



ENGLAND
INDUSTRIAL AIRPARK & COMMUNITY

England Economic &
Industrial Development District
1611 Arnold Drive, Alexandria, LA 71303
PH: 318-449-3504 FAX: 318-449-3506
INTERNET: <http://www.englishairpark.org>

ENGLAND
AUTHORITY

Sandra S. McQuain
Executive Director

December 18, 2019

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Scott Linzay

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

**CITY OF
ALEXANDRIA**
Curman Gaines
Robert Beck III
Joe McPherson

FR: William Barron, Chairman, England Authority

RE: Committee Meetings and Board Meeting

**CITY OF
PINEVILLE**
Robbyn Cooper

The England Authority's Committee Meetings are scheduled to be held **Thursday,**

December 19, 2019 at 4:30 p.m. in the England Authority Board Room, 1611

TOWNS
Richard Bushnell

Arnold Drive, England Industrial Airpark and Community.

**CHAMBER OF
COMMERCE**
Mike Johnson
Charles S. Weems III

The order of consecutive meetings will be as follows:

AWARDS:

Wildlife Habitat Council
Reuse Award OakWing Project

DOT
F.A.A./DBE Award

E.P.A./DEQ
Ready for Reuse Award

F.A.A.
SWR Airport Safety Award

N.A.I.D.
Facility of the Year

Office of Secretary
of Defense Award for
Base Redevelopment

F.A.A.
LA Airport of the Year

N.A.I.D.
Excellence Marketing Award

N.A.C.O.
Achievement Award

- 1) - ADMIN/LEGAL COMMITTEE
- 2) - FINANCE COMMITTEE
- 3) - AUDIT COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

The regular **December** monthly meeting of the Board of Commissioners will be held **immediately following Committee Meetings** in the England Authority Board Room. An agenda for the Board meeting follows.

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

- A. CALL TO ORDER
 - B. INVOCATION
 - C. PLEDGE OF ALLEGIANCE
-
-

THE ENGLAND AUTHORITY
ADMIN/LEGAL
DECEMBER 19, 2019

Members: CHARLIE WEEMS, CHAIRMAN; JOE WILLIAMS, VICE-CHAIRMAN;
Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. Motion authorizing the acquisition of two parcels of land containing approximately 39.28 acres owned by Franc Sloan for \$97,500; authorizing the Executive Director and counsel, to create, perfect and sign such documents as are necessary to close said sale to the EEIDD. *(Information Binder Index #2)*
-
-

THE ENGLAND AUTHORITY
FINANCE COMMITTEE
DECEMBER 19, 2019

Members: DENNIS FRAZIER, CHAIRMAN; JOE WILLIAMS, VICE-CHAIRMAN;
Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. To receive schedule of paid invoices for the month of November 2019. *(Information Binder Index #3)*
 2. Motion to adopt Budget Amendment #1 to the 2019/2020 Fiscal Year Budget. *(Information Binder Index #4)*
-
-

THE ENGLAND AUTHORITY
AUDIT COMMITTEE
DECEMBER 19, 2019

Members: CURMAN GAINES, CHAIRMAN; RICHARD BUSHNELL, VICE-CHAIRMAN;
Robbyn Cooper, Dennis Frazier, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams
AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
- 1. To receive annual independent audit report on Fiscal Year 2018/2019 from Kolder, Champagne, Slaven & Company.

THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
DECEMBER 19, 2019

Members: JOE MCPHERSON, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;
Richard Bushnell, Dennis Frazier, Curman Gaines, Scott Linzay, Col. Lloyd, Charlie Weems, Joe Williams
AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
- 1. Motion to authorize Executive Director to execute lease agreement between EEIDD and the United States of America for Building #1707. (*Information Binder Index #5*)
- 2. Motion to authorize Executive Director to execute lease agreement between EEIDD and the Rapides Parish Police Jury for space in building #1719. (*Information Binder Index #6*)

THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE
DECEMBER 19, 2019

Members: SCOTT LINZAY, CHAIRMAN; DENNIS FRAZIER, VICE-CHAIRMAN;
Richard Bushnell, Robbyn Cooper, Curman Gaines, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams
AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
-

THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE
DECEMBER 19, 2019

Members: JOE WILLIAMS, CHAIRMAN; ROBBYN COOPER, VICE-CHAIRMAN;
Richard Bushnell, Dennis Frazier, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
-

THE ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
DECEMBER 19, 2019

Members: RICHARD BUSHNELL, CHAIRMAN; CURMAN GAINES, VICE-CHAIRMAN;
Robbyn Cooper, Dennis Frazier, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. Motion authorizing Executive Director to execute Certificate of Substantial Completion for the England Airpark Community Center Project upon written confirmation by BH&B Architects the project is substantially complete.
(Information Binder Index #7)
 2. To hear status report on:
 - a. Part 150 Noise Program (\$77,224,000)
 - b. Runway 18/36 Extension (\$18,000,000)
 - c. Community Center Replacement Project (\$4,076,000)
 - d. Airfield Electrical Rehab (\$14,035,000)
 - e. Runway 18/36 Mill & Overlay (\$2,990,000)
-

**THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS**

William Barron, Chairman

Dennis Frazier, Vice Chairman

Richard Bushnell, Secretary/Treasurer

Robbyn Cooper

Curman Gaines

Scott Linzay

Colonel Katrina Lloyd

Joe McPherson

Charlie Weems

Joe Williams

Sandra McQuain, Executive Director

**REGULAR MEETING
DECEMBER 19, 2019
England Authority Board Room
AGENDA**

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

A. Call to Order

B. Roll Call

C. Public Comments or Questions

D. Active Items

1. Motion to approve Minutes of November 21, 2019 Regular Board meeting and Committee meetings. *(Information Binder Index #1)*
2. Motion authorizing the acquisition of two parcels of land containing approximately 39.28 acres owned by Franc Sloan for \$97,500; authorizing the Executive Director and counsel, to create, perfect and sign such documents as are necessary to close said sale to the EEIDD. *(Information Binder Index #2)*
3. Motion to adopt Budget Amendment #1 to the 2019/2020 Fiscal Year Budget. *(Information Binder Index #4)*
4. To receive annual independent audit report on Fiscal Year 2018/2019 from Kolder, Champagne, Slaven & Company.
5. Motion to authorize Executive Director to execute lease agreement between EEIDD and the United States of America for Building #1707. *(Information Binder Index #5)*
6. Motion to authorize Executive Director to execute lease agreement between EEIDD and the Rapides Parish Police Jury for space in building #1719. *(Information Binder Index #6)*
7. Motion authorizing Executive Director to execute Certificate of Substantial Completion for the England Airpark Community Center Project upon written confirmation by BH&B Architects the project is substantially complete. *(Information Binder Index #7)*

8. Motion to elect Chairman of the England Economic and Industrial Development District.
9. Motion to elect Vice-Chairman of the England Economic and Industrial Development District.
10. Motion to elect Secretary/Treasurer of the England Economic and Industrial Development District.

ADDITIONS TO AGENDA
(By unanimous vote)

- E. Comments by Legal Counsel**
- F. Comments or Questions by Commissioners**
- G. Staff Report – a) Financial**
 - b) Air Traffic**
 - c) Economic Development**
- H. Public Comments or Questions**
- I. Adjourn**