



ENGLAND
INDUSTRIAL AIRPARK & COMMUNITY

England Economic &
Industrial Development District
1611 Arnold Drive, Alexandria, LA 71303
PH: 318-449-3504 FAX: 318-449-3506
INTERNET: <http://www.englishairpark.org>

ENGLAND
AUTHORITY

Sandra S. McQuain
Executive Director

April 30, 2020

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Scott Linzay

CITY OF
ALEXANDRIA
Curman Gaines
COL Katrina Lloyd
Joe McPherson

CITY OF
PINEVILLE
Robbyn Cooper

TOWNS
Richard Bushnell

CHAMBER OF
COMMERCE
Charles S. Weems III
Joe Williams

AWARDS:

Wildlife Habitat Council
Reuse Award Oak Wing Project

DOT
F.A.A./DBE Award

E.P.A./DEQ
Ready for Reuse Award

F.A.A.
SWR Airport Safety Award

N.A.I.D.
Facility of the Year

Office of Secretary
of Defense Award for
Base Redevelopment

F.A.A.
LA Airport of the Year

N.A.I.D.
Excellence Marketing Award

N.A.C.O.
Achievement Award

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

FR: Dennis Frazier, Chairman, England Authority

RE: Committee Meetings and Board Meeting by Video/Telephone Conference

The England Authority's Committee Meetings and Board of Commissioner's Meeting are scheduled to be held **Thursday, April 30, 2020 commencing at 4:00 p.m.**

Please see the following attached documents:

1. Certification of Inability to Operate Due to Lack of Quorum
2. Notice and Agenda of EEIDD Committee Meetings
3. Notice and Agenda of EEIDD Board of Commissioners Meeting

**THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS**

<i>Dennis Frazier, Chairman</i>	<i>Curman Gaines</i>
<i>Richard Bushnell, Vice Chairman</i>	<i>Scott Linzay</i>
<i>Joe Williams, Secretary/Treasurer</i>	<i>Colonel Katrina Lloyd</i>
<i>William Barron</i>	<i>Joe McPherson</i>
<i>Robbyn Cooper</i>	<i>Charlie Weems</i>
<i>Sandra McQuain, Executive Director</i>	

CERTIFICATION OF INABILITY TO OPERATE DUE TO LACK OF QUORUM

I certify, in accordance with Proclamation No. JBE 2020-30 and 2020-33, issued by Governor John Bel Edwards on March 16, 2020 and March 22, 2020 respectively, that the England Economic and Industrial Development District (“EEIDD”) will be unable to operate in accordance with the Louisiana Open Meeting Law due to an inability to satisfy statutory in-person quorum requirements in light of the COVID-19 public health emergency and Proclamation No. JBE 2020-33, Section 1 through 3, including the orders closing public buildings, prohibiting gatherings of ten or more people, and the general stay-at-home order.

Pursuant to Section 4 of JBE 2020-30, EEIDD meetings of the following committees: Admin/Legal, Finance, Audit, Economic Development, Operations, Human Resources, and Capital Projects; as well as the full EEIDD Board meeting, all of which are essential to fulfill EEIDD’s statutory duties and responsibilities under Louisiana law, will commence April 30, 2020, at 4:00 p.m. via video/telephonic conference and in a manner that allows for observation and input by members of the public, as set forth in the Public Meeting Notice posted on April 29, 2020.



Dennis Frazier, Chairman

THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS

Dennis Frazier, Chairman
Richard Bushnell, Vice Chairman
Joe Williams, Secretary/Treasurer
William Barron
Robbyn Cooper

Curman Gaines
Scott Linzay
Colonel Katrina Lloyd
Joe McPherson
Charlie Weems

Sandra McQuain, Executive Director

**NOTICE AND AGENDA OF ENGLAND ECONOMIC INDUSTRIAL DEVELOPMENT DISTRICT
COMMITTEE MEETINGS
APRIL 30, 2020 at 4:00 P.M.
BY VIDEO/TELEPHONE CONFERENCE**

Public comments regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration.

Any member of the public is invited to participate via video conference or telephone conference, using the following instructions:

Video/Teleconference Information:

Option to join Zoom Meeting via computer or cell phone (if you are utilizing Zoom App or Zoom.us):

Join Zoom Meeting
<https://zoom.us/j/94535229303>

Option to call in on cell phone (dial phone number and allow it to process the code automatically):

Meeting ID: 945 3522 9303
One tap mobile
+16465588656,,94535229303# US (New York)
+13126266799,,94535229303# US (Chicago)

Option to call in from phoneline and enter meeting ID manually:

Dial by your location
+1 646 558 8656 US (New York)
+1 312 626 6799 US (Chicago)
+1 301 715 8592 US
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US
Meeting ID: 945 3522 9303
Find your local number: <https://zoom.us/u/aGRzGxiAS>

Should you have any issues, please call (318) 427-6462 or e-mail sscallan@englandairpark.org prior to April 30, 2020. Public input will be requested at the beginning of each meeting and there will be additional opportunities for input at the conclusion of each meeting.

AGENDA

- A. CALL TO ORDER
 - B. INVOCATION
 - C. PLEDGE OF ALLEGIANCE
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THE ENGLAND AUTHORITY
ADMIN/LEGAL
APRIL 30, 2020

Members: CHARLIE WEEMS, CHAIR; JOE WILLIAMS, VICE-CHAIR;

William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
FINANCE COMMITTEE
APRIL 30, 2020

Members: ROBBYN COOPER, CHAIR; RICHARD BUSHNELL, VICE-CHAIR;

William Barron, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.

1. To receive schedule of paid invoices for the months of February and March 2020. (*Information Binder Index #2*)
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THE ENGLAND AUTHORITY
AUDIT COMMITTEE
APRIL 30, 2020

Members: CURMAN GAINES, CHAIR; SCOTT LINZAY, VICE-CHAIR;

William Barron, Richard Bushnell, Robbyn Cooper, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.

1. Motion to allow the Executive Director to enter into contract with Kolder, Slaven & Company, LLC, Certified Public Accountants. (*Information Binder Index #3*)

THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
APRIL 30, 2020

Members: JOE MCPHERSON, CHAIR; CURMAN GAINES, VICE-CHAIR;
William Barron, Richard Bushnell, Robbyn Cooper, Scott Linzay, Col. Lloyd, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
 - 1. Motion to ratify the Executive Committee approval of Supplemental Agreement #14 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base. (ISB). (*Information Binder Index #4*)
 - 2. Motion to ratify EEIDD Executive Committee approval of the new lease agreement between EEIDD and Micro Abrasives Corporation. (*Information Binder Index #5*)
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THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE
APRIL 30, 2020

Members: SCOTT LINZAY, CHAIR; COL. KATRINA LLOYD, VICE-CHAIR;
William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE
APRIL 30, 2020

Members: COL. KATRINA LLOYD, CHAIR; JOE WILLIAMS, VICE-CHAIR;
William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.

THE ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
APRIL 30, 2020

Members: WILLIAM BARRON, CHAIR; RICHARD BUSHNELL, VICE-CHAIR;
Robbyn Cooper, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. Motion authorizing Executive Director to execute Certificate of Substantial Completion for the Mill and Overlay South End of Runway 18/36 project. (*Information Binder Index #6*)
 2. Motion to authorize Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson to provide professional engineering services for the Rehabilitation and Expansion of South Ramp. (*Information Binder Index #7*)
 3. Motion to authorize Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson to provide professional engineering services for the Rehabilitation of Runway 14/32. (*Information Binder Index #8*)
 4. Motion to authorize Executive Director to execute contract with Pan American Engineers to provide professional engineering services for the Wildlife Fence Rehabilitation. (*Information Binder Index #9*)
 5. Motion to authorize Executive Director to execute contract with Infrastructure Consulting and Engineering to provide professional engineering services for the Airfield Guidance Sign Replacement. (*Information Binder Index #10*)
 6. To hear status report on:
 - a. Part 150 Noise Program (\$77,224,000)
 - b. Runway 18/36 Extension (\$18,000,000)
 - d. Airfield Electrical Rehab (\$14,035,000)
 - e. Runway 18/36 Mill & Overlay (\$2,990,000)
-
-

THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS

Dennis Frazier, Chairman
Richard Bushnell, Vice Chairman
Joe Williams, Secretary/Treasurer
William Barron
Robbyn Cooper

Curman Gaines
Scott Linzay
Colonel Katrina Lloyd
Joe McPherson
Charlie Weems

Sandra McQuain, Executive Director

**NOTICE AND AGENDA OF ENGLAND ECONOMIC INDUSTRIAL DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
APRIL 30, 2020 immediately following conclusion of COMMITTEE MEETINGS
BY VIDE/TELEPHONE CONFERENCE**

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration.

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+1 301 715 8592 US
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US
Meeting ID: 945 3522 9303
Find your local number: <https://zoom.us/u/aGRzGxjAS>

Should you have any issues, please call (318) 427-6462 or e-mail sscallan@englandairpark.org to April 30, 2020. Public input will be requested at the beginning of the meeting and there will be an additional opportunity for input at the conclusion of the meeting.

AGENDA

A. Call to Order

B. Roll Call

C. Public Comments or Questions

D. Active Items

1. Motion to approve Minutes of February 27, 2020 Regular Board meeting and Committee meetings and Minutes of March 24, 2020 Executive Committee meeting. (*Information Binder Index #1*).
2. Motion to allow the Executive Director to enter into contract with Kolder, Slaven & Company, LLC, Certified Public Accountants (*Information Binder Index #3*)
3. Motion to Ratify the Executive Committee approval of Supplemental Agreement #14 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base (ISB). (*Information Binder Index #4*)
4. Motion to ratify EEIDD Executive Committee approval of the new lease agreement between EEIDD and Micro Abrasives Corporation (*Information Binder Index #5*)
5. Motion to authorize Executive Director to execute Certificate of Substantial Completion for the Mill and Overlay South End of Runway 18/36 project. (*Information Binder Index #6*)
6. Motion to authorize Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson to provide professional engineering services for the Rehabilitation and Expansion of South Ramp. (*Information Binder Index #7*)
7. Motion to authorize Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson to provide professional engineering services for the Rehabilitation of Runway 14/32 (*Information Binder Index #8*)
8. Motion to authorize Executive Director to execute contract with Pan American Engineers to provide professional engineering services for the Wildlife Fence Rehabilitation. (*Information Binder Index #9*)
9. Motion to authorize Executive Director to execute contract with Infrastructure Consulting and Engineering to provide professional engineering services for the Airfield Guidance Sign Replacement. (*Information Binder Index #10*)

ADDITIONS TO AGENDA

(By unanimous vote)

E. Comments by Legal Counsel

F. Comments or Questions by Commissioners

G. Staff Report – a) Financial

b) Air Traffic

c) Economic Development

H. Public Comments or Questions

I. Adjourn