

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 28, 2020

The regular committee meetings of the England Economic and Industrial Development District were held at **4:30 p.m. on Thursday, MAY 28, 2020** by “virtual” attendance using the Zoom app.

Chairman Frazier called the committee meetings to order.

Chairman Frazier next requested Commissioner Bushnell give the invocation.

Chairman Frazier led the Pledge of Allegiance.

Chairman Frazier thanked England Authority staff as well as the England Authority Board of Commissioners for attending the May meetings virtually.

Chairman Weems stated there were no agenda items to discuss in the Admin/Legal Committee.

Chairman Frazier asked if there were any comments received from the public. There being none, Chairman Frazier proceeded with Finance Committee.

Mr. Charlie Weems, Committee Chairman
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 28, 2020

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on **Thursday, MAY 28, 2020** in the England Authority Board Room.

Mrs. Cooper, Chair of Finance Committee, requested a roll call.

The following were present: Mr. Barron, Mr. Bushnell, Mrs. Cooper, Mr. Linzay, Mr. McPherson and Mr. Williams.

Absent: Mr. Gaines, Col. Lloyd, Mr. Weems

Mrs. Cooper called for any comments from the public. There being none, Mrs. Cooper proceeded with Finance Committee meeting.

Received schedule of paid invoices for the month of April 2020.

Motion by **Mr. Joe Williams**, second by **Mr. Richard Bushnell**, to authorize Executive Director to renew contract with Rapides Parish Sheriff Department for security at England Airpark from July 1, 2020 to June 30, 2021. On vote, motion carried.

There being no further items to discuss, Mrs. Cooper adjourned the Finance Committee.

Mrs. Robbyn Cooper, Committee Chairman
FINANCE COMMITTEE
England Economic and Industrial Development District

AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 28, 2020

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, MAY 28, 2020** in the England Authority Board Room.

Commissioner Scott Linzay requested a roll call in the absence of Chair Gaines.

The following were present: Mr. Barron, Mr. Bushnell, Mrs. Cooper, Mr. Linzay, Mr. McPherson and Mr. Williams.

Absent: Mr. Gaines, Col. Lloyd, Mr. Weems

Vice-Chair Linzay stated that there were no agenda items to discuss in the Audit Committee.

Mr. Linzay next called for any comments from the public. There being none, Mr. Linzay adjourned the Audit Committee.

Mr. Curman Gaines, Committee Chairman
AUDIT COMMITTEE
England Economic and Industrial Development District

ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 28, 2020

The regular committee meetings of the England Economic and Industrial Development District was held on **Thursday, MAY 28, 2020** in the England Authority Board Room.

Mr. McPherson, Chair of Economic Development Committee, requested a roll call.

The following were present: Mr. Barron, Mr. Bushnell, Mrs. Cooper, Mr. Linzay, Col. Lloyd, Mr. McPherson and Mr. Williams.

Absent: Mr. Gaines, Mr. Weems

Mr. McPherson called for any comments from the public. There being none, Mr. McPherson proceeded with Economic Development Committee.

Motion by **Mr. William Barron**, second by **Mr. Richard Bushnell**, to authorize Executive Director to execute Supplemental Agreement #1 to the lease between EEIDD and the United States of America. On vote, motion carried.

Motion by **Mr. Scott Linzay**, second by **Mr. William Barron**, to authorize Executive Director to execute new lease agreement between Pepsi Americas, Inc. and EEIDD for the lease of building #606 located at 1308 Frank Andrews Blvd. On vote, motion carried.

There being no further items to discuss, Mr. McPherson adjourned the Economic Development Committee.

Mr. Joe McPherson, Committee Chairman
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District

OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 28, 2020

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on **Thursday, MAY 28, 2020** in the England Authority Board Room.

Mr. Scott Linzay, Chairman of the Operations Committee, stated that there were no items to discuss.

Chairman Frazier proceeded to the Human Resources Committee.

Mr. Scott Linzay, Committee Chairman
OPERATIONS COMMITTEE
England Economic and Industrial Development District

HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 28, 2020

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, MAY 28, 2020** in the England Authority Board Room.

Note: Col. Lloyd had technical difficulties joining the virtual meetings. Mr. Joe Williams, Vice Chair, called for a roll call. The following were present: Mr. Barron, Mr. Bushnell, Mrs. Cooper, Mr. Linzay, Col. Lloyd, Mr. McPherson and Mr. Williams.

Absent: Mr. Gaines, Mr. Weems

Mr. Joe Williams, stated that there were no items to discuss. Mr. Williams next called for any comments from the public. There being none, Mr. Williams adjourned the Human Resources Committee.

COL. Katrina Lloyd, Committee Chair
OPERATIONS COMMITTEE
England Economic and Industrial Development District

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 28, 2020

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, MAY 28, 2020** in the England Authority Board Room.

Commissioner Barron called for a roll call. The following were present: Mr. Barron, Mr. Bushnell, Ms. Cooper, Col. Lloyd, Mr. Linzay, Mr. McPherson and Mr. Williams.

Absent: Mr. Gaines, Mr. Weems

Commissioner Barron next called for any comments from the public. There being none, Mr. Barron proceeded with Capital Projects Committee.

Motion by **Mr. Richard Bushnell**, second by **Mr. Joe Williams**, authorizing Executive Director to execute work contract with Meyer, Meyer, LaCroix & Hixson for Amendment No. 1 Task Order No. 2 for the Agreement for Professional Services related to the AEX Runway Safety Area Rehabilitation Project. On vote, motion carried.

Status Report:

- a. Part 150 Noise Program – There had been no movement in last thirty days.
- b. Runway 18/36 Extension – Remaining engineering should be done within next 30 days.
- c. Airfield Electrical Rehab - No movement in last thirty days.

There being no further items to discuss, Mr. Barron adjourned the Capital Projects Committee.

Committee meetings ended at 4:48 p.m.

Mr. William Barron, Committee Chairman
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS** **REGULAR SESSION MAY 28, 2020**

The England Economic and Industrial Development District met in Regular Session **Thursday, May 28, 2020 at 4:49 p.m.** Commission meetings were conducted per the Governor's declaration of emergency, as furthered for compliance of open meetings, by opinion of the Louisiana Attorney General.

Chairman Frazier requested a roll call.

There were present: William Barron, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Scott Linzay, Joe McPherson and Joe Williams.

Also present were members of the England Authority staff and legal counsel.

Absent: Curman Gaines, COL. Katrina Lloyd, Charlie Weems

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Dennis Frazier, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Frazier called for a motion to approve the minutes of April 30, 2020 Regular Board meeting and Committee meetings.

MOTION TO APPROVE MINUTES OF APRIL 30, 2020 REGULAR BOARD MEETING AND COMMITTEE MEETINGS.

Motion by **Mr. Linzay**, second by **Mrs. Cooper**, to approve minutes of April 30, 2020 regular board meeting and committee meetings. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **026-2020**

Chairman Frazier called for a motion to approve consent calendar for items #2 through item #5.

Motion by **Mr. Barron**, second by **Mrs. Cooper**, to approve consent calendar for items #2 through item #5. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO RENEW CONTRACT WITH RAPIDES PARISH SHERIFF DEPARTMENT FOR SECURITY AT ENGLAND AIRPARK FROM JULY 1, 2020 TO JUNE 30, 2021.

Motion by **Mr. Barron**, second by **Mrs. Cooper**, to authorize Executive Director to renew contract with Rapides Parish Sheriff Department for security at England Airpark from July 1, 2020 to June 30, 2021. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **027-2020**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENTAL AGREEMENT #1 TO THE LEASE BETWEEN EEIDD AND THE UNITED STATES OF AMERICA.

Motion by **Mr. Barron**, second by **Mrs. Cooper**, to authorize Executive Director to execute Supplemental Agreement #1 to the lease between EEIDD and the United States of America. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **028-2020**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE NEW LEASE AGREEMENT BETWEEN PEPSI AMERICAS, INC. AND EEIDD FOR THE LEASE OF BUILDING #606 LOCATED AT 1308 FRANK ANDREWS BLVD.

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS** **REGULAR SESSION MAY 28, 2020**

Motion by **Mr. Barron**, second by **Mrs. Cooper**, to authorize Executive Director to execute new lease agreement between Pepsi Americas, Inc. and EEIDD for the lease of building #606 located at 1308 Frank Andrews Blvd. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **029-2020**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE WORK CONTRACT WITH MEYER, MEYER, LACROIX & HIXSON FOR AMENDMENT NO. 1 TASK ORDER NO. 2 FOR THE AGREEMENT FOR PROFESSIONAL SERVICES RELATED TO THE AEX RUNWAY SAFETY AREA REHABILITATION PROJECT.

Motion by **Mr. Barron**, second by **Mrs. Cooper**, authorizing Executive Director to execute work contract with Meyer, Meyer, LaCroix & Hixson for Amendment No. 1 Task Order No. 2 for the Agreement for Professional Services related to the AEX Runway Safety Area Rehabilitation Project. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **030-2020**

ADDITIONS TO AGENDA

(None)

F. Comments by Legal counsel – N/A

G. Comments or Questions by Commissioners – Chair Frazier led discussion regarding hosting June's Board meeting in the new Community Center.

H. Staff Report – Financial Report – Will be meeting with Commissioners in next couple of weeks to discuss the 2020/2021 Budget.

- **Comparative Air Traffic Report** –. 96% down in April. Very little increase with one flight a day.

- **Economic Development** – Mr. Broussard stated that there is interest by LED and others in the virtual building tool on the website.

The England Authority is the only economic development entity that has implemented this program.

I. Public Comments or Questions – N/A

J. Adjourn

There being no further business to come before the Board, meeting was adjourned at **5:01 p.m.**



Dennis Frazier, Chairman
*England Economic and Industrial Development District
Board of Commissioners*



W. Joe Williams, Secretary/Treasurer
*England Economic and Industrial Development District
Board of Commissioners*