

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS                      REGULAR SESSION OCTOBER 27, 2022**

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The England Economic and Industrial Development District met in Regular Session in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana, on **Thursday, October 27, 2022 at 5:37 p.m.**

Mrs. Robbyn Cooper, Chair of the England Authority, requested a roll call.

**Present:** Mrs. Robbyn Cooper, Chair; Mr. William Barron, Vice Chair; Mr. Richard Bushnell, Mr. Dennis Frazier, Mr. Patrick O'Quin, Mr. Charlie Weems, and Mr. Zeb Winstead

**Absent:** Colonel Katrina Lloyd and Mr. Sam Spurgeon

Also present were members of the England Authority staff: Mr. David Broussard, Deputy Director-Landside; Mr. Scott Gammel, Deputy Director-Airside; Mr. John Ryland, Legal Counsel; Summer Steiner, Director of Finance & Human Resources.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mrs. Robbyn Cooper, Chair, stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chair Cooper asked if there were any public comments or questions. Hearing none, Mrs. Cooper proceeded with the action items.

**MOTION TO APPROVE THE MINUTES OF SEPTEMBER 22, 2022 REGULAR BOARD MEETING AND COMMITTEE MEETINGS.**

Motion by **Mr. William Barron**, second by **Mr. Richard Bushnell**, to approve the minutes of September 22, 2022 Regular Board meeting and Committee meetings. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **067-2022**

**MOTION TO APPROVE THE MINUTES OF OCTOBER 3, 2022 REGULAR SPECIAL CALLED MEETING.**

Motion by **Mr. William Barron**, second by **Mr. Dennis Frazier**, to approve the minutes of October 3, 2022 Special Called meeting. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **059-2022**

**MOTION TO APPROVE THE MINUTES OF OCTOBER 5, 2022 REGULAR SPECIAL CALLED MEETING.**

Motion by **Mr. William Barron**, second by **Mr. Richard Bushnell**, to approve the minutes of October 5, 2022 Special Called meeting. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **060-2022**

Chair Cooper called for a motion to approve consent calendar for items #4 through #9.

Motion by **Mr. Charlie Weems**, second by **Mr. Zeb Winstead**, to approve consent calendar for items #4 through #9. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS                      REGULAR SESSION OCTOBER 27, 2022**

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**MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND TABOO HARLEY-DAVIDSON FOR USE OF SPACE FOR MOTORCYCLE TRAINING AND RIDING ACADEMY.**

Motion by **Mr. Charlie Weems**, second by **Mr. Zeb Winstead** to authorize interim executive director to execute lease agreement between EEIDD and Taboo Harley-Davidson for use of space for motorcycle training and riding academy. **061-2022**

**MOTION TO ADOPT RESOLUTION REQUESTING LADOTD, DIVISION OF AVIATION, TO PROVIDE ASSISTANCE FOR CONSTRUCTION OF VARIOUS AIRPORT RELATED PROJECTS AT ALEXANDRIA INTERNATIONAL AIRPORT.**

Motion by **Mr. Charlie Weems**, second by **Mr. Zeb Winstead** to adopt resolution requesting LADOTD, Division of Aviation, to provide assistance for construction of various airport related projects at Alexandria International Airport. **062-2022**

**MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH GILCHRIST CONSTRUCTION COMPANY FOR THE REHABILITATION OF RUNWAY AND TAXIWAY SAFETY AREA PHASE 2 LIGHT ADJUSTMENT IN THE AMOUNT OF \$2,108,800 SUBJECT TO FUNDING AND SUBJECT TO THE RECEIPT OF ALL PROPER AND NECESSARY BID DOCUMENTS.**

Motion by **Mr. Charlie Weems**, second by **Mr. Zeb Winstead** to authorize Interim Executive Director to execute contract with Gilchrist Construction Company for the Rehabilitation of Runway and Taxiway Safety Area Phase 2 Light Adjustment in the amount of \$2,108,800 subject to funding and subject to the receipt of all proper and necessary bid documents. **063-2022**

**MOTION TO AUTHORIZE INTERIM EXECUTIVE DIRECTOR TO EXECUTE CHANGE ORDER #3 WITH GILCHRIST CONSTRUCTION COMPANY, LLC FOR THE REHABILITATION OF RUNWAY AND TAXIWAY SAFETY AREAS IN THE AMOUNT OF (-\$216,000).**

Motion by **Mr. Charlie Weems**, second by **Mr. Zeb Winstead** to authorize Interim Executive Director to execute Change Order #3 with Gilchrist Construction Company, LLC for the Rehabilitation of Runway and Taxiway Safety Areas in the amount of (-\$216,000). **064-2022**

**MOTION TO ADOPT RESOLUTION AUTHORIZING THE INTERIM EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.014949 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR THE WILDLIFE MITIGATION AND FENCING – NORTH - PHASE II IN THE AMOUNT OF \$2,551,580.**

Motion by **Mr. Charlie Weems**, second by **Mr. Zeb Winstead** adopt resolution authorizing the Interim Executive Director to execute Sponsor/State Agreement No. H.014949 between the Louisiana Department of Transportation and Development and the EEIDD for the Wildlife Mitigation and Fencing – North - Phase II in the amount of \$2,551,580. **065-2022**

Motion to adopt resolution authorizing the Interim Executive Director to execute Sponsor/State Agreement No. H.015166 between the Louisiana Department of Transportation and Development and the EEIDD for the Wildlife Mitigation and Fencing - Phase III in the amount of \$1,893,268.

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS                      REGULAR SESSION OCTOBER 27, 2022**

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Motion by **Mr. Charlie Weems**, second by **Mr. Zeb Winstead** to adopt resolution authorizing the Interim Executive Director to execute Sponsor/State Agreement No. H.015166 between the Louisiana Department of Transportation and Development and the EEIDD for the Wildlife Mitigation and Fencing - Phase III in the amount of \$1,893,268. **066-2022**

**E. Comments by Legal Counsel – N/A**

**F. Comments or Questions by Commissioners – N/A**

**G. Staff Report – a). Financial:** On budget for spending. Parking services at the airport will now be provided by Premium Parking. Self paying lane is being considered.

**b). Air Traffic:** Enplanements are strong. Flights continue to be overbooked. Continuing to work with Delta Airlines to improve flight schedules.

**c). Economic Development/Operations:**

Operations: There were 100 residential calls and about 20 commercial calls.  
Working with three existing tenants to expand their footprints.

**H. Public Comments or Questions – N/A**

Chair Robbyn Cooper called for a motion to enter into Executive Session to discuss possible litigation.

Motion by **Mr. Zeb Winstead**, second by **Mr. Patrick O'Quin**, to enter into Executive Session to discuss executive director position.

Chair Robbyn Cooper then called for a roll call vote:

Yes – Mr. Barron  
Yes – Mr. Bushnell  
Yes – Mrs. Cooper  
Yes – Mr. Frazier  
Absent – COL. Lloyd  
Yes – Mr. O'Quin  
Absent – Mr. Spurgeon  
Yes – Mr. Weems  
Yes – Mr. Winstead

Yes – 7

Absent - 2

Chair Cooper stated there was a unanimous vote. The Board of Commissioners entered into Executive Session at **5:46 p.m.**

(Executive Session)

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS                      REGULAR SESSION OCTOBER 27, 2022**

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Motion by **Mr. Zeb Winstead**, second by **Mr. William Barron**, to exit Executive Session at 6:31 p.m. A vote was called and motion carried.

Chair Robbyn Cooper called the regular Board Meeting back to order at 6:31 p.m.

There being no further business, Chair Robbyn Cooper adjourned the meeting at **6:31 p.m.**

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**Robbyn Cooper, Chair**

*England Economic and Industrial Development District  
Board of Commissioners*

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**COL Katrina Lloyd, Secretary/Treasurer**

*England Economic and Industrial Development District  
Board of Commissioners*

**ADMIN/LEGAL COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**OCTOBER 27, 2022**

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District was held at **4:30 p.m. on Thursday, OCTOBER 27, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mrs. Robbyn Cooper, Chair of the England Authority, called the committee meetings to order. Commissioner Zeb Winstead gave the invocation. Commissioner Richard Bushnell led the Pledge of Allegiance.

Chair Robbyn Cooper proceeded with the Admin/Legal Committee. Chair Charlie Weems stated that there were no items to discuss in the committee and next called for any additions or public comments.

There being none, Chair Charlie Weems dismissed the Admin/Legal Committee.

Chair Robbyn Cooper next called upon Commissioner Dennis Frazier, Chair of the Finance Committee.

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Mr. Charlie Weems, Committee Chair  
**ADMIN/LEGAL COMMITTEE**  
England Economic & Industrial Development District

**FINANCE COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**OCTOBER 27, 2022**

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on Thursday, **OCTOBER 27, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Dennis Frazier requested a roll call.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Patrick O'Quin, Mr. Charlie Weems, Mr. Zeb Winstead.

**Absent:** COL Katrina Lloyd and Mr. Sam Spurgeon

Received schedule of paid invoices for the month of September 2022.

Mr. Frazier questioned what is Atlas doing for EEIDD. Mr. Broussard stated they are doing economic development consulting especially the multi family building project.

Mr. Frazier stated that there were no further items to discuss and asked if there were any public comments or additions to the agenda.

There being none, Mr. Frazier adjourned the Finance Committee.

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Mr. Dennis Frazier, Committee Chair  
**FINANCE COMMITTEE**  
England Economic & Industrial Development District

**AUDIT COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**OCTOBER 27, 2022**

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, OCTOBER 27, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Robbyn Cooper called on Commissioner Dennis Frazier, Chair for the Audit Committee.

Chair Dennis Frazier asked when the audit would be completed. Summer Steiner said the auditors expect to finished this week or early next week. Ms. Steiner said the audit report should be presented to the board in December 2022.

There be no other business, Mr. Frazier dismissed the Audit Committee.

Chair Robbyn Cooper next called upon Commissioner Richard Bushnell, in the absence of Mr. Sam Spurgeon, chair of the Economic Development Committee.

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Mr. Dennis Frazier, Committee Chair  
**AUDIT COMMITTEE**  
England Economic and Industrial Development District

**ECONOMIC DEVELOPMENT COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**OCTOBER 27, 2022**

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on Thursday, **OCTOBER 27, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Robbyn Cooper called on Richard Bushnell, Vice-Chair of the Economic Development Committee, in absence of Mr. Sam Spurgeon.

Mr. Bushnell requested a roll call.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, , Mr. Patrick O' Quin, Mr. Charlie Weems, Mr. Zeb Winstead

**Absent:** COL Katrina Lloyd, Mr. Sam Spurgeon.

Motion by **Mr. William Barron**, second by **Mr. Zeb Winstead**, to authorize Interim Executive Director to execute lease agreement between EEIDD and Taboo Harley-Davidson for use of space for motorcycle training and riding academy.

Mr. Frazier asked if Taboo Harley-Davidson would be required to have commercial vehicle insurance. David Broussard said they would have commercial insurance on the motorcycles and storage container. Mr. Broussard said law enforcement and military personnel are some that would use the academy for drive certification.

On vote, motion carried.

Commissioner Richard Bushnell called for any additions or public comments.

There being none, Mr. Richard Bushnell adjourned the Economic Development Committee.

Chair Robbyn Cooper next called upon Commissioner Zeb Winstead, chair of the Operations Committee

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Mr. Sam Spurgeon, Committee Chair  
**ECONOMIC DEVELOPMENT COMMITTEE**  
England Economic and Industrial Development District



**OPERATIONS COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**OCTOBER 27, 2022**

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on **Thursday, OCTOBER 27, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Commissioner Zeb Winstead, Chair of the Operations Committee, stated that there were no items to discuss and next called for any additions or public comments.

There being none, Mr. Winstead dismissed the Operations Committee.

Chair Robbyn Cooper next called upon Commissioner Patrick O'Quin, in the absence of COL Katrina Lloyd, Chair of the Human Resources Committee.

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Mr. Zeb Winstead, Committee Chair  
**OPERATIONS COMMITTEE**  
England Economic and Industrial Development District

**HUMAN RESOURCES COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**OCTOBER 27, 2022**

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, OCTOBER 27, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. O'Quin called for any additions or comments from the public. There being none, Commissioner O'Quin adjourned the Human Resource Committee.

Chair Robbyn Cooper next called upon Commissioner William Barron, chair of the Capital Projects Committee.

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COL. Katrina Lloyd, Committee Chair  
**HUMAN RESOURCE COMMITTEE**  
England Economic and Industrial Development District

**HUMAN RESOURCES COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**OCTOBER 27, 2022**

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, OCTOBER 27, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

COL Katrina Lloyd, Chair of the Human Resources Committee, stated there were no items to discuss and next called for any additions or comments from the public. There being none, COL Lloyd adjourned the Human Resource Committee.

Chair Robbyn Cooper next called upon Commissioner William Barron, Chair of the Capital Projects Committee.

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COL. Katrina Lloyd, Committee Chair  
**HUMAN RESOURCE COMMITTEE**  
England Economic and Industrial Development District

**CAPITAL PROJECTS COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
**OCTOBER 27, 2022**

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, OCTOBER 27, 2022** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. William Barron, Chair of the Capital Projects Committee, requested a roll call.

**The following were present:** Mr. William Barron, Mr. Richard Bushnell, Mrs. Robbyn Cooper, Mr. Dennis Frazier, Mr. Patrick O'Quin, Mr. Charlie Weems, Mr. Zeb Winstead.

**Absent:** COL Katrina Lloyd, Mr. Sam Spurgeon

Mr. Barron called for any comments from the public. There being none, Mr. Barron proceeded with the Capital Projects Committee.

Motion by **Mr. Richard Bushnell**, second by **Mr. Charlie Weems**, to adopt resolution requesting LADOTD, Division of Aviation, to provide assistance for construction of various airport related projects at Alexandria International Airport. On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Richard Bushnell**, authorizing Interim Executive Director to execute contract with Gilchrist Construction Company for the Rehabilitation of Runway and Taxiway Safety Area Phase 2 Light Adjustment in the amount of \$2,108,800 subject to funding and subject to the receipt of all proper and necessary bid documents. On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Patrick O'Quin**, authorizing Interim Executive Director to execute Change Order #3 with Gilchrist Construction Company, LLC for the Rehabilitation of Runway and Taxiway Safety Areas in the amount of (-\$216,000). On vote, motion carried.

Motion by **Mr. Richard Bushnell**, second by **Mr. Zeb Winstead** authorizing the Interim Executive Director to execute Sponsor/State Agreement No. H.014949 between the Louisiana Department of Transportation and Development and the EEIDD for the Wildlife Mitigation and Fencing – North - Phase II in the amount of \$2,551,580. On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Richard Bushnell** authorizing the Interim Executive Director to execute Sponsor/State Agreement No. H.015166 between the Louisiana Department of Transportation and Development and the EEIDD for the Wildlife Mitigation and Fencing - Phase III in the amount of \$1,893,268. On vote, motion carried.

Mr. Barron next called on Mr. Scott Gammel to give Status Report.

**Status Report** – Presented by Scott Gammel, Deputy Director-Airport

- a) **Part 150 Noise Program** – Have 30 parcels remaining. Will receive \$3 million grant. Wetlands need to mitigated. The FAA would need to approve a land base plan such as manufacturing.

- b) Runway Extension – Continuing to work with FAA, La. DOTD and DC delegation to secure funding.
- c) Airfield Electrical Rehab – Should be completed within 60 days. Approach lights will then be working.
- d) Runway Safety Area Rehabilitation – With the change order approved, work should begin soon.
- e) Wildlife Safety Rehab Fencing – Project going well.
- f) Master Plan – Waiting on project changed to complete the plan.
- g) North Ramp Wash Rack – Waiting on announcement of grand award.

Heard from David Broussard, Deputy Director-Landside, on the following projects:

- a) Multi - Family Housing – Concerns over how the project will be funded has backed it up 30 days. Inflation has not substantially increased the cost. EEIDD is not committed to project if cost is too high.
- b) OakWing – Bunker project under budget \$60.000. Drainage and T box construction to be completed in 2-3 weeks. Roof on clubhouse and cart barn to be replaced.
- c) Renewable Energy - Executed option agreement with CLECO.

There being no further items to discuss, Mr. Barron adjourned the Capital Project Committee at **5:36 P.M.**

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William Barron, Committee Chair  
**CAPITAL PROJECTS COMMITTEE**  
England Economic and Industrial Development District