December 9, 2020

MEETING NOTICE

TO:  Board of Commissioners, Public, Press and Media
FR:  Dennis Frazier, Chairman, England Authority
RE:  Committee Meetings and Board Meeting

The England Authority’s Committee Meetings are scheduled to be held Thursday, December 10, 2020 at 4:30 p.m. in the England Airpark Community Center, 1718 Kegleman Drive, England Industrial Airpark and Community in Alexandria, LA.

The order of consecutive meetings will be as follows:

1) - ADMIN/LEGAL COMMITTEE
2) - FINANCE COMMITTEE
3) - AUDIT COMMITTEE
4) - ECONOMIC DEVELOPMENT COMMITTEE
5) - OPERATIONS COMMITTEE
6) - HUMAN RESOURCES COMMITTEE
7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

The regular December monthly meeting of the Board of Commissioners will be held immediately following Committee Meetings in the England Airpark Community Center. An agenda for the Board meeting follows.
Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

---

**THE ENGLAND AUTHORITY**

**ADMIN/LEGAL**

DECEMBER 10, 2020

**Members:** CHARLIE WEEMS, CHAIR; JOE WILLIAMS, VICE-CHAIR;

William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson

**AGENDA**

* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. Motion to adopt a new Whistleblower Protection Policy to include as an addition to Section 8, Personnel Policies and Procedures of the EEIDD Code of Ordinances. *(Information Binder Index #2)*

---

**THE ENGLAND AUTHORITY**

**FINANCE COMMITTEE**

DECEMBER 10, 2020

**Members:** ROBBYN COOPER, CHAIR; RICHARD BUSHNELL, VICE-CHAIR;

William Barron, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

**AGENDA**

* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. To receive schedule of paid invoices for the month of November 2020. *(Information Binder Index #3)*

---

**THE ENGLAND AUTHORITY**

**AUDIT COMMITTEE**

DECEMBER 10, 2020

**Members:** CURMAN GAINES, CHAIR; SCOTT LINZAY, VICE-CHAIR;

William Barron, Richard Bushnell, Robbyn Cooper, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

**AGENDA**

* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. To receive annual independent audit report on Fiscal Year 2019/2020 from Kolder, Slaven & Company, LLC. *(Information Binder Index #4)*
THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE
DECEMBER 10, 2020

Members: JOE MCPHERSON, CHAIR; CURMAN GAINES, VICE-CHAIR;
William Barron, Richard Bushnell, Robbyn Cooper, Scott Linzay, Col. Lloyd, Charlie Weems, Joe Williams
AGENDA

* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. Motion to authorize Executive Director to execute concession/lease agreement with Avis Rent A Car System, LLC for car rental services at Alexandria International Airport. (Information Binder Index #5)

2. Motion to authorize Executive Director to execute concession/lease agreement with Budget Rent A Car System, LLC for car rental services at AlexanDNA International Airport. (Information Binder Index #6)

3. Motion to authorize Executive Director to execute concession/lease agreement with EAN Holdings, LLC dba National Car Rental for rental car services at Alexandria International Airport. (Information Binder Index #7)

4. Motion to authorize Executive Director to execute lease agreement between EEIDD and Reddy Ice, LLC for space in building #1203. (Information Binder Index #8)

5. Motion to adopt Resolution authorizing the implementation of a privilege fee for any non-tenant rental car providers and/or picking up customers at Alexandria International Airport. (Information Binder Index #9)

6. Motion to authorize Executive Director to execute Amendment #6 to the lease between EEIDD and The General Services Administration (GSA) on behalf of the Federal Emergency Management Administration (FEMA). (Information Binder Index #10)

7. Motion to authorize Executive Director to execute lease(s) with the United States of America for purposes consistent with facilitating military rotations through the Intermediate Staging Base (ISB) located at EEIDD. No lease shall be granted for a term to exceed sixty (60) days. The Authority granted to the Executive Director pursuant to this motion shall expire without any further action by the Board on December 31, 2021. (Information Binder Index #11)

THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE
DECEMBER 10, 2020

Members: SCOTT LINZAY, CHAIR; COL. KATRINA LLOYD, VICE-CHAIR;
William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Joe McPherson, Charlie Weems, Joe Williams
AGENDA

* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.
THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE
DECEMBER 10, 2020

Members: COL. KATRINA LLOYD, CHAIR; JOE WILLIAMS, VICE-CHAIR;
William Barron, Richard Bushnell, Robbyn Cooper, Curman Gaines, Scott Linzay, Joe McPherson, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

THE ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
DECEMBER 10, 2020

Members: WILLIAM BARRON, CHAIR; RICHARD BUSHNELL, VICE-CHAIR;
Robbyn Cooper, Curman Gaines, Scott Linzay, Col. Lloyd, Joe McPherson, Charlie Weems, Joe Williams

AGENDA

* Additions to agenda may be made by unanimous consent

➢ Solicit and hear public comments on Agenda items.

1. Motion to select Pan American Engineers, LLC as Grant Administrator and Project Development Engineers for the Louisiana Watershed Initiative (LWI) Program Project(s) for England Economic and Industrial Development District. (Information Binder Index #12)

2. To hear status report on:
   a. Part 150 Noise Program ($77,224,000)
   b. Runway 18/36 Extension ($18,000,000)
   c. Airfield Electrical Rehab ($14,035,000)
   d. Runway Safety Area Rehabilitation ($9,262,293)
THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS

Dennis Frazier, Chairman
Richard Bushnell, Vice Chairman
Joe Williams, Secretary/Treasurer
William Barron
Robbyn Cooper

Curman Gaines
Scott Linzay
Colonel Katrina Lloyd
Joe McPherson
Charlie Weems

Sandra McQuain, Executive Director

REGULAR MEETING
DECEMBER 10, 2020
England Authority Community Center
AGENDA

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

A. Call to Order
B. Roll Call

C. Public Comments or Questions
D. Active Items

1. Motion to approve Minutes of November 19, 2020 regular Board meeting and Committee meetings. (Information Binder Index #1)

2. Motion to adopt a new Whistleblower Protection Policy to include as an addition to Section 8, Personnel Policies and Procedures of the EEIDD Code of Ordinances. (Information Binder Index #2)

3. To receive annual independent audit report on Fiscal Year 2019/2020 from Kolder, Slaven & Company, LLC. (Information Binder Index #3)

4. Motion to authorize Executive Director to execute concession/lease agreement with Avis Rent A Car System, LLC for car rental services at Alexandria International Airport. (Information Binder Index #5)

5. Motion to authorize Executive Director to execute concession/lease agreement with Budget Rent A Car System, LLC for car rental services at Alexandria International Airport. (Information Binder Index #6)

6. Motion to authorize Executive Director to execute concession/lease agreement with EAN Holdings, LLC dba National Car Rental for rental car services at Alexandria International Airport. (Information Binder Index #7)
7. Motion to authorize Executive Director to execute lease agreement between EEIDD and Reddy Ice, LLC for space in building #1203. *(Information Binder Index #8)*

8. Motion to adopt Resolution authorizing the implementation of a privilege fee for any non-tenant rental car providers and/or picking up customers at Alexandria International Airport. *(Information Binder Index #9)*

9. Motion to authorize Executive Director to execute Amendment #6 to the lease between EEIDD and The General Services Administration (GSA) on behalf of the Federal Emergency Management Administration (FEMA). *(Information Binder Index #10)*

10. Motion to authorize Executive Director to execute lease(s) with the United States of America for purposes consistent with facilitating military rotations through the Intermediate Staging Base (ISB) located at EEIDD. No lease shall be granted for a term to exceed sixty (60) days. The Authority granted to the Executive Director pursuant to this motion shall expire without any further action by the Board on December 31, 2021. *(Information Binder Index #11)*

11. Motion to select Pan American Engineers, LLC as Grant Administrator and Project Development Engineers for the Louisiana Watershed Initiative (LWI) Program Project(s) for England Economic and Industrial Development District. *(Information Binder Index #12)*

12. Motion to elect Chairman of the England Economic and Industrial Development District.

13. Motion to elect Vice-Chairman of the England Economic and Industrial Development District.

14. Motion to elect Secretary/Treasurer of the England Economic and Industrial Development District.

**ADDITIONS TO AGENDA**

*(By unanimous vote)*

E. Comments by Legal Counsel

F. Comments or Questions by Commissioners

G. Staff Report – a) Financial
   b) Air Traffic
   c) Economic Development

H. Public Comments or Questions

I. Adjourn