



ENGLAND
INDUSTRIAL AIRPARK & COMMUNITY

**England Economic &
Industrial Development District**
1611 Arnold Drive, Alexandria, LA 71303
PH: 318-449-3504 FAX: 318-449-3506
INTERNET: <http://www.Englandairpark.org>

ENGLAND
AUTHORITY

Sandra S. McQuain
Executive Director

September 25, 2019

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Scott Linzay

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

**CITY OF
ALEXANDRIA**
Curman Gaines
Robert Beck III
Joe McPherson

FR: William Barron, Chairman, England Authority

RE: Committee Meetings and Board Meeting

**CITY OF
PINEVILLE**
Robbyn Cooper

The England Authority's Committee Meetings are scheduled to be held **Thursday,**

September 26, 2019 at 4:30 p.m. in the England Authority Board Room,

1611 Arnold Drive, England Industrial Airpark and Community.

TOWNS
Richard Bushnell

The order of consecutive meetings will be as follows:

**CHAMBER OF
COMMERCE**
Mike Johnson
Charles S. Weems III

- 1) - ADMIN/LEGAL COMMITTEE
- 2) - FINANCE COMMITTEE
- 3) - AUDIT COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

AWARDS:

Wildlife Habitat Council
Reuse Award OakWing Project

DOT
F.A.A./DBE Award

E.P.A./DEQ
Ready for Reuse Award

F.A.A.
SWR Airport Safety Award

N.A.I.D.
Facility of the Year

Office of Secretary
of Defense Award for
Base Redevelopment

F.A.A.
LA Airport of the Year

N.A.I.D.
Excellence Marketing Award

N.A.C.O.
Achievement Award

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

The regular **September** monthly meeting of the Board of Commissioners will be held **immediately following Committee Meetings** in the England Authority Board Room. An agenda for the Board meeting follows.

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

- A. CALL TO ORDER
 - B. INVOCATION
 - C. PLEDGE OF ALLEGIANCE
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THE ENGLAND AUTHORITY
ADMIN/LEGAL
SEPTEMBER 26, 2019

Members: CHARLIE WEEMS, CHAIRMAN; JOE WILLIAMS, VICE-CHAIRMAN;
Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Scott Linzay, Joe McPherson

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. Motion to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of August 2019.
(*Information Binder Index #2*)
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THE ENGLAND AUTHORITY
FINANCE COMMITTEE
SEPTEMBER 26, 2019

Members: DENNIS FRAZIER, CHAIRMAN; JOE WILLIAMS, VICE-CHAIRMAN;
Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. To receive schedule of paid invoices for the month of August 2019. (*Information Binder Index #3*)
 2. Motion to authorize EEIDD to become a participating Political Subdivision in the Louisiana Local Government Environmental Facilities and Community Development Authority (LCDA) and to appoint Richard Bushnell EEIDD's representative to the Board of Directors of the LCDA. (*Information Binder Index #4*)
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THE ENGLAND AUTHORITY
AUDIT COMMITTEE
SEPTEMBER 26, 2019

Members: CURMAN GAINES, CHAIRMAN; RICHARD BUSHNELL, VICE-CHAIRMAN;
Robbyn Cooper, Dennis Frazier, Scott Linzay, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
SEPTEMBER 26, 2019

Members: JOE MCPHERSON, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;
Richard Bushnell, Dennis Frazier, Curman Gaines, Scott Linzay, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
 - 1. Motion to authorize Executive Director to execute new lease agreement with AT&T for space in building #1910 located at 1616 Arnold Drive. *(Information Binder Index #5)*
 - 2. Motion to authorize Executive Director to execute Amendment #1 to the lease agreement with Integrated Packaging Corporation for Building #1316. *(Information Binder Index #6)*
 - 3. Motion to discuss and adopt rental rates and operating provisions for the EEIDD Community Center. *(Information Binder Index #7)*
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THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE
SEPTEMBER 26, 2019

Members: SCOTT LINZAY, CHAIRMAN; DENNIS FRAZIER, VICE-CHAIRMAN;
Richard Bushnell, Robbyn Cooper, Curman Gaines, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE
SEPTEMBER 26, 2019

Members: JOE WILLIAMS, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;
Richard Bushnell, Dennis Frazier, Curman Gaines, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
SEPTEMBER 26, 2019

Members: RICHARD BUSHNELL, CHAIRMAN; CURMAN GAINES, VICE-CHAIRMAN;
Robbyn Cooper, Dennis Frazier, Scott Linzay, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. Motion to approve deductive Change Order No. 3 to the T. L. Construction, LLC contract in the amount of (-\$30,075.40) for the Emergency Access Road Extension and Phase I Perimeter Road Fencing Project. *(Information Binder Index #8)*
 2. Motion to approve Change Order No. 3 to the Meyer, Meyer, LaCroix and Hixson Engineering Service Agreement in the amount of \$69,537 for the Emergency Access Road Extension & Perimeter Road Fencing Project. *(Information Binder Index #9)*
 3. Motion to authorize Executive Director to execute substantial completion for the Emergency Access Road Extension and Phase 1 Perimeter Road Fencing Project. *(Information Binder Index #10)*
 4. Motion to approve Change Order No. 1 to the Westside Industrial Alliance, LLC Engineering Service Agreement in the amount of \$84,500 for the North Airport Emergency Access Project. *(Information Binder Index #11)*
 5. Motion to authorize Executive Director to execute Engineering Service Agreement for Work Order Number 6 for the Extension of Runway 18-36 Final Design between Pan American Engineers and the England Economic & Industrial Development District in the amount of \$638,930.00 subject to funding. *(Information Binder Index #12)*
 6. To hear status report on:
 - a. Part 150 Noise Program (\$77,224,000)
 - b. Runway 18/36 Extension (\$18,000,000)
 - c. Community Center Replacement Project (\$4,076,000)
 - d. Runway 18/36 Mill & Overlay (\$2,990,000)
 - e. Airfield Electrical Rehab (\$14,035,000)
 - f. North Emergency Access Road (\$6,600,000)
 - g. Roundabout Sculpture Project (\$145,000)
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**THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS**

William Barron, Chairman

Dennis Frazier, Vice Chairman

Richard Bushnell, Secretary/Treasurer

Robbyn Cooper

Curman Gaines

Scott Linzay

Joe McPherson

Charlie Weems

Joe Williams

Sandra McQuain, Executive Director

**REGULAR MEETING
September 26, 2019
England Authority Board Room
AGENDA**

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

A. Call to Order

B. Roll Call

C. Public Comments or Questions

D. Active Items

1. Motion to approve Minutes of August 22, 2019 Regular Board meeting and Committee meetings. *(Information Binder Index #1)*
2. Motion to approve payment of attorney's bill to Provosty, Sadler and deLaunay, APC for the month of August 2019. *(Information Binder Index #2)*
3. Motion to authorize EEIDD to become a participating Political Subdivision in the Louisiana Local Government Environmental Facilities and Community Development Authority (LCDA) and to appoint Richard Bushnell as EEIDD's representative to the Board of Directors of the LCDA. *(Information Binder Index #4)*
4. Motion to authorize Executive Director to execute new lease agreement with AT&T for space in building #1910 located at 1616 Arnold Drive. *(Information Binder Index #5)*
5. Motion to authorize Executive Director to execute Amendment #1 to the lease agreement with Integrated Packaging Corporation for Building #1316. *(Information Binder Index #6)*
6. Motion to discuss and adopt rental rates and operating provisions for the EEIDD Community Center. *(Information Binder Index #7)*

7. Motion to approve deductive Change Order No. 3 to the T. L. Construction, LLC contract in the amount of (-\$30,075.40) for the Emergency Access Road Extension and Phase I Perimeter Road Fencing Project.
(Information Binder Index #8)
8. Motion to approve Change Order No. 3 to the Meyer, Meyer, LaCroix and Hixson Engineering Service Agreement in the amount of \$69,537 for the Emergency Access Road Extension & Perimeter Road Fencing Project. *(Information Binder Index #9)*
9. Motion to authorize Executive Director to execute substantial completion for the Emergency Access Road Extension and Phase 1 Perimeter Road Fencing Project. *(Information Binder Index #10)*
10. Motion to approve Change Order No. 1 to the Westside Industrial Alliance, LLC Engineering Service Agreement in the amount of \$84,500 for the North Airport Emergency Access Project. *(Information Binder Index #11)*
11. Motion to authorize Executive Director to execute Engineering Service Agreement for Work Order Number 6 for the Extension of Runway 18-36 Final Design between Pan American Engineers and the England Economic & Industrial Development District in the amount of \$638,930.00 subject to funding. *(Information Binder Index #12)*
12. Motion to enter into Executive Session to discuss pending litigation between BOM and EEIDD. *(Information Binder Index #13)*
13. Motion to retain Breazeale, Sachse & Wilson, L.L.P. as conflict counsel in pending litigation between BOM and EEIDD.
(Information Binder Index #14)

ADDITIONS TO AGENDA
(By unanimous vote)

- E. Comments by Legal Counsel**
- F. Comments or Questions by Commissioners**
- G. Staff Report – a) Financial**
 - b) Air Traffic**
 - c) Economic Development**
- H. Public Comments or Questions**
- I. Adjourn**