November 18, 2020

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

FR: Dennis Frazier, Chairman, England Authority

RE: Committee Meetings and Board Meeting

The England Authority’s Committee Meetings are scheduled to be held Thursday, November 19, 2020 at 4:30 p.m. in the England Airpark Community Center, 1718 Kegleman Drive, England Industrial Airpark and Community in Alexandria, LA.

The order of consecutive meetings will be as follows:

1) - ADMIN/LEGAL COMMITTEE
2) - FINANCE COMMITTEE
3) - AUDIT COMMITTEE
4) - ECONOMIC DEVELOPMENT COMMITTEE
5) - OPERATIONS COMMITTEE
6) - HUMAN RESOURCES COMMITTEE
7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

The regular November monthly meeting of the Board of Commissioners will be held immediately following Committee Meetings in the England Airpark Community Center. An agenda for the Board meeting follows.
Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

A. CALL TO ORDER
B. INVOCATION
C. PLEDGE OF ALLEGIANCE

THE ENGLAND AUTHORITY
ADMIN/LEGAL
NOVEMBER 19, 2020

Members: CHARLIE WEEMS, CHAIR; JOE WILLIAMS, VICE-CHAIR;
William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson

AGENDA
* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

THE ENGLAND AUTHORITY
FINANCE COMMITTEE
NOVEMBER 19, 2020

Members: ROBBYN COOPER, CHAIR; RICHARD BUSHNELL, VICE-CHAIR;
William Barron, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA
* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. To receive schedule of paid invoices for the month of October 2020. (Information Binder Index #2)

THE ENGLAND AUTHORITY
AUDIT COMMITTEE
NOVEMBER 19, 2020

Members: CURMAN GAINES, CHAIR; SCOTT LINZAY, VICE-CHAIR;
William Barron, Richard Bushnell, Robbyn Cooper, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA
* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. Motion to adopt “Louisiana Compliance Questionnaire” as required prior to year-end independent audit. (Information Binder Index #3)
THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
NOVEMBER 19, 2020

Members: JOE MCPHERSON, CHAIR; CURMAN GAINES, VICE-CHAIR;
William Barron, Richard Bushnell, Robbyn Cooper, Scott Linzay, Col. Lloyd, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. Motion to authorize Executive Director to execute Supplemental Agreement #15 to the lease between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base Short Term Lease.  (Information Binder Index #4)

2. Motion to authorize Executive Director to execute Supplemental Agreement #2 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base Long Term Lease.  (Information Binder Index #5)

THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE
NOVEMBER 19, 2020

Members: SCOTT LINZAY, CHAIR; COL. KATRINA LLOYD, VICE-CHAIR;
William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE
NOVEMBER 19, 2020

Members: COL. KATRINA LLOYD, CHAIR; JOE WILLIAMS, VICE-CHAIR;
William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. Motion to authorize the Executive Director to implement a new comprehensive employee benefit plan beginning January 1, 2021.  (Information Binder Index #6)
THE ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
NOVEMBER 19, 2020

Members: WILLIAM BARRON, CHAIR; RICHARD BUSHNELL, VICE-CHAIR;
Robbyn Cooper, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA
* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. Motion authorizing Executive Director to execute Certificate of Substantial Completion for the contract work completed to date on the Airfield Electrical Vault, Airfield Lighting, Navigational Aids Replacement and Associated Improvements Project. (Information Binder Index #7)

2. To hear status report on:
   a. Part 150 Noise Program ($77,224,000)
   b. Runway 18/36 Extension ($18,000,000)
   c. Airfield Electrical Rehab ($14,035,000)
   d. Runway Safety Area Rehabilitation ($9,262,293)
THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS

Dennis Frazier, Chairman
Richard Bushnell, Vice Chairman
Joe Williams, Secretary/Treasurer
William Barron
Robbyn Cooper

Curman Gaines
Scott Linzay
Colonel Katrina Lloyd
Joe McPherson
Charlie Weems

Sandra McQuain, Executive Director

REGULAR MEETING
NOVEMBER 19, 2020
England Authority Community Center
AGENDA

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

A. Call to Order
B. Roll Call

C. Public Comments or Questions
D. Active Items

1. Motion to approve Minutes of October 22, 2020 regular Board meeting and Committee meetings.  
   (Information Binder Index #1)

2. Motion to adopt “Louisiana Compliance Questionnaire” as required prior to year-end independent audit.  
   (Information Binder Index #3)

3. Motion to authorize Executive Director to execute Supplemental Agreement #15 to the lease between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base Short Term Lease.  
   (Information Binder Index #4)

4. Motion to authorize Executive Director to execute Supplemental Agreement #2 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base Long Term Lease.  
   (Information Binder Index #5)

5. Motion to authorize the Executive Director to implement a new comprehensive employee benefit plan beginning January 1, 2021.  
   (Information Binder Index #6)
6. Motion authorizing Executive Director to execute Certificate of Substantial Completion for the contract work completed to date on the Airfield Electrical Vault, Airfield Lighting, Navigational Aids Replacement and Associated Improvements Project. (Information Binder Index 7)

ADDITIONS TO AGENDA
(By unanimous vote)

E. Comments by Legal Counsel
F. Comments or Questions by Commissioners
G. Staff Report – a) Financial
   b) Air Traffic
   c) Economic Development
H. Public Comments or Questions
I. Adjourn