



ENGLAND
INDUSTRIAL AIRPARK & COMMUNITY

England Economic &
Industrial Development District
1611 Arnold Drive, Alexandria, LA 71303
PH: 318-449-3504 FAX: 318-449-3506
INTERNET: <http://www.Englandairpark.org>

ENGLAND
AUTHORITY

Sandra S. McQuain
Executive Director

January 29, 2020

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Scott Linzay

CITY OF
ALEXANDRIA
Curman Gaines
COL Katrina Lloyd
Joe McPherson

CITY OF
PINEVILLE
Robbyn Cooper

TOWNS
Richard Bushnell

CHAMBER OF
COMMERCE
Charles S. Weems III
Joe Williams

AWARDS:

Wildlife Habitat Council
Reuse Award OakWing Project

DOT
F.A.A./DBE Award

E.P.A./DEQ
Ready for Reuse Award

F.A.A.
SWR Airport Safety Award

N.A.I.D.
Facility of the Year

Office of Secretary
of Defense Award for
Base Redevelopment

F.A.A.
LA Airport of the Year

N.A.I.D.
Excellence Marketing Award

N.A.C.O.
Achievement Award

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

FR: Dennis Frazier, Chairman, England Authority

RE: Committee Meetings and Board Meeting

The England Authority's Committee Meetings are scheduled to be held **Thursday, January 30, 2020 at 4:30 p.m.** in the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

- 1) - ADMIN/LEGAL COMMITTEE
- 2) - FINANCE COMMITTEE
- 3) - AUDIT COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

The regular **January** monthly meeting of the Board of Commissioners will be held **immediately following Committee Meetings** in the England Authority Board Room. An agenda for the Board meeting follows.

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

- A. CALL TO ORDER
 - B. INVOCATION
 - C. PLEDGE OF ALLEGIANCE
-
-

THE ENGLAND AUTHORITY
ADMIN/LEGAL
JANUARY 30, 2020

Members: CHARLIE WEEMS, CHAIR; JOE WILLIAMS, VICE-CHAIR;

William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
-
-

THE ENGLAND AUTHORITY
FINANCE COMMITTEE
JANUARY 30, 2020

Members: ROBBYN COOPER, CHAIR; RICHARD BUSHNELL, VICE-CHAIR;

William Barron, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.

1. To receive schedule of paid invoices for the month of December 2019. (*Information Binder Index #2*)
 2. Motion to set meeting dates for 2020. Committee Meetings and Board Meetings will be held together on the 4th Thursday of each month with meetings beginning at 4:30 p.m. November's meeting will be held on the 3rd Thursday of the month beginning at 4:30 p.m. and December's meeting will be held on the 2nd Thursday beginning at 4:30 p.m. due to the holiday season. (*Information Binder Index #3*)
 3. Motion to amend the England Economic Industrial Development District Code of Ordinances Section 8-21 (b) (3) and Section 8-21 (c) (5) - Business Travel Expenses. (*Information Binder Index #4*)
 4. Motion to name The Town Talk as official journal of the England Economic & Industrial Development District. (*Information Binder Index #5*)
-
-

THE ENGLAND AUTHORITY
AUDIT COMMITTEE
JANUARY 30, 2020

Members: CURMAN GAINES, CHAIR; SCOTT LINZAY, VICE-CHAIR;

William Barron, Richard Bushnell, Robbyn Cooper, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
-

THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
JANUARY 30, 2020

Members: JOE MCPHERSON, CHAIR; CURMAN GAINES, VICE-CHAIR;

William Barron, Richard Bushnell, Robbyn Cooper, Scott Linzay, Col. Lloyd, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
 1. Motion to authorize Executive Director to execute Amendment #1 to the lease between EEIDD and Cam Logistics, LLC. (*Information Binder Index #6*)
 2. Motion to authorize Executive Director to execute Amendment lease agreement between EEIDD and Hope Baptist Church for space in building #900. (*Information Binder Index #7*)
-

THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE
JANUARY 30, 2020

Members: SCOTT LINZAY, CHAIR; COL. KATRINA LLOYD, VICE-CHAIR;

William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
-

THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE
JANUARY 30, 2020

Members: COL. KATRINA LLOYD, CHAIR; JOE WILLIAMS, VICE-CHAIR;

William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
-

THE ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
JANUARY 30, 2020

Members: WILLIAM BARRON, CHAIR; RICHARD BUSHNELL, VICE-CHAIR;

Robbyn Cooper, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.

1. Motion authorizing Executive Director to execute Certificate of Substantial Completion for the North Airport Emergency Access project. (*Information Binder Index #8*)
 2. To hear status report on:
 - a. Part 150 Noise Program (\$77,224,000)
 - b. Runway 18/36 Extension (\$18,000,000)
 - c. Community Center Replacement Project (\$4,076,000)
 - d. Airfield Electrical Rehab (\$14,035,000)
 - e. Runway 18/36 Mill & Overlay (\$2,990,000)
-

**THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS**

Dennis Frazier, Chairman
Richard Bushnell, Vice Chairman
Joe Williams, Secretary/Treasurer
William Barron
Robbyn Cooper

Curman Gaines
Scott Linzay
Colonel Katrina Lloyd
Joe McPherson
Charlie Weems

Sandra McQuain, Executive Director

**REGULAR MEETING
JANUARY 30, 2020
England Authority Board Room
AGENDA**

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

- A. Call to Order**
- B. Roll Call**

-
- C. Public Comments or Questions**
 - D. Active Items**

1. Motion to approve Minutes of December 19, 2019 Regular Board meeting and Committee meetings.
(Information Binder Index #1)
2. Motion to set meeting dates for 2020. Committee Meetings and Board Meetings will be held together on the 4th Thursday of each month with meetings beginning at 4:30 p.m. November's meeting will be held on the 3rd Thursday of the month beginning at 4:30 p.m. and December's meeting will be held on the 2nd Thursday beginning at 4:30 p.m. due to the holiday season. *(Information Binder Index #3)*
3. Motion to amend the England Economic Industrial Development District Code of Ordinances Section 8-21 (b) (3) and Section 8-21 (c) (5) - Business Travel Expenses. *(Information Binder Index #4)*
4. Motion to name The Town Talk as official journal of the England Economic & Industrial Development District.
(Information Binder Index #5)
5. Motion to authorize Executive Director to execute Amendment #1 to the lease between EEIDD and Cam Logistics, LLC. *(Information Binder Index #6)*
6. Motion to authorize Executive Director to execute Amendment lease agreement between EEIDD and Hope Baptist Church for space in building #900. *(Information Binder Index #7)*

7. Motion authorizing Executive Director to execute Certificate of Substantial Completion for the North Airport Emergency Access project. (*Information Binder Index #8*)
8. Motion to enter into Executive Session to discuss the annual performance of England Authority's Executive Director, Mrs. Sandra McQuain.

**ADDITIONS TO AGENDA
(By unanimous vote)**

- E. Comments by Legal Counsel
- F. Comments or Questions by Commissioners
- G. Staff Report – a) Financial
 b) Air Traffic
 c) Economic Development
- H. Public Comments or Questions
- I. Adjourn