

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION JANUARY 30, 2020**

The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, January 30, 2020 at 5:05 p.m.**

Chairman Frazier requested a roll call.

There were present: William Barron, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Scott Linzay, Col. Katrina Lloyd, Charlie Weems and Joe Williams.

Also present were members of the England Authority staff and legal counsel.

Absent: Joe McPherson

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Dennis Frazier, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Frazier called for a motion to approve the minutes of December 19, 2019.

MOTION TO APPROVE MINUTES OF DECEMBER 19, 2019 REGULAR BOARD MEETING AND COMMITTEE MEETINGS.

Motion by **Mr. Weems**, second by **Mr. Bushnell**, to approve minutes of December 19, 2019 regular board meeting and committee meetings. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **001-2020**

Chairman Frazier called for a motion to approve consent calendar for items #2 through item #7.

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to approve consent calendar for items #2 through item #7. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

Consent Calendar:

MOTION TO SET MEETING DATES FOR 2020. COMMITTEE MEETINGS AND BOARD MEETINGS WILL BE HELD TOGETHER ON THE 4TH THURSDAY OF EACH MONTH WITH MEETINGS BEGINNING AT 4:30 P.M. NOVEMBER'S MEETING WILL BE HELD ON THE 3RD THURSDAY OF THE MONTH BEGINNING AT 4:30 P.M. AND DECEMBERS MEETING WILL BE HELD ON THE 2ND THURSDAY BEGINNING AT 4:30 P.M. DUE TO THE HOLIDAY SEASON.

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to set meeting dates for 2020. Committee meetings and Board meetings will be held together on the 4th Thursday of each month with meetings beginning at 4:30 p.m. November's meeting will be held on the 3rd Thursday of the month beginning at 4:30 p.m. and Decembers meeting will be held on the 2nd Thursday beginning at 4:30 p.m. due to the holiday season. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **002-2019**

MOTION TO AMEND THE ENGLAND ECONOMIC INDUSTRIAL DEVELOPMENT DISTRICT CODE OF ORDINANCES SECTION 8-21 (B) (3) AND SECTION 8-21 (C) (5) - BUSINESS TRAVEL EXPENSES.

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Motion by **Mr. Linzay**, second by **Mr. Gaines**, to amend the England Economic Industrial Development District Code of Ordinances Section 8-21 (b) (3) and Section 8-21 (c) (5) - Business Travel Expenses. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **003-2020**

MOTION TO NAME *THE TOWN TALK* AS OFFICIAL JOURNAL OF THE ENGLAND ECONOMIC & INDUSTRIAL DEVELOPMENT DISTRICT.

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to name *The Town Talk* as official journal of the England Economic & Industrial Development District. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **004-2020**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #1 TO THE LEASE BETWEEN EEIDD AND CAM LOGISTICS, LLC.

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to authorize Executive Director to execute Amendment #1 to the lease between EEIDD and Cam Logistics, LLC. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **005-2020**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT LEASE AGREEMENT BETWEEN EEIDD AND HOPE BAPTIST CHURCH FOR SPACE IN BUILDING #900.

Motion by **Mr. Linzay**, second by **Mr. Gaines**, to authorize Executive Director to execute Amendment lease agreement between EEIDD and Hope Baptist Church for space in building #900. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **006-2020**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CERTIFICATE OF SUBSTANTIAL COMPLETION FOR THE NORTH AIRPORT EMERGENCY ACCESS PROJECT.

Motion by **Mr. Linzay**, second by **Mr. Gaines**, authorizing Executive Director to execute certificate of substantial completion for the North Airport Emergency Access Project. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **007-2020**

ADDITIONS TO AGENDA

(None)

F. Comments by Legal counsel – N/A

G. Comments or Questions by Commissioners – N/A

H. Staff Report – Financial Report – Budget process has begun.

- Comparative Air Traffic Report – For month of December United up 17%; Delta up 12% and American was up 22%.

- Economic Development – Mr. Broussard, Airpark Development Manager, presented the new England Airpark website design and explained in detail how to navigate various Features of the new design. Mr. Broussard also briefed the commissioners regarding England Authority hosting *Opportunity Ozone* seminar at AEX on February 4th. Guest speaker will be Butler Snow, a company that specializes in ozone's. To date, 35 participants have registered and more are expected.

Mr. Scott Gammel, AEX Deputy Director, announced that England Airpark will have a new tenant - *Acadian Aviation* of Lafayette, LA. The new flight school will start up next week and will be the second flight school for Acadian Aviation.

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Mrs. McQuain, Executive Director, congratulated Corporal Billy Brewer with the Rapides Parish Sheriff Department on his promotion to Lieutenant on January 20, 2020. Corporal Brewer has been with England Airpark for 8 years.

I. Public Comments or Questions – N/A

MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE ANNUAL PERFORMANCE OF ENGLAND AUTHORITY’S EXECUTIVE DIRECTOR, MRS. SANDRA MCQUAIN.

Motion by **Mr. Barron**, second by **Mr. Bushnell**, to enter into Executive Session to discuss the annual performance of England Authority’s Executive Director, Mrs. Sandra McQuain.

Chairman Frazier called for a roll call vote:

- Mr. Barron – Yes
- Mr. Bushnell – Yes
- Mrs. Cooper – Yes
- Mr. Frazier – Yes
- Mr. Gaines – Yes
- Mr. Linzay – Yes
- Col. Lloyd – Yes
- Mr. McPherson – Absent
- Mr. Weems - Yes
- Mr. Williams – Yes

- Yes – 9
- No – 0
- Absent – 1

By unanimous vote, board entered into Executive Session at approximately 5:35 p.m.

(Executive Session)

Motion by **Mr. Frazier**, second by **Mrs. Cooper**, to exit from the Executive Session and to reconvene with the regular board meeting. On vote, motion carried.

J. Adjourn

There being no further business to come before the Board, meeting was adjourned at **6:23 p.m.**

Dennis Frazier, Chairman
*England Economic and Industrial Development District
Board of Commissioners*

W. Joe Williams, Secretary/Treasurer
*England Economic and Industrial Development District
Board of Commissioners*
