

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS** **REGULAR SESSION APRIL 22, 2021**

The England Economic and Industrial Development District met in Regular Session in The England Airpark Community Center, 1718 Kegleman Blvd., Alexandria, Louisiana, on **Thursday, April 22, 2021 at 5:39 p.m.**

Chairman Richard Bushnell requested a roll call.

There were present: William Barron, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Curman Gaines, Scott Linzay, COL Katrina Lloyd, Joe McPherson, Charlie Weems and Joe Williams

Also present were members of the England Authority staff and legal counsel.

Absent:

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Richard Bushnell, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Bushnell asked if there were any public comments or questions. Hearing none, Chairman Bushnell proceeded with the action items.

MOTION TO APPROVE MINUTES OF MARCH 25, 2021 REGULAR BOARD MEETING AND COMMITTEE MEETINGS.

Motion by **Mr. Barron**, second by **Mr. Williams**, to approve Minutes of March 25, 2021 Regular Board meeting and Committee meetings. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **015-2021**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENTAL AGREEMENT #16 TO THE LEASE BETWEEN EEIDD AND THE UNITED STATES OF AMERICA FOR THE U.S. ARMY JOINT READINESS TRAINING CENTER INTERMEDIATE STAGING BASE (ISB).

Motion by **Mr. Linzay**, second by **Mr. Barron**, to authorize Executive Director to execute Supplemental Agreement #16 to the lease between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base (ISB). The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **016-2021**

ADDITIONS TO AGENDA

(None)

E. Comments by Legal Counsel – N/A

F. Comments or Questions by Commissioners - N/A

G. Staff Report –

- a) **Financial** – N/A
- b) **Air Traffic** – Airlines are doing better. United is lagging behind a little; Delta is doing well. American is doing very well. Air Operations are up from 2020. Plenty of military operations will be at the Airpark. A rotation with the 101st airborne will be in June/July.
- c) **Economic Development – David Broussard, Airpark Deputy Director–Landside.** Mr. Broussard stated that England Airpark’s Marketing Team - Todd Fingleton, Sheri Scallan and Elise Tudor – received an award for being a finalist in the Radio Advertising category of the Airports Council International’s Excellence in the Airport Marketing Communications (recognized for the 2020 “Did You Know” campaign for AEX). There were 270 entries, and they were one of four finalists chosen. Kudos to the Marketing Team!

Mr. Broussard also stated the social media campaigns are continuing to grow by posting on Facebook, Twitter, LinkedIn and Instagram. Posts on Facebook were up by 52%. There was also an uptick in traffic to the FlyAEX website. Overall traffic to the AEX website is up 70% compared to this time last year.

Global Trade Magazine named Mrs. Sandra McQuain, Executive Director, as one of the top women in *Logistics 2021* magazine. Mrs. McQuain will be profiled in the July edition.

H. Public Comments or Questions – N/A

Chairman Bushnell stated there was no further business to come before the Board of Commissioners, meeting was adjourned at **5:48 p.m.**

Richard Bushnell, Chairman
*England Economic and Industrial Development District
Board of Commissioners*

COL Katrina Lloyd, Secretary/Treasurer
*England Economic and Industrial Development District
Board of Commissioners*

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
APRIL 22, 2021

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District were held at **4:36 p.m. on Thursday, APRIL 22, 2021** at the England Airpark Community Center.

Chairman Bushnell called the committee meetings to order.

Scott Gammel, Deputy Director of Airport & Capital Projects, introduced Mr. Steve Spear, pastor of *HIS Church* in Pineville, LA.

Pastor Spear gave the invocation and led the Pledge of Allegiance.

Chairman Bushnell next called Commissioner Weems to call the Admin/Legal Committee meeting to order.

Mr. Weems asked if there were any comments from the public. There being none, Mr. Weems requested a roll call.

The following were present: Mr. Weems, Chair; Mr. Barron, Mrs. Cooper, Mr. Frazier, Mr. Gaines, Mr. Linzay and Mr. McPherson.

Absent: Col. Lloyd, Mr. Williams

MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ADVERTISE FOR RFQ FOR A MULTI-FAMILY DEVELOPMENT.

Mrs. Sandra McQuain, Executive Director, briefed the Board of Commissioners regarding a developer who had expressed interest in redeveloping the former hospital site into a multi-family development. Mrs. McQuain stated that there could be multiple parties interested in the redevelopment and decided to advertise the RFQ and to invite all developers who might be interested in submitting their qualifications. The goal would be to identify the interested parties' individual expertise in multi-family development and review their financials to ensure they have the capital to properly fund the project and operate the facility. Mrs. McQuain and staff anticipate that the project would be a \$20 - \$25 million private investment and that it would have an estimated \$80 million impact to the Airpark.

The initial period for the RFQ response would be in approximately six weeks – May 3 to June 16, 2021. There would be a conference call for those with questions on May 17, 2021. Secondly, they would have until May 26, 2021 to submit their written questions. If someone should need more time, the England Authority would be in the position to readjust the time line.

Mr. Weems asked if there were any questions or comments from Commissioners.

Commissioner McPherson led the discussion.

NOTE: Commissioner Joe Williams arrived to meetings in progress at approximately 4:46 p.m.

NOTE: Commissioner COL Lloyd arrived to meetings in progress at approximately 5:04 p.m.

Chair Charlie Weems recognized Mr. Charlie White with White Properties. Mr. White stated to the Board of Commissioners that he would like to see a Market Study regarding the proposed new development.

Lengthy discussion ensued between Mr. Charlie White, Commissioners and staff.

Mr. Weems called for a motion to table item #1 as follows:

Motion to authorize Executive Director to advertise for RFQ for a multi-family development.

Motion by **Mr. McPherson**, second by **Mr. Frazier**, to table item #1. Mr. Weems called for a vote by a show of hands. Mr. Weems stated that the vote was 5 to 4 and the item would be moved to May 27, 2021 meetings.

There being no comments or further items to discuss, Mr. Weems stated that the Admin/Legal Committee was adjourned.

Mr. Charlie Weems, Committee Chair
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
APRIL 22, 2021

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on **Thursday, APRIL 22, 2021** in the England Airpark Community Center.

Commissioner Cooper requested a roll call. The following were present: Mrs. Robbyn Cooper, Chair; Mr. William Barron, Vice-Chair; Mr. Frazier, Mr. Gaines, Mr. Linzay, COL Lloyd, Mr. McPherson, Mr. Weems and Mr. Williams.

Absent:

Mrs. Cooper next called for any comments from the public. There being none, Mrs. Cooper proceeded with Finance Committee meeting.

Received schedule of paid invoices for the month of March 2021.

There being no further items to discuss, Mrs. Cooper adjourned the Finance Committee.

Mrs. Robbyn Cooper, Committee Chair
FINANCE COMMITTEE
England Economic and Industrial Development District

AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
APRIL 22, 2021

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, APRIL 22, 2021** in the England Airpark Community Center.

Mr. Dennis Frazier, Chair of the Audit Committee, stated there were no items to discuss.

Mr. Frazier next called for any additions to the committee. There being none, Mr. Frazier adjourned the Audit Committee.

Mr. Dennis Frazier, Committee Chair
AUDIT COMMITTEE
England Economic and Industrial Development District

ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
APRIL 22, 2021

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on **Thursday, APRIL 22, 2021** in the England Airpark Community Center.

Commissioner McPherson requested a roll call. The following were present: Mr. Joe McPherson, Chair; Mr. Charlie Weems, Vice-Chair; Mr. Barron, Mrs. Cooper, Mr. Frazier, Mr. Gaines, Mr. Linzay, COL Lloyd and Mr. Williams.

Absent:

Motion by **Mr. Barron**, second by **Mrs. Cooper**, to authorize Executive Director to execute Supplemental Agreement #16 to the lease between EEIDD and the United States of America for the U.S. Army Joint Readiness Training Center Intermediate Staging Base (ISB). On vote, motion carried.

Mr. McPherson next called for any comments from the public. There being none, Mr. McPherson adjourned the Economic Development Committee.

Mr. Joe McPherson, Committee Chair
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District

OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
APRIL 22, 2021

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on **Thursday, APRIL 22, 2021** in the England Airpark Community Center.

Mr. Scott Linzay, Chair of the Operations Committee, called for any comments from the public. There being none, Mr. Linzay stated there were no other items to discuss in the Operations Committee and next called for any additions. There being none, Chairman Linzay adjourned the meeting.

Mr. Scott Linzay, Committee Chair
OPERATIONS COMMITTEE
England Economic and Industrial Development District

HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
APRIL 22, 2021

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, APRIL 22, 2021** in the England Airpark Community Center.

COL Lloyd, Chair, stated that there were no items to discuss in the Human Resources Committee and next called for any additions. There being none, COL Lloyd adjourned the Human Resources Committee.

COL. Katrina Lloyd, Committee Chair
HUMAN RESOURCE COMMITTEE
England Economic and Industrial Development District

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
APRIL 22, 2021

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, APRIL 22, 2021** in the England Airpark Community Center.

Mr. Barron, Chair of the Capital Projects Committee, requested a roll call.

The following were present: Mr. William Barron, Chair; Mr. Scott Linzay, Vice-Chair; Mrs. Cooper, Mr. Frazier, Mr. Gaines, COL Lloyd, Mr. McPherson, Mr. Weems and Mr. Williams.

Absent:

Mr. William Barron, Chair, stated there were no items to discuss in the Capital Projects Committee. Mr. Barron next called for any comments from the public. There being none, Mr. Barron called upon Mr. Scott Gammel to present the Status Report.

Status Report – Presented by Scott Gammel, Deputy Director-Airport & Capital Projects

- a. Part 150 Noise Program – Moving along well. Mr. Gammel stated he will present a map at next month's meeting showing which properties had been purchased and the properties that need to be purchased. Together with the FAA, the England Authority closed two grants and getting another \$3 million to keep the program going.
- b. Runway 18/36 Extension – Moving along well. The FAA, engineer and the airport began working out details for Phase I of the extension project. England Authority is expecting a \$3 million discretionary grant from the FAA. Phase I will consist of \$3.5 million dollar of an estimated \$17 million dollar project. An Engineer Service Agreement for Phase I should be signed with Pan American Engineers within the next 60 days.
- c. Airfield Electrical Rehab – The LADOTD State Aviation Division committed to funding the completion of the project; waiting on FAA's response.
- d. Runway Safety Area Project – No work has been completed within the last 30 days due to the rainy weather and the ISB maneuvers.

Mr. Barron next called for any additions. There being none, Mr. Barron adjourned the Capital Projects Committee.

Committee meetings ended at 5:38 p.m.

William Barron, Committee Chair
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District