



ENGLAND
AUTHORITY

Ralph Hennessy
Executive Director

Commissioners:

RAPIDES PARISH
William Barron
Dennis Frazier
Sam Spurgeon

CITY OF ALEXANDRIA
COL Katrina Lloyd
Patrick O'Quinn

CITY OF PINEVILLE
Robbyn Cooper

TOWNS
Richard Bushnell

CHAMBER OF COMMERCE
Charles S. Weems III
Zeb Winstead

MEETING NOTICE

TO: Board of Commissioners, Public, Press and Media

FR: Sam Spurgeon, Chair, England Authority

RE: Committee Meetings and Board Meeting

The England Authority's Committee Meetings are scheduled to be held **Thursday,**

June 22, 2023 at 4:00 p.m. in the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community.

The order of consecutive meetings will be as follows:

- 1) - ADMIN/LEGAL COMMITTEE
- 2) - FINANCE COMMITTEE
- 3) - AUDIT COMMITTEE
- 4) - ECONOMIC DEVELOPMENT COMMITTEE
- 5) - OPERATIONS COMMITTEE
- 6) - HUMAN RESOURCES COMMITTEE
- 7) - CAPITAL PROJECTS COMMITTEE

Adjournment of the first meeting will be immediately followed by the Call to Order for the second meeting, and so forth. Agendas for all meetings follow.

The regular **June** monthly meeting of the Board of Commissioners will be held **immediately following Committee Meetings** in the England Authority Board Room. An agenda for the Board meeting follows.

Public comment regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

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- A. CALL TO ORDER
 - B. INVOCATION
 - C. PLEDGE OF ALLEGIANCE
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THE ENGLAND AUTHORITY
ADMIN/LEGAL
June 22, 2023

Members: ZEB WINSTEAD, CHAIR; SAM SPURGEON, VICE-CHAIR

William Barron, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Colonel Katrina Lloyd, Patrick O'Quin, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.

THE ENGLAND AUTHORITY
FINANCE COMMITTEE
June 22, 2023

Members: DENNIS FRAZIER, CHAIR; ZEB WINSTEAD, VICE-CHAIR

William Barron, Richard Bushnell, Robbyn Cooper, Colonel Katrina Lloyd, Patrick O'Quin, Sam Spurgeon, Charlie Weems

AGENDA

* Additions to agenda may be made by unanimous consent

- Solicit and hear public comments on Agenda items.

1. To receive schedule of paid invoices for the month of May 2023. (*Information Binder Index #2*)
2. Motion to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2023/2024; appropriating funds for the Operating and Capital Budget for the Fiscal Year 2023/20234; carrying over Capital Funds from prior Fiscal Year 2022/2023 and other matters with respect thereto. (*Information Binder Index #3*)
3. Motion to authorize Executive Director to renew general insurance program policies covering Airport/General Liability, Community Center/General Liability/Umbrella, Business Auto, Public Employee Dishonesty/Crime, Public Officials Liability/ Employment Practices Liability and Boiler and Machinery for the year 2023/2024. (*Information Binder Index #4*)
4. Motion to authorize Executive Director to renew property insurance, upon receipt of updated quotes, for the year 2023/2024. (*Information Binder Index #5*)

THE ENGLAND AUTHORITY

AUDIT COMMITTEE

June 22, 2023

Members: CHARLIE WEEMS, CHAIR; DENNIS FRAZIER, VICE-CHAIR

William Barron, Richard Bushnell, Robbyn Cooper, Colonel Katrina Lloyd, Patrick O'Quin, Sam Spurgeon, Zeb Winstead

AGENDA

* Additions to agenda may be made by unanimous consent

➤ Solicit and hear public comments on Agenda items.

1. Motion to adopt "Louisiana Audit Compliance Questionnaire" as required prior to year-end independent audit. (*Information Binder Index #6*)

THE ENGLAND AUTHORITY
ECONOMIC DEVELOPMENT COMMITTEE

June 22, 2023

Members: PATRICK O'QUIN, CHAIR; RICHARD BUSHNELL, VICE-CHAIR

William Barron, Robbyn Cooper, Dennis Frazier, Colonel Katrina Lloyd, Sam Spurgeon, Charlie Weems, Zeb Winstead

AGENDA

* Additions to agenda may be made by unanimous consent

➤ Solicit and hear public comments on Agenda items.

1. Motion to authorize Executive Director to execute lease agreement between EEIDD and the Louisiana State Fire Marshal for building #1707 (*Information Binder Index #7*)

THE ENGLAND AUTHORITY
OPERATIONS COMMITTEE

June 22, 2023

Members: ROBBYN COOPER, CHAIR; PATRICK O'QUIN, VICE-CHAIR

William Barron, Richard Bushnell, Dennis Frazier, Colonel Katrina Lloyd, Sam Spurgeon, Charlie Weems, Zeb Winstead

AGENDA

* Additions to agenda may be made by unanimous consent

➤ Solicit and hear public comments on Agenda items.

1. Motion to authorize Executive Director to renew contract with Rapides Parish Sheriff's Department for security at England Airpark from July 1, 2023 to June 30, 2024. (*Information Binder Index #8*)
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THE ENGLAND AUTHORITY
HUMAN RESOURCES COMMITTEE
June 22, 2023

Members: RICHARD BUSHNELL, CHAIR; ROBBYN COOPER, VICE-CHAIR

William Barron, Dennis Frazier, Colonel Katrina Lloyd, Patrick O'Quin, Sam Spurgeon, Charlie Weems, Zeb Winstead

AGENDA

* Additions to agenda may be made by unanimous consent

Solicit and hear public comments on Agenda items.

THE ENGLAND AUTHORITY
CAPITAL PROJECT COMMITTEE
June 22, 2023

Members: WILLIAM BARRON, CHAIR; CHARLIE WEEMS, VICE-CHAIR

Richard Bushnell, Robbyn Cooper, Dennis Frazier, Colonel Lloyd, Patrick O'Quin, Sam Spurgeon, Zeb Winstead

AGENDA

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➤ Solicit and hear public comments on Agenda items.

1. Motion authorizing Executive Director to execute Certificate of Substantial Completion for the South Apron Rehabilitation Project - Phase I. (*Information Binder Index #9*)
 2. To hear status from Scott Gammel on the following air side projects:
 - a. Part 150 Noise Program (\$77,224,000)
 - b. Runway 18/36 Extension (\$18,000,000)
 - c. Airfield Electrical Rehab (\$14,035,000)
 - d. Runway Safety Area Rehabilitation (\$9,262,293)
 - e. Wildlife Safety Rehab Fencing (\$3.4 million)
 - f. Master Plan (\$675,000)
 - g. North Ramp Wash Rack (\$2.9 million)
 - h. South Ramp Rehab (\$1.5 million)
 - i. Terminal Security Upgrade
 - j. ATCT Radio Refurbishment
 - k. Page and Ortego Historical Monument
 3. To hear from David Broussard on the following land side projects:
 - a. Multi- Family Housing
 - b. OakWing
 - c. Renewable Energy
 - d. Parc England
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**THE ENGLAND AUTHORITY
BOARD OF COMMISSIONERS**

Sam Spurgeon, Chair

Robbyn Cooper

Zeb Winstead, Vice-Chair

Dennis Frazier

Charlie Weems, Secretary/Treasurer

COL Katrina Lloyd

William Barron

Patrick O'Quin

Richard Bushnell

**REGULAR MEETING
June 22, 2023
England Authority Board Room
AGENDA**

Public comments regarding an agenda item, upon which a vote is to be taken, is allowed at board and committee meetings. Individuals should, when possible, comment on proposals during Committee hearings when an agenda item is considered. The Chair will allow public comment on an agenda item prior to a vote. Comments shall be limited to 3 minutes per person and shall be germane to the issue under consideration. Proponents and opponents should fill out a comment card and file it with the Executive Director prior to the meeting. Cards will then be handed to the Chair for use during appropriate comment period.

A. Call to Order

B. Roll Call

C. Public Comments or Questions

D. Active Items

1. Motion to approve minutes of May 25, 2023, regular session meeting and special meetings of May 22, 2023, and May 30, 2023. (*Information Binder Index #1*)
2. Motion to adopt the Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 2023/2024; appropriating funds for the Operating and Capital Budget for the Fiscal Year 2023/2024; carrying over Capital Funds from prior Fiscal Year 2022/2023 and other matters with respect thereto. (*Information Binder Index #3*)
3. Motion to authorize Executive Director to renew general insurance program policies covering Airport/General Liability, Community Center/General Liability/Umbrella, Business Auto, Public Employee Dishonesty/Crime, Public Officials Liability/ Employment Practices Liability and Boiler and Machinery for the year 2023/2024. (*Information Binder Index #4*)
4. Motion to authorize Executive Director to renew property insurance, upon receipt of updated quotes, for the year 2023/2024. (*Information Binder Index #5*)
5. Motion to adopt "Louisiana Audit Compliance Questionnaire" as required prior to year-end independent audit. (*Information Binder Index #6*)
6. Motion to authorize Executive Director to execute lease agreement between EEIDD and the Louisiana State Fire Marshal for building #1707. (*Information Binder Index #7*)

7. Motion to authorize Executive Director to renew contract with Rapides Parish Sheriff's Department for security at England Airpark from July 1, 2023, to June 30, 2024. (*Information Binder Index #8*)
8. Motion authorizing Executive Director to execute Certificate of Substantial Completion for the South Apron Rehabilitation Project - Phase I. (*Information Binder Index #9*)
9. Presentation by Michael Baker International on the final draft of the airport masterplan.
10. CJT Bayou Cuisine discussion. (This matter may be taken up in Executive Session)

ADDITIONS TO AGENDA
(By unanimous vote)

E. Comments by Legal Counsel

F. Comments or Questions by Commissioners

- G. Staff Report** – 1) Financial
2) Air Traffic
3) Economic Development/Operations

H. Public Comments or Questions

I. Adjourn