

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT BOARD OF COMMISSIONERS REGULAR SESSION September 28, 2023

The England Economic and Industrial Development District met in Regular Session in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana, on **Thursday, September 28, 2023, at 5:41 p.m.**

Mr. Sam Spurgeon, Chair of the England Authority, requested a roll call.

Present: Mr. Sam Spurgeon, Chair, Mr. Zeb Winstead, Vice Chair, Mr. Charles Weems, Secretary, Mr. Taylor Cottano, Mr. Dennis Frazier, Mr. Jamar Gales, Mr. Oday Lavergne, Mr. Steven Mansour, Mr. Joe McPherson, and Mr. Patrick O'Quin.

Also present were members of the England Authority staff: Mr. Ralph Hennessy, Executive Director, Mr. David Broussard, Deputy Director-Landside; Mr. Scott Gammel, Director of Aviation, Ms. Summer Steiner, Director of Finance and Human Resources, and Mr. Matt Nowlin, Legal Counsel.

Chair Spurgeon asked if there were any public comments or questions. Hearing none, Mr. Spurgeon proceeded with the action items.

Mr. Sam Spurgeon requested that the Grant motion that was added to the committee agenda be added to the regular board agenda, as item number twelve, and move the Bayou Cuisine discussion to item number thirteen. Mr. Matt Nowlin stated that there would need to be a roll call.

YES: Mr. Taylor Cottano, Mr. Dennis Frazier, Mr. Jamar Gales, Mr. Oday Lavergne, Mr. Steven Mansour, Mr. Joe McPherson, Mr. Patrick O'Quin, Mr. Sam Spurgeon, Mr. Charlie Weems, Mr. Zeb Winstead.

NO: 0

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Sam Spurgeon, Chair, who stated that the England Economic and Industrial Development District was ready for the transaction of business.

MOTION TO APPROVE ITEMS ONE THROUGH TWELVE ON THE AGENDA

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to approve items one through twelve on the agenda. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried.

MOTION TO APPROVE THE MINUTES OF AUGUST 24, 2023, REGULAR SESSION MEETING.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to approve the Minutes of August 24, 2023, regular session meeting. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **050-2023**

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION September 28, 2023**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE A COOPERATIVE ENDEAVOR AGREEMENT BETWEEN THE GREATER ALEXANDRIA ECONOMIC DEVELOPMENT AUTHORITY AND EEIDD FOR A GRANT IN THE AMOUNT OF \$6,000.00 TO BE USED FOR EXPENSES RELATED TO THE 2023 LAMA CONFERENCE BEING HOSTED BY THE ALEXANDRIA INTERNATIONAL AIRPORT.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to authorize Executive Director to execute a Cooperative Endeavor Agreement between the Greater Alexandria Economic Development Authority and EEIDD for a grant in the amount of \$6,000.00 to be used for expenses related to the 2023 LAMA Conference being hosted by the Alexandria International Airport. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **051-2023**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE LEASE AMENDMENT #2 BETWEEN EEIDD AND CAM LOGISTICS FOR BUILDING #1315.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to authorize the Executive Director to execute Lease Amendment #2 between EEIDD and CAM Logistics for building #1315. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **052-2023**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE PERSONAL SERVITUDE OF RIGHT OF USE AGREEMENT BETWEEN EEIDD AND UCORE NORTH AMERICA, LLC FOR BUILDING NO. 1315 AND ADJACENT PROPERTY.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to authorize Executive Director to execute Personal Servitude of Right of Use Agreement Between EEIDD and Ucore North America, LLC for Building No. 1315, and adjacent property. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **053-2023**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE MASTER AGREEMENT FOR PROFESSIONAL SERVICES WITH DEBORAH MURPHY LAGOS & ASSOCIATES, LLC FOR PART 150 NOISE PROGRAM COORDINATOR.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** authorizing Executive Director to execute Master Agreement for Professional Services with Deborah Murphy Lagos & Associates, LLC for Part 150 Noise Program Coordinator. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **054-2023**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE WORK CONTRACT WITH DEBORAH MURPHY LAGOS & ASSOCIATES, LLC FOR PART 150 NOISE PROGRAM COORDINATOR.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** authorizing Executive Director to execute work contract with Deborah Murphy Lagos & Associates, LLC for Part 150 Noise Program Coordinator. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **055-2023**

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION September 28, 2023**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE CHANGE ORDER #10 WITH ERNEST P. BREAUX ELECTRICAL, LLC FOR THE AIRFIELD ELECTRICAL VAULT, AIRFIELD LIGHTING, NAVIGATIONAL AIDS REPLACEMENT & ASSOCIATED IMPROVEMENTS IN THE AMOUNT OF \$3,709.87.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to authorize Executive Director to execute Change Order #10 with Ernest P. Breaux Electrical, LLC for the Airfield Electrical Vault, Airfield Lighting, Navigational Aids Replacement & Associated Improvements in the amount of \$3,709.87. The Chair called for any comments from the board or public, there being none, a vote was called, and motion carried.

056-2023

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE MASTER AGREEMENT FOR PROFESSIONAL SERVICES WITH W.D. SCHOCK COMPANY, INC. FOR PART 150 NOISE PROGRAM COORDINATOR.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** authorizing the Executive Director to execute Master Agreement for Professional Services with W.D. Schock Company, Inc. for Part 150 Noise Program Coordinator. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **057-2023**

MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO ADOPT WORK AUTHORIZATION NUMBER 14 WITH W. D. SCHOCK COMPANY, INC. FOR THE NEIGHBORHOOD NOISE MITIGATION PROGRAM.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to authorize the Executive Director to adopt Work Authorization Number 14 with W. D. Schock Company, Inc. for the Neighborhood Noise Mitigation Program. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **058-2023**

MOTION TO ADOPT RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.015731 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR THE HANGAR DEVELOPMENT AND ECONOMIC IMPACT IMPROVEMENTS IN THE AMOUNT OF \$100,000.00. Motion by **Mr. Zeb Winstead**,

second by **Mr. Sam Spurgeon** to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.015731 between the Louisiana Department of Transportation and Development and the EEIDD for the Hangar Development and Economic Impact Improvements in the amount of \$100,000.00. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **059-2023**

MOTION TO ADOPT RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.015240 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR THE APRON & TAXIWAY REHABILITATION - PHASE I DESIGN & CONSTRUCTION IN THE AMOUNT OF \$34,679.00.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.015240 between the Louisiana Department of Transportation and Development and the EEIDD for the Apron & Taxiway Rehabilitation - Phase I Design &

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT BOARD OF COMMISSIONERS REGULAR SESSION September 28, 2023

Construction in the amount of \$34,679.00. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **060-2023**

MOTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE SPONSOR/STATE AGREEMENT NO. H.015735 BETWEEN THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT AND THE EEIDD FOR STATE MATCH TO FEDERAL NOISE GRANT IN THE AMOUNT OF \$666,667.00.

Motion by **Mr. Zeb Winstead**, second by **Mr. Sam Spurgeon** authorizing Executive Director to execute Sponsor/State Agreement No. H.015735 between the Louisiana Department of Transportation and Development and the EEIDD for State match to Federal Noise grant in the amount of \$666,667.00. The Chair called for any comments from the board or public. There being none, a vote was called, and motion carried. **061-2023**

CJT BAYOU CUISINE DISCUSSION-Mr. Nowlin stated that Mr. Stamey in Natchitoches will be taking over the case and reviewing the file. Mr. Nowlin explained to the new board members that there was a conflict of interest, hence the reason Mr. Stamey was handling the case. Mr. McPherson asked why there wasn't an attorney found in Rapides Parish, to which Mr. Nowlin explained in depth. Mr. Spurgeon did state that he had spoken with several local attorneys. Mr. Nowlin also explained that once Mr. Stamey had familiarized himself with the case, that he would have him come speak to the board in an executive session if needed.

E. Comments by Legal Counsel – Mr. Matt Nowlin updated the board on a recent tenant, iAERO, recently filing for bankruptcy in Florida. Mr. Nowlin explained that this would not affect the tenant's lease, and that they were up to date on lease payments as they were new. Mr. Oday Lavergne asked about the building that the tenant was in. Mr. Patrick O'Quin had questions about when the lease was signed as well as options. Mr. Steve Mansour asked if some of the employees had relocated from Florida to here, and Mr. Nowlin stated that they did. Mr. Ralph Hennessy stated that this tenant would create several jobs. Mr. Hennessy also explained the multiple ways that they would create revenue.

F. Questions by Commissioners – Mr. Taylor Cottano stated that he was excited about the opportunity to serve as a Commissioner at the Airpark. Mr. Oday Lavergne expressed that the focus needed to be on economic development and thinking big. Mr. Patrick O'Quinn expressed the need to utilize some vacant buildings and perhaps tear some down and take care of space. Mr. Oday Lavergne inquired about the selling of certain properties. Mr. Spurgeon explained about the financial restrictions on properties being sold. Mr. Ralph Hennessy explained to the board that England Airpark is governed by the FAA and that it must comply with its policies and procedures. Mr. Hennessy explained about the financial restrictions as well as the importance of property for incoming economic development. Mr. Hennessy also explained that Mr. Nowlin would be attending an upcoming conference in DC regarding these questions. Mr. Joe McPherson gave a historical briefing on the Airpark's aviation.

G. Staff Report – **a). Executive Director:** Mr. Hennessy stated that he went to DC last week with the Chamber to focus on Ft. Johnson. Mr. Hennessy also discussed the possibility of a government shutdown and the effects that it would have on the facility. Mr. Hennessy discussed agreements and discussions with the forestry service. Mr. Hennessy stated that

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT BOARD OF COMMISSIONERS REGULAR SESSION September 28, 2023

there will be an update on the strategic plan in October's meeting. Mr. Hennessy also stated that there will be a photo op as well at the October meeting.

b). Financial: Ms. Summer Steiner introduced the new Accounting Manager, Ms. Ashia Branigan. Ms. Steiner stated that revenues are slightly below budget, by about 2% for the month. Once that is received, Ms. Steiner fully expects revenues to catch up. Expenses are below budget for the month and the year, 1.5 % below. Ms. Steiner spoke with the auditor this week, and his intention is to come in the last week of October.

c). Air Traffic: Mr. Scott Gammel was not here for the report, so Mr. Ralph Hennessy gave the report. Mr. Hennessy stated that in November Delta will increase the size of the flight, with the intent of adding a third flight next year. Working with American to up gage the size of their planes. The current size doesn't provide enough capacity. Had a couple meetings with American. Mr. Joe McPherson asked how the current baggage issue was being handled. Mr. Hennessy stated that currently American is having to leave baggage or passengers behind. Mr. Hennessy explained the pilot and plane shortage.

Airline Service- No report.

ACE: - No report.

d). Economic Development/Operations:

There were 145 service calls, Commercial has been up, and Residential calls have been down, which is common in warmer months. The Community Center has 26 events scheduled for the year, and there have been 14 completed. There are 3 major corporate events coming up in the month of September. Mr. Oday Lavergne, and Mr. Patrick O'Quin asked about expenditures of the Community Center. Mr. Joe McPherson asked about event clean up and employee salaries. Ms. Steiner said she would look into allocating time worked during regular business hours instead of only overtime event work. The tenant spotlight is Meyer Logistics. They have locations all over and have been here since July. They distribute off road auto parts and outdoor living essentials. They have 3 locations in Louisiana. On October 17 there will be a meeting and tour of the facility with LED international reps. Mr. Broussard stated to Mr. O'Quin that there is a consulting contract for someone to assess buildings that need work vs being torn down. Mr. Zeb Winstead inquired about the number of students in the current building of NSU. Mr. Broussard stated about 300, with more students and faculty to come in the upcoming building.

H. Public Comments or Questions – None

There being no further business, Mr. Sam Spurgeon adjourned the meeting at **6:27 p.m.**

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS REGULAR SESSION September 28, 2023**

Sam Spurgeon, Chair

*England Economic and Industrial Development District
Board of Commissioners*

Charlie Weems, Secretary/Treasurer

*England Economic and Industrial Development District
Board of Commissioners*

ADMIN/LEGAL COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 28, 2023

Prior to the Committee meetings beginning, Mr. Matt Nowlan swore in Mr. Jamar Gales, Mr. Taylor Cottano, Mr. Oday Lavergne and Mr. Joe. McPherson as new Commissioners at 3:52 PM.

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District was held at **4:03 p.m. on Thursday, SEPTEMBER 28, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. Sam Spurgeon, Chair of the England Authority, called the committee meetings to order. Jamar Gales gave the invocation. Mr. Sam Spurgeon led the Pledge of Allegiance.

Chair Sam Spurgeon asked Commissioner Zeb Winstead to proceed with the Admin/Legal Committee. Committee Chair Zeb Winstead.

Mr. Winstead stated there were no items to discuss and asked if there were any comments or additions to the agenda. There being none, Chair Zeb Winstead dismissed the Admin/Legal Committee.

Chair Sam Spurgeon next called upon Commissioner Dennis Frazier, Chair of the Finance Committee.

Mr. Zeb Winstead, Committee Chair
ADMIN/LEGAL COMMITTEE
England Economic & Industrial Development District

FINANCE COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
September 28, 2023

The regular meeting of the Finance Committee of the England Economic and Industrial Development District
was held on Thursday, **September 28, 2023**

in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Dennis Frazier requested a roll call.

The following were present: Mr. Zeb Winstead, Mr. Taylor Cottano, Mr. Jamar Gales, Mr. Oday Lavergne, Mr. Steven Mansour, Mr. Joe McPherson, Mr. Patrick O'Quin, Mr. Sam Spurgeon, and Mr. Charlie Weems.

Absent:

Received schedule of paid invoices for the month of July 2023.

Motion by **Mr. Zeb Winstead**, second by **Mr. Patrick O'Quin** to authorize Executive Director to execute a Cooperative Endeavor Agreement between the Greater Alexandria Economic Development Authority and EEIDD for a grant in the amount of \$6,000.00 to be used for expenses related to the 2023 LAMA Conference being hosted by the Alexandria International Airport

On vote, motion carried

Mr. Frazier stated that there were no further items to discuss and asked if there were any public comments or additions to the agenda.

There being none, Mr. Frazier adjourned the Finance Committee.

Chair Sam Spurgeon called upon Commissioner Charlie Weems, Chair of the Audit Committee.

Mr. Dennis Frazier, Committee Chair
FINANCE COMMITTEE
England Economic & Industrial Development District

AUDIT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 28, 2023

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 28, 2023**, in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Sam Spurgeon called on Commissioner Charlie Weems, Chair for the Audit Committee.

Commissioner Charlie Weems, Chair of the Audit Committee, stated that there were no items to discuss and next called for any additions or public comments.

There being none, Mr. Weems dismissed the Audit Committee.

Chair Sam Spurgeon next called upon Commissioner Richard Bushnell, in the absence of Mr. Patrick O'Quin, chair of the Economic Development Committee.

Mr. Charlie Weems, Committee Chair
AUDIT COMMITTEE
England Economic and Industrial Development District

ECONOMIC DEVELOPMENT COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 28, 2023

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held on Thursday, **SEPTEMBER 28, 2023**, in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Mr. Patrick O'Quin requested a roll call.

The following were present: Mr. Joe McPherson, Mr. Taylor Cottano, Mr. Dennis Frazier, Mr. Jamar Gales, Mr. Oday Lavergne, Mr. Steve Mansour, Mr. Sam Spurgeon, Mr. Charlie Weems and Mr. Zeb Winstead

Absent:

Mr. Patrick Shey was called on by Mr. Spurgeon. Mr. Asked for an extension to February 2024. Mr. Joe McPherson asked Mr. Patrick Shey what was going on with the displacement, due to being new. Mr. explained his ongoing search and frustration of finding a new building. Mr. Charlie Weems stated that this had been going on for several months. Mr. Ralph Hennessy gave a brief re-cap on CAM's month-to-month lease. He then explained the upcoming Ucore agreement. Mr. Joe McPherson asked about Ucore being an established or startup company and has questions about the hold-up on their lease getting started. Mr. Charlie Weemes asked about rent differential in rent between CAM and Ucore. Mr. Patrick O'Quin asked about rent payments from GEADA. Mr. Ralph Hennessy explained that the attorneys were working that out. Mr. Joe McPherson expressed his concern about a startup company. Mr. Charlie Weems suggested the signing of the lease. Mr. Sam Spurgeon elaborated on his discussion with Mr. Patrick Shey about the option of signing a long-term lease. Mr. Steven Mansour discussed the need to vote on the motions at hand.

Motion by **Mr. Sam Spurgeon**, second by **Mr. Charlie Weems** to authorize Executive Director to execute Lease Amendment #2 between EEIDD and CAM Logistics for building #1315.

On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Dennis Frazier** to authorize Executive Director to execute Personal Servitude of Right of Use Agreement Between EEIDD and Ucore North America, LLC for Building No. 1315 and adjacent property.

On vote, motion carried.

Mr. Joe McPherson requested visuals to go with the upcoming items.

Chair Mr. Patrick O'Quin stated that there were no items to discuss and next called for any additions or public comments.

There being none, Mr. Patrick O'Quin adjourned the Economic Development Committee.

Chair Sam Spurgeon next called upon Commissioner Oday Lavergne, Chair of the Operations Committee.

Mr. Patrick O'Quin, Committee Chair
ECONOMIC DEVELOPMENT COMMITTEE
England Economic and Industrial Development District

OPERATIONS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 28, 2023

The regular meeting of the Audit Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 28, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Chair Sam Spurgeon called on Commissioner Oday Lavergne, Chair for the Operations Committee.

Commissioner Oday Lavergne, Chair of the Operations Committee, stated that there were no items to discuss and next called for any additions or public comments.

There being none, Mr. Lavergne dismissed the Operations Committee.

Chair Sam Spurgeon next called upon Commissioner Richard Bushnell, chair of the Human Resources Committee.

Mr. Oday Lavergne, Committee Chair
OPERATIONS COMMITTEE
England Economic and Industrial Development District

HUMAN RESOURCES COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 28, 2023

The regular meeting of the Human Resources Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 28, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. Taylor Cottano called for any additions or comments from the public. There being none, Commissioner Cottano adjourned the Human Resource Committee.

Chair Sam Spurgeon next called upon Commissioner Charlie Weems, Vice Chair of the Capital Projects Committee.

Taylor Cottano, Committee Chair
HUMAN RESOURCE COMMITTEE
England Economic and Industrial Development District

CAPITAL PROJECTS COMMITTEE
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
SEPTEMBER 28, 2023

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, SEPTEMBER 28, 2023** in the England Authority Board Room, 1611 Arnold Drive, Alexandria, Louisiana.

Mr. Charlie Weems, Vice Chair of the Capital Projects Committee, requested a roll call.

The following were present: Mr. Steven Mansour, Mr. Taylor Cottano, Mr. Dennis Frazier, Mr. Jamar Gailes, Mr. Oday Lavergne, Mr. Joe McPherson, Mr. Patrick O'Quin, Mr. Sam Spurgeon, Mr. Zeb Winstead.

Absent:

Mr. Weems called for any comments from the public. There being none, Mr. Weems proceeded with the Capital Projects Committee.

Mr. Charlie Weems asked that Mr. Scott Gammel give a briefing on the Noise Program. Mr. Scott Gammel explained what the Noise Program entailed.

Motion by **Mr. Zeb Winstead**, second by **Mr. Patrick O'Quin** authorizing Executive Director to execute Master Agreement for Professional Services with Deborah Murphy Lagos & Associates, LLC for Part 150 Noise Program Coordinator.

On vote, motion carried.

Motion by **Mr. Joe McPherson** second by **Mr. Taylor Cottano**, authorizing Executive Director to execute work contract with Deborah Murphy Lagos & Associates, LLC for Part 150 Noise Program Coordinator.

On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Charlie Weems**, authorizing Executive Director to execute Change Order #10 with Ernest P. Breaux Electrical, LLC for the Airfield Electrical Vault, Airfield Lighting, Navigational Aids Replacement & Associated Improvements in the amount of \$3,709.87.

On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Taylor Cottano**, authorizing Executive Director to execute Master Agreement for Professional Services with W.D. Schock Company, Inc. for Part 150 Noise Program Coordinator.

On vote, motion carried.

Motion by **Mr. Jamar Gailes**, second by **Mr. Zeb Winstead**, authorizing Executive Director to adopt Work Authorization Number 14 with W. D. Schock Company, Inc. for the Neighborhood Noise Mitigation Program.

On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Patrick O'Quin**, to adopt resolution authorizing the Executive Director to execute Sponsor/State Agreement No. H.015731 between the Louisiana Department of Transportation and Development and the EEIDD for the Hangar Development and Economic Impact Improvements in the amount of \$100,000.00.

On vote, motion carried.

Motion by **Mr. Zeb Winstead**, second by **Mr. Patrick O'Quin**, authorizing the Executive Director to execute Sponsor/State Agreement No. H.015240 between the Louisiana Department of Transportation and Development and the EEIDD for the Apron & Taxiway Rehabilitation - Phase I Design & Construction in the amount of \$34,679.00.

On vote, motion carried.

Mr. Scott Gammel requested to add an item to the agenda, a match to the previous grant from last month, that was just received the morning of the meeting.

Mr. Matt Nowlin stated that unanimous consent and a roll call would be needed to add the item.

Motion by **Mr. Zeb Winstead**, second by **Mr. Jamar Gales**, to add a motion to the agenda.

On vote, motion carried

Mr. Sam Spurgeon requested a roll call.

YES: Mr. Taylor Cottano, Mr. Dennis Frazier, Mr. Jamear Gales, Mr. Oday Lavergne, Mr. Steven Mansour, Mr. Joe McPherson, Mr. Patrick O'Quin, Mr. Sam Spurgeon, Mr. Chales Weems, Mr. Zeb Winstead

NO: 0

Motion by **Mr. Steven Mansour**, second by **Mr. Zeb Winstead**, authorizing Executive Director to execute Sponsor/State Agreement No. H.015735 between the Louisiana Department of Transportation and Development and the EEIDD for the Hangar Development and Economic Impact Improvements in the amount of \$666,667.00.

On vote, motion carried.

Mr. Weems next called on Mr. Scott Gammel to give Status Report.

Status Report – Presented by Scott Gammel, Deputy Director-Airport

- a) Part 150 Noise Program – Very good session with Deborah Murphey. Mr. Matt Nowlin gave an update on the numbers and statuses. Mr. Nowlin stated that he would provide creditor information at the next meeting. Mr. McPherson and Mr. Lavergne both had several questions regarding the selling of the property. Mr. Gammel explained the fund utilization. Mr. Ralph Hennessy reiterated the FAA guidelines for property funds.
- b) Runway Extension – Slight holding pattern while logistical issues are being worked out. There were several questions from the board regarding the funding. Mr. Ralph Hennessy reiterated that this was

- previously discussed in orientation with new board members and that this was an ongoing project.
- c) Airfield Electrical Rehab –Project will be taken off the list next month.
 - d) Runway Safety Area Rehabilitation –Moving along.
 - e) Wildlife Safety Rehab Fencing– Going on very well, will be completed by the end of the year.
 - f) Master Plan –Expect final drafts in the next 2-3 weeks.
 - g) North Ramp Wash Rack– Awarded to American Structure. Ready to go, just waiting for approval.
 - h) Terminal Security Upgrade – Still working on it. Waiting for some equipment to come in. Mr. Weems asked if these security measures would affect the public, Mr. Gammel stated that it would only affect workers.
 - i) ATCT Radio Refurbishment– Still waiting for them to come in. Looking at starting in January.
 - j) Page and Ortego Historical Monument – Received an email last week stating to expect a draft. Mr. Joe McPherson asked what this monument was. Mr. Gammel and Mr. Hennessy gave an explanation. Winstead

Heard from David Broussard, Deputy Director-Landside, on the following projects:

- a) Multi - Family Housing – Nothing new to report. Mr. Broussard gave a brief overview of this project.
- b) OakWing –Two projects that are being worked on are a transfer pump that pulls water is having a capital overhaul being done. The other major project that is being looked at is the bridges. Gotten an estimate back and waiting on two more bids. Mr. Broussard introduced the new Oakwing General Manager, Brady Nowlin. Mr. Brady Nowlin expressed his excitement to bring a new vision. He explained how he would implement new ideas into the business and facilitate growth. Mr. Joe McPherson asked if there was a way to identify the customer demographic. Mr. Nowlin explained that he was implementing a point of contact with customers. Mr. Oday Lavergne expressed the need to work together with other golf courses. Mr. Nowlin gave an update on the new lease with new golf carts. Mr. Patrick O'Quin requested an update on the restaurant. Mr. Nowlin stated that he would gather more information and get back with a more definitive plan. Mr. Sam Spurgeon requested an overall update at the next board meeting. Mr. Zeb Winstead explained the cost of upkeep if the course was unoccupied.
- c) Renewable Energy – Mr. Matt Nowlin and Cleco are currently working on a lease. Mr. Broussard called on Mr. Matt Nowlin to provide updates. Mr. Zeb Winstead inquired about the number of acres that were involved. Mr. Joe McPherson inquired about who would be responsible for maintenance. Mr. Nowlin stated that Cleco would be responsible for the maintenance. Mr. Broussard, Mr. Nowlin, Mr. McPherson and Mr. Lavergne engaged in a conversation involving other uses/renters for the property.
- d) Parc England – Consultant will be next week, hoping to have an RFP out by end of October/November. Hoping to have a selection by December.

There being no further items to discuss, Mr. Weems adjourned the Capital Project Committee.

Charlie Weems, Committee Vice Chair
CAPITAL PROJECTS COMMITTEE
England Economic and Industrial Development District