

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION May 25, 2023**

The England Economic and Industrial Development District met in Regular Session in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana, on **Thursday, May 25, 2023, at 5:07 p.m.**

Mr. Sam Spurgeon, Chair of the England Authority, requested a roll call.

Present: Mr. Sam Spurgeon, Chair, Mr. Zeb Winstead, Vice Chair; William Barron (absent at roll call, returned 5:16 PM), Mr. Richard Bushnell, Ms. Robbyn Cooper, Mr. Dennis Frazier and Mr. Patrick O'Quin

Also present were members of the England Authority staff: Mr. Ralph Hennessy, Executive Director, Mr. David Broussard, Deputy Director-Landside; Mr. Scott Gammel, Director of Aviation; and Mr. John Ryland, Legal Counsel.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Sam Spurgeon, Chair, who stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chair Spurgeon asked if there were any public comments or questions. Hearing none, Mr. Spurgeon proceeded with the action items.

MOTION TO APPROVE THE MINUTES OF April 27, 2023 REGULAR SESSION MEETING.

Motion by **Mr. Zeb Winstead**, second by **Mr. Patrick O'Quin** to approve the minutes of April 23, 2023 Regular Session meeting. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **-2023**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AGREEMENT BETWEEN EEIDD AND UCORE RARE EARTH METALS, INC. FOR BUILDING #1315

Motion by **Mr. Zeb Winstead**, second by **Mr. William Barron** TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AMENDMENT BETWEEN EEIDD AND CAM LOGISTICS FOR BUILDING #1315

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO CHANGE ORDER #1 TO A CONTRACT No. 9A WITH DEBORAH MURPHY LAGOS & ASSOCIATES FOR THE NEIGHBORHOOD NOISE MITIGATION PROGRAM.

Motion by **Mr. Zeb Winstead**, second by **Mr. SAM SPURGEON** to authorize Executive Director to execute a lease agreement between EEIDD and Senator John Kennedy for office space in building #1803. **018-2023**

MOTION TO AUTHORIZE EEIDD TO SELL SURPLUS FIRETRUCK. LPS MUNICIPAL SURPLUS PROPERTY PROGRAM WILL LIST THE TRUCK TO BE AUCTIONED/SOLD ONLINE.

Motion by **Mr. Zeb Winstead**, second by **Mr. Dennis Frazier** to authorize EEIDD to sell surplus firetruck. LPS Municipal Surplus Property Program will list the truck to be auctioned/sold online. **019-2023**

Heard from Jeremiah Gerald on Air Service development.

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MOTION CJT BAYOU CUISINE DISCUSSION. (THIS MATTER MAY BE TAKEN UP IN EXECUTIVE SESSION).
Motion by **Mr. Sam Spurgeon**, second by **Mr. Zeb Winstead** CJT Bayou Cuisine discussion. (This matter may be taken up in Executive Session).

Yea – Mr. Barron
Yea – Mr. Bushnell
Yea – Ms. Cooper
Yea – Mr. Frazier
Absent – COL Lloyd
Absent – Mr. O’Quin
Yea – Mr. Spurgeon
Yea – Mr. Weems
Yea – Mr. Winstead

Yea – 7
Absent - 2

By unanimous vote, the Board of Commissioners entered into Executive Session at 5:47 p.m.

Motion by **Mr. Zeb Winstead**, second by **Ms. Robbyn Cooper** to exit Executive Session.

The Board of Commissioners exited the Executive Session at 6:03 p.m.

E. Comments by Legal Counsel – N/A

F. Comments or Questions by Commissioners – N/A

G. Staff Report – a). Financial: Ms. Steiner stated to Mr. Winstead that the \$287.00 check in question from the check register was in fact a tenant move out. 2% over budget in revenue and 6% under in expenditures.

b). Air Traffic: AEX has high passenger count but few airplanes. Green flag is here all week and Rangers coming in November.

ACE –Million Air is having an open house on April 27 for students. Met with several airlines at MRO show to partner with pilot school.

c). Economic Development/Operations:

KMW Long Range- has been building custom rifles since 1987. Sells to Law Enforcement and Military and trains shooters from around the world.

Pepsi – tenant since 2005 as a regional distribution center. Working with corporate real estate team to enlarge footprint.

Operations: There were 97 calls, 25 commercial calls and 1 call in ISB in the month of March. 48 Community Center events for this fiscal year and 23 next year.

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H. Public Comments or Questions – N/A

There being no further business, Chair Sam Spurgeon adjourned the meeting at **6:04 p.m.**

Sam Spurgeon, Chair
*England Economic and Industrial Development District
Board of Commissioners*

Charlie Weems, Secretary/Treasurer
*England Economic and Industrial Development District
Board of Commissioners*

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
May 25, 2023

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District was held at **4:01 p.m. on Thursday, May 25, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. Sam Spurgeon, Chair of the England Authority, called the committee meetings to order. Mr. Zeb Winstead gave the invocation. Chair Sam Spurgeon led the Pledge of Allegiance.

Chair Sam Spurgeon asked Commissioner Zeb Winstead, to proceed with the Admin/Legal Committee. Committee Chair Zeb Winstead.

Mr. Winstead stated there were no items to discuss and asked if there were any comments or additions to the agenda. There being none, Chair Zeb Winstead dismissed the Admin/Legal Committee.

Chair Sam Spurgeon next called upon Commissioner Dennis Frazier, Chair of the Finance Committee.

Mr. Zeb Winstead, Committee Chair
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 25, 2023

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on Thursday, **MAY 25, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Dennis Frazier requested a roll call.

The following were present: Mr. Richard Bushnell, Mr. Patrick O'Quin, Mr. Dennis Frazier, Mr. Sam Spurgeon, Mr. Zeb Winstead and Mr. William Barron.

Absent: COL Katrina Lloyd, Mr. Charlie Weems, and Ms. Robbyn Cooper.

Received schedule of paid invoices for the month of April 2023.

Mr. Frazier stated that there were no further items to discuss and asked if there were any public comments or additions to the agenda.

There being none, Mr. Frazier adjourned the Finance Committee.

Chair Sam Spurgeon called upon Commissioner Charlie Weems, Chair of the Audit Committee.

Mr. Dennis Frazier, Committee Chair
FINANCE COMMITTEE
England Economic & Industrial Development District

AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 25, 2023

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, MAY 25, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Sam Spurgeon called on Commissioner Mr. Dennis Frazier, Vice Chair for the Audit Committee.

Commissioner Dennis Frazier, Vice Chair of the Audit Committee, stated that there were no items to discuss and next called for any additions or public comments.

There being none, Mr. Frazier dismissed the Audit Committee.

Chair Sam Spurgeon next called upon Commissioner Mr. Patrick O'Quin chair of the Economic Development Committee.

Mr. Dennis Frazier, Vice Committee Chair
AUDIT COMMITTEE
England Economic and Industrial Development District

ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
JUNE 22, 2023

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on Thursday, **JUNE 22, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Mr. Patrick O'Quin requested a roll call.

The following were present: Mr. Richard Bushnell, Mr. Dennis Frazier, Mr. Sam Spurgeon, Mr. Patrick O'Quin, and Mr. Charlie Weems.

Absent: Mr. William Barron, COL Katrina Lloyd, Ms. Robbyn Cooper, and Mr. Zeb Winstead.

Motion by **Mr. Sam Spurgeon**, second by **Mr. Charlie Weems** to table Executive Director to execute lease agreement between EEIDD and the Louisiana State Fire Marshal for building #1707 to 6/29/23.

On vote, motion carried.

Committee Chair Mr. Patrick O'Quin stated that there were no items to discuss and next called for any additions or public comments.

There being none, Mr. Patrick O'Quinn adjourned the Economic Development Committee.

Chair Sam Spurgeon next called upon Commissioner Patrick O'Quinn, Vice Chair of the Operations Committee.

Mr. Patrick O'Quin, Committee Chair
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District

OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
May 25, 2023

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held on **Thursday, MAY 25, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Commissioner Patrick O'Quin, Vice Chair of the Operations Committee, stated that there were no items to discuss and next called for any additions or public comments.

There being none, Mr. O'Quin dismissed the Operations Committee.

Chair Sam Spurgeon next called upon Commissioner Richard Bushnell, Chair of the Human Resources Committee.

Mr. Patrick O'Quin, Committee Vice Chair
OPERATIONS COMMITTEE
England Economic and Industrial Development District

HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
MAY 25, 2023

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, MAY 25, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. Richard Bushnell called for any additions or comments from the public. There being none, Commissioner Bushnell adjourned the Human Resource Committee.

Chair Sam Spurgeon next called upon Commissioner William Barron, Chair of the Capital Projects Committee.

Richard Bushnell, Committee Chair
HUMAN RESOURCE COMMITTEE
England Economic and Industrial Development District

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
May 25, 2023

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, MAY 25, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. William Barron, Chair of the Capital Projects Committee, requested a roll call.

The following were present: Mr. William Barron, Mr. Richard Bushnell, Mr. Dennis Frazier, Mr. Patrick O'Quin, Mr. Sam Spurgeon and Mr. Zeb Winstead.

Absent: Mr. Charlie Weems, COL. Katrina Lloyd, and Mrs. Robbyn Cooper

Mr. Barron called for any comments from the public. There being none, Mr. Barron proceeded with the Capital Projects Committee.

Motion by **Mr. Richard Bushnell**, second by **Mr. Zeb Winstead**, to authorize Executive Director to execute Change Order #1 to Contract No. 9A with Deborah Murphy Lagos & Associates for the Neighborhood Noise Mitigation Program.

On vote, motion carried.

Motion by **Mr. Richard Bushnell**, second by **Mr. Zeb Winstead**, to authorize Executive Director to execute Change Order #8 with Pan Americans Engineers for the Extension of Runway 18-36 Phase 2 Re-Design in the amount of \$482,541.00.

On vote, motion carried.

Motion by **Mr. Sam Spurgeon**, second by **Mr. Zeb Winstead**, to authorize Executive Director to execute Sponsor/State Agreement No. H.015420 between the Louisiana Department of Transportation and the EEIDD for the Apron and Taxiways Rehabilitation Phase I (Design and Construction) in the amount of \$122,500.

On vote, motion carried.

Mr. Barron next called on Mr. Scott Gammel to give Status Report.

Status Report – Presented by Scott Gammel, Deputy Director-Airport

- a) Part 150 Noise Program –Property pending sale and liens.
- b) Runway Extension – Waiting on final piece and grant money to fall into place.
- c) Airfield Electrical Rehab –Currently at a standstill.
- d) Runway Safety Area Rehabilitation –Project started back and should be complete within 30 days.
- e) Wildlife Safety Rehab Fencing – Currently being worked on.
- f) Master Plan – Speaking with consultant daily.
- g) North Ramp Wash Rack– Got environmental clarence and going for bid in 30 days.
- h) South Ramp Rehab – Completed lease should be at June meeting.

- i) Terminal Security Upgrade – Going well and should be complete by the end of the year. Employees touring other airports.
- j) ATCT Radio Refurbishment – Met requirements this week. Should be 60-90 days.
- k) Page and Ortego Historical Monument – In the que. Should be ready in July time frame.

Heard from David Broussard, Deputy Director-Landside, on the following projects:

- a) Multi - Family Housing – Working on asphalt next week.
- b) OakWing – Water well pump contract is signed.
- c) Renewable Energy –CLECO contract is still redlined.
- d) Parc England –Contractors cleaning the second floor of the hotel.

There being no further items to discuss, Mr. Barron adjourned the Capital Project Committee at **5:07 P.M.**

William Barron, Committee Chair
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District