

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION NOVEMBER 16, 2017**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, NOVEMBER 16 at 5:45 p.m.**

There were present: Robert L. Beck, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Mike Johnson, Scott Linzay and Joe McPherson.

Also present were members of the England Authority staff and legal counsel.

Absent: William Barron, Charlie Weems

Commissioner Gaines gave the invocation and Commissioner Cooper led the Pledge of Allegiance.

With the absence of Chairman Weems, the England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Richard Bushnell, Vice Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Vice-Chairman Bushnell called for a motion to add the following item to the agenda:

Motion to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement No. H.013362 between the Louisiana Department of Transportation and Development and the EEIDD for Airfield Wildlife Maintenance in the amount of \$415,000.00.

Motion by **Mr. McPherson**, second by **Mr. Gaines**, to add item to agenda.

Vice Chairman Bushnell next called for a roll call vote:

Mr. Barron – Absent

Mr. Beck – Yes

Mr. Bushnell – Yes

Ms. Cooper – Yes

Mr. Frazier – Yes

Mr. Gaines – Yes

Mr. Johnson – Yes

Mr. Linzay – Yes

Mr. McPherson – Yes

Mr. Weems – Absent

Yay – 8

Nay – 0

Absent – 2

By unanimous vote, motion was added to agenda.

MOTION TO ADOPT RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.013362 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR AIRFIELD WILDLIFE MAINTENANCE IN THE AMOUNT OF \$415,000.00.

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Motion by **Mr. McPherson**, second by **Mr. Linzay**, to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement No. H.013362 between the Louisiana Department of Transportation and Development and the EEIDD for Airfield Wildlife Maintenance in the amount of \$415,000.00. On vote, motion carried.

Motion by **Mr. McPherson**, second by **Mr. Linzay**, to adopt the consent calendar as items #1 through #14.

Commissioner Frazier stated that he would like to vote on Minutes separately. Mr. Frazier requested that Item #1, *Minutes*, be pulled from the consent calendar for discussion.

Mr. McPherson withdrew his motion to vote on Minutes being added to the Consent calendar.

Vice Chair Bushnell called for a motion to approve consent calendar for item #2 through #14.

Motion by **Mr. McPherson**, second by **Mr. Linzay**, to approve consent calendar for item #2 through #14. The Vice-Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

Consent Calendar:

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER, DELAUNAY, FIORENZA & SOBEL FOR THE MONTH OF OCTOBER 2017.

Motion by **Mr. McPherson**, second by **Mr. Linzay**, to approve payment of attorney's bill to Provosty, Sadler, deLaunay, Fiorenza & Sobel for the month of October 2017. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **106-2017**

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO CHADWICK & ODOM, LLC FOR THE MONTH OF OCTOBER 2017.

Motion by **Mr. McPherson**, second by **Mr. Linzay**, to approve payment of attorney's bill to Chadwick & Odom, LLC for the month of October 2017. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **107-2017**

MOTION TO ADOPT RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.013072 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR EMERGENCY ACCESS ROAD IMPROVEMENT IN THE AMOUNT OF \$459,148.00.

Motion by **Mr. McPherson**, second by **Mr. Linzay**, to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement No. H.013072 between the Louisiana Department of Transportation and Development and the EEIDD for Emergency Access Road Improvement in the amount of \$459,148.00. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **108-2017**

MOTION TO ADOPT RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.013305 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR NORTH AIRPORT EMERGENCY ACCESS IN THE AMOUNT OF \$572,489.00

Motion by **Mr. McPherson**, second by **Mr. Linzay**, to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement No. H.013305 between the Louisiana Department of Transportation and Development and the EEIDD for North Airport Emergency Access in the amount of \$572,489.00. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **109-2017**

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MOTION TO ADOPT RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.013353 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR EMERGENCY ACCESS ROAD IMPROVEMENT – PHASE II IN THE AMOUNT OF \$205,288.00

Motion by **Mr. McPherson**, second by **Mr. Linzay**, to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement No. H.013353 between the Louisiana Department of Transportation and Development and the EEIDD for Emergency Access Road Improvement – Phase II in the amount of \$205,288.00. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

110-2017

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE RENEWAL OF FARM LEASE BETWEEN THE EEIDD AND FINKIE ARMS; ADDING ADDITIONAL ACREAGE, RESTRICTING CROP USE AND OTHER MATTERS RELATED THERETO.

Motion by **Mr. McPherson**, second by **Mr. Linzay**, authorizing Executive Director to execute renewal of farm lease between the EEIDD and Finkie arms; adding additional acreage, restricting crop use and other matters related thereto. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **111-2017**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #1 TO THE LEASE AGREEMENT BETWEEN EEIDD AND DELTA AIRLINES FOR SPACE AT AEX PASSENGER TERMINAL.

Motion by **Mr. McPherson**, second by **Mr. Linzay**, authorizing Executive Director to execute Amendment #1 to the lease agreement between EEIDD and Delta Airlines for space at AEX passenger terminal. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **112-2017**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #1 TO THE LEASE AGREEMENT BETWEEN EEIDD AND AMERICAN AIRLINES FOR SPACE AT AEX PASSENGER TERMINAL.

Motion by **Mr. McPherson**, second by **Mr. Linzay**, authorizing Executive Director to execute Amendment #1 to the lease agreement between EEIDD and American Airlines for space at AEX passenger terminal. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **113-2017**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #1 TO THE LEASE AGREEMENT BETWEEN EEIDD AND UNITED AIRLINES FOR SPACE AT AEX PASSENGER TERMINAL.

Motion by **Mr. McPherson**, second by **Mr. Linzay**, authorizing Executive Director to execute Amendment #1 to the lease agreement between EEIDD and United Airlines for space at AEX passenger terminal. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **114-2017**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #4 TO THE AIRPORT USE PERMIT BETWEEN EEIDD AND CSI AVIATION SERVICES, INC. TO ACCOMMODATE DELAYS IN AWARD OF FEDERAL CONTRACT.

Motion by **Mr. McPherson**, second by **Mr. Linzay**, to authorize Executive Director to execute Amendment #4 to the Airport Use Permit between EEIDD and CSI Aviation Services, Inc. to accommodate delays in award of federal contract. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **115-2017**

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MOTION TO APPROVE CHANGE ORDER #1 TO THE MERRICK, LLC CONTRACT IN THE AMOUNT OF \$1,123,893.60 FOR THE AIRPORT EMERGENCY ACCESS ROAD PROJECT.

Motion by **Mr. McPherson**, second by **Mr. Linzay**, to approve Change Order #1 to the Merrick, LLC contract in the amount of \$1,123,893.60 for the Airport Emergency Access Road Project. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **116-2017**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE MEMORANDUM OF AGREEMENT NO. 3 BETWEEN THE FEDERAL AVIATION ADMINISTRATION AND THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT TO REPLACE THE EXISTING SSALR EQUIPMENT WITH A NEW MALSR EQUIPMENT.

Motion by **Mr. McPherson**, second by **Mr. Linzay**, to authorize Executive Director to execute Memorandum of Agreement No. 3 between the Federal Aviation Administration and the England Economic and Industrial Development District to replace the existing SSALR Equipment with a new MALSR Equipment. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **117-2017**

MOTION TO ADOPT RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.013362 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR AIRFIELD WILDLIFE MAINTENANCE IN THE AMOUNT OF \$415,000.00.

Motion by **Mr. McPherson**, second by **Mr. Linzay**, to adopt resolution authorizing Executive Director to execute Sponsor/State Agreement No. H.013362 between the Louisiana Department of Transportation and Development and the EEIDD for Airfield Wildlife Maintenance in the amount of \$415,000.00. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **118-2017**

Vice-Chairman Bushnell next called for a motion to adopt agenda Item #1:

MOTION TO APPROVE MINUTES OF OCTOBER 26, 2017 REGULAR BOARD MEETING.

Motion by **Mr. Frazier**, second by **Mr. Linzay**, to adopt agenda item #1:

MOTION TO APPROVE MINUTES OF OCTOBER 26, 2017 REGULAR BOARD MEETING.

Mr. Frazier voiced his concern that the regular meeting minutes do not reflect the work of the Committee's. He requested that Committee Minutes be submitted to the Board in conjunction with regular meeting minutes. In addition he requested that they be published along with regular meeting minutes.

There was general discussion concerning this matter.

Mr. McPherson inquired as to when staff would submit report to Board on broadcasting meetings.

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Mr. Grafton confirmed that there will be two sections of minutes at the December meeting – regular and committee. Both sets of minutes will be published. The report to the Board on broadcasting is to be submitted at the December meeting.

The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **105-2017**

ADDITIONS TO AGENDA

(By unanimous vote)

F. Comments by Legal counsel – N/A

G. Comments or Questions by Commissioners – Commissioner Bushnell thanked Mayor Butler, Town of Woodworth, for attending meetings.

H. Staff Report – Financial Report –Expended 33% of Budget; collected 32.7% of the revenue.

Comparative Air Traffic Report – Overall, flat for the month. Should perk up for holidays.

I. Public Comments or Questions – N/A

J. Adjourn - Motion by **Mr. Linzay**, second by **Mr. Linzay**, to adjourn the meeting.

By unanimous vote, with there being no further business to come before the Board, meeting was adjourned at **6:08 p.m.**

Charlie Weems, Chairman

*England Economic and Industrial Development District
Board of Commissioners*

William Barron, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*