



ENGLAND
INDUSTRIAL AIRPARK & COMMUNITY

**England Economic &
Industrial Development District**
1611 Arnold Drive, Alexandria, LA 71303
PH: 318-449-3504 FAX: 318-449-3506
INTERNET: <http://www.Englandairpark.org>

ENGLAND
AUTHORITY

Sandra S. McQuain
Executive Director

January 23, 2019

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Scott Linzay

**CITY OF
ALEXANDRIA**
Curman Gaines
Robert Beck III
Joe McPherson

**CITY OF
PINEVILLE**
Robbyn Cooper

TOWNS
Richard Bushnell

**CHAMBER OF
COMMERCE**
Mike Johnson
Charles S. Weems III

AWARDS:

Wildlife Habitat Council
Reuse Award OakWing Project

DOT
F.A.A./DBE Award

E.P.A./DEQ
Ready for Reuse Award

F.A.A.
SWR Airport Safety Award

N.A.I.D.
Facility of the Year

Office of Secretary
of Defense Award for
Base Redevelopment

F.A.A.
LA Airport of the Year

N.A.I.D.
Excellence Marketing Award

N.A.C.O.
Achievement Award

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

FR: William Barron, Chairman, England Authority

RE: COMMITTEE MEETINGS and BOARD MEETING

The England Authority's Committee Meetings are scheduled to be held **Thursday, JANUARY 24, at 4:30 p.m.** in the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

- 1) - ADMIN/LEGAL COMMITTEE
- 2) - FINANCE COMMITTEE
- 3) - AUDIT COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

The regular **JANUARY** monthly meeting of the Board of Commissioners will be held **immediately following Committee Meetings** in the England Authority Board Room. An agenda for the Board meeting follows.

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

- A. CALL TO ORDER
 - B. INVOCATION
 - C. PLEDGE OF ALLEGIANCE
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THE ENGLAND AUTHORITY
ADMIN/LEGAL
JANUARY 24, 2019

Members: CHARLIE WEEMS, CHAIRMAN; VICE-CHAIRMAN; ROBERT BECK

Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. Motion to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of December 2018. (*Information Binder Index #2*)
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THE ENGLAND AUTHORITY
FINANCE COMMITTEE
JANUARY 24, 2019

Members: DENNIS FRAZIER, CHAIRMAN; ROBERT BECK, VICE-CHAIRMAN;

Richard Bushnell, Robbyn Cooper, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. To receive schedule of paid invoices for the month of December 2018. (*Information Binder Index #3*)
 2. Motion to name *The Town Talk* as official journal of the England Economic & Industrial Development District. (*Information Binder Index #4*)
 3. Motion to set meeting dates for 2019. Committee meetings and Board meetings will be held together on the 4th Thursday of each month with meetings beginning at 4:30 p.m. November's meeting will be held on the 3rd Thursday of the month beginning at 4:30 p.m. and Decembers meeting will be held on the 2nd Thursday beginning at 4:30 p.m. due to the holiday season. (*Information Binder Index #5*)
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THE ENGLAND AUTHORITY
AUDIT COMMITTEE
JANUARY 24, 2019

Members: MIKE JOHNSON, CHAIRMAN; CURMAN GAINES, VICE-CHAIRMAN;

Robert Beck, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
JANUARY 24, 2019

Members: JOE MCPHERSON, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;

Robert Beck, Richard Bushnell, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

1. Motion to authorize Executive Director to execute Lease Agreement between EEIDD and the Louisiana Department of Insurance for office space in building #1803 located at 1611 Arnold Drive. (*Information Binder Index #6*)

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE
JANUARY 24, 2019

Members: SCOTT LINZAY, CHAIRMAN; DENNIS FRAZIER, VICE-CHAIRMAN;

Robert Beck, Richard Bushnell, Robbyn Cooper, Curman Gaines, Mike Johnson, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

1. To consider BOM Bank, formerly Bank of Montgomery, request for EEIDD consent to sale and assignment of the Bistro Lease, Parc England Ground Lease and Hotel Development Agreement. (*Information Binder Index #7*)

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE
JANUARY 24, 2019

Members: ROBERT BECK, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;

Richard Bushnell, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
JANUARY 24, 2019

Members: RICHARD BUSHNELL, CHAIRMAN; CURMAN GAINES, VICE-CHAIRMAN;

Robert Beck, Robbyn Cooper, Dennis Frazier, Mike Johnson, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. Motion to authorize Executive Director to execute substantial completion for the Emergency Access Road Improvement Project. (*Information Binder Index #8*)
 2. To hear status report on:
 - a. Part 150 Noise Program
 - b. Runway 18/36 Extension
 - c. Community Center Replacement Project
 - d. Airfield Electrical Rehab
 - e. Emergency Access Road
 - f. North Emergency Access Road
 - g. Roundabout Sculpture Project
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THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS

William Barron,, Chairman
Dennis Frazier, Vice Chairman
Richard Bushnell, Secretary/Treasurer
Robert Beck
Robbyn Cooper

Curman Gaines
Mike Johnson
Scott Linzay
Joe McPherson
Charlie Weems

Sandra McQuain, Executive Director

REGULAR MEETING
January 24, 2019
England Authority Board Room
AGENDA

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- A. Call to Order**
- B. Roll Call**

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- C. Public Comments or Questions**
 - D. Active Items**

1. Motion to approve Minutes of December 13, 2018 Regular Board meeting and Committee meetings.
(Information Binder Index #1)
2. Motion to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of December 2018.
(Information Binder Index #2)
3. Motion to name *The Town Talk* as official journal of the England Economic & Industrial Development District.
(Information Binder Index #4)
4. Motion to set meeting dates for 2019. Committee meetings and Board meetings will be held together on the 4th Thursday of each month with meetings beginning at 4:30 p.m. November's meeting will be held on the 3rd Thursday of the month beginning at 4:30 p.m. and Decembers meeting will be held on the 2nd Thursday beginning at 4:30 p.m. due to the holiday season. *(Information Binder Index #5)*
5. Motion to authorize Executive Director to execute Lease Agreement between EEIDD and the Louisiana Department of Insurance for office space in building #1803 located at 1611 Arnold Drive. *(Information Binder Index #6)*

6. To consider BOM Bank, formerly Bank of Montgomery, request for EEIDD consent to sale and assignment of the Bistro Lease, Parc England Ground Lease and Hotel Development Agreement. (*Information Binder Index #7*)
7. Motion to authorize Executive Director to execute substantial completion for the Emergency Access Road Improvement Project. (*Information Binder Index #8*)

ADDITIONS TO AGENDA
(By unanimous vote)

- E. **Comments by Legal Counsel**
- F. **Comments or Questions by Commissioners**
- G. **Staff Report –**
 - a) **Financial**
 - b) **Air Traffic**
 - c) **Economic Development**
- H. **Public Comments or Questions**
- I. **Adjourn**