

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS** **REGULAR SESSION JULY 22, 2021**

The England Economic and Industrial Development District met in Regular Session in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana, on **Thursday, July 22, 2021 at 5:11 p.m.**

Chairman Richard Bushnell requested a roll call.

There were present: Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Scott Linzay, Mr. Charlie Weems and Mr. Joe Williams.

Also present were members of the England Authority staff and legal counsel.

Absent: Mr. William Barron, Mr. Curman Gaines, COL Katrina Lloyd, Mr. Joe McPherson

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Richard Bushnell, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Bushnell asked if there were any public comments or questions. Hearing none, Chairman Bushnell proceeded with the action items.

Chairman Bushnell called for a motion to approve consent calendar for items #1 through item #4.

Motion by **Mr. Linzay**, second by **Mr. Frazier**, to approve consent calendar for items #1 through item #4. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

MOTION TO APPROVE MINUTES OF JUNE 24, 2021 REGULAR BOARD MEETING AND COMMITTEE MEETINGS.

Motion by **Mr. Linzay**, second by **Mr. Frazier**, to approve Minutes of June 24, 2021 Regular Board meeting and Committee meetings. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **026-2021**

MOTION TO RATIFY THE RENEWAL OF GENERAL INSURANCE PROGRAM POLICIES COVERING AIRPORT/GENERAL LIABILITY, BUSINESS AUTO, PHYSICAL DAMAGE-FIRE TRUCKS/EQUIPMENT, PUBLIC EMPLOYEE DISHONESTY/CRIME, PUBLIC OFFICIALS LIABILITY/EMPLOYMENT PRACTICES LIABILITY AND BOILER AND MACHINERY FOR THE YEAR 2021/2022.

Motion by **Mr. Linzay**, second by **Mr. Frazier**, to ratify the renewal of general insurance program policies covering Airport/General Liability, Business Auto, Physical Damage-Fire Trucks/Equipment, Public Employee Dishonesty/Crime, Public Officials Liability/Employment Practices Liability and Boiler and Machinery for the year 2021/2022. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **027-2021**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN CENLA CHRISTIAN CHILDCARE CENTER AND EEIDD FOR BUILDING #3506 LOCATED AT 1005 SEIP DRIVE.

Motion by **Mr. Linzay**, second by **Mr. Frazier**, to authorize Executive Director to execute lease agreement between Cenla Christian Childcare Center and EEIDD for building #3506 located at 1005 Seip Drive. The Chair

called for any comments from the board or public. There being none, a vote was called and motion carried.
028-2021

MOTION TO RATIFY THE EXECUTIVE DIRECTOR'S ACCEPTANCE OF GRANT NUMBER 3-22-0003-083-2021 IN THE AMOUNT OF \$3,333,333.00 FROM THE FEDERAL AVIATION ADMINISTRATION FOR NOISE MITIGATION MEASURES FOR RESIDENCES WITHIN 65-69-DNL AND EXECUTION OF ALL RELATED DOCUMENTS THERETO.

Motion by **Mr. Linzay**, second by **Mr. Frazier**, Motion to ratify the Executive Director's acceptance of Grant Number 3-22-0003-083-2021 in the amount of \$3,333,333.00 from the Federal Aviation Administration for Noise Mitigation Measures for Residences within 65-69-DNL and execution of all related documents thereto. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.
029-2021

ADDITIONS TO AGENDA

E. Comments by Legal Counsel – N/A

F. Comments or Questions by Commissioners – Commissioner Joe Williams requested an update on Oakwing.

Sandra McQuain, Executive Director, announced that she and John Ryland, England Authority's attorney, have a meeting with Oakwing ownership on August 18th to discuss a punch list.

G. Staff Report:

a) Financial – Cathy Grant, Finance Director -

Mrs. Grant introduced Mr. Joe Sharp as the England Authority's new Human Resource Manager.

Mrs. Grant reported that the quarterly/year-end financials, as well as a bound copy of the adopted budget, were distributed to each commissioner. While discussing the financials, Mrs. Grant reported that the England Authority finished the year very strong. Mrs. Grant also reminded the commissioners that it was the end of the fiscal year and that an initial meeting had been held with the auditors and are working on dates to begin the audit process.

As of July 1, the YARDI program was used exclusively for account receivables, account payables and purchasing. At the end of the month all financials will be produced with the YARDI program.

b) Air Traffic – Scott Gammel, Airpark Deputy Director-Airside:

American Airlines is doing fabulous with their new flight to Charlotte, NC. Enplanement was 4955.

Beginning September 1, United Airlines will add a second flight to Houston.

c) Economic Development – David Broussard, Airpark Deputy Director-Landside:

Mr. Broussard announced that on July 26, Mrs. McQuain, Scott Gammel and himself will be visiting the congressional delegation in D.C., in conjunction with Atlas Crossing (England Airpark’s government relations team) and will also visit with Congressional members on the Aviation sub-committee, as well as Congressional members from multiple states.

Scott Gammel was elected as Vice-Chair of the LA Airport Managers Association (LAMA), which is a statewide association and Mr. Gammel will also serve as LAMA’s appointment to the new Drone Advisory Committee, which was created by the legislature.

Mr. Broussard also stated that *England Lanes* would be closing at the end of July.

H. Public Comments or Questions – N/A

Chairman Bushnell stated there was no further business to come before the Board of Commissioners; meeting was adjourned at **5:25 p.m.**

Richard Bushnell, Chairman
*England Economic and Industrial Development District
Board of Commissioners*

COL Katrina Lloyd, Secretary/Treasurer
*England Economic and Industrial Development District
Board of Commissioners*

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
JULY 22, 2021

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District were held at **4:46 p.m. on Thursday, JULY 22, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Chairman Bushnell called the committee meetings to order and requested Reverend Franklin Caldwell, Pastor of OASIS Worship Temple, give the invocation.

Commissioner Joe Williams led the Pledge of Allegiance.

Chairman Bushnell requested that Mr. Weems begin the Admin/Legal Committee.

Chairman Weems stated that there were no items to discuss and called for any public comments. Hearing none, Mr. Weems adjourned the Admin/Legal Committee

Mr. Charlie Weems, Committee Chair
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
JULY 22, 2021

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on **JULY 22, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Commissioner Cooper requested a roll call.

The following were present: Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Scott Linzay, Mr. Charlie Weems and Mr. Joe Williams.

Absent: Mr. William Barron, Mr. Curman Gaines, COL Katrina Lloyd, Mr. Joe McPherson

Mrs. Robbyn Cooper, Chair of the Finance Committee, next called for any comments from the public. There being none, Mrs. Cooper proceeded with the Finance Committee meeting.

Received schedule of paid invoices for the month of June 2021.

Motion by **Mr. Weems**, second by **Mr. Linzay**, to ratify the renewal of general insurance program policies covering Airport/General Liability, Business Auto, Physical Damage-Fire Trucks/Equipment, Public Employee Dishonesty/Crime, Public Officials Liability/Employment Practices Liability and Boiler and Machinery for the year 2021/2022. On vote, motion carried.

There being no further items to discuss, Mrs. Cooper adjourned the Finance Committee.

Mrs. Robbyn Cooper, Committee Chair
FINANCE COMMITTEE
England Economic and Industrial Development District

AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
JULY 22, 2021

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, JULY 22, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Commissioner Frazier requested a roll call.

The following were present: Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Scott Linzay, Mr. Charlie Weems and Mr. Joe Williams.

Absent: Mr. William Barron, Mr. Curman Gaines, COL Katrina Lloyd, Mr. Joe McPherson

Mr. Frazier, Chair of the Audit Committee, next called for any comments from the public. There being none, Mr. Frazier proceeded with the Audit Committee meeting.

Mr. Frazier stated that there were no other items to discuss and adjourned the Audit Committee.

Mr. Dennis Frazier, Committee Chair
AUDIT COMMITTEE
England Economic and Industrial Development District

ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
JULY 22, 2021

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on **Thursday, JULY 22, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Commissioner Weems, requested a roll call in the absence of Chair Joe McPherson.

The following were present: Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Scott Linzay, Mr. Charlie Weems and Mr. Joe Williams.

Absent: Mr. William Barron, Mr. Curman Gaines, COL Katrina Lloyd, Mr. Joe McPherson

Motion by **Mr. Linzay**, second by **Mrs. Cooper**, to authorize Executive Director to execute lease agreement between Cenla Christian Childcare Center and EEIDD for building #3506 located at 1005 Seip Drive. On vote, motion carried.

Mr. Weems next called for any comments from the public. There being none, Mr. Weems adjourned the Economic Development Committee.

Mr. Joe McPherson, Committee Chair
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District

OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
JULY 22, 2021

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on **Thursday, JULY 22, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Mr. Scott Linzay, Chair of the Operations Committee, called for any comments from the public. There being none, Commissioner Linzay requested a roll call.

The following were present: Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Scott Linzay, Mr. Charlie Weems and Mr. Joe Williams.

Absent: Mr. William Barron, Mr. Curman Gaines, COL Katrina Lloyd, Mr. Joe McPherson

Mr. Linzay stated there were no other items to discuss in the Operations Committee and next called for any additions. There being none, Chairman Linzay adjourned the meeting.

Mr. Scott Linzay, Committee Chair
OPERATIONS COMMITTEE
England Economic and Industrial Development District

HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
JULY 22, 2021

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, JULY 22, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Chairman Bushnell stated that COL Lloyd, Chair and Vice-Chair McPherson of the Human Resources Committee were absent and that there were no items to discuss in the Human Resources Committee.

Chairman Bushnell next called for any comments from the public and asked if there were in additions.

There being none, Mr. Bushnell adjourned the Human Resources Committee.

COL. Katrina Lloyd, Committee Chair
HUMAN RESOURCE COMMITTEE
England Economic and Industrial Development District

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
JULY 22, 2021

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, JULY 22, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Mr. Linzay, Vice Chair of the Capital Projects Committee, requested a roll call in the absence of Mr. Barron.

The following were present: Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Scott Linzay, Mr. Charlie Weems and Mr. Joe Williams.

Absent: Mr. William Barron, Mr. Curman Gaines, COL Katrina Lloyd, Mr. Joe McPherson

Motion by **Mrs. Cooper**, second by **Mr. Frazier**, to ratify the Executive Director's acceptance of Grant Number 3-22-0003-083-2021 in the amount of \$3,333,333.00 from the Federal Aviation Administration for Noise Mitigation Measures for Residences within 65-69-DNL and execution of all related documents thereto. On vote, motion carried.

Mr. Linzay next called for any comments from the public. There being none, Mr. Linzay called upon Mr. Scott Gammel to present the Status Report.

Status Report – Presented by Scott Gammel, Deputy Director-Airport & Capital Projects:

Part 150 Noise Program – Mr. Gammel distributed a map to attending commissioners which detailed the properties that had been purchased to date. Mr. Gammel stated that the landowners who still have their property would have approximately one and a half years to purchase their property with the program. There are approximately 20-25 properties left to acquire.

Runway 18/36 Extension – Going very well. Extending secondary runway from 7000 feet to 8500 feet.

Airfield Electrical Rehab – Should start moving forward in the next 30 days.

Runway Safety Area Rehabilitation – Project should be completed in four weeks. Due to more than expected rain, this project has not been worked on for several months. Will be meeting for first time in about three months. This is a \$9 million dollar project.

Mr. Linzay next called for any additions. There being none, Mr. Linzay adjourned the Capital Projects Committee at 5:10 p.m.

William Barron, Committee Chair
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
EXECUTIVE COMMITTEE MEETING AUGUST 18, 2021**

The England Economic and Industrial Development District met in Executive Committee in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana on **Wednesday, August 18, 2021 at 9:00 a.m.**

Chairman Bushnell called the Executive Committee meeting to order. Mr. Bushnell next gave the invocation followed by the Pledge of Allegiance, led by Mr. Frazier.

Chairman Richard Bushnell requested a roll call.

There were present: Mr. Richard Bushnell, Chairman; Mr. Joe Williams, Vice Chairman; Mr. Scott Linzay, 2020 Chairman; Mr. William Barron, 2019 Chairman.

Absent: COL Katrina Lloyd, Secretary/Treasurer

Also present were members of the England Authority staff and legal counsel.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Richard Bushnell, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE A LEASE AGREEMENT BETWEEN EEIDD AND THE DYNAMIC GROUP, LLC FOR A TEMPORARY MEDICAL FACILITY LOCATED ON THE AIRPARK.

Motion by **Mr. Barron**, second by **Mr. Frazier**, to authorize Executive Director to execute a lease agreement between EEIDD and the Dynamic Group, LLC for a temporary medical facility located on the Airpark.

Mr. David Broussard, England Airpark Deputy Director-Landside, stated that he was contacted by Dynamic Group, LLC, a medical contracting company, on behalf of the LA Dept. of Health to locate temporary sites suitable for COVID surge hospitals. The medical company was seeking acreage to construct a mobile hospital where they could install 425 beds to help with the COVID outbreak. Mr. Broussard stated that the England Airpark had 10-12 acres that would meet their needs.

The Chairman called for any comments. There being none, a vote was called, motion carried. **030-2021**

Chairman Bushnell stated there was no further business to come before the Executive Committee. The meeting was adjourned at **9:03 a.m.**

Richard Bushnell, Chairman
*England Economic and Industrial Development District
Board of Commissioners*

COL Katrina Lloyd, Secretary/Treasurer
*England Economic and Industrial Development District
Board of Commissioners*
