown, to instruct staff to present program on opportunity available for economic development by attending Washington, D.C. Mardi Gras. On vote, motion carried. 165-2004

MOTION FOR ECONOMIC DEVELOPMENT COMMITTEE MEMBERS TO THANK COMMUNITY LEADERS INVOLVED WITH REGARD TO DEMONSTRATIONS OF HOSPITALITY TO THE 116TH SQUADRON STATIONED AT ENGLAND AIRPARK.

Motion by Ms. Brown, second by Mr. Barron for Economic Development Committee members to thank community leaders involved with regard to demonstrations of hospitality to the 116th squadron stationed at England Airpark. On vote, motion carried. 166-2004

MOTION TO GRANT TEMPORARY SERVITUDE TO CLECO POWER TO PROVIDE ELECTRICAL NEEDS OF UNION TANK CAR COMPANY.

Motion by Mr. Bushnell, second by Ms. Brown to grant temporary servitude to CLECO Power to provide electrical needs of Union Tank Car Company. On vote, motion carried. 167-2004

Comments by Legal Counsel – None

Comments or Questions by Commissioners –Mr. Johnson requested additional copies of the RFP's that were sent out.

Executive Director's Report - Comparative Air Traffic Report: New records were set last month with ASA and Continental Express - total for the year has been 24%. Mr. Grafton and Scott Gammel met with Northwest in Minneapolis on the potential of upgrading to jet service.

Mr. Grafton accepted the retirement of Economic Development Director Sammy Bonnette, effective December 31, 2004.

Financial Report: E.A. financially is about 33% through the year. Have received 32% of the revenue and expended 30% of the budget.

Public Comments or Questions – None

There being no further business to come before the Board, meeting was adjourned.

Wayne Miller, Chairman
England Economic and Industrial Development District
Board of Commissioners

C. E. Provine, Secretary/Treasurer
England Economic and Industrial Development District
Board of Commissioners