

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION DECEMBER 9, 2021**

The England Economic and Industrial Development District met in Regular Session in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana, on **Thursday, December 9, 2021 at 5:30 p.m.**

Mr. Richard Bushnell, Chairman, requested a roll call.

There were present: Mr. Richard Bushnell, Chair; Mrs. Robbyn Cooper, Vice Chair; Mr. William Barron, Mr. Dennis Frazier, Mr. Patrick O'Quin, Mr. Sam Spurgeon, Mr. Charlie Weems and Mr. Zeb Winstead

Also present were members of the England Authority staff: Mrs. Sandra McQuain, Executive Director; Mr. John Ryland, Legal Counsel; Ms. Mary Kee, Municipal Clerk; Mr. David Broussard, Deputy Director- Landside; Mr. Scott Gammel, Deputy Director – Airside; Mrs. Cathy Grant, Finance Director

Absent were: COL Katrina Lloyd

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Richard Bushnell, Chair, stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Bushnell asked if there were any public comments or questions. Hearing none, Chair Bushnell proceeded with the action items.

Commissioner Spurgeon introduced Mr. Robbie Gueringer as the new General Manager of Oakwing Golf.

Chairman Bushnell called for a motion to approve consent calendar for items #1 through #5, #7, and #9 through #12.

Motion by **Mr. Patrick O'Quin**, second by **Mr. William Barron**, to approve consent calendar for items #1 through #5, #7, and #9 through #12. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

MOTION TO APPROVE THE MINUTES OF NOVEMBER 18, 2021 REGULAR BOARD MEETING AND COMMITTEE MEETINGS.

Motion by **Mr. Patrick O'Quin**, second by **Mr. William Barron**, to approve the Minutes of November 18, 2021, 2021 Regular Board meeting and Committee meetings. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **052-2021**

MOTION TO ADOPT RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.014671 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR THE CONSTRUCTION OF THE MEDIUM INTENSITY APPROACH LIGHTING SYSTEM IN THE AMOUNT OF \$974,067.

Motion by **Mr. Patrick O'Quin**, second by **Mr. William Barron**, to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.014671 between the Louisiana Department of Transportation and Development and the EEIDD for the Construction of the Medium Intensity Approach Lighting

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System in the amount of \$974,067. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **053-2021**

MOTION TO ADOPT RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A DESIGN ONLY SPONSOR/STATE AGREEMENT H.014949 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR THE CONSTRUCTION OF THE WILDLIFE DETERRENT PERIMETER FENCE - PHASE II PROJECT IN THE AMOUNT OF \$121,420.

Motion by **Mr. Patrick O'Quin**, second by **Mr. William Barron**, to adopt resolution authorizing the Executive Director to execute a design only Sponsor/State Agreement H.014949 between the Louisiana Department of Transportation and Development and the EEIDD for the Construction of the Wildlife Deterrent Perimeter Fence - Phase II Project in the amount of \$121,420. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **054-2021**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE A LEASE AGREEMENT BETWEEN EEIDD AND GLASS ACT RECYCLING FOR BUILDING #2327 TO BE USED AS A GLASS RECYCLING FACILITY.

Motion by **Mr. Patrick O'Quin**, second by **Mr. William Barron**, to authorize Executive Director to execute a lease agreement between EEIDD and Glass Act Recycling for building #2327 to be used as a glass recycling facility. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **055-2021**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #1 TO THE LEASE BETWEEN EEIDD AND CAM LOGISTICS FOR BUILDING #1315.

Motion by **Mr. Patrick O'Quin**, second by **Mr. William Barron**, to authorize Executive Director to execute Amendment #1 to the lease between EEIDD and CAM Logistics for building #1315. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **056-2021**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE FIREFIGHTING CONTRACT BETWEEN EEIDD AND CENTERRA GROUP, LLC. TO PROVIDE FIREFIGHTING SERVICES FOR ENGLAND AIRPARK AND ALEXANDRIA INTERNATIONAL AIRPORT.

Motion by **Mr. Patrick O'Quin**, second by **Mr. William Barron**, to authorize Executive Director to execute firefighting contract between EEIDD and Centerra Group, LLC. to provide firefighting services for England Airpark and Alexandria International Airport. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **057-2021**

MOTION TO APPROVE CHANGE ORDER #8 TO THE ERNEST P. BREAUX ELECTRICAL, LLC CONTRACT IN THE AMOUNT OF \$688,026.40 FOR THE COMPLETION OF RUNWAY 14 MALSR PROJECT.

Motion by **Mr. Patrick O'Quin**, second by **Mr. William Barron**, to approve Change Order #8 to the Ernest P. Breaux Electrical, LLC contract in the amount of \$688,026.40 for the Completion of Runway 14 MALSR Project. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **058-2021**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ENTER INTO CONTRACT WITH PAN AMERICAN ENGINEERS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE DESIGN OF WIDE BODY MAINTENANCE, REPAIR & OVERHAUL HANGAR.

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Motion by **Mr. Patrick O'Quin**, second by **Mr. William Barron**, to authorize Executive Director to enter into contract with Pan American Engineers to provide professional engineering services for the Design of Wide Body Maintenance, Repair & Overhaul Hangar. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **059-2021**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENTAL AGREEMENT NO. 4 TO WORK ORDER NO. 6 BETWEEN PAN AMERICAN ENGINEERS AND THE ENGLAND ECONOMIC & INDUSTRIAL DEVELOPMENT DISTRICT IN THE AMOUNT OF \$286,040.

Motion to authorize Executive Director to execute Supplemental Agreement No. 4 to Work Order No. 6 between Pan American Engineers and the England Economic & Industrial Development District in the amount of \$286,040. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **060-2021**

MOTION TO APPROVE CHANGE ORDER # 1 TO THE PROGRESSIVE CONSTRUCTION COMPANY, LLC CONTRACT IN THE AMOUNT OF \$1,307,501.60 FOR THE EXTENSION OF RUNWAY 18 AND ASSOCIATED IMPROVEMENTS PHASE I.

Motion by **Mr. Patrick O'Quin**, second by **Mr. William Barron**, to approve Change Order # 1 to the Progressive Construction Company, LLC contract in the amount of \$1,307,501.60 for the Extension of Runway 18 and Associated Improvements Phase I. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **061-2021**

Chair Bushnell called for the next item:

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR EXECUTE AMENDMENT #1 TO THE LEASE BETWEEN EEIDD AND GRACE PRESBYTERIAN CHURCH, INC. FOR BUILDING #5057, THE BASEBALL FIELD, AND RELATED GROUNDS.

Motion by **Mr. Charlie Weems**, second by **Mrs. Robbyn Cooper** to adopt the motion.

Motion by **Mr. Charlie Weems**, second by **Mrs. Robbyn Cooper** to amend the motion to read as follows:
Motion to authorize Executive Director to execute Amendment #1 to the lease between EEIDD and Grace Presbyterian Church, Inc. for building #5057, the baseball field, and related grounds for a term of two years and to further authorize the Executive Director to enter into negotiations to establish a Cooperative Endeavor Agreement with Grace Presbyterian Church for exclusive use of the subject premises for a five year term retroactive to the commencement date of Amendment #1.

Chair Richard Bushnell called for a roll call vote:

Mr. Barron – Yes
Mr. Bushnell – Yes
Ms. Cooper – Yes
Mr. Frazier - Yes
COL Lloyd – Absent
Mr. O'Quin – Yes
Mr. Spurgeon – Yes
Mr. Weems – Yes
Mr. Winstead – No

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Motion was voted on and amended.

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #1 TO THE LEASE BETWEEN EEIDD AND GRACE PRESBYTERIAN CHURCH, INC. FOR BUILDING #5057, THE BASEBALL FIELD, AND RELATED GROUNDS FOR A TERM OF TWO YEARS AND TO FURTHER AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO NEGOTIATIONS TO ESTABLISH A COOPERATIVE ENDEAVOR AGREEMENT WITH GRACE PRESBYTERIAN CHURCH FOR EXCLUSIVE USE OF THE SUBJECT PREMISES FOR A FIVE YEAR TERM RETROACTIVE TO THE COMMENCEMENT DATE OF AMENDMENT #1.

The Chair called for any comments from the public. There being none, a vote was called and the amended motion carried. **062-2021**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO SELECT PAN AMERICAN ENGINEERS TO PROVIDE ARCHITECTURAL SERVICES TO REHABILITATE BUILDING 2102 FOR THE AVIATION CAREERS AND EDUCATION LAB.

Motion by **Mr. William Barron**, second by **Mrs. Robbyn Cooper**, to authorize Executive Director to select Pan American Engineers to provide architectural services to rehabilitate building 2102 for the Aviation Careers and Education Lab.

Chair Richard Bushnell called for a roll call:

Mr. Barron – Yes
Mr. Bushnell – Yes
Ms. Cooper – Yes
Mr. Frazier - Yes
COL Lloyd – Absent
Mr. O’Quin – Yes
Mr. Spurgeon – Yes
Mr. Weems – Yes
Mr. Winstead – Abstained

The Chair called for any comments from the public. There being none, motion carried. **063-2021**

MOTION TO ELECT MRS. ROBBYN COOPER AS CHAIR OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT.

Motion by **Mr. Charlie Weems**, second by **Mr. Patrick O’Quin**, to elect Mrs. Robbyn Cooper as Chair of the England Economic and Industrial Development District. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **064-2020**

MOTION TO ELECT MR. WILLIAM BARRON AS VICE-CHAIR OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT.

Motion by **Mr. Dennis Frazier**, second by **Mr. Patrick O’Quin**, to elect Mr. William Barron as Vice-Chair of the England Economic and Industrial Development District. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **065-2020**

MOTION TO ELECT COL KATRINA LLOYD AS SECRETARY/TREASURER OF THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT.

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Motion by **Mr. Dennis Frazier**, second by **Mr. William Barron**, to elect COL Katrina Lloyd as Secretary/Treasurer of the England Economic and Industrial Development District. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **066-2020**

Mr. Richard Bushnell, 2021 Chairman, thanked the commissioners and staff for their dedication and work

ADDITIONS TO AGENDA

E. Comments by Legal Counsel – N/A

F. Comments or Questions by Commissioners – M

G. Staff Report:

- a) **Financial – Cathy Grant, Finance Director:** Mrs. Grant said she expects to have November financials to commissioners by next Friday – will be sent out by email. Hard copies would be distributed at January's meeting.
- b) **Air Traffic – Scott Gammel, Deputy Director for Airport & Capital Projects:**
Since the meeting was earlier than usual, the only airlines we heard back from was American Airlines, which was up 40% since 2019. There are no numbers from Delta and United Airlines. United was low due to equipment, mechanics and pilots. United Airlines personnel was intrigued with the ACE Program.
- c) **Economic Development – David Broussard, Airpark Deputy Director-Landside:**
In the last few weeks, a Site Selection team from the New Mark Group, which is the largest commercial real estate firm in the world, spent a week in LA and toured the Cleco territory. Mr. Broussard and Mrs. McQuain took the group on a tour of the Airpark and briefed them on what they envision for the Airpark. The New Mark Group will be generating a report about the different areas of the Cleco area and what can be done to attract some opportunities and open some doors for England Airpark to individually meet with different companies that are interested in expanding. Mr. Broussard thanked Cleco for making the meeting happen.

H. Public Comments or Questions – N/A

Mr. Bushnell recognized Sandra McQuain, for celebrating her third year as Executive Director with the England Airpark.

Chair Bushnell called for any comments or questions from the public. There being none, meeting adjourned at **5:48 p.m.**

Richard Bushnell, Chairman

*England Economic and Industrial Development District
Board of Commissioners*

COL Katrina Lloyd, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
DECEMBER 9, 2021

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District was held at **4:30 p.m. on Thursday, DECEMBER 9, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. Richard Bushnell, Chairman of the England Authority, called the committee meetings to order and requested Mrs. Robbyn Cooper give the invocation. Chair Bushnell led the Pledge of Allegiance.

Chairman Richard Bushnell called on Commissioner Charlie Weems, Chair of the Admin/Legal Committee. Mr. Weems stated that there were no items to discuss. Mr. Weems next asked if there were any public comments or additions to the agenda.

There being no additional agenda items to discuss and no comments from the public, Mr. Weems adjourned the Admin/Legal Committee.

Mr. Charlie Weems, Committee Chair
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
DECEMBER 9, 2021

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on **DECEMBER 9, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Robbyn Cooper requested a roll call.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Patrick O'Quin, Mr. Sam Spurgeon, Mr. Charlie Weems and Mr. Zeb Winstead.

Absent: COL Katrina Lloyd

Commissioner Robbyn Cooper, Chair of the Finance Committee, next called for any comments from the public. There being none, Chair Cooper proceeded with the Finance Committee meeting.

The committee received and reviewed the schedule of paid invoices for the month of November 2021.

Motion by **Mr. Patrick O'Quin**, second by **Mr. William Barron**, to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.014671 between the Louisiana Department of Transportation and Development and the EEIDD for the Construction of the Medium Intensity Approach Lighting System in the amount of \$974,067.

Mr. Scott Gammel, Deputy Director for Airport and Capital Projects, stated that this is the grant that would complete the approach lighting system for Alexandria International Airport and highly recommend that the board approve the grant. On vote, motion carried.

Motion by **Mr. Charlie Weems**, second by **Mr. Dennis Frazier**, to adopt resolution authorizing the Executive Director to execute a design only Sponsor/State Agreement H.014949 between the Louisiana Department of Transportation and Development and the EEIDD for the Construction of the Wildlife Deterrent Perimeter Fence - Phase II Project in the amount of \$121,420.

Mr. Gammel stated that the item is another state only grant from the Dept. of Transportation and Development Aviation Division for the design of our Wildlife Fence Phase II. Pan American Engineers are designing the fence and will go out for bids in the summer of 2022. On vote, motion carried.

There being no further items to discuss, Mrs. Cooper adjourned the Finance Committee.

Mrs. Robbyn Cooper, Committee Chair
FINANCE COMMITTEE
England Economic and Industrial Development District

AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
DECEMBER 9, 2021

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, DECEMBER 9, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chairman Bushnell called on Commissioner Dennis Frazier, Chair for the Audit Committee.

Mr. Frazier stated that there were no items to be discussed and called for any additions or public comments. There being none, Mr. Frazier adjourned the Audit Committee.

Mr. Dennis Frazier, Committee Chair
AUDIT COMMITTEE
England Economic and Industrial Development District

ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
DECEMBER 9, 2021

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on **Thursday, DECEMBER 9, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chairman Richard Bushnell called on Commissioner Charlie Weems, Chair of the Economic Development Committee.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Patrick O'Quin, Mr. Sam Spurgeon, Mr. Charlie Weems and Mr. Zeb Winstead.

Absent: COL Katrina Lloyd

Motion by **Mr. William Barron**, second by **Mrs. Robbyn Cooper**, to authorize Executive Director to execute a lease agreement between EEIDD and Glass Act Recycling for building #2327 to be used as a glass recycling facility.

Mr. David Broussard, Deputy Director of England Airpark, recognized Ms. Annie Collins who owns the new company, Glass Act Recycling. The building is a 5,000 sq. ft. warehouse that recycles glass products that will be crushed up and recycled into new products. The warehouse is located off of Frank Andrews near Air Base Road. On vote, motion carried.

Motion by **Mrs. Robbyn Cooper**, second by, **Mr. Dennis Frazier**, to authorize Executive Director to execute Amendment #1 to the lease between EEIDD and CAM Logistics for building #1315.

Mr. David Broussard, stated that Cam Logistics works with Proctor and Gamble. The lease would be extended for a year. The dock doors would be improved by England Authority.

On vote, motion carried.

Motion by **Mr. William Barron**, second by **Mrs. Robbyn Cooper**, to authorize Executive Director execute Amendment #1 to the lease between EEIDD and Grace Presbyterian Church, Inc. for building #5057, the baseball field, and related grounds.

Heard from Mr. Joe Moreau, Athletic Director with Grace Christian Presbyterian Church.

Discussion ensued concerning whether there should be a lease agreement or a Cooperative Endeavor Agreement between EEIDD and Grace Presbyterian Church

Chair Weems stated that the England Authority Board of Commissioners are willing to approve the lease with a two year term with the agreement that the England Authority would convert this as soon as possible into a Cooperative Endeavor Agreement between the England Authority and Grace Presbyterian Christian and to also assume responsibility with no extra money.

Mr. Weems called for an amendment to the motion.

Motion by **Mrs. Robbyn Cooper**, second by **Mr. William Barron** to amend the above motion to read as follows:

MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #1 TO THE LEASE BETWEEN EEIDD AND GRACE PRESBYTERIAN CHURCH INC. FOR BUILDING #5057, THE BASEBALL FIELD AND RELATED GROUNDS FOR A TERM OF TWO YEARS, AND TO FURTHER AUTHORIZE THE EXECUTIVE DIRECTOR TO ENTER INTO NEGOTIATIONS TO ESTABLISH A COOPERATIVE ENDEAVOR AGREEMENT WITH GRACE PRESBYTERIAN CHURCH FOR EXCLUSIVE USE OF THE SUBJECT PREMISES FOR A FIVE YEAR TERM RETROACTIVE TO THE COMMENCEMENT DATE OF AMENDMENT #1.

After further discussion, Chair Weems called for a roll call on the amendment to the motion:

Mr. Barron – Yes
Mr. Bushnell – Yes
Ms. Cooper – Yes
Mr. Frazier - Yes
COL Lloyd – Absent
Mr. O’Quin – Yes
Mr. Spurgeon – Yes
Mr. Weems – Yes
Mr. Winstead – No

Motion was voted on and amended.

Motion by **Mrs. Robbyn Cooper**, second by **Mr. William Barron**, to authorize the Executive Director to execute Amendment #1 to the lease between EEIDD and Grace Presbyterian Church Inc. For building #5057, the baseball field and related grounds for a term of two years, and to further authorize the Executive Director to enter into negotiations to establish a Cooperative Endeavor Agreement with Grace Presbyterian Church for exclusive use of the subject premises for a five-year term retroactive to the commencement date of Amendment #1. On vote, motion carried.

Chair Weems stated that there were no further items to discuss and next called for any public comments.

There being none, Mr. Weems adjourned the Economic Development Committee.

Mr. Charlie Weems, Committee Chair
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District

OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
DECEMBER 9, 2021

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on **Thursday, DECEMBER 9, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chairman Bushnell called on Commissioner Dennis Frazier, Vice-Chair for the Operations Committee.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Patrick O'Quin, Mr. Sam Spurgeon, Mr. Charlie Weems and Mr. Zeb Winstead.

Absent: COL Katrina Lloyd

Motion by **Mr. Zeb Winstead**, second by **Mr. William Barron**, to authorize Executive Director to execute firefighting contract between EEIDD and Centerra Group, LLC, to provide firefighting services for England Airpark and Alexandria International Airport. On vote, motion carried.

Mr. Frazier stated there were no further items to discuss in the Operations Committee and next called for any additions. There being none, Mr. Frazier adjourned the meeting.

Mrs. Robbyn Cooper, Committee Chair
OPERATIONS COMMITTEE
England Economic and Industrial Development District

HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
DECEMBER 9, 2021

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, DECEMBER 9, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. Dennis Frazier, Vice-Chair, stated that there were no items to discuss and called for any comments from the public.

There being none, Vice-Chair Frazier adjourned the Human Resources Committee.

COL. Katrina Lloyd, Committee Chair
HUMAN RESOURCE COMMITTEE
England Economic and Industrial Development District

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
DECEMBER 9, 2021

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, DECEMBER 9, 2021** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. William Barron, Chair of the Capital Projects Committee, requested a roll call.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Patrick O'Quin, Mr. Sam Spurgeon, Mr. Charlie Weems and Mr. Zeb Winstead

Absent: Colonel Lloyd

Mr. Barron called for any additions or comments from the public. There being none, Mr. Barron proceeded with the Capital Project Committee meeting.

Motion by **Mrs. Robbyn Cooper**, second by **Mr. Sam Spurgeon**, to authorize Executive Director to enter into contract with Pan American Engineers to provide architectural services to rehabilitate building 2102 for the Aviation Careers and Education Lab.

Mr. Scott Gammel, Deputy Director – Airport, stated that the motion is asking for qualifications only at this time. The building consists of 37,000 square feet and Pan American Engineers has been selected to do the project. There is no contract at this time.

Chair William Barron requested a roll call:

Mr. Barron – Yes
Mr. Bushnell – Yes
Ms. Cooper – Yes
Mr. Frazier - Yes
COL Lloyd – Absent
Mr. O'Quin – Yes
Mr. Spurgeon – Yes
Mr. Weems – Yes
Mr. Winstead – Abstain

On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Patrick O'Quin**, to approve Change Order #8 to the Ernest P. Breaux Electrical, LLC contract in the amount of \$688,026.40 for the Completion of Runway 14 MALSR Project. On vote, motion carried.

Motion by **Mr. Patrick O'Quin**, second by **Mr. Dennis Frazier**, to authorize Executive Director to enter into contract with Pan American Engineers to provide professional engineering services for the Design of Wide Body Maintenance, Repair & Overhaul Hangar. On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mrs. Robbyn Cooper**, to authorize Executive Director to execute Supplemental Agreement No. 4 to Work Order No. 6 between Pan American Engineers and the England Economic & Industrial Development District in the amount of \$286,040. On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to approve Change Order #1 to the Progressive Construction Company, LLC contract in the amount of \$1,307,501.60 for the Extension of Runway 18 and Associated Improvements Phase I. On vote, motion carried.

Status Report – Presented by Scott Gammel, Deputy Director-Airport

- **Part 150 Noise Program** (Mr. Gammel presented a slide show for commissioners).
- **Runway 18/36 Extension**: – Phase 1 – mostly drainage. Should be through by end of February to early March –weather permitting.
- **Airfield Electrical Rehab**: To finish, putting new electrical ducts in and running new wire.
- **Runway Safety Area Rehabilitation**: Putting 35' of shoulders on the runway.

There being no further items to discuss, Mr. Barron adjourned the Capital Project Committee.

Chairman Bushnell adjourned the Committee meetings at **5:29 p.m.**

William Barron, Committee Chair
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District