



ENGLAND
INDUSTRIAL AIRPARK & COMMUNITY

**England Economic &
Industrial Development District**
1611 Arnold Drive, Alexandria, LA 71303
PH: 318-449-3504 FAX: 318-449-3506
INTERNET: <http://www.Englandairpark.org>

ENGLAND
AUTHORITY

Sandra S. McQuain
Executive Director

August 21, 2019

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Scott Linzay

**CITY OF
ALEXANDRIA**
Curman Gaines
Robert Beck III
Joe McPherson

**CITY OF
PINEVILLE**
Robbyn Cooper

TOWNS
Richard Bushnell

**CHAMBER OF
COMMERCE**
Mike Johnson
Charles S. Weems III

AWARDS:

Wildlife Habitat Council
Reuse Award OakWing Project

DOT
F.A.A./DBE Award

E.P.A./DEQ
Ready for Reuse Award

F.A.A.
SWR Airport Safety Award

N.A.I.D.
Facility of the Year

Office of Secretary
of Defense Award for
Base Redevelopment

F.A.A.
LA Airport of the Year

N.A.I.D.
Excellence Marketing Award

N.A.C.O.
Achievement Award

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

FR: William Barron, Chairman, England Authority

RE: COMMITTEE MEETINGS and BOARD MEETING

The England Authority's Committee Meetings are scheduled to be held **Thursday, August 22, at 4:30 p.m.** in the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

- 1) - ADMIN/LEGAL COMMITTEE
- 2) - FINANCE COMMITTEE
- 3) - AUDIT COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

The regular **August** monthly meeting of the Board of Commissioners will be held **immediately following Committee Meetings** in the England Authority Board Room. An agenda for the Board meeting follows.

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

- A. CALL TO ORDER**
 - B. INVOCATION**
 - C. PLEDGE OF ALLEGIANCE**
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THE ENGLAND AUTHORITY
ADMIN/LEGAL
AUGUST 22, 2019

Members: CHARLIE WEEMS, CHAIRMAN; JOE WILLIAMS, VICE-CHAIRMAN;
Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Scott Linzay, Joe McPherson
AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. Motion to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of July 2019. *(Information Binder Index #2)*
 2. Motion authorizing the acquisition of two parcels of land containing approximately 43.75 acres owned by Franc Sloan for \$108,000; authorizing the Executive Director and counsel to create, perfect and sign such documents as are necessary to close said sale to the EEIDD. *(Information Binder Index #3)*
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THE ENGLAND AUTHORITY
FINANCE COMMITTEE
AUGUST 22, 2019

Members: DENNIS FRAZIER, CHAIRMAN; JOE WILLIAMS, VICE-CHAIRMAN;
Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Joe McPherson, Charlie Weems
AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. To receive schedule of paid invoices for the month of July 2019. *(Information Binder Index #4)*
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THE ENGLAND AUTHORITY
AUDIT COMMITTEE
AUGUST 22, 2019

Members: CURMAN GAINES, CHAIRMAN; RICHARD BUSHNELL, VICE-CHAIRMAN;
Robbyn Cooper, Dennis Frazier, Scott Linzay, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
AUGUST 22, 2019

Members: JOE MCPHERSON, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;
Richard Bushnell, Dennis Frazier, Curman Gaines, Scott Linzay, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. Motion to discuss and adopt rental rates and operating provisions for the EEIDD Community Center.
(*Information Binder Index #5*)
 2. Motion to authorize Executive Director to execute lease agreement between EEIDD and CJT Bayou Cuisine for Building #832 located at 1717 Kegleman Blvd. (*Information Binder Index #6*)
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THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE
AUGUST 22, 2019

Members: SCOTT LINZAY, CHAIRMAN; DENNIS FRAZIER, VICE-CHAIRMAN;
Richard Bushnell, Robbyn Cooper, Curman Gaines, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE
AUGUST 22, 2019

Members: JOE WILLIAMS, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;
Richard Bushnell, Dennis Frazier, Curman Gaines, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
- 1. Motion to amend Section 8-5 (12), Personnel Policies and Procedures, Equal Employment Opportunity of the EEIDD Code of Ordinance. (*Information Binder Index #7*)
- 2. Motion to amend Section 8-5 (a) 1, Personnel Policies and Procedures, Equal Employment Opportunity of the EEIDD Code of Ordinance. (*Information Binder Index #8*)
- 3. Motion to authorize Executive Director to approve up to \$3,000 in tuition reimbursement expenses for Kasey Carter for College courses completed prior to June 30, 2020. (*Information Binder Index #9*)

THE ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
AUGUST 22, 2019

Members: RICHARD BUSHNELL, CHAIRMAN; CURMAN GAINES, VICE-CHAIRMAN;
Robbyn Cooper, Dennis Frazier, Scott Linzay, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
- 1. Motion to approve Change Order # 7 to the Ernest P. Breaux Electrical, LLC contract in the amount of \$5,597.13 for the Airfield Electrical Vault, Airfield Lighting, NAVAIDS & Associated Improvements. (*Information Binder Index #10*)
- 2. To hear status report on:
 - a. Part 150 Noise Program (\$77,224,000)
 - b. Runway 18/36 Extension (\$18,000,000)
 - c. Community Center Replacement Project (\$4,076,000)
 - d. Emergency Access Point Repair (\$900,000)
 - e. Runway 18/36 Mill & Overlay (\$2,990,000)
 - f. Airfield Electrical Rehab (\$14,035,000)
 - g. North Emergency Access Road (\$6,600,000)
 - h. Roundabout Sculpture Project (\$145,000)

**THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS**

William Barron, Chairman
Dennis Frazier, Vice Chairman
Richard Bushnell, Secretary/Treasurer
Robbyn Cooper
Curman Gaines

Scott Linzay
Joe McPherson
Charlie Weems
Joe Williams

Sandra McQuain, Executive Director

**REGULAR MEETING
August 22, 2019
England Authority Board Room
AGENDA**

Public comment regarding an agenda item upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

- A. Call to Order**
B. Roll Call

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- C. Public Comments or Questions**
D. Active Items

1. Motion to approve Minutes of July 25, 2019 Regular Board meeting and Committee meetings.
(Information Binder Index #1)
2. Motion to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of July 2019.
(Information Binder Index #2)
3. Motion authorizing the acquisition of two parcels of land containing approximately 43.75 acres owned by Franc Sloan for \$108,000; authorizing the Executive Director and counsel to create, perfect and sign such documents as are necessary to close said sale to the EEIDD. *(Information Binder Index #3)*
4. Motion to discuss and adopt rental rates and operating provisions for the EEIDD Community Center.
(Information Binder Index #5)
5. Motion to authorize Executive Director to execute lease agreement between EEIDD and CJT Bayou Cuisine for building #832 located at 1717 Kegleman Blvd. *(Information Binder Index #6)*
6. Motion to amend Section 8-5 (12), Personnel Policies and Procedures, Equal Employment Opportunity of the EEIDD Code of Ordinance. *(Information Binder Index #7)*

7. Motion to amend Section 8-5 (a) 1, Personnel Policies and Procedures, Equal Employment Opportunity of the EEIDD Code of Ordinance. *(Information Binder Index #8)*
8. Motion to authorize Executive Director to approve up to \$3,000 in tuition reimbursement expenses for Kasey Carter for college courses completed prior to June 30, 2020. *(Information Binder Index #9)*
9. Motion to approve Change Order # 7 to the Ernest P. Breaux Electrical, LLC contract in the amount of \$5,597.13 for the Airfield Electrical Vault, Airfield Lighting, NAVAIDS & Associated Improvements. *(Information Binder Index #10)*

ADDITIONS TO AGENDA
(By unanimous vote)

- E. Comments by Legal Counsel**
- F. Comments or Questions by Commissioners**
- G. Staff Report – a) Financial**
 - b) Air Traffic**
 - c) Economic Development**
- H. Public Comments or Questions**
- I. Adjourn**