

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS** **REGULAR SESSION MARCH 25, 2021**

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The England Economic and Industrial Development District met in Regular Session in The Community Center at England Airpark, 1718 Keglman Blvd., Alexandria, Louisiana, on **Thursday, March 25, 2021 at 4:50 p.m.**

Chairman Richard Bushnell requested a roll call.

**There were present:** William Barron, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Scott Linzay, Joe McPherson, Charlie Weems and Joe Williams

**Also present were** members of the England Authority staff and legal counsel.

**Absent:** Col. Katrina Lloyd

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Richard Bushnell, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Bushnell called for a motion to approve consent calendar for items #1 through #4.

Motion by **Mr. Barron**, second by **Mr. Weems**, to approve consent calendar for items #1 through #4. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

**MOTION TO APPROVE MINUTES OF FEBRUARY 25, 2021 REGULAR BOARD MEETING AND COMMITTEE MEETINGS.**

Motion by **Mr. Barron**, second by **Mr. Weems**, to approve Minutes of February 25, 2021 Regular Board meeting and Committee meetings. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **011-2021**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AMENDMENT #2 TO THE LEASE AGREEMENT BETWEEN EEIDD AND AMERICAN AIRLINES FOR SPACE AT THE AEX PASSENGER TERMINAL.**

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to authorize Executive Director to execute lease amendment #2 to the lease agreement between EEIDD and American Airlines for space at the AEX Passenger Terminal. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **012-2021**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AMENDMENT #2 TO THE LEASE AGREEMENT BETWEEN EEIDD AND DELTA AIRLINES FOR SPACE AT THE AEX PASSENGER TERMINAL.**

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to authorize Executive Director to execute lease amendment #2 to the lease agreement between EEIDD and Delta Airlines for space at the AEX Passenger Terminal. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **013-2021**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AMENDMENT #2 TO THE LEASE AGREEMENT BETWEEN EEIDD AND UNITED AIRLINES FOR SPACE AT THE AEX PASSENGER TERMINAL.**

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Motion by **Mr. Linzay**, second by **Mr. McPherson**, to authorize Executive Director to execute lease amendment #2 to the lease agreement between EEIDD and United Airlines for space at the AEX Passenger Terminal. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.  
**014-2021**

**ADDITIONS TO AGENDA**  
(None)

- E. Comments by Legal Counsel – N/A**
- F. Comments or Questions by Commissioners - N/A**
- G. Staff Report –**
  - a) Financial – Cathy Grant** – 68% through the year; currently revenues are at 73%; expenses and totals were at 65%.
  - b) Air Traffic** – On April 2, American Airlines new flight to Charlotte, NC begins. Enplanements and fuel sales should start improving by next month.
  - c) Economic Development** – David Broussard, Airpark Deputy Director–Landside, Mrs. Sandra McQuain, Executive Director, Chairman Bushnell and Scott Gammel met with Ft. Polk CG David Doyle and top members of his staff and discussed in detail the activities at the Airpark. Immediately following the meeting, Staff gave them a detailed tour of the ISB.

Mrs. Letticia Howland, Vice-President of Global Sales for American Airlines, was at AEX promoting the new route from AEX to Charlotte, North Carolina, which begins on April 2<sup>nd</sup>. Mrs. Howland was also the guest speaker for the Rotary Club of Alexandria.

**H. Public Comments or Questions – N/A**

Chairman Bushnell stated there was no further business to come before the Board, meeting was adjourned at **4:59 p.m.**



**Richard Bushnell, Chairman**  
*England Economic and Industrial Development District  
Board of Commissioners*



**COL Katrina Lloyd, Secretary/Treasurer**  
*England Economic and Industrial Development District  
Board of Commissioners*

**ADMIN/LEGAL COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**MARCH 25, 2021**

The regular committee meetings of the England Economic and Industrial Development District were held at **4:34 p.m. on Thursday, MARCH 25, 2021** at the *England Community Center*.

Chairman Bushnell called the committee meetings to order.

Chairman Bushnell introduced Reverend Dr. Chris Thacker and retired U.S. Air Force pilot retired, Lt. Colonel Charles T. "Chuck" Tosten, both of whom attend Emanuel Baptist Church in Alexandria, LA.

Reverend Thacker gave the invocation and COL Tosten led the Pledge of Allegiance.

Chairman Bushnell next called Commissioner Weems to call the Admin/Legal Committee meeting to order.

Commissioner Weems stated there were no items to discuss.

Mr. Weems asked if there were any comments from the public. There being none, Admin/Legal Committee was adjourned.

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Mr. Charlie Weems, Committee Chair  
**ADMIN/LEGAL COMMITTEE**  
England Economic & Industrial Development District

**FINANCE COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**MARCH 25, 2021**

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on **Thursday, MARCH 25, 2021** in the England Authority Community Center.

Commissioner Cooper requested a roll call. The following were present: Mr. Barron, Mrs. Cooper, Mr. Frazier, Mr. Gaines, Mr. Linzay, Mr. McPherson, Mr. Weems and Mr. Williams.

**Absent:** Col. Lloyd

Mrs. Cooper next called for any comments from the public. There being none, Mrs. Cooper proceeded with Finance Committee meeting.

Received schedule of paid invoices for the month of February 2021.

There being no further items to discuss, Mrs. Cooper adjourned the Finance Committee.

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Mrs. Robbyn Cooper, Committee Chair  
**FINANCE COMMITTEE**  
England Economic and Industrial Development District

**AUDIT COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**MARCH 25, 2021**

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, MARCH 25, 2021** in the England Authority Community Center.

Mr. Dennis Frazier, Chair of the Audit Committee, stated there were no items to discuss.

Mr. Frazier next called for any additions to the committee. There being none, Mr. Frazier adjourned the Audit Committee.

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Mr. Dennis Frazier, Committee Chair  
**AUDIT COMMITTEE**  
England Economic and Industrial Development District

**ECONOMIC DEVELOPMENT COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**MARCH 25, 2021**

The regular committee meetings of the England Economic and Industrial Development District was held on **Thursday, MARCH 25, 2021** in the England Authority Community Center.

Mr. McPherson, Chair of Economic Development Committee, requested a roll call.

Commissioner McPherson requested a roll call. The following were present: Mr. Barron, Mrs. Cooper, Mr. Frazier, Mr. Gaines, Mr. Linzay, Mr. McPherson, Mr. Weems and Mr. Williams.

**Absent:** Col. Lloyd

Motion by **Mr. Linzay**, second by **Mr. Weems**, to authorize Executive Director to execute Lease Amendment #2 to the lease agreement between EEIDD and American Airlines for space at the AEX Passenger Terminal. On vote, motion carried.

Motion by **Mr. Linzay**, second by **Mrs. Cooper**, to authorize Executive Director to execute Lease Amendment #2 to the lease agreement between EEIDD and Delta Airlines for space at the AEX Passenger Terminal. On vote, motion carried.

Motion by **Mr. Linzay**, second by **Mr. Weems**, to authorize Executive Director to execute Lease Amendment #2 to the lease agreement between EEIDD and United Airlines for space at the AEX Passenger Terminal. On vote, motion carried.

Mr. McPherson next called for any comments from the public. There being none, Mr. McPherson adjourned the Economic Development Committee.

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Mr. Joe McPherson, Committee Chair  
**ECONOMIC DEVELOPMENT COMMITTEE**  
England Economic and Industrial Development District

**OPERATIONS COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**MARCH 25, 2021**

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on **Thursday, MARCH 25, 2021** in the England Authority Community Center.

Mr. Scott Linzay, Chair of the Operations Committee, called for any comments from the public. There being none, Mr. Linzay stated there were no other items to discuss in the Operations Committee and next called for any additions. There being none, Chairman Linzay adjourned the Operations Committee.

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Mr. Scott Linzay, Committee Chair  
**OPERATIONS COMMITTEE**  
England Economic and Industrial Development District

**HUMAN RESOURCES COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**MARCH 25, 2021**

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, MARCH 25, 2021** in the England Authority Community Center.

Chairman Bushnell stated that there were no items to discuss in the Human Resources Committee and next called for any additions. There being none, Chairman Bushnell adjourned the Human Resources Committee.

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COL. Katrina Lloyd, Committee Chair  
**HUMAN RESOURCE COMMITTEE**  
England Economic and Industrial Development District



**CAPITAL PROJECTS COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**MARCH 25, 2021**

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, MARCH 25, 2021** in the England Authority Community Center.

Mr. Barron, Chair of the Capital Projects committee, requested a roll call.

The following were present: Mr. Barron, Mrs. Cooper Mr. Frazier, Mr. Gaines, Mr. Linzay, Mr. McPherson, Mr. Weems and Mr. Williams.

Absent: COL Lloyd

**Status Report** – Presented by Scott Gammel, Deputy Director-Airport & Capital Projects

- a. Part 150 Noise Program – Moving along well. As of this date, the England Authority will be closing on six properties very soon.
- b. Runway 18/36 Extension – Moving along well. The FAA, engineer and the airport began working out details for Phase I of the extension project. England Authority is expecting a \$3 million discretionary grant from the FAA. Phase I will consist of \$3.5 million dollar of an estimated \$17 million dollar project.
- c. Airfield Electrical Rehab – There was a detailed conference call on March 16<sup>th</sup> between the FAA, LA DOTD Aviation and EEIDD discussing plans moving forward to complete the project. The LADOTD State Aviation Division committed to funding the completion of the project; waiting on FAA's response.
- d. Runway Safety Area Project – No work had been completed within the last 30 days.

Mr. Barron stated that there were no other items to discuss and next called for any additions.

There being no further items to discuss, Mr. Barron adjourned the Capital Projects Committee.

Committee meetings ended at 4:49 p.m.

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William Barron, Committee Chair  
**CAPITAL PROJECTS COMMITTEE**  
England Economic and Industrial Development District