

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION OCTOBER 24, 2019**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, October 24, 2019, at 5:19 p.m.**

Chairman Barron requested a roll call.

There were present: William Barron, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Scott Linzay, Joe McPherson, Charlie Weems and Joe Williams.

Also present were members of the England Authority staff and legal counsel.

Absent:

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. William Barron, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Barron called for a motion to approve consent calendar for items #1 through item #7.

Motion by **Mr. Weems**, second by **Mr. Frazier**, to approve consent calendar for items #1 through item #7. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

Consent Calendar:

MOTION TO APPROVE MINUTES OF SEPTEMBER 26, 2019 REGULAR BOARD MEETING AND COMMITTEE MEETINGS.

Motion by **Mr. Weems**, second by **Mr. Frazier**, to approve minutes of September 26, 2019 regular board meeting and committee meetings. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **082-2019**

MOTION TO APPROVE PAYMENT OF ATTORNEY'S BILL TO PROVOSTY, SADLER, DELAUNAY, APC, FOR THE MONTH OF SEPTEMBER 2019.

Motion by **Mr. Weems**, second by **Mr. Frazier**, to approve payment of attorney's bill to Provosty, Sadler, deLaunay, APC, for the month of September 2019. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **083-2019**

MOTION TO DECLARE PROPERTY AS EXCESS, NOT NEEDED FOR PUBLIC PURPOSE AND AUTHORIZING THE SALE OF SAID SURPLUS.

Motion by **Mr. Weems**, second by **Mr. Frazier**, to declare property as excess, not needed for public purpose and authorizing the sale of said surplus. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **084-2019**

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION OCTOBER 24, 2019**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH EDLLEMON & ASSOCIATES, LLC, FOR ASSISTANCE WITH DBE PROGRAM FOR EEIDD.

Motion by **Mr. Weems**, second by **Mr. Frazier**, to authorize Executive Director to execute contract with Edllemon & Associates, LLC, for assistance with DBE program for EEIDD. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **085-2019**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND THE UNITED STATES OF AMERICA FOR BUILDING #1707.

Motion by **Mr. Weems**, second by **Mr. Frazier**, to authorize Executive Director to execute lease agreement between EEIDD and the United States of America for Building #1707. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **086-2019**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ACCEPT LOW PROPOSAL OF LOTT OIL COMPANY AT A RATE OF \$0.15 PER GALLON OVER TERMINAL COST FOR GAS AND DIESEL FOR CONSUMPTION BY ENGLAND AUTHORITY VEHICLES AND EQUIPMENT AND TO SIGN ALL RELATED DOCUMENTS THERETO.

Motion by **Mr. Weems**, second by **Mr. Frazier**, to authorize Executive Director to accept low proposal of Lott Oil Company at a rate of \$0.15 per gallon over Terminal Cost for Gas and Diesel for consumption by England Authority Vehicles and Equipment and to sign all related documents thereto. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **087-2019**

MOTION TO ADOPT RESOLUTION REQUESTING LADOTD, DIVISION OF AVIATION, TO PROVIDE ASSISTANCE FOR CONSTRUCTION OF VARIOUS AIRPORT RELATED PROJECTS AT ALEXANDRIA INTERNATIONAL AIRPORT.

Motion by **Mr. Weems**, second by **Mr. Frazier**, to adopt resolution requesting LADOTD, Division of Aviation, to provide assistance for construction of various Airport related projects at Alexandria International Airport. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **088-2019**

Chairman Barron called for a motion to enter into Executive Session to discuss PFAS/PFOA environmental issues and potential litigation.

Motion by **Mr. Bushnell**, second by **Mr. Gaines**, to enter into Executive Session to discuss PFAS/PFOA environmental issues and potential litigation. On vote, motion carried.

Chairman Barron next called for a roll call vote:

Mr. Barron – Yes
Mr. Bushnell – Yes
Mrs. Cooper – Yes
Mr. Frazier – Yes
Mr. Gaines – Yes
Mr. Linzay – Yes
Mr. McPherson – Yes

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION OCTOBER 24, 2019

Mr. Weems – Yes
Mr. Williams – Yes

By unanimous vote, motion carried.

(Entered into Executive Session at 5:23 p.m.)

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to exit Executive Session.

ADDITIONS TO AGENDA

Chairman Barron called for a motion to add the following item:

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO COMMENCE LITIGATION REGARDING AFFF, PFAS AND PFOS CONTAMINATION, AND TO EXECUTE WITH A LEGAL SERVICES CONTRACT WITH THE LAW FIRMS OF BARRON & BUDD, P.C., COSSICH, SUMICH, PARSIOLA & TAYLOR LLC AND W. JAY LUNEAU, AND TO NEGOTIATE THE CONTRACT AND MODIFY.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to add item to the agenda.

By unanimous vote, motion was added to agenda.

Motion by **Mr. Frazier**, second by **Mr. Gaines**, to authorize Executive Director to commence litigation regarding AFFF, PFAS and PFOS contamination, and to execute with a legal services contract with the law firms of Barron & Budd, P.C., Cossich, Sumich, Parsiola & Taylor LLC and W. Jay Luneau, and to negotiate the contract and modify. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **089-2019**

Note: Mr. William Barron is not related to the law firm of Barron & Budd, P.C.

F. Comments by Legal counsel – N/A

G. Comments or Questions by Commissioners – N/A

H. Staff Report:

- **Financial Report** – Mrs. McQuain introduced Mrs. Cathy Grant as England Authority’s new Financial Manager. Cash balance is up by \$3.4 million.
- **Comparative Air Traffic Report** – Commercial up 2%; charters were slightly down.
- **Economic Development** – Mrs. McQuain and Mr. David Broussard attended the Statewide Economic Development conference in Baton Rouge on October 22-23. Mrs. McQuain also briefed the board regarding the P3 Summit.

I. Public Comments or Questions – N/A

J. Adjourn

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION OCTOBER 24, 2019**

There being no further business to come before the Board, meeting adjourned at **5:47 p.m.**

William Barron, Chairman

*England Economic and Industrial Development District
Board of Commissioners*

Richard Bushnell, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
OCTOBER 24, 2019

The regular committee meetings of the England Economic and Industrial Development District were held at **4:30 p.m. on Thursday, OCTOBER 24, 2019** in the England Authority Board Room.

Chairman Barron called the committee meetings to order.

Chairman Barron next requested Commissioner Bushnell give the invocation. Commissioner Linzay led the Pledge of Allegiance.

Chairman Barron introduced Lisa Kopecky with Envoy, a regional carrier for American Airlines. Ms. Kopecky stated that Envoy exceeded their customer service and performance for the last two years. Envoy finished out the year with 99% and were top in their region. This year, Envoy won the “traveling suitcase” award after their outstanding performance.

Chairman Barron requested Commissioner Charlie Weems to call the Admin/Legal Committee to order.

The following were present: Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines, Mr. Linzay, Mr. McPherson, Mr. Weems and Mr. Williams.

Absent:

Mr. Weems called for any comments from the public. There being none, Mr. Weems proceeded with Admin/Legal Committee meeting.

Motion by **Mr. Gaines**, second by **Mr. Bushnell**, to approve payment of attorney’s bill to Provosty, Sadler and deLaunay, APC for the month of September 2019.

On vote, motion carried.

Motion by **Mr. Williams**, second by **Mr. Linzay**, to declare property as excess, not needed for public purpose and authorizing the sale of said surplus. On vote, motion passed.

Mr. Weems stated that there were no other items to discuss and adjourned the Admin/Legal Committee.

Mr. Charlie Weems, Committee Chairman
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
OCTOBER 24, 2019

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on **Thursday, OCTOBER 24, 2019**, in the England Authority Board Room.

Commissioner Frazier, Chairman, requested a roll call. The following were present: Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines, Mr. Linzay, Mr. McPherson, Mr. Weems and Mr. Williams.

Absent:

Mr. Frazier next called for any comments from the public. There being none, Mr. Frazier proceeded with Finance Committee meeting.

Received schedule of paid invoices for the month of September 2019.

There being no further items to discuss, Mr. Frazier adjourned the Finance Committee.

Mr. Dennis Frazier, Committee Chairman
FINANCE COMMITTEE
England Economic and Industrial Development District

AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
OCTOBER 24, 2019

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, OCTOBER 24, 2019** in the England Authority Board Room.

Mr. William Barron, Chairman of the England Authority Board, stated that there were no items to discuss in the Audit Committee and next called for any additions. There being none, Chairman Barron proceeded to the Economic Development Committee.

Mr. Curman Gaines, Committee Chairman
AUDIT COMMITTEE
England Economic and Industrial Development District

ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
OCTOBER 24, 2019

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on **Thursday, OCTOBER 24, 2019** in the England Authority Board Room.

Chairman McPherson requested a roll call. The following were present: Mr. Bushnell, Ms. Cooper, Mr. Gaines, Mr. Frazier, Mr. Linzay, Mr. McPherson, Mr. Weems and Mr. Williams.

Absent:

Chairman McPherson called for any comments from the public. There being none, Mr. McPherson proceeded with Economic Development Committee.

Motion to authorize Executive Director to execute contract with Eddlemon & Associates, LLC, for assistance with DBE program for Alexandria International Airport.

Motion by **Mr. Bushnell**, second by **Mr. Gaines**, to execute contract with Eddlemon & Associates, LLC, for assistance with DBE program for Alexandria International Airport.

Commissioner Weems stated that he was delighted to have Mrs. Eddlemon and her company to serve as the new DBE Program Manager. Mrs. Eddlemon is very competent and England Authority is lucky to have her.

Mrs. Johnnie Varnado, who began the DBE program at England Airpark over twenty years ago, passed away earlier in the year.

Mr. Weems stated that Mrs. Johnnie Varnado was a wonderful person, was well respected in the community as well as a great asset to our community.

Mr. Weems also stated that the England Authority was very appreciative for Mrs. Varnado's work over the years.

Motion by **Mr. Bushnell**, and seconded by **Mr. Gaines**, to amend the motion to read as follows:

Motion to authorize Executive Director to execute contract with Eddlemon & Associates, LLC, for assistance with DBE program for the EEIDD. On vote, motion carried.

Motion by **Mr. Frazier**, second by **Mr. Linzay**, to authorize Executive Director to execute lease agreement between EEIDD and the United States of America for Building #1707. On vote, motion carried.

There being no further items to discuss, Mr. McPherson adjourned the Economic Development Committee.

Mr. Joe McPherson, Committee Chairman
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District

OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
OCTOBER 24, 2019

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on **Thursday, OCTOBER 24, 2019** in the England Authority Board Room.

Commissioner Linzay, Chairman, requested a roll call. The following were present: Mr. Linzay, Mr. Frazier, Mr. Bushnell, Mrs. Cooper, Mr. Gaines, Mr. McPherson, Mr. Weems and Mr. Williams.

Motion by **Mr. Bushnell**, second by **Mr. Linzay**, to authorize Executive Director to accept low proposal of Lott Oil Company at a rate of \$0.15 per gallon over Terminal Cost for Gas and Diesel for consumption by England Authority Vehicles and Equipment and to sign all related documents thereto. On vote, motion carried.

There being no further items to discuss, Chairman Linzay adjourned the Operations Committee.

Mr. Scott Linzay, Committee Chairman
OPERATIONS COMMITTEE
England Economic and Industrial Development District

HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
OCTOBER 24, 2019

The regular committee meetings of the England Economic and Industrial Development District Was held on **Thursday, OCTOBER 24, 2019** in the England Authority Board Room.

Mr. William Barron, Chairman of the England Authority Board, stated that there were no items to discuss in the Human Resources Committee and next called for any additions. There being none, Chairman Barron proceeded to the Capital Projects Committee.

Mr. Joe Williams, Committee Chairman
HUMAN RESOURCES COMMITTEE
England Economic & Industrial Development District

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
OCTOBER 24, 2019

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, OCTOBER 24, 2019** in the England Authority Board Room.

Commissioner Bushnell called for a roll call. The following were present: Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Gaines, Mr. Linzay, Mr. McPherson, Mr. Weems and Mr. Williams.

Absent:

Commissioner Bushnell next called for any comments from the public. There being none, Mr. Bushnell proceeded with Capital Projects Committee.

Motion by **Mr. Gaines**, second by **Mr. Linzay**, to adopt resolution requesting LADOTD, Division of Aviation, to provide assistance for construction of various airport related projects at Alexandria International Airport. On vote, motion carried.

Status Report:

- a. Part 150 Noise Program – Not much movement in last thirty days.
- b. Runway 18/36 Extension – Receive letter from FAA stating that EA received a CATXDX (category exclusion) which we now have official permission to continue with project.
- c. Community Center Replacement Project – Progressing well. Interior should be ready in approximately 45 days.
- d. Runway 18/36 Mill & Overlay – Asphalt was laid today. Moving along well. Project will come under budget.
- e. Airfield Electrical Rehab – At 90% complete. Working with FAA to complete.
- f. North Emergency Access Road (Harold Miles) – Last component that was needed. Back gates were installed.
- g. Roundabout Sculpture Project – Project postponed.

There being no further items to discuss, Mr. Frazier adjourned the Capital Projects Committee.

Committee meetings ended at 5:18 p.m.

Mr. Richard Bushnell, Committee Chairman
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District