### THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT BOARD OF COMMISSIONERS REGULAR SESSION APRIL 30, 2020

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on Thursday, April 30, 2020 at 4:38 p.m.

Chairman Frazier requested a roll call.

**There were present**: Richard Bushnell, Robbyn Cooper, Dennis Frazier, Scott Linzay, Col. Katrina Lloyd, Joe McPherson, Charlie Weems and Joe Williams.

**Also present were** members of the England Authority staff and legal counsel.

Absent: William Barron, Curman Gaines

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Dennis Frazier, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Frazier called for a motion to approve the minutes of February 27, 2020 Regular Board meeting and Committee meetings and minutes of March 24, 2020 Executive Committee meeting.

### MOTION TO APPROVE MINUTES OF FEBRUARY 27, 2020 REGULAR BOARD MEETING AND COMMITTEE MEETINGS AND MINUTES OF MARCH 24, 2020 EXECUTIVE COMMITTEE MEETING.

Motion by **Mr. Weems**, second by **Mr. Williams**, to approve minutes of February 27, 2020 regular board meeting and committee meetings and minutes of March 24, 2020 Executive Committee meeting. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **017-2020** 

# MOTION TO RATIFY THE EXECUTIVE COMMITTEE APPROVAL OF SUPPLEMENTAL AGREEMENT #14 BETWEEN EEIDD AND THE UNITED STATES OF AMERICA FOR THE U.S. ARMY JOINT READINESS TRAINING CENTER INTERMEDIATE STAGING BASE (ISB).

Motion by **Mr. Weems**, second by **Mr. Linzay**, to ratify the Executive Committee approval of Supplemental Agreement #14 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base (ISB). The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **019-2020** 

#### MOTION TO RATIFY EEIDD EXECUTIVE COMMITTEE APPROVAL OF THE NEW LEASE AGREEMENT BETWEEN EEIDD AND MICRO ABRASIVES CORPORATION.

Motion by **Mr. Weems**, second by **Mr. Linzay**, to ratify EEIDD Executive Committee approval of the new lease agreement between EEIDD and Micro Abrasives Corporation. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **020-2020** 

Chairman Frazier called for a motion to approve consent calendar for items #2, #5 through item #9.

Motion by **Mr. Linzay**, second by **Mr. Williams**, to approve consent calendar for items #2, #5 through item #9. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

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Consent Calendar:

### MOTION TO ALLOW THE EXECUTIVE DIRECTOR TO ENTER INTO CONTRACT WITH KOLDER, SLAVEN & COMPANY, LLC, CERTIFIED PUBLIC ACCOUNTANTS.

Motion by **Mr. Linzay**, second by **Mr. Williams**, to allow the Executive Director to enter into contract with Kolder, Slaven & Company, LLC, Certified Public Accountants. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **018-2020** 

#### MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE MILL AND OVERLAY SOUTH END OF RUNWAY 18/36 PROJECT.

Motion by **Mr. Linzay**, second by **Mr. Williams**, authorizing Executive Director to execute Certificate of Substantial Completion for the Mill and Overlay South End of Runway 18/36 project. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **021-2020** 

# MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH MEYER, MEYER, LACROIX & HIXSON TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE REHABILITATION AND EXPANSION OF SOUTH RAMP.

Motion by **Mr. Linzay**, second by **Mr. Williams**, to authorize Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson to provide professional engineering services for the Rehabilitation and Expansion of South Ramp. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **022-2020** 

## MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH MEYER, MEYER, LACROIX & HIXSON TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE REHABILITATION OF RUNWAY 14/32.

Motion by **Mr. Linzay**, second by **Mr. Williams**, to authorize Executive Director to execute contract with Meyer, Meyer, LaCroix & Hixson to provide professional engineering services for the Rehabilitation of Runway 14/32. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **023-2020** 

## MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH PAN AMERICAN ENGINEERS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE WILDLIFE FENCE REHABILITATION.

Motion by **Mr. Linzay**, second by **Mr. Williams**, to authorize Executive Director to execute contract with Pan American Engineers to provide professional engineering services for the Wildlife Fence Rehabilitation. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **024-2020** 

# MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH INFRASTRUCTURE CONSULTING AND ENGINEERING TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE AIRFIELD GUIDANCE SIGN REPLACEMENT.

Motion by **Mr. Linzay**, second by **Mr. Williams**, to authorize Executive Director to execute contract with Infrastructure Consulting and Engineering to provide professional engineering services for the Airfield Guidance Sign Replacement. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **025-2020** 

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#### **ADDITIONS TO AGENDA**

(None)

- F. Comments by Legal counsel N/A
- **G. Comments or Questions by Commissioners** Commissioner Williams thanked the Oakwing staff and the England Authority staff for opening the golf course.
- H. Staff Report Financial Report All is good with the financials. Mr. Frazier inquired about any remaining surplus. Mrs. Cathy Grant, Finance Manager, stated that England Authority will be working on an inventory in the next two months.
  - Comparative Air Traffic Report –. In February, AEX was up 14% on commercial. In March, down 11% for the year. For March, United was down 59%; Delta was down 51%; American was down 46%. Expecting April and May numbers to be even worse. Nationwide, the entire enplanements are down approximately 96%.
  - Economic Development Most of all businesses at Airpark are holding strong during the quarantine due to the Covid-19 virus.
- I. Public Comments or Questions Chairman Frazier thanked everyone for making the virtual meeting possible.
- J. Adjourn

There being no further business to come before the Board, meeting was adjourned at 4:48 p.m.

#### Dennis Frazier, Chairman

England Economic and Industrial Development District Board of Commissioners

W. Joe Williams, Secretary/Treasurer

England Economic and Industrial Development District Board of Commissioners