



**ENGLAND**  
INDUSTRIAL AIRPARK & COMMUNITY

England Economic &  
Industrial Development District  
1611 Arnold Drive, Alexandria, LA 71303  
PH: 318-449-3504 FAX: 318-449-3506  
INTERNET: <http://www.Englandairpark.org>

ENGLAND  
AUTHORITY

Sandra S. McQuain  
*Executive Director*

November 18, 2020

**Commissioners:**

RAPIDES PARISH  
William Barron  
Dennis Frazier  
Scott Linzay

CITY OF  
ALEXANDRIA  
Curman Gaines  
COL Katrina Lloyd  
Joe McPherson

CITY OF  
PINEVILLE  
Robbyn Cooper

TOWNS  
Richard Bushnell

CHAMBER OF  
COMMERCE  
Charles S. Weems III  
Joe Williams

**AWARDS:**

Wildlife Habitat Council  
Reuse Award OakWing Project

DOT  
F.A.A./DBE Award

E.P.A./DEQ  
Ready for Reuse Award

F.A.A.  
SWR Airport Safety Award

N.A.I.D.  
Facility of the Year

Office of Secretary  
of Defense Award for  
Base Redevelopment

F.A.A.  
LA Airport of the Year

N.A.I.D.  
Excellence Marketing Award

N.A.C.O.  
Achievement Award

**MEETING NOTICE**

**TO: Board of Commissioners, Public, Press and Media**

**FR: Dennis Frazier, Chairman, England Authority**

**RE: Committee Meetings and Board Meeting**

The England Authority's Committee Meetings are scheduled to be held **Thursday, November 19, 2020 at 4:30 p.m.** in the England Airpark Community Center, 1718 Keglman Drive, England Industrial Airpark and Community in Alexandria, LA.

The order of consecutive meetings will be as follows:

- 1) - ADMIN/LEGAL COMMITTEE
- 2) - FINANCE COMMITTEE
- 3) - AUDIT COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

The regular **November** monthly meeting of the Board of Commissioners will be held immediately following Committee Meetings in the England Airpark Community Center. An agenda for the Board meeting follows.

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

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- A. CALL TO ORDER
  - B. INVOCATION
  - C. PLEDGE OF ALLEGIANCE
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THE ENGLAND AUTHORITY  
ADMIN/LEGAL  
NOVEMBER 19, 2020

**Members: CHARLIE WEEMS, CHAIR; JOE WILLIAMS, VICE-CHAIR;**

William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson

**AGENDA**

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
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THE ENGLAND AUTHORITY  
FINANCE COMMITTEE  
NOVEMBER 19, 2020

**Members: ROBBYN COOPER, CHAIR; RICHARD BUSHNELL, VICE-CHAIR;**

William Barron, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

**AGENDA**

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.

1. To receive schedule of paid invoices for the month of October 2020. (*Information Binder Index #2*)
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THE ENGLAND AUTHORITY  
AUDIT COMMITTEE  
NOVEMBER 19, 2020

**Members: CURMAN GAINES, CHAIR; SCOTT LINZAY, VICE-CHAIR;**

William Barron, Richard Bushnell, Robbyn Cooper, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

**AGENDA**

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.

1. Motion to adopt "Louisiana Compliance Questionnaire" as required prior to year-end independent audit.  
(*Information Binder Index #3*)
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THE ENGLAND AUTHORITY  
ECONOMIC DEVELOPMENT COMMITTEE  
NOVEMBER 19, 2020

**Members: JOE MCPHERSON, CHAIR; CURMAN GAINES, VICE-CHAIR;**  
William Barron, Richard Bushnell, Robbyn Cooper, Scott Linzay, Col. Lloyd, Charlie Weems, Joe Williams

**AGENDA**

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
- 1. Motion to authorize Executive Director to execute Supplemental Agreement #15 to the lease between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base Short Term Lease. (*Information Binder Index #4*)
- 2. Motion to authorize Executive Director to execute Supplemental Agreement #2 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base Long Term Lease. (*Information Binder Index #5*)

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THE ENGLAND AUTHORITY  
OPERATIONS COMMITTEE  
NOVEMBER 19, 2020

**Members: SCOTT LINZAY, CHAIR; COL. KATRINA LLOYD, VICE-CHAIR;**  
William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Joe McPherson, Charlie Weems, Joe Williams

**AGENDA**

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.

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THE ENGLAND AUTHORITY  
HUMAN RESOURCES COMMITTEE  
NOVEMBER 19, 2020

**Members: COL. KATRINA LLOYD, CHAIR; JOE WILLIAMS, VICE-CHAIR;**  
William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Joe McPherson, Charlie Weems

**AGENDA**

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
  - 1. Motion to authorize the Executive Director to implement a new comprehensive employee benefit plan beginning January 1, 2021. (*Information Binder Index #6*)
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THE ENGLAND AUTHORITY  
CAPITAL PROJECT COMMITTEE  
NOVEMBER 19, 2020

**Members: WILLIAM BARRON, CHAIR; RICHARD BUSHNELL, VICE-CHAIR;**  
Robbyn Cooper, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

**AGENDA**

\* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.
1. Motion authorizing Executive Director to execute Certificate of Substantial Completion for the contract work completed to date on the Airfield Electrical Vault, Airfield Lighting, Navigational Aids Replacement and Associated Improvements Project. (*Information Binder Index #7*)
  2. To hear status report on:
    - a. Part 150 Noise Program (\$77,224,000)
    - b. Runway 18/36 Extension (\$18,000,000)
    - c. Airfield Electrical Rehab (\$14,035,000)
    - d. Runway Safety Area Rehabilitation (\$9,262,293)
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**THE ENGLAND AUTHORITY  
BOARD OF COMMISSIONERS**

*Dennis Frazier, Chairman*  
*Richard Bushnell, Vice Chairman*  
*Joe Williams, Secretary/Treasurer*  
*William Barron*  
*Robbyn Cooper*

*Curman Gaines*  
*Scott Linzay*  
*Colonel Katrina Lloyd*  
*Joe McPherson*  
*Charlie Weems*

*Sandra McQuain, Executive Director*

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**REGULAR MEETING  
NOVEMBER 19, 2020  
England Authority Community Center  
AGENDA**

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

- A. Call to Order**
- B. Roll Call**

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- C. Public Comments or Questions**
  - D. Active Items**

1. Motion to approve Minutes of October 22, 2020 regular Board meeting and Committee meetings.  
*(Information Binder Index #1)*
2. Motion to adopt "Louisiana Compliance Questionnaire" as required prior to year-end independent audit.  
*(Information Binder Index #3)*
3. Motion to authorize Executive Director to execute Supplemental Agreement #15 to the lease between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base Short Term Lease. *(Information Binder Index #4)*
4. Motion to authorize Executive Director to execute Supplemental Agreement #2 between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base Long Term Lease.  
*(Information Binder Index #5)*
5. Motion to authorize the Executive Director to implement a new comprehensive employee benefit plan beginning January 1, 2021. *(Information Binder Index #6)*

6. Motion authorizing Executive Director to execute Certificate of Substantial Completion for the contract work completed to date on the Airfield Electrical Vault, Airfield Lighting, Navigational Aids Replacement and Associated Improvements Project. (*Information Binder Index 7*)

**ADDITIONS TO AGENDA**  
**(By unanimous vote)**

- E. Comments by Legal Counsel
- F. Comments or Questions by Commissioners
- G. Staff Report – a) Financial  
                          b) Air Traffic  
                          c) Economic Development
- H. Public Comments or Questions
- I. Adjourn