

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS                      REGULAR SESSION APRIL 25, 2019**

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The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, April 25, 2019 at 5:00 p.m.**

Chairman Barron requested a roll call.

**There were present:** William Barron, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Scott Linzay, Joe McPherson, Charlie Weems and Joe Williams.

**Also present were** members of the England Authority staff and legal counsel.

**Absent:**

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. William Barron, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Barron called for a motion to approve consent calendar for items #1 through item #8.

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to approve consent calendar for items #1 through item #8. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

*Consent Calendar:*

**MOTION TO APPROVE MINUTES OF MARCH 28, 2019 REGULAR BOARD MEETING AND COMMITTEE MEETINGS.**

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to approve minutes of March 28, 2018 regular board meeting and committee meetings. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **023-2019**

**MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER, DELAUNAY, APC FOR THE MONTH OF MARCH 2019.**

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to approve payment of attorney's bill to Provosty, Sadler, deLaunay, APC for the month of March 2019. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **024-2019**

**MOTION TO CONSIDER SETTLEMENT OF CLAIM AGAINST JESSICA BATES.**

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to consider settlement of claim against Jessica Bates. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **025-2019**

**MOTION TO ADOPT RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO SPONSOR/STATE AGREEMENT NO. H.013654 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR ARFF BUNKER GEAR IN THE AMOUNT OF \$75,000.00.**

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to adopt resolution authorizing the Executive Director to Sponsor/State Agreement No. H.013654 between the Louisiana Department of Transportation and Development

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and the EEIDD for ARFF Bunker Gear in the amount of \$75,000.00. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **026-2019**

**MOTION TO ADOPT RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.013652 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR THE AIRFIELD EMERGENCY ACCESS POINT REHAB IN THE AMOUNT OF \$735,000.00.**

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.013652 between the Louisiana Department of Transportation and Development and the EEIDD for the Airfield Emergency Access Point Rehab in the amount of \$735,000.00. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **027-2019**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE EQUIPMENT LEASE AGREEMENT WITH GPSI LEASING, LLC FOR GPS UNITS FOR GOLF CARTS AT OAKWING GOLF COURSE.**

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to authorize Executive Director to execute equipment lease agreement with GPSI Leasing, LLC for GPS units for golf carts at OakWing Golf course. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **028-2019**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENTAL AGREEMENT #13 BETWEEN EEIDD AND THE UNITED STATES OF AMERICA FOR THE U.S. ARMY JOINT READINESS TRAINING CENTER INTERMEDIATE STAGING BASE (ISB).**

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to authorize Executive Director to execute Supplemental Agreement #13 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base (ISB). The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **029-2019**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH DIAMOND B CONSTRUCTION COMPANY, L.L.C. FOR THE MILL & OVERLAY SOUTH END OF RUNWAY 18/36 IN THE AMOUNT OF \$1,691,161.80 SUBJECT TO THE RECEIPT OF ALL PROPER AND NECESSARY BID DOCUMENTS.**

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to authorize Executive Director to execute contract with Diamond B Construction Company, L.L.C. for the Mill & Overlay South End of Runway 18/36 in the amount of \$1,691,161.80 subject to the receipt of all proper and necessary bid documents. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **030-2019**

**ADDITIONS TO AGENDA**

(None)

**F. Comments by Legal counsel – N/A**

**G. Comments or Questions by Commissioners – N/A**

**H. Staff Report:**

- Financial Report** – 75% through Fiscal Year; Received 73% of budgeted revenue; 69.6% under budget.
- **Comparative Air Traffic Report** – Commercial enplanement up 3% for March; 8% up for the year. Fuel sells are down slightly due to low rotation.
- **Economic Development** – N/A

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**I. Public Comments or Questions – N/A**

Chairman Barron called for a motion to enter into Executive Session to discuss potential litigation.

Motion by **Mr. Bushnell**, second by **Mr. Gaines**, to enter into Executive Session to discuss potential litigation.

Chairman Barron then requested a roll call to enter into Executive Session:

Mr. Barron – Yes  
Mr. Bushnell – Yes  
Ms. Cooper – Yes  
Mr. Frazier – Yes  
Mr. Gaines – Yes  
Mr. Linzay – Yes  
Mr. McPherson – Yes  
Mr. Weems – Yes  
Mr. Williams – Yes

Yes – 9  
No – 0  
Absent – 0

Chairman Barron stated there was a unanimous vote. The board entered into Executive Session at approximately 5:16 p.m.

(Enter into Executive Session)

Motion by **Mr. Bushnell**, second by **Mr. Frazier** to exit Executive Session. On vote, motion carried.

**J. Adjourn**

There being no further business to come before the Board, meeting was adjourned at **6:21 p.m.**

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**William Barron, Chairman**  
*England Economic and Industrial Development District  
Board of Commissioners*

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**Richard Bushnell, Secretary/Treasurer**  
*England Economic and Industrial Development District  
Board of Commissioners*

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**ADMIN/LEGAL COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**APRIL 25, 2019**

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District was held at **4:30 P.M. on Thursday, APRIL 25, 2019** in the England Authority Board Room.

Chairman Barron called the committee meetings to order.

Mr. John Ryland, Attorney for England Airpark, administered the Oath of Office to Mr. Joe Williams. Mr. Williams was appointed by the Chamber of Commerce.

Chairman Barron next requested Commissioner Gaines give the invocation. Commissioner Frazier led the Pledge of Allegiance.

Chairman Barron stated that there were no items to discuss in the *Audit, Operations* or *Human Resources* Committee's. Mr. Barron next requested if there were any additions to those committees. There being none, Mr. Barron requested Commissioner Cooper to call the Admin/Legal Committee to order.

In the absence of Chairman Weems, Vice Chairman Cooper requested a roll call of the Admin/Legal Committee.

The following were present:

Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines, Mr. Linzay, Mr. McPherson and Mr. Williams.

**Absent:** Mr. Weems

Ms. Cooper called for any comments from the public. There being none, Ms. Cooper proceeded with Admin/Legal Committee meeting.

Motion by **Mr. Gaines**, second by **Mr. Frazier**, to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of March 2019. On vote, motion carried.

Motion by **Mr. Bushnell**, second by **Mr. Frazier**, to consider settlement of claim against Jessica Bates . After brief summary by Mr. Ryland, Counsel for England Airpark, he recommended that the England Authority settle the claim. On vote, motion carried.

Note: Mr. Weems arrived to meeting in progress at approximately 4:35 p.m.

There being no other items the Admin/Legal Committee was adjourned.

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Mr. Charlie Weems, Committee Chairman  
ADMIN/LEGAL COMMITTEE  
England Economic & Industrial Development District

**FINANCE COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**APRIL 25, 2019**

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on **Thursday, APRIL 25, 2019**, in the England Authority Board Room. Commissioner Frazier, Chairman, requested a roll call. The following were present: Mr. Frazier, Mr. Bushnell, Ms. Cooper, Mr. Gaines, Mr. Linzay, Mr. McPherson, Mr. Weems and Mr. Williams.

**Absent:**

Mr. Frazier next called for any comments from the public. There being none, Mr. Frazier proceeded with Finance Committee meeting.

Received schedule of paid invoices for the month of March 2019.

Motion by **Mr. Weems**, second by **Mr. McPherson**, to adopt resolution authorizing the Executive Director to Sponsor/State Agreement No. H.013654 between the Louisiana Department of Transportation and Development and the EEIDD for ARFF Bunker Gear in the amount of \$75,000.00.

Mr. Gammel, Deputy Director, commented that Agreement No. H.013654 is a 100% State only grant from the State Aviation Priority Program. This was project #6 on the 2018-19 priority program. The grant would allow England Authority to keep up with their federal responsibility to maintain the proper firefighting gear for the ARFF facility. On vote, motion carried.

Motion by **Mr. Bushnell**, second by **Mr. Gaines**, to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.013652 between the Louisiana Department of Transportation and Development and the EEIDD for the Airfield Emergency Access Point Rehab in the amount of \$735,000.00.

Mr. Gammel, Deputy Director, commented that the Sponsor/State Agreement No. H.013652 is another 100% State only grant from the State Aviation Priority Program. This was project #17 on the 2018-19 priority program. This project was awarded to TL Construction in the amount of \$594,000. The original engineers estimate, including engineering, was \$905,000. The total project came in \$170,000 under budget.

On vote, motion carried.

There being no other items to discuss, the Finance Committee was adjourned.

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Mr. Dennis Frazier, Committee Chairman  
FINANCE COMMITTEE  
England Economic and Industrial Development District

**ECONOMIC DEVELOPMENT COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**APRIL 25, 2019**

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on **Thursday, APRIL 25, 2019**, in the England Authority Board Room.

Chairman McPherson requested a roll call. The following were present: Mr. McPherson, Ms. Cooper, Mr. Bushnell, Mr. Frazier, Mr. Gaines, Mr. Linzay, Mr. Weems and Mr. Williams.

**Absent:**

Chairman McPherson called for any comments from the public. There being none, Mr. McPherson proceeded with Economic Development Committee.

Motion by **Mr. Linzay**, second by **Mr. Frazier**, to authorize Executive Director to execute equipment lease agreement with GPSI Leasing, LLC for GPS units for golf carts at OakWing Golf course.

Mrs. McQuain stated that only the terms of the equipment lease would be changed, not the golf cart lease. On vote, motion carried.

Motion by **Mr. Weems**, second by **Mr. Frazier**, to authorize Executive Director to execute Supplemental Agreement #13 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base (ISB).

Mr. Broussard stated that the agreement would extend the lease for the U.S. Army Joint Readiness Training Center Intermediate Staging Base (ISB) for another year with a rental fee of \$1.8 million. On vote, motion carried.

There being no further items to discuss, meeting was adjourned.

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Mr. Joe McPherson, Committee Chairman  
ECONOMIC DEVELOPMENT COMMITTEE  
England Economic and Industrial Development District

**CAPITAL PROJECTS COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**APRIL 25, 2019**

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, APRIL 25, 2019** in the England Authority Board Room. Chairman Bushnell called for a roll call. The following were present: Mr. Bushnell, Mr. Gaines, Ms. Cooper, Mr. Frazier, Mr. Linzay, Mr. McPherson, Mr. Weems and Mr. Williams.

**Absent:**

Chairman Bushnell called for any comments from the public. There being none, Mr. Bushnell proceeded with Capital Projects Committee.

Motion by **Mr. Frazer**, second by **Mr. Linzay**, to authorize Executive Director to execute contract with Diamond B Construction Company, L.L.C. for the Mill & Overlay South End of Runway 18/36 in the amount of \$1,691,161.80 subject to the receipt of all proper and necessary bid documents. On vote, motion carried.

**Status Report:**

- a. Part 150 Noise Program – “Last Call” letter was sent out January 7, 2019. Since that time, five more properties were purchased and ten more parcels have come into the program. There are approximately 22 parcels remaining.
- b. Runway 18/36 Extension – Meeting with design team on April 26 to review final environmental report and to discuss meeting with FAA to present final Environmental report.
- c. Community Center Replacement Project – Everything is on schedule, not taking into account the weather delays (no delays caused by contractor or engineers), and still within budget.
- d. Emergency Access Point Repair – Grant was approved today. Project should be completed within the next 90 days weather permitting.
- e. Runway 18/36 Mill & Overlay – Bids were taken on April 11, 2019 with approved bid awarded to Diamond B Construction.
- f. Airfield Electrical Rehab – Approach light installation has begun with EP Breaux being the contractor; FAA is on sight. It is progressing with caution.
- g. Emergency Access Road – Final stages of completion; couple of drainage structures to complete as well as the final 1000’ feet of fence.
- h. North Emergency Access Road ( Harold Miles) – Final stage of completion. Final dress work, clearing and installing barrier arms to prevent public from accessing the Airport Emergency/Perimeter Road.
- i. Roundabout Sculpture Project – Nothing to report this month.

There being no further items to discuss, Mr. Bushnell adjourned the Capital Projects Committee.

Committee meetings ended at 4:59 p.m.

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Mr. Richard Bushnell, Committee Chairman  
CAPITAL PROJECTS COMMITTEE  
England Economic and Industrial Development District