



ENGLAND
INDUSTRIAL AIRPARK & COMMUNITY

England Economic &
Industrial Development District
1611 Arnold Drive, Alexandria, LA 71303
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ENGLAND
AUTHORITY

Sandra S. McQuain
Executive Director

February 27, 2019

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Scott Linzay

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

FR: William Barron, Chairman, England Authority

RE: COMMITTEE MEETINGS and BOARD MEETING

**CITY OF
ALEXANDRIA**
Curman Gaines
Robert Beck III
Joe McPherson

The England Authority's Committee Meetings are scheduled to be held **Thursday, FEBRUARY 28, at 4:30 p.m.** in the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

- 1) - ADMIN/LEGAL COMMITTEE
- 2) - FINANCE COMMITTEE
- 3) - AUDIT COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

The regular **FEBRUARY** monthly meeting of the Board of Commissioners will be held **immediately following Committee Meetings** in the England Authority Board Room. An agenda for the Board meeting follows.

**CITY OF
PINEVILLE**
Robbyn Cooper

TOWNS
Richard Bushnell

**CHAMBER OF
COMMERCE**
Mike Johnson
Charles S. Weems III

AWARDS:
Wildlife Habitat Council
Reuse Award OakWing Project

DOT
F.A.A./DBE Award

E.P.A./DEQ
Ready for Reuse Award

F.A.A.
SWR Airport Safety Award

N.A.I.D.
Facility of the Year

Office of Secretary
of Defense Award for
Base Redevelopment

F.A.A.
LA Airport of the Year

N.A.I.D.
Excellence Marketing Award

N.A.C.O.
Achievement Award

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

- A. CALL TO ORDER
 - B. INVOCATION
 - C. PLEDGE OF ALLEGIANCE
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THE ENGLAND AUTHORITY
ADMIN/LEGAL
FEBRUARY 28, 2019

Members: CHARLIE WEEMS, CHAIRMAN; VICE-CHAIRMAN; ROBERT BECK

Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
 - 1. Motion to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of January 2019. (*Information Binder Index #2*)
 - 2. Motion to amend Section 8-13 (b), Personnel Policies and Procedures, of the EEIDD Code of Ordinances. (*Information Binder Index #3*)
 - 3. Motion to amend Section 8-11 (3) b., Personnel Policies and Procedures, of the EEIDD Code of Ordinances. (*Information Binder Index #4*)
 - 4. Motion to authorize Executive Director to execute loan agreement between the National Museum of the United States Air Force and the England Authority for the static display aircraft located at Heritage Park. (*Information Binder Index #5*)
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THE ENGLAND AUTHORITY
FINANCE COMMITTEE
FEBRUARY 28, 2019

Members: DENNIS FRAZIER, CHAIRMAN; ROBERT BECK, VICE-CHAIRMAN;

Richard Bushnell, Robbyn Cooper, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
 - 1. To receive schedule of paid invoices for the month of January 2019. (*Information Binder Index #6*)
 - 2. Motion to adopt Budget Amendment #4 to the 2018/2019 Fiscal Year Budget. (*Information Binder Index #7*)
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THE ENGLAND AUTHORITY
AUDIT COMMITTEE
FEBRUARY 28, 2019

Members: MIKE JOHNSON, CHAIRMAN; CURMAN GAINES, VICE-CHAIRMAN;
Robert Beck, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
FEBRUARY 28, 2019

Members: JOE MCPHERSON, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;
Robert Beck, Richard Bushnell, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

1. Motion to authorize Executive Director to execute new Lease agreement with Golf Cars of Louisiana, LLC for new golf carts at Oakwing Golf Course. (*Information Binder Index #8*)

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE
FEBRUARY 28, 2019

Members: SCOTT LINZAY, CHAIRMAN; DENNIS FRAZIER, VICE-CHAIRMAN;
Robert Beck, Richard Bushnell, Robbyn Cooper, Curman Gaines, Mike Johnson, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE
FEBRUARY 28, 2019

Members: ROBERT BECK, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;
Richard Bushnell, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
FEBRUARY 28, 2019

Members: RICHARD BUSHNELL, CHAIRMAN; CURMAN GAINES, VICE-CHAIRMAN;
Robert Beck, Robbyn Cooper, Dennis Frazier, Mike Johnson, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. Motion to authorize Executive Director and/or Chairman to execute Part 150 Program documents, including, but not limited to, deeds, conveyances, cash sales, settlement statements and any and all necessary documents to purchase immovable property in the name of and on behalf of the District.ve Director. (*Information Binder Index #9*)
 2. Motion to approve Change Order #4 to the Womack and Sons Construction Group, Inc. contract in the amount of (-\$98,000) for the Clearing and Grubbing for Wildlife Hazard Mitigation at the West Side of the Airfield. (*Information Binder Index #10*)
 3. Motion to approve Change Order #2 to the T. L. Construction, LLC contract in the amount of \$181,424.00 for the Emergency Access Road Improvement Project. (*Information Binder Index #11*)
 4. To hear status report on:
 - a. Part 150 Noise Program
 - b. Runway 18/36 Extension
 - c. Community Center Replacement Project
 - d. Airfield Electrical Rehab
 - e. Emergency Access Road
 - f. North Emergency Access Road
 - g. Roundabout Sculpture Project
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**THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS**

William Barron,, Chairman

Dennis Frazier, Vice Chairman

Richard Bushnell, Secretary/Treasurer

Robert Beck

Robbyn Cooper

Curman Gaines

Mike Johnson

Scott Linzay

Joe McPherson

Charlie Weems

Sandra McQuain, Executive Director

**REGULAR MEETING
February 28, 2019
England Authority Board Room
AGENDA**

Public comment regarding an agenda item upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

A. Call to Order

B. Roll Call

C. Public Comments or Questions

D. Active Items

1. Motion to approve Minutes of January 24, 2019 Regular Board meeting and Committee meetings.
(Information Binder Index #1)
2. Motion to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of January 2019.
(Information Binder Index #2)
3. Motion to amend Section 8-13 (b), Personnel Policies and Procedures, of the EEIDD Code of Ordinances.
(Information Binder Index #3)
4. Motion to amend Section 8-11 (3) b., Personnel Policies and Procedures, of the EEIDD Code of Ordinances.
(Information Binder Index #4)
5. Motion to authorize Executive Director to execute loan agreement between the National Museum of the United States Air Force and the England Authority for the static display aircraft located at Heritage Park.
(Information Binder Index #5)
6. Motion to adopt Budget Amendment #4 to the 2018/2019 Fiscal Year Budget. *(Information Binder Index #7)*

7. Motion to authorize Executive Director to execute new Lease agreement with Golf Cars of Louisiana, LLC for new golf carts at Oakwing Golf Course. (*Information Binder Index #8*)
8. Motion to authorize Executive Director and/or Chairman to execute Part 150 Program documents, including, but not limited to, deeds, conveyances, cash sales, settlement statements and any and all necessary documents to purchase immovable property in the name of and on behalf of the District. (*Information Binder Index #9*)
9. Motion to approve Change Order #4 to the Womack and Sons Construction Group, Inc. contract in the amount of (-\$98,000) for the Clearing and Grubbing for Wildlife Hazard Mitigation at the West Side of the Airfield. (*Information Binder Index #10*)
10. Motion to approve Change Order #2 to the T. L. Construction, LLC contract in the amount of \$181,424.00 for the Emergency Access Road Improvement Project. (*Information Binder Index #11*)
11. Motion to enter into Executive Session to discuss and hear attorney comments regarding BOM lawsuit against EEIDD. (*Information Binder Index #12*)

ADDITIONS TO AGENDA
(By unanimous vote)

- E. Comments by Legal Counsel**
- F. Comments or Questions by Commissioners**
- G. Staff Report –**
 - a) Financial
 - b) Air Traffic
 - c) Economic Development
- H. Public Comments or Questions**
- I. Adjourn**