

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS                      REGULAR SESSION SEPTEMBER 22, 2022**

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The England Economic and Industrial Development District met in Regular Session in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana, on **Thursday, September 22, 2022 at 4:30 p.m.**

Mrs. Robbyn Cooper, Chair of the England Authority, requested a roll call.

**Present:** Mrs. Robbyn Cooper, Chair; Mr. William Barron, Vice Chair; Mr. Richard Bushnell, Mr. Dennis Frazier, Colonel Katrina Lloyd, Mr. Patrick O'Quin and Mr. Sam Spurgeon

**Absent:** Mr. Charlie Weems, Mr. Zeb Winstead

Also present were members of the England Authority staff: Glenn Curtis, Interim Executive Director; Mr. David Broussard, Deputy Director-Landside; Mr. Scott Gammel, Deputy Director-Airside; Mr. John Ryland, Legal Counsel; Ms. Mary Kee, Municipal Clerk; Summer Steiner, Finance Manager.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mrs. Robbyn Cooper, Chair, stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chair Cooper requested a motion to approve the Minutes of August 25, 2022 Regular Board meeting and Committee meetings.

**MOTION TO APPROVE THE MINUTES OF August 25, 2022 REGULAR BOARD MEETING AND COMMITTEE MEETINGS.**

Motion by **Mr. William Barron**, second by **Mr. Richard Bushnell**, to approve the minutes of August 25, 2022 Regular Board meeting and Committee meetings. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **052-2022**

Chair Cooper called for a motion to approve consent calendar for items #2 through #4

Motion by **Mr. Sam Spurgeon**, second by **COL Katrina Lloyd**, to approve consent calendar for items #2 through #8. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

**MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE SUPPLEMENTAL AGREEMENT #19 BETWEEN EEIDD AND THE UNITED STATES OF AMERICA FOR BUILDING IMPROVEMENTS TO HANGAR 814.**

Motion by **Mr. Sam Spurgeon**, second by **COL Katrina Lloyd**, to authorize Interim Executive Director to execute Supplemental Agreement #19 between EEIDD and The United States of America for Building Improvements to Hangar 814. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **053-2022**

**MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO ADOPT WORK AUTHORIZATION NUMBER 13 WITH W. D. SCHOCK COMPANY, INC. FOR THE NEIGHBORHOOD NOISE MITIGATION PROGRAM.**

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Motion by **Mr. Sam Spurgeon**, second by **COL Katrina Lloyd**, to authorize Interim Executive Director to adopt Work Authorization Number 13 with W. D. Schock Company, Inc. for the Neighborhood Noise Mitigation Program. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **054-2022**

**MOTION AUTHORIZING INTERIM EXECUTIVE DIRECTOR TO EXECUTE WORK CONTRACT WITH DEBORAH MURPHY LAGOS & ASSOCIATES, LLC FOR PART 150 NOISE PROGRAM COORDINATOR.**

Motion by **Mr. Sam Spurgeon**, second by **COL Katrina Lloyd**, authorizing Interim Executive Director to execute work contract with Deborah Murphy Lagos & Associates, LLC for Part 150 Noise Program Coordinator. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **055-2022**

**E. Comments by Legal Counsel – N/A**

**F. Comments or Questions by Commissioners –** Commissioner Dennis Frazier requested status of Executive Director applicants. Interim Executive Director stated that there were 15 applicants. ADK Consulting Firm is pre-screening all applicants and Mr. Curtis would have them on September 28.

- G. Staff Report – a). Financial –** Summer Steiner, Finance Manager: Two months into the year, which is 16%. Are on target with revenue and expenses. A new detailed statement of revenues and expenses, a report that is used with all managers to give a better picture of all Purchase Orders. England Authority is 35% over budget for electricity.
- b). Air Traffic -** Monthly Air Traffic Statistics are down 13% for the year directly related due to United Airlines pulling out.  
Air Service Study -Operations are up on operations due to flight school and military coming in. Should hit over \$6 million in fuel sales this year.  
**Air Service Study –** Mr. Gammel introduced Mike Boyd with Boyd International.
- c). Economic Development/Operations –** David Broussard: LA Central came out and did some retentions. Two of England Authority’s businesses – Azeo Form and Pepsi. Both companies are expanding.  
**Operations:** There were 68 residential calls and 23 commercial calls.

Chair Robbyn Cooper thanked Mrs. Deborah Lagos and Mr. Mike Boyd for attending the meetings and addressing the Commissioners questions.

**H. Public Comments or Questions – N/A**

Chair Robbyn Cooper called for a motion to enter into Executive Session to discuss possible litigation.

Motion by **Mr. William Barron**, second by **Mr. Richard Bushnell**, to enter into Executive Session to discuss possible litigation.

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Chair Robbyn Cooper then called for a roll call vote:

Yes – Mr. Barron  
Yes – Mr. Bushnell  
Yes – Mrs. Cooper  
Yes – Mr. Frazier  
Yes – COL Lloyd  
Yes – Mr. O’Quin  
Yes – Mr. Spurgeon  
Absent – Mr. Weems  
Absent – Mr. Winstead

Yes – 7  
Absent – 2

Chair Cooper stated there was a unanimous vote. The Board of Commissioners entered into Executive Session at **6:07 p.m.**

(Executive Session)

Motion by **Mr. Sam Spurgeon**, second by **Mr. William Barron**, to exit Executive Session at 7:19 p.m. A vote was called and motion carried.

Chair Robbyn Cooper called the regular Board Meeting back to order at 7:21 p.m.

Chair Robbyn Cooper next called for a motion to add the following two items to the agenda:

**MOTION TO AUTHORIZE THE ENGAGEMENT OF ADAMS & REESE TO REPRESENT THE EEIDD IN A POTENTIAL LITIGATION.**

Motion by **Mr. William Barron**, second by **Mr. Dennis Frazier**, to add item to the agenda.

By unanimous vote, motion was added to agenda.

Motion by **Mr. William Barron**, second by **Mr. Dennis Frazier**, to authorize the engagement of Adams & Reese to represent the EEIDD in a potential litigation. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **056-2022**

**MOTION TO AUTHORIZE PAYMENT OF DEDUCTIBLE OF EEIDD INSURANCE POLICY IN THE EVENT OF A SETTLEMENT.**

Motion by **Mr. Patrick O’Quin**, second by **Mr. Richard Bushnell**, to add item to the agenda.

By unanimous vote, motion was added to agenda.

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Motion by **Mr. Patrick O'Quin**, second by **Mr. Richard Bushnell**, to authorize payment of deductible of EEIDD insurance policy in the event of a settlement. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **057-2022**

Chair Robbyn Cooper called for any comments or questions from the public. There being none, meeting adjourned at **7:25 p.m.**

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**Robbyn Cooper, Chair**  
*England Economic and Industrial Development District  
Board of Commissioners*

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**COL Katrina Lloyd, Secretary/Treasurer**  
*England Economic and Industrial Development District  
Board of Commissioners*

**ADMIN/LEGAL COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**SEPTEMBER 22, 2022**

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District was held at **4:30 p.m. on Thursday, SEPTEMBER 22, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mrs. Robbyn Cooper, Chair of the England Authority, called the committee meetings to order. Commissioner Richard Bushnell gave the invocation. Commissioner COL Katrina Lloyd led the Pledge of Allegiance.

Chair Robbyn Cooper proceeded with the Admin/Legal Committee. Chair Charlie Weems and Vice-Chair Zeb Winstead were both absent. Mrs. Cooper stated that there were no items to discuss in the committee and next called for any additions or public comments.

There being none, Chair Robbyn Cooper dismissed the Admin/Legal Committee.

Chair Robbyn Cooper next called upon Commissioner Dennis Frazier, Chair of the Finance Committee.

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Mr. Charlie Weems, Committee Chair  
**ADMIN/LEGAL COMMITTEE**  
England Economic & Industrial Development District

**FINANCE COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**SEPTEMBER 22, 2022**

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on Thursday, **SEPTEMBER 22, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Dennis Frazier requested a roll call.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, COL Katrina Lloyd, Mr. Patrick O'Quin and Mr. Sam Spurgeon.

**Absent:** Mr. Charlie Weems, Mr. Zeb Winstead.

Received schedule of paid invoices for the month of August 2022.

Mr. Frazier stated that there were no further items to discuss and asked if there were any public comments or additions to the agenda.

There being none, Mr. Frazier adjourned the Finance Committee.

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Mr. Dennis Frazier, Committee Chair  
**FINANCE COMMITTEE**  
England Economic & Industrial Development District

**AUDIT COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**SEPTEMBER 22, 2022**

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 22, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Robbyn Cooper called on Commissioner Dennis Frazier, Chair for the Audit Committee.

Chair Dennis Frazier stated that there were no items to discuss and called for any comments from the public.

There being none, Mr. Frazier dismissed the Audit Committee.

Chair Robbyn Cooper requested Commissioner Sam Spurgeon to proceed with the Economic Development Committee.

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Mr. Dennis Frazier, Committee Chair  
**AUDIT COMMITTEE**  
England Economic and Industrial Development District

**ECONOMIC DEVELOPMENT COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**SEPTEMBER 22, 2022**

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on Thursday, **SEPTEMBER 22, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Robbyn Cooper called on Commissioner Sam Spurgeon, Chair of the Economic Development Committee.

Mr. Spurgeon requested a roll call.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, COL Katrina Lloyd, Mr. Patrick O' Quin, Mr. Sam Spurgeon

**Absent:** Mr. Charlie Weems, Mr. Zeb Winstead

Motion by **Mr. William Barron**, second by **Mr. Richard Bushnell**, to authorize Interim Executive Director to execute Supplemental Agreement #19 between EEIDD and The United States of America for building improvements to hangar 814. On vote, motion carried.

Commissioner Sam Spurgeon called for any additions or public comments.

There being none, Mr. Sam Spurgeon adjourned the Economic Development Committee.

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Mr. Sam Spurgeon, Committee Chair  
**ECONOMIC DEVELOPMENT COMMITTEE**  
England Economic and Industrial Development District



**OPERATIONS COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**SEPTEMBER 22, 2022**

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 22, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. William Barron, Vice Chair of the Operations Committee, stated that there were no items to discuss and next called for any additions or public comments.

There being none, Mr. Barron dismissed the Operations Committee.

Chair Robbyn Cooper next called upon Commissioner COL Katrina Lloyd, Chair of the Human Resource Committee.

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Mr. Zeb Winstead, Committee Chair  
**OPERATIONS COMMITTEE**  
England Economic and Industrial Development District

**HUMAN RESOURCES COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**AUGUST 25, 2022**

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, AUGUST 25, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

COL Katrina Lloyd, Chair of the Human Resources Committee, stated there were no items to discuss and next called for any additions or comments from the public. There being none, COL Lloyd adjourned the Human Resource Committee.

Chair Robbyn Cooper next called upon Commissioner William Barron, Chair of the Capital Projects Committee.

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COL. Katrina Lloyd, Committee Chair  
**HUMAN RESOURCE COMMITTEE**  
England Economic and Industrial Development District

**CAPITAL PROJECTS COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**SEPTEMBER 22, 2022**

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 22, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. William Barron, Chair of the Capital Projects Committee, requested a roll call.

**The following were present:** Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Colonel Katrina Lloyd, Mr. Patrick O'Quin and Mr. Sam Spurgeon

**Absent:** Mr. Charlie Weems, Mr. Zeb Winstead

Mr. Barron called for any comments from the public. There being none, Mr. Barron proceeded with the Capital Projects Committee.

Motion by **Mr. Sam Spurgeon**, second by **Mr. COL Katrina Lloyd**, to authorize Interim Executive Director to adopt Work Authorization Number 13 with W. D. Schock Company, Inc. for the Neighborhood Noise Mitigation Program. On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Patrick O'Quin**, authorizing Interim Executive Director to execute Certificate of Substantial Completion for the Extension of Runway 18 and Associated Improvements Phase 1. On vote, motion carried.

Mr. Barron next called on Mr. Scott Gammel to give Status Report.

**Status Report** – Presented by Scott Gammel, Deputy Director-Airport

- a) Part 150 Noise Program – Mrs. Deborah Lagos with W.D. Schock Company, Inc. presented an overview of the Part 150 Noise Program. Have purchased 161 parcels to date and have 30 parcels remaining.
- b) Runway Extension – Phase 1 was approved last month. Mr. Gammel, Mr. Broussard, Jennifer Mumme and Glenn Curtis met State Representatives and Senators regarding grants. Hoping to receive \$20 million from the Feds and \$12 million from the State to finish the Runway Extension.
- c) Airfield Electrical Rehab – Everything is paid for; waiting for manhole covers that are on backorder. Hope to complete in four weeks.
- d) Runway Safety Area Rehabilitation – FAA wants the project to go out for bids; E.A. short \$600,000 for runway lights.
- e) Wildlife Safety Rehab Fencing – going very well. Fence will be 10 feet high when completed.
- f) Master Plan – Will be wrapping up soon.
- g) North Ramp Wash Rack – England Authority received the grant of \$2.9 million to complete the Wash Rack.

Heard from David Broussard, Deputy Director-Landside, on the following projects:

- a) **Multi - Family Housing** –
- b) **OakWing** – Nathan Krace, Architect, presented an update on the bunker project, which is going very well. All 18 greens will be completed by the weekend as far as demolition and shaping the greens.
- c) **Renewable Energy** - The option agreement was executed with CLECO and received the first payment with that partnership. Mr. William Barron thanked Andrew Price and Shane Hilton with CLECO. Mr. Barron also thanked Attorney John Ryland and Brenner Sadler for completing the option contract.

There being no further items to discuss, Mr. Barron adjourned the Capital Project Committee at **5:14 P.M.**

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William Barron, Committee Chair  
**CAPITAL PROJECTS COMMITTEE**  
England Economic and Industrial Development District