THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS

REGULAR SESSION MARCH 25, 2021

The England Economic and Industrial Development District met in Regular Session in The Community Center at England Airpark, 1718 Kegleman Blvd., Alexandria, Louisiana, on Thursday, March 25, 2021 at 4:50 p.m.

Chairman Richard Bushnell requested a roll call.

There were present: William Barron, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Scott Linzay, Joe McPherson, Charlie Weems and Joe Williams

Also present were members of the England Authority staff and legal counsel.

Absent: Col. Katrina Lloyd

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Richard Bushnell, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Bushnell called for a motion to approve consent calendar for items #1 through #4.

Motion by Mr. Barron, second by Mr. Weems, to approve consent calendar for items #1 through #4. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

MOTION TO APPROVE MINUTES OF FEBRUARY 25, 2021 REGULAR BOARD MEETING AND COMMITTEE MEETINGS.
Motion by Mr. Barron, second by Mr. Weems, to approve Minutes of February 25, 2021 Regular Board meeting and Committee meetings. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. 011-2021

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AMENDMENT #2 TO THE LEASE AGREEMENT BETWEEN EEIDD AND AMERICAN AIRLINES FOR SPACE AT THE AEX PASSENGER TERMINAL.
Motion by Mr. Linzay, second by Mr. McPherson, to authorize Executive Director to execute lease amendment #2 to the lease agreement between EEIDD and American Airlines for space at the AEX Passenger Terminal. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. 012-2021

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AMENDMENT #2 TO THE LEASE AGREEMENT BETWEEN EEIDD AND DELTA AIRLINES FOR SPACE AT THE AEX PASSENGER TERMINAL.
Motion by Mr. Linzay, second by Mr. McPherson, to authorize Executive Director to execute lease amendment #2 to the lease agreement between EEIDD and Delta Airlines for space at the AEX Passenger Terminal. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. 013-2021

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AMENDMENT #2 TO THE LEASE AGREEMENT BETWEEN EEIDD AND UNITED AIRLINES FOR SPACE AT THE AEX PASSENGER TERMINAL.
Motion by Mr. Linzay, second by Mr. McPherson, to authorize Executive Director to execute lease amendment #2 to the lease agreement between EEIDD and United Airlines for space at the AEX Passenger Terminal. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. 014-2021

ADDITIONS TO AGENDA
(None)

E. Comments by Legal Counsel – N/A
F. Comments or Questions by Commissioners - N/A
G. Staff Report –
   a) Financial – Cathy Grant – 68% through the year; currently revenues are at 73%; expenses and totals were at 65%.
   b) Air Traffic – On April 2, American Airlines new flight to Charlotte, NC begins. Enplanements and fuel sales should start improving by next month.
   c) Economic Development – David Broussard, Airpark Deputy Director–Landside, Mrs. Sandra McQuain, Executive Director, Chairman Bushnell and Scott Gammel met with Ft. Polk CG David Doyle and top members of his staff and discussed in detail the activities at the Airpark. Immediately following the meeting, Staff gave them a detailed tour of the ISB.

   Mrs. Letticia Howland, Vice-President of Global Sales for American Airlines, was at AEX promoting the new route from AEX to Charlotte, North Carolina, which begins on April 2nd. Mrs. Howland was also the guest speaker for the Rotary Club of Alexandria.

H. Public Comments or Questions – N/A

Chairman Bushnell stated there was no further business to come before the Board, meeting was adjourned at 4:59 p.m.

Richard Bushnell, Chairman
England Economic and Industrial Development District
Board of Commissioners

COL Katrina Lloyd, Secretary/Treasurer
England Economic and Industrial Development District
Board of Commissioners
ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MARCH 25, 2021

The regular committee meetings of the England Economic and Industrial Development District were held at 4:34 p.m. on Thursday, MARCH 25, 2021 at the England Community Center.

Chairman Bushnell called the committee meetings to order.

Chairman Bushnell introduced Reverend Dr. Chris Thacker and retired U.S. Air Force pilot retired, Lt. Colonel Charles T. "Chuck" Tosten, both of whom attend Emanuel Baptist Church in Alexandria, LA.

Reverend Thacker gave the invocation and COL Tosten led the Pledge of Allegiance.

Chairman Bushnell next called Commissioner Weems to call the Admin/Legal Committee meeting to order.

Commissioner Weems stated there were no items to discuss.

Mr. Weems asked if there were any comments from the public. There being none, Admin/Legal Committee was adjourned.

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Mr. Charlie Weems, Committee Chair
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District
FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MARCH 25, 2021

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on Thursday, MARCH 25, 2021 in the England Authority Community Center.

Commissioner Cooper requested a roll call. The following were present: Mr. Barron, Mrs. Cooper, Mr. Frazier, Mr. Gaines, Mr. Linzay, Mr. McPherson, Mr. Weems and Mr. Williams.

Absent: Col. Lloyd

Mrs. Cooper next called for any comments from the public. There being none, Mrs. Cooper proceeded with Finance Committee meeting.

Received schedule of paid invoices for the month of February 2021.

There being no further items to discuss, Mrs. Cooper adjourned the Finance Committee.

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Mrs. Robbyn Cooper, Committee Chair
FINANCE COMMITTEE
England Economic and Industrial Development District
AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MARCH 25, 2021

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on Thursday, MARCH 25, 2021 in the England Authority Community Center.

Mr. Dennis Frazier, Chair of the Audit Committee, stated there were no items to discuss.

Mr. Frazier next called for any additions to the committee. There being none, Mr. Frazier adjourned the Audit Committee.

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Mr. Dennis Frazier, Committee Chair
AUDIT COMMITTEE
England Economic and Industrial Development District
The regular committee meetings of the England Economic and Industrial Development District was held on Thursday, MARCH 25, 2021 in the England Authority Community Center.

Mr. McPherson, Chair of Economic Development Committee, requested a roll call.

Commissioner McPherson requested a roll call. The following were present: Mr. Barron, Mrs. Cooper, Mr. Frazier, Mr. Gaines, Mr. Linzay, Mr. McPherson, Mr. Weems and Mr. Williams.

Absent: Col. Lloyd

Motion by Mr. Linzay, second by Mr. Weems, to authorize Executive Director to execute Lease Amendment #2 to the lease agreement between EEIDD and American Airlines for space at the AEX Passenger Terminal. On vote, motion carried.

Motion by Mr. Linzay, second by Mrs. Cooper, to authorize Executive Director to execute Lease Amendment #2 to the lease agreement between EEIDD and Delta Airlines for space at the AEX Passenger Terminal. On vote, motion carried.

Motion by Mr. Linzay, second by Mr. Weems, to authorize Executive Director to execute Lease Amendment #2 to the lease agreement between EEIDD and United Airlines for space at the AEX Passenger Terminal. On vote, motion carried.

Mr. McPherson next called for any comments from the public. There being none, Mr. McPherson adjourned the Economic Development Committee.

Mr. Joe McPherson, Committee Chair
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District
OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MARCH 25, 2021

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on Thursday, MARCH 25, 2021 in the England Authority Community Center.

Mr. Scott Linzay, Chair of the Operations Committee, called for any comments from the public. There being none, Mr. Linzay stated there were no other items to discuss in the Operations Committee and next called for any additions. There being none, Chairman Linzay adjourned the Operations Committee.

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Mr. Scott Linzay, Committee Chair
OPERATIONS COMMITTEE
England Economic and Industrial Development District
HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MARCH 25, 2021

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on Thursday, MARCH 25, 2021 in the England Authority Community Center.

Chairman Bushnell stated that there were no items to discuss in the Human Resources Committee and next called for any additions. There being none, Chairman Bushnell adjourned the Human Resources Committee.

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COL. Katrina Lloyd, Committee Chair
HUMAN RESOURCE COMMITTEE
England Economic and Industrial Development District
CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MARCH 25, 2021

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on Thursday, MARCH 25, 2021 in the England Authority Community Center.

Mr. Barron, Chair of the Capital Projects committee, requested a roll call.

The following were present: Mr. Barron, Mrs. Cooper Mr. Frazier, Mr. Gaines, Mr. Linzay, Mr. McPherson, Mr. Weems and Mr. Williams.

Absent: COL Lloyd

Status Report – Presented by Scott Gammel, Deputy Director-Airport & Capital Projects
a. Part 150 Noise Program – Moving along well. As of this date, the England Authority will be closing on six properties very soon.

b. Runway 18/36 Extension – Moving along well. The FAA, engineer and the airport began working out details for Phase I of the extension project. England Authority is expecting a $3 million discretionary grant from the FAA. Phase I will consist of $3.5 million dollar of an estimated $17 million dollar project.

c. Airfield Electrical Rehab – There was a detailed conference call on March 16th between the FAA, LA DOTD Aviation and EEIDD discussing plans moving forward to complete the project. The LADOTD State Aviation Division committed to funding the completion of the project; waiting on FAA’s response.

d. Runway Safety Area Project – No work had been completed within the last 30 days.

Mr. Barron stated that there were no other items to discuss and next called for any additions.

There being no further items to discuss, Mr. Barron adjourned the Capital Projects Committee.

Committee meetings ended at 4:49 p.m.

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William Barron, Committee Chair
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District