

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION SEPTEMBER 24 2020**

The England Economic and Industrial Development District met in Regular Session at The Community Center at England Airpark, 1718 Keglman Blvd., Alexandria, Louisiana, on **Thursday, September 24, 2020 at 4:51 p.m.**

Chairman Frazier requested a roll call.

There were present: Richard Bushnell, Dennis Frazier, Robbyn Cooper, Scott Linzay, Joe McPherson, Charlie Weems and Joe Williams.

Also present were members of the England Authority staff and legal counsel.

Absent: William Barron, Curman Gaines, COL Katrina Lloyd

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Dennis Frazier, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Frazier called for any public comments. There being none, Chairman Frazier proceeded with the meeting.

Chairman Frazier called for a motion to approve the minutes of August 31, 2020 regular Board meeting and Committee meetings and September 3, 2020 Executive Committee meeting minutes.

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to approve the minutes of August 31, 2020 regular Board meeting and Committee meetings and September 3, 2020 Executive Committee meeting minutes. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

051-2020

Chairman Frazier called for a motion to approve consent calendar for items #2, #3 and #4.

Motion by **Mr. Linzay**, second by **Mr. Weems**, to approve consent calendar for items #2, #3 and #4. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

MOTION TO RATIFY LEASE AGREEMENT BETWEEN EEIDD AND THE UNITED WAY OF CENTRAL LOUISIANA FOR SPACE IN BUILDING #806 LOCATED AT 1609 FLOYD ROGERS BLVD.

Motion by **Mr. Linzay**, second by **Mr. Weems**, to ratify lease agreement between EEIDD and The United Way of Central Louisiana for space in building #806 located at 1609 Floyd Rogers Blvd. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **052-2020**

MOTION TO RATIFY LEASE AGREEMENT AND FIRST AND SECOND AMENDMENTS TO THE LEASE AGREEMENT BETWEEN EEIDD AND THE GENERAL SERVICES ADMINISTRATION (GSA) ON BEHALF OF THE FEDERAL EMERGENCY MANAGEMENT ADMINISTRATION (FEMA) FOR 15 ACRES OF LAND AND RELATED IMPROVEMENTS FOR HURRICANE LAURA RELIEF STAGING.

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Motion by **Mr. Linzay**, second by **Mr. Weems**, to ratify lease agreement and first and second amendments to the lease agreement between EEIDD and The General Services Administration (GSA) on behalf of the Federal Emergency Management Administration (FEMA) for 15 acres of land and related improvements for hurricane Laura relief staging. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **053-2020**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE WORK CONTRACT WITH DEBORAH MURPHY LAGOS & ASSOCIATES, LLC FOR PART 150 NOISE PROGRAM COORDINATOR.

Motion by **Mr. Linzay**, second by **Mr. Weems**, authorizing Executive Director to execute work contract with Deborah Murphy Lagos & Associates, LLC for Part 150 Noise Program Coordinator. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **054-2020**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASES OR LEASE AMENDMENTS WITH ANY FEDERAL, STATE OR LOCAL GOVERNMENTAL ENTITY OR NON-PROFIT ORGANIZATION PROVIDING DISASTER RELIEF RELATED TO HURRICANE LAURA. AUTHORIZATION WILL BE IN EFFECT FROM SEPTEMBER 25, 2020 TO OCTOBER 21, 2020.

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to authorize Executive Director to execute leases or lease amendments with any federal, state or local governmental entity or non-profit organization providing disaster relief related to Hurricane Laura. Authorization will be in effect from September 25, 2020 to October 21, 2020.

Mrs. McQuain, Executive Director, briefed commissioners regarding the execution of leases or lease amendments related to Hurricane Laura.

A brief discussion ensued. The Chair called for any comments from the board or public. There were no comments.

Chairman Frazier next requested a roll call:

Mr. Barron – Absent
Mr. Bushnell – Yes
Ms. Cooper – Yes
Mr. Gaines – Absent
Mr. Frazier – Yes
Mr. Linzay - Yes
Col. Lloyd – Absent
Mr. McPherson – Yes
Mr. Weems – Yes
Mr. Williams – Yes

By unanimous vote, motion carried. **055-2020**

**ADDITIONS TO AGENDA
(None)**

F. Comments by Legal counsel – N/A

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G. Comments or Questions by Commissioners – Mr. McPherson asked Attorney John Ryland what was the status of Parc England. Mr. Ryland stated that there would be another round of depositions.

Ms. McQuain notified Commissioners that she is proceeding with eviction and that a noticed had been posted on the door of the Parc England hotel.

H. Staff Report - Financial Report – N/A

- **Comparative Air Traffic Report** – 40% down from last year. American Airlines is up, mainly due to three flights a day. Delta and United are down due to the number of flights a day, which is only two. Fuel sales will be up next month due to the 777 aircraft flying in from Hawaii.
- **Economic Development** – Mr. Broussard made a few announcements for a couple of upcoming events: On September 25, Mrs. McQuain will be presenting on a public private partnership airport conference with the feature topic being airport strategies. October 1, the Chamber of Commerce will be hosting the *Women in Business Virtual* Conference with Mrs. McQuain giving an opening session speech and England Authority's Commissioner, Col. Katrina Lloyd, will be the keynote speaker. On November 6, the England Authority will be hosting the *Bizzy Awards* which will be held at the Community Center.

I. Public Comments or Questions – N/A

J. Adjourn

There being no further business to come before the Board, meeting was adjourned at **5:08 p.m.**



Dennis Frazier, Chairman
*England Economic and Industrial Development District
Board of Commissioners*



W. Joe Williams, Secretary/Treasurer
*England Economic and Industrial Development District
Board of Commissioners*

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
September 24, 2020

The regular committee meetings of the England Economic and Industrial Development District were held at **4:30 p.m. on Thursday, September 24, 2020** at the *England Community Center*.

Chairman Frazier called the committee meetings to order.

Chairman Frazier next requested Mr. Scott Gammel give the invocation.

Commissioner Joe Williams led the Pledge of Allegiance.

Commissioner Williams requested a roll call in the absence of Commissioner Charlie Weems.

The following were present: Mr. Bushnell, Mrs. Cooper, Mr. Linzay, Mr. McPherson and Mr. Williams.

Absent: Mr. Barron, Mr. Gaines, Col. Lloyd, Mr. Weems

Mr. Williams asked if there were any comments received from the public. There being none, Admin/Legal Committee was adjourned.

Mr. Charlie Weems, Committee Chairman
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
September 24, 2020

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 24, 2020** in the *England Authority Community Center*.

Mrs. Cooper requested a roll call.

The following were present: Mr. Bushnell, Mrs. Cooper, Mr. Linzay, Mr. McPherson and Mr. Williams.

Absent: William Barron, Curman Gaines, Col. Lloyd, Charlie Weems

Mrs. Cooper called for any comments from the public. There being none, Mrs. Cooper proceeded with the Finance Committee meeting.

Received schedule of paid invoices for the month of August 2020.

There being no further items to discuss, Mrs. Cooper adjourned the Finance Committee.

Mrs. Robbyn Cooper, Committee Chairman
FINANCE COMMITTEE
England Economic and Industrial Development District

AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 24, 2020

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 24, 2020** in the England Authority Community Center.

Mr. Linzay requested a roll call in the absence of Mr. Gaines.

The following were present: Mr. Bushnell, Mrs. Cooper, Mr. Linzay, Mr. McPherson, and Mr. Williams.

Absent: Mr. Barron, Mr. Gaines, Col. Lloyd, Mr. Weems

Mr. Linzay stated that there were no agenda items to discuss in the Audit Committee.

Mr. Linzay next called for any comments from the public. There being none, Mr. Linzay adjourned the Audit Committee.

Mr. Curman Gaines, Committee Chairman
AUDIT COMMITTEE
England Economic and Industrial Development District

ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 24, 2020

The regular committee meetings of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 24, 2020** in the England Authority Community Center.

Mr. McPherson, Chair of Economic Development Committee, requested a roll call.

The following were present: Mr. Bushnell, Mrs. Cooper, Mr. Linzay, Mr. McPherson and Mr. Williams.

Absent: Mr. Barron, Mr. Gaines, Col. Lloyd, Mr. Weems

Mr. McPherson called for any comments from the public. There being none, Mr. McPherson proceeded with Economic Development Committee.

Note: Commissioner Weems arrived to meeting in progress at approximately 4:35 p.m.

Motion by **Mr. Williams**, second by **Mr. Bushnell**, to ratify lease agreement between EEIDD and The United Way of Central Louisiana for space in building #806 located at 1609 Floyd Rogers Blvd. On vote, motion carried.

Motion by **Mr. Weems**, second by **Mr. Williams**, to ratify lease agreement and first and second amendments to the lease agreement between EEIDD and The General Services Administration (GSA) on behalf of the Federal Emergency Management Administration (FEMA) for 15 acres of land and related improvements for hurricane Laura relief staging. On vote, motion carried.

Mr. McPherson stated there were no other items to discuss and adjourned the Economic Development Committee.

Mr. Joe McPherson, Committee Chairman
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District

OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 24, 2020

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 24, 2020** in the England Authority Community Center.

Commissioner Scott Linzay requested a roll call.

The following were present: Mrs. Cooper, Mr. Linzay, Mr. Bushnell, Mr. McPherson, Mr. Weems and Mr. Williams.

Absent: Mr. Barron, Mr. Gaines, Col. Lloyd

Mr. Scott Linzay, Chairman of the Operations Committee, stated that there were no items to discuss.

Chairman Frazier proceeded to the Human Resources Committee.

Mr. Scott Linzay, Committee Chairman
OPERATIONS COMMITTEE
England Economic and Industrial Development District

HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 24, 2020

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 24, 2020** in the England Authority Community Center.

Mr. Williams requested a roll call in the absence of Chair Col. Lloyd.

The following were present: Mr. Williams, Mr. Bushnell, Mrs. Cooper, Mr. Linzay, Mr. Weems and Mr. McPherson

Absent: Mr. Barron, Mr. Gaines, Col. Lloyd

Mr. Williams called for any comments from the public.

Mr. Williams stated that there were no items to discuss and next adjourned the Human Resources Committee.

COL. Katrina Lloyd, Committee Chair
HUMAN RESOURCES COMMITTEE
England Economic and Industrial Development District

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 24, 2020

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 24, 2020** in the England Authority Community Center.

Commissioner Bushnell called for a roll call in the absence of Chair Barron.

The following were present: Mr. Bushnell, Ms. Cooper, Mr. Linzay, Mr. McPherson, Mr. Weems and Mr. Williams

Absent: William Barron, Mr. Gaines, Col. Lloyd

Commissioner Bushnell next called for any comments from the public. There being none, Mr. Bushnell proceeded with Capital Projects Committee.

Motion by **Mr. Linzay**, second by **Mr. Williams**, authorizing Executive Director to execute work contract with Infrastructure Consulting & Engineering for Task Order No. 1 for Professional Services related to the Airfield Guidance Sign Replacement Project. On vote, motion carried.

Status Report – presented by Mr. Scott Gammel, Deputy Director/Airfield & Capital Projects

- a. Part 150 Noise Program – To date, we have acquired 151 parcels for a total of 401 acres. There are approximately 39 parcels left to purchase. We have made offers on six; We have four structures to be demolished and will be applying for grants over the next few years and we should be receiving a grant between \$2 to \$3 million dollars per year.
- b. Runway 18/36 Extension – Team of engineers met last week and hope to have 100% design completed by end of year. Hopefully will get into the CARES ACT for funding.
- c. Airfield Electrical Rehab – Pushing forward and making headway. Had good calls with Washington.
- d. Runway Safety Area Project – Will be starting project in the next week or two.

Mrs. McQuain stated that Mr. Loren Scott did his economic update for the region and gave England Airpark a nice shout out.

There being no further items to discuss, Mr. Bushnell adjourned the Capital Projects Committee.

Committee meetings ended at 4:50 p.m.

Mr. William Barron, Committee Chairman
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District