

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS** **REGULAR SESSION AUGUST 26, 2021**

The England Economic and Industrial Development District met in Regular Session in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana, on **Thursday, August 26, 2021 at 5:03 p.m.**

Chairman Richard Bushnell requested a roll call.

There were present: Mr. Richard Bushnell, Chairman; Mr. William Barron, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Scott Linzay, Mr. Joe McPherson and Mr. Charlie Weems

Also present were members of the England Authority staff and legal counsel.

Absent: Mr. Curman Gaines, COL Katrina Lloyd, Mr. Joe Williams

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Richard Bushnell, Chairman, stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Bushnell asked if there were any public comments or questions. Hearing none, Chairman Bushnell proceeded with the action items.

Chairman Bushnell called for a motion to approve consent calendar for items #1 through item #6.

Motion by **Mr. Barron**, second by **Mr. Linzay**, to approve consent calendar for items #1 through item #6. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

MOTION TO APPROVE MINUTES OF AUGUST 26, 2021 REGULAR BOARD MEETING AND COMMITTEE MEETINGS AND EXECUTIVE COMMITTEE MEETING OF AUGUST 18, 2021.

Motion by **Mr. Barron**, second by **Mr. Linzay**, to approve Minutes of August 26, 2021 Regular Board meeting and Committee meetings and Executive Committee meeting of August 18, 2021. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **031-2021**

MOTION TO APPOINT RICHARD BUSHNELL AS EEIDD'S REPRESENTATIVE TO THE BOARD OF DIRECTORS OF THE LOUISIANA LOCAL GOVERNMENT ENVIRONMENTAL FACILITIES AND COMMUNITY DEVELOPMENT AUTHORITY (LCDA).

Motion by **Mr. Barron**, second by **Mr. Linzay**, to appoint Richard Bushnell as EEIDD's representative to the Board of Directors of the Louisiana Local Government Environmental Facilities and Community Development Authority (LCDA). The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **032-2021**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENTAL AGREEMENT #17 BETWEEN EEIDD AND THE UNITED STATES OF AMERICA FOR BUILDING IMPROVEMENTS TO HANGAR 814.

Motion by **Mr. Barron**, second by **Mr. Linzay**, to authorize Executive Director to execute Supplemental Agreement #17 between EEIDD and The United States of America for building improvements to hangar 814. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **033-2021**

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS** **REGULAR SESSION AUGUST 26, 2021**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE WORK CONTRACT WITH DEBORAH MURPHY LAGOS & ASSOCIATES, LLC FOR PART 150 NOISE PROGRAM COORDINATOR.

Motion by **Mr. Barron**, second by **Mr. Linzay**, authorizing Executive Director to execute work contract with Deborah Murphy Lagos & Associates, LLC for Part 150 Noise Program Coordinator. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

034-2021

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH PAN AMERICAN ENGINEERS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN OF WIDE BODY MAINTENANCE, REPAIR & OVERHAUL HANGAR.

Motion by **Mr. Barron**, second by **Mr. Linzay**, to authorize Executive Director to execute contract with Pan American Engineers to provide professional Engineering services for the Design of Wide Body Maintenance, Repair & Overhaul Hangar. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **035-2021**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ADOPT WORK AUTHORIZATION NUMBER 12 WITH W. D. SCHOCK COMPANY, INC. FOR THE NEIGHBORHOOD NOISE MITIGATION PROGRAM.

Motion by **Mr. Barron**, second by **Mr. Linzay**, to authorize Executive Director to adopt Work Authorization Number 12 with W. D. Schock Company, Inc. for the Neighborhood Noise Mitigation Program. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

036-2021

MOTION TO RATIFY THE DECISION OF THE EXECUTIVE COMMITTEE MEETING HELD ON AUGUST 18, 2021 TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE A LEASE AGREEMENT BETWEEN EEIDD AND THE DYNAMIC GROUP, LLC FOR A TEMPORARY MEDICAL FACILITY LOCATED ON THE AIRPARK.

Motion by **Mr. Barron**, second by **Mr. Linzay**, to ratify the decision of the Executive Committee meeting held on August 18, 2021 to authorize Executive Director to execute a lease agreement between EEIDD and the Dynamic Group, LLC for a temporary medical facility located on the Airpark.

Mr. Broussard, England Airpark Deputy Director-Landside, Dynamic Group, LLC is a company contracted by Department of Health & Hospitals to identify locations for COVID surge facilities throughout different regions of the state. England Airpark has allocated approximately twelve acres located inside the front gate of the Airpark on the right side. The leased land would consist of a temporary portable 425 bed building.

Discussion ensued between Commissioners, Mr. Broussard and attorney John Ryland.

The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **037-2021**

ADDITIONS TO AGENDA

E. Comments by Legal Counsel – N/A

F. Comments or Questions by Commissioners – N/A

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS** **REGULAR SESSION AUGUST 26, 2021**

G. Staff Report:

a) Financial – Cathy Grant, Finance Director:

Cash position remains strong for end of July- around \$9 million. \$1.5 million is set aside for reserve.

In August, England Airpark received \$1 million of the ARPA Grant (American Rescue Plan Act Grant) and expecting to receive another \$1 million plus.

Commissioner McPherson complemented Mrs. Grant regarding the update of financials with an understandable format. Mr. McPherson also recommended that Mrs. Grant continue with “cost accounting”.

Mrs. Grant ended her report stating that the England Authority administrative offices and terminal are being “fogged” with special disinfectant due to the Delta surges.

b) Air Traffic – Scott Gammel, Airpark Deputy Director-Airside:

American Airlines are cutting and rerouting flights due to a pilot shortage. American Airlines is asking everyone to be patient and understanding during this time of uncertainty and hope to come back strong.

Delta Airlines stated today that they are cutting three to two flights for the month of October.

Mr. Gammel attended an aviation flight school conference that discussed the ACE Program in developing pilots. By 2025, 43,000 pilots will be needed; by 2029, there would be close to 300,000 pilots needed; by 2039, over 700,000 pilots would be needed in the world.

AEX is doing good and is ahead of 2020 numbers and way ahead of 2019 numbers as long as flights were coming in. Mr. Gammel suggest the public purchase their airline tickets sooner than later when planning a trip.

c) Economic Development – David Broussard, Airpark Deputy Director-Landside:

Golf RFQ Update: Received five (5) great responses. The England Authority Executive Staff are in the process of interviewing the companies and will narrow it down to one finalist in the next few weeks. All five of the companies had exceptional proposals.

Multi-family RFQ Update: One proposal was received from a very qualified company from Baton Rouge, LA.

Commissioners McPherson and Frazier requested a copy of the multi-family RFQ proposal.

Mr. Broussard stated to the Commissioners that there was paperwork in their binder with updated information from Atlas Crossing, England Authority’s government relations team in Washington, DC.

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS** **REGULAR SESSION AUGUST 26, 2021**

Chairman Bushnell recognized three outgoing commissioners - Mr. Scott Linzay, Mr. Joe McPherson and Mr. Joe Williams, who was unable to attend the meetings today. Mrs. McQuain thanked the commissioners and presented Mr. Linzay and Mr. McPherson with a plaque for their service to the England Authority Board of Commissioners. (Chairman Bushnell will present a plaque to Mr. Joe Williams at a later date).

H. Public Comments or Questions – N/A

Chairman Bushnell called for a motion to enter into Executive Session to discuss the litigation between EEIDD and BOM bank.

Motion by **Mr. Barron**, second by **Mr. Linzay**, to enter into Executive Session to discuss the litigation between EEIDD and BOM bank.

Chairman Bushnell next called for a roll call vote:

Mr. Barron – Yes
Mr. Bushnell – Yes
Mrs. Cooper – Yes
Mr. Frazier – Yes
Mr. Gaines – Absent
Mr. Linzay – Yes
COL Lloyd – Absent
Mr. McPherson – Yes
Mr. Weems – Yes
Mr. Williams – Absent

Yes – 7
No – 0
Absent - 3

Chairman Bushnell stated there was a 2/3 vote, board entered into Executive Session.

(Executive Session began at approximately 5:43 p.m.)

(Executive Session adjourned at approximately 6:07 p.m.)

NOTE: Video was unavailable moving forward.

Motion by **Mr. Barron**, second by Mr. **Linzay**, to exit Executive Session and return to the Regular Board meeting.

Motion by **Mr. McPherson**, second by **Mr. Weems**, to add the following motion:
Motion to reject settlement offer from BOM bank.

Chairman Bushnell called for a roll call vote:

Mr. Barron – Yes
Mr. Bushnell – Yes
Mrs. Cooper – Yes

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS** **REGULAR SESSION AUGUST 26, 2021**

Mr. Frazier – Yes
Mr. Gaines – Absent
Mr. Linzay – Yes
COL Lloyd – Absent
Mr. McPherson – Yes
Mr. Weems – Yes
Mr. Williams – Absent

Yes – 7
No – 0
Absent – 3

By unanimous vote, motion was added to the agenda.

MOTION TO REJECT SETTLEMENT OFFER FROM BOM BANK.

Motion by **Mr. McPherson**, second by **Mr. Weems**, to reject settlement offer from BOM bank. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.
038-2021

MOTION TO ENTER INTO EXECUTIVE SESSION TO DISCUSS THE CHARACTER AND PROFESSIONAL COMPETENCE OF EXECUTIVE DIRECTOR SANDRA MCQUAIN (EVALUATION).

Motion by **Mr. Linzay**, second by **Mr. Barron**, to enter into Executive Session to discuss the character and professional competence of Executive Director Sandra McQuain (evaluation).

Chairman Bushnell next called for a roll call:

Mr. Barron – Yes
Mr. Bushnell – Yes
Mrs. Cooper – Yes
Mr. Frazier – Yes
Mr. Gaines – Absent
Mr. Linzay – Yes
COL Lloyd – Absent
Mr. McPherson – Yes
Mr. Weems – Yes
Mr. Williams – Absent

Yes – 7
No – 0
Absent – 3

Motion passed with a 2/3 vote to move into Executive Session to discuss the character and professional competence of Executive Director Sandra McQuain (evaluation).

(Entered into Executive Session at approximately 6:09 p.m.)

(Adjourned Executive Session at approximately 6:50 p.m.)

Motion by **Mrs. Cooper**, second by **Mr. Weems** to exit Executive Session. A vote was called and motion carried.

Chairman Bushnell stated there was no further business to come before the Board.

Motion by **Mrs. Cooper**, second by **Mr. Weems** to adjourn the meeting.

The England Authority meetings adjourned at **6:51 p.m.**

Richard Bushnell, Chairman

*England Economic and Industrial Development District
Board of Commissioners*

COL Katrina Lloyd, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
AUGUST 26, 2021

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District were held at **4:30 p.m. on Thursday, AUGUST 26, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Chairman Bushnell called the committee meetings to order and requested Mr. Scott Gammel, England Airpark Airside Deputy Director–AEX, give the invocation.

Commissioner Dennis Frazier led the Pledge of Allegiance.

Chairman Bushnell requested that Mr. Weems begin the Admin/Legal Committee.

Chairman Weems requested a roll call.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Scott Linzay, Mr. Joe McPherson, Mr. Charlie Weems

Absent: Mr. Curman Gaines, COL Katrina Lloyd, Mr. Joe Williams

Mr. Weems next called for any comments from the public. There being none, Mr. Weems proceeded with the Admin/Legal Committee.

Motion by **Mr. Barron**, second by **Mr. McPherson**, to appoint Richard Bushnell as EEIDD's representative to the Board of Directors of the Louisiana Local Government Environmental Facilities and Community Development Authority (LCDA). On vote, motion carried .

Mr. Weems stated that there were no other items to discuss. Hearing none, Mr. Weems adjourned the Admin/Legal Committee

Mr. Charlie Weems, Committee Chair
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
AUGUST 26, 2021

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on **AUGUST 26, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Commissioner Cooper requested a roll call.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Scott Linzay, Mr. Joe McPherson, Mr. Charlie Weems

Absent: Mr. Curman Gaines, COL Katrina Lloyd, Mr. Joe Williams

Mrs. Robbyn Cooper, Chair of the Finance Committee, next called for any comments from the public. There being none, Mrs. Cooper proceeded with the Finance Committee meeting.

Received schedule of paid invoices for the month of July 2021.

There being no further items to discuss, Mrs. Cooper adjourned the Finance Committee.

Mrs. Robbyn Cooper, Committee Chair
FINANCE COMMITTEE
England Economic and Industrial Development District

AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
AUGUST 26, 2021

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, AUGUST 26, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Commissioner Frazier requested a roll call.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Scott Linzay, Mr. Joe McPherson, Mr. Charlie Weems

Absent: Mr. Curman Gaines, COL Katrina Lloyd, Mr. Joe Williams

Mr. Frazier, Chair of the Audit Committee, next called for any comments from the public. There being none, Mr. Frazier proceeded with the Audit Committee meeting.

Mr. Frazier stated that there were no other items to discuss and adjourned the Audit Committee.

Mr. Dennis Frazier, Committee Chair
AUDIT COMMITTEE
England Economic and Industrial Development District

ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
AUGUST 26, 2021

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on **Thursday, AUGUST 26, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Chair Joe McPherson requested a roll call.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Scott Linzay, Mr. Joe McPherson, Mr. Charlie Weems

Absent: Mr. Curman Gaines, COL Katrina Lloyd, Mr. Joe Williams

Motion by **Mr. Weems**, second by **Ms. Cooper**, to authorize Executive Director to execute Supplemental Agreement #17 between EEIDD and The United States of America for building improvements to hangar 814.

David Broussard, England Airpark Deputy Director-Landside, stated that the Supplemental Agreement #17 would give the England Authority \$95,000 from the United States Army to make improvements to hangar 814 located on the North ramp. Hangar 814 is part of the overall ISB lease, which is used during the military rotation. Improvements would include taking off old improvements (paneling, painting, tile floor, ceiling tile) and opening up the hangars to its original state.

On vote, motion carried.

Mr. McPherson next called for any comments from the public. There being none, Mr. McPherson adjourned the Economic Development Committee.

Mr. Joe McPherson, Committee Chair
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District

OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
AUGUST 26, 2021

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on **Thursday, AUGUST 26, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Mr. Scott Linzay, Chair of the Operations Committee, called for any comments from the public.

Mr. Linzay stated there were no other items to discuss in the Operations Committee and next called for any additions. There being none, Chairman Linzay adjourned the meeting.

Mr. Scott Linzay, Committee Chair
OPERATIONS COMMITTEE
England Economic and Industrial Development District

HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
AUGUST 26, 2021

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, AUGUST 26, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Vice-Chair McPherson requested a roll call.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Scott Linzay, Mr. Joe McPherson, Mr. Charlie Weems

Absent: Mr. Curman Gaines, COL Katrina Lloyd, Mr. Joe Williams

Mr. McPherson next called for any comments from the public and asked if there were any additions.

Motion by **Mr. Linzay**, second by **Mrs. Cooper** to add the following motion:

Motion to grant an extra week of vacation to employees who had been employed with England Airpark for 25 years or more.

Vice-Chair Joe McPherson called for a roll call to add motion to agenda:

COL Lloyd – Absent
Mr. McPherson – Yes
Mr. Barron – Yes
Mr. Bushnell –Yes
Ms. Cooper –Yes
Mr. Frazier – No
Mr. Gaines – Absent
Mr. Linzay – Yes
Mr. Weems –Yes
Mr. Williams – Absent

Yes – 6

No – 1

Absent – 3

There was not a unanimous vote. Therefore, the motion failed.

Mr. McPherson next called for any comments from the public. There being none, Mr. McPherson adjourned the Human Resources Committee.

COL. Katrina Lloyd, Committee Chair
HUMAN RESOURCE COMMITTEE
England Economic and Industrial Development District

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
AUGUST 26, 2021

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, AUGUST 26, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, LA.

Mr. Barron, Chair of the Capital Projects Committee, requested a roll call.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Scott Linzay, Mr. Joe McPherson, Mr. Charlie Weems

Absent: Mr. Curman Gaines, COL Katrina Lloyd, Mr. Joe Williams

Motion by **Mr. Linzay**, second by **Mr. Frazier**, authorizing Executive Director to execute work contract with Deborah Murphy Lagos & Associates, LLC for Part 150 Noise Program Coordinator. On vote, motion carried.

Motion by **Mr. Linzay**, second by **Mr. McPherson**, to authorize Executive Director to execute contract with Pan American Engineers to provide professional Engineering services for the Design of Wide Body Maintenance, Repair & Overhaul Hangar. On vote, motion carried.

Motion by **Mr. Weems**, second by **Mr. Linzay**, to authorize Executive Director to adopt Work Authorization Number 12 with W. D. Schock Company, Inc., for the Neighborhood Noise Mitigation Program. On vote, motion carried.

Mr. Barron next called for any comments from the public. There being none, Mr. Barron called upon Mr. Scott Gammel to present the Status Report.

Status Report – Presented by Scott Gammel, Deputy Director-Airport

Part 150 Noise Program – Going well.

Runway 18/36 Extension – Received notification from the FAA for a grant in the amount of \$4.2 million, with an extra \$500,000 from the state. Progressive Construction Company will be doing Phase I and Phase II.

Airfield Electrical Rehab – Approach lights -By years end, this 100% state funded project should be completed.

Runway Safety Area Rehabilitation – Received notification for an extra \$562,000 that the FAA allowed England Authority to increase the grant to replace all signage for Runway 14/32.

Louisiana has formed a fifteen member LA. Drone Advisory Committee. This committee will be forming regulations and suggesting laws for the legislature to oversee and possibly pass for the state of LA.

Mr. Scott Gammel, Deputy Director – Airside, was appointed to the Drone committee by the Louisiana Airports Managers & Associates to represent the airports in the state of Louisiana.

Mr. Barron next called for any additions or public comments. There being none, Mr. Barron adjourned the Capital Projects Committee at 5:03 p.m.

William Barron, Committee Chair
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District